



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

Village of New Denver Summer Student Employment 2014

Position: Museum Assistant 2 – Nikkei Internment Memorial Centre

Nikkei Internment Memorial Centre
306 Josephine Street, New Denver, BC V0G 1S0
250.358.7288

Period of Employment: June 1 - Aug 23 (12 weeks)
Hours: 10:00am-5:00pm (30 hrs per week)
Salary: \$12.00 per hr

General Information

The Nikkei Internment Memorial Centre (NIMC) National Historic Site is situated on one of ten Japanese Canadian internment camp sites which were located in the BC interior during the Second World War. The purpose of the NIMC is to collect, preserve, conserve, research, exhibit, and interpret objects which represent the life and condition of the Nikkei living in the New Denver and West Kootenay camps between 1942-1957.

Each season the museum welcomes over 5,000 visitors through the site which consists of five buildings, three of which are the original internment shacks and one in-situ community hall, all dating back to 1942. These shacks and central hall contain exhibits and artifacts as well as several storage rooms with additional collections. There is also the Heiwa Teien (Peace Garden) a traditional garden designed by the renowned Japanese Canadian gardener Roy Sumi, the founder of the Vancouver Japanese Gardener's Association and a former internee.

2014 is also an important year for the Centre as it marks the 20th anniversary of the NIMC. A public commemoration is slated to take place in New Denver in August which will bring together the local communities and Japanese Canadians from across Canada for the celebrations.

Job Description

The Museum Assistant, under the direction of the NIMC Manager, will assist with the daily operations of the museum and site. With the focus of 2014 being on the NIMC's 20th anniversary, the Museum Assistant will also participate in event planning and facilitation, public relations, and other duties as required.

The Museum Assistant will acquire skills in museum standards and policy, tourism and public relations, administration, managing social media, strategic planning, problem solving and leadership skills under the direction of the Museum Manager. The unique setting will provide experiences in cultural diversity, historic site operations, working as a team, and the importance of preserving history for future generations.

Skills Required

The position is suitable for a student in the field of history, museum studies, library and archival studies, Communications, Marketing, and English. Good level of computer literacy including spreadsheets, database software and email. Familiarity with Content Management Systems, social media tools, and skills in photography and photo editing an asset. Fluency in English, and some Japanese language would be an asset. The candidate must be organised, detail oriented, willing to work collaboratively with others as well as independently, and demonstrate a genuine interest in the work experience. Knowledge of Canadian History/Japanese Canadian History an asset.

Applications

Candidate must be a current full-time student between the ages of 16 and 30, be returning to full-time studies in the fall, and meet YCW eligibility requirements.

Applicants will be chosen on the basis of their skill level and ability, therefore we welcome all applicants regardless of race, gender or disability. Selected candidates who will be relocating for employment will be provided with assistance in finding accommodations.

Please forward applications with resume by email or mail to:

Momoko Ito, NIMC Manager
nimc@netidea.com

or

Momoko Ito, NIMC Manager
Village of New Denver
115 Slocan Avenue
PO Box 40
New Denver, BC V0G 1S0

Cover letter and resume accepted until May 12th, 2014.

POSITION IS DEPENDENT ON GRANT FUNDING

We thank all applicants for their interest; however, only those selected for an interview will be contacted.