AGENDA
REGULAR MEETING
AUGUST 14, 2018

CALL TO ORDER:

INTRODUCTION OF LATE ITEMS: - Resolution required to add late items, if any

ADOPTION OF AGENDA: - Resolution to adopt the Agenda for the August 14, 2018, Regular Meeting.

MINUTES: - Resolution to adopt the Minutes of the July 24, 2018, Regular Meeting

PETITIONS & DELEGATIONS: - Nil

PUBLIC QUESTIONS & COMMENTS: -

OLD BUSINESS: - Nil

CORRESPONDENCE FOR INFORMATION: - Resolution to receive the following items for information:

- Gas Tax Agreement Community Works Fund Payment *(UBCM - Wendy Booth, President)*
- Slocan Lake Mayor's Report *(RCMP - Cpl. Jamie Moffat, Slocan Lake Detachment)*
- Solar Carport in New Denver *(Solar Now - Bill Swan, Project Director)*
- Climate Action Program Projects *(CBT - Meredith Hamstead, Climate Action Program Coordinator)*
- June 18, 2018 Meeting Minutes *(Slocan District Chamber of Commerce - Jessica Rayner, Manager)*

STAFF REPORTS: - Resolution to receive the following items for information:

- Revenue & Expense Report - August 9, 2018
- Bosun Hall Feasibility Assessment - Project Update
- Speed Reader Board Purchase - Project Update

COUNCIL REPORTS:

Verbal Reports -

Regional District of Central Kootenay - *Mayor Bunka*

West Kootenay Boundary Regional Hospital District *Mayor Bunka*	-	
Recreation Commission #6 *Councillor Fox*	-	
Economic Development Commission *Councillor Raynolds*	-	• Minutes – July 26, 2018 Meeting
Rosebery Parklands & Trail Commission *Mayor Bunka*	-	
Heritage Advisory Commission *Mayor Bunka*	-	
Treaty Advisory Committee *Mayor Bunka*	-	
Fire Department Committee *Mayor Bunka*	-	

NEW BUSINESS:

Kootenay Savings Credit Union	-	Development Permit Application - 411 6th Ave
NIMC Special Access Policy	-	For Council's consideration
Slocan Lake Arena Society – Rhonda Bouillet, President	-	Request for Grant-In-Aid – Antique Car Show

ADJOURNMENT:

- Resolution to adjourn the meeting at ___ p.m.

MINUTES
REGULAR MEETING

DATE: July 24, 2018
TIME: 7:00 p.m.
PLACE: Council Chambers

PRESENT: - Mayor Ann Bunka
Councillor Heather Fox
Councillor David Hodsall
Councillor Nadine Raynolds
Councillor Henning von Krogh
Bruce Woodbury, CAO
Press: Valley Voice
Guests: 3

CALL TO ORDER:

INTRODUCTION OF LATE ITEMS: - Nil

ADOPTION OF AGENDA:

RESOLUTION #221 - Moved by Councillor von Krogh and seconded that the agenda for the July 24, 2018 Regular Meeting be adopted as presented.
CARRIED

MINUTES:

RESOLUTION #222 - Moved by Councillor Fox and seconded that the Minutes of the July 10, 2018 Regular Meeting be adopted as read.
CARRIED

PETITIONS & DELEGATIONS:

Silverton Community Hub – Danika Hammond - Ms. Hammond informed Council that, as their group did not yet have all of the information from the survey and study, they would be postponing the application to the Rural Dividend Fund

PUBLIC QUESTIONS & COMMENTS: - Nil

OLD BUSINESS:
Silverton Community Hub – Request for Letter of Support
RESOLUTION #223 - Moved by Councillor von Krogh and seconded that the request for a letter of support for the Silverton General Store Community Hub/Cowork Space be received for information
CARRIED

DRAFT

CORRESPONDENCE FOR INFORMATION:

RESOLUTION #224
Municipal Regional District Tax

- Moved by Mayor Bunka and seconded that a letter be sent to the Ministry of Finance advising that the Village of New Denver Council withdraws its letter of support for implementation of the municipal regional district tax within the Village subject to review by the previously exempt small accommodation providers within the Village.

CARRIED

RESOLUTION #225

Moved by Councillor Fox and seconded that the following correspondence be received for information:

- May 7, 2018 Meeting Minutes *(Slocan District Chamber of Commerce - Jessica Rayner, Manager)*
- July 16, 2018 Meeting Agenda *(Slocan District Chamber of Commerce - Jessica Rayner, Manager)*
- RE: Moratorium on Cannabis Production *(Township of Langley - Mayor Jack Froese)*
- Public Safety Award Information *(Justice Institute of BC)*
- 2017/18 Annual Report Released *(Office of the Auditor General for Local Government - Gordon Ruth, AGLG)*
- RE: Support of the Province of BC's Caribou Recovery Program *(Regional District of Bulkley-Nechako - Bill Miller, Chair)*

CARRIED

STAFF REPORTS:

RESOLUTION #226

- Moved by Councillor Fox and seconded that the following reports be received for information:
  - Tree Risk Assessment Report – Western Larch, Kildare St. *(Robin Sherrod, Arborist)*

CARRIED

COUNCIL REPORTS:

Verbal Reports

- Mayor Bunka reported on several items including her attendance at the Resource Recovery meeting, the Building Step Code workshop, and the RDCK Board Meeting.

DRAFT

Regional District of Central Kootenay	-	Nil
West Kootenay Boundary Regional Hospital District **RESOLUTION #227**	-	Moved by Councillor von Krogh and seconded that Council endorse the letter from Mayor Bunka to the West Kootenay Boundary Regional Hospital Board seeking a resolution from them in support of the continuation of the Slocan Community Health Centre CARRIED
Recreation Commission #6	-	Nil
Economic Development Commission	-	• May 10, 2018 Meeting Minutes • July 26, 2018 Meeting Agenda Councillor Raynolds advised that she has previously reported on those meetings
Rosebery Trails & Parklands Commission	-	Nil
Heritage Advisory Commission	-	Nil
Treaty Advisory Committee	-	Nil
Fire Department Committee	-	Nil

NEW BUSINESS:

Zoning Amendment Bylaw No 717, 2018 **RESOLUTION #228**	-	Moved by Councillor Raynolds and seconded that the Village of New Denver Zoning Amendment Bylaw No. 717, 2018 be given first reading CARRIED
RESOLUTION #229	-	Moved by Councillor Raynolds and seconded that the Village of New Denver Zoning Amendment Bylaw No. 717, 2018 be amended by: • Deleting Sections 2.1 and 2.2 and replacing them with the following: 2.1 Landscape Screens comprised of evergreen hedges may be sited on any portion of a parcel without a height limit 2.2 Landscape Screens comprised of fences and/or walls not exceeding a height of 2.0 m (6.6 ft.) may be sited on any portion of a parcel • And further by adding the following Section 2.3:

DRAFT

2.3 Arbors, trellises, gateways and other similar structures less than 2.4 m (8 ft.) in height may be sited on any portion of a parcel

CARRIED
Councillor Hodsall Opposed

RESOLUTION #230 Moved by Councillor Raynolds and seconded that the Village of New Denver Zoning Amendment Bylaw No. 717, 2018 be read a second time as amended

CARRIED
Councillor von Krogh Opposed

RESOLUTION #231 Moved by Councillor Hodsall and seconded that a Public Hearing for Village of New Denver Zoning Amendment Bylaw No. 717, 2018 be held at 6:30PM on Tuesday August 28, 2018 in Council Chambers

CARRIED

MOTION TO EXCLUDE:

RESOLUTION #232 - Moved by Councillor Raynolds and seconded that the public interest requires that, as per section 90(1) (c) and (i) of the *Community Charter*, persons other than members of Council, the CAO be excluded from the meeting as it pertains to personnel and also to legal matters.

CARRIED at 7:40PM

RECONVENE IN CAMERA:

RESOLUTION #233 - Moved by Councillor Hodsall and seconded that Council recess and reconvene in camera

CARRIED at 8:00PM

RESOLUTION TO RECONVENE IN OPEN MEETING:

RESOLUTION #239 - Moved by Councillor von Krogh and seconded that Council reconvene in open meeting at 8:30 p.m.

CARRIED

RESOLUTIONS BROUGHT FORWARD FROM IN CAMERA:

RESOLUTION #238 - Moved by Councillor Fox and seconded that Resolution #218 be brought forward to the public portion of the meeting

CARRIED

DRAFT

RESOLUTION #218
Staff Wage Increases

Moved by Councillor Fox and seconded that inside staff wages for 2018 be increased by 2% over 2017 rates for all positions except the CAO and the Accounting Clerk;
and further that Lisa McGinn be promoted from Accounting Clerk to Deputy Chief Financial Officer with a rate of $31.19 per hour;
and further that all of the above rate increases be effective as of January 1, 2018
CARRIED

ADJOURNMENT:

RESOLUTION #240 - Moved by Councillor Hodsall and seconded that the meeting be adjourned at 8:30 p.m.
CARRIED

MAYOR BUNKA

DEPUTY CORPORATE OFFICER

DRAFT

The Corporation of the Village of New Denver
P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca
PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Corporate Officer
SUBJECT: Communications for Information
DATE: August 10, 2018

RECOMMENDATION:

That the following items of correspondence be received for information:

- Gas Tax Agreement Community Works Fund Payment *(UBCM - Wendy Booth, President)*
- Slocan Lake Mayor's Report *(RCMP - Cpl. Jamie Moffat, Slocan Lake Detachment)*
- Solar Carport in New Denver *(Solar Now - Bill Swan, Project Director)*
- Climate Action Program Projects *(CBT - Meredith Hamstead, Climate Action Program Coordinator)*
- June 18, 2018 Meeting Minutes *(Slocan District Chamber of Commerce - Jessica Rayner, Manager)*

COMMENTS:

Staff has contacted the CBT Climate Action Program to determine whether or not the Solar Carport project proposed by Solar Now would be eligible for funding assistance from the Climate Action Program. A response is expected prior to the August 28th Council Meeting.

UBCM The Voice of British Columbia Local Government

July 20, 2018

RECEIVED
JUL 23 2018

Mayor Ann Bunka
Village of New Denver
Box 40
New Denver, BC V0G 1S0

Dear Mayor Ann Bunka:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM is in the process of distributing the first of two Community Works Fund (CWF) payments for fiscal 2018/2019. An electronic transfer of $38,697.34 is expected to occur within the next 30 days. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Renewed Gas Tax Agreement can be found on our website at www.ubcm.ca.

For further information, please contact Gas Tax Program Services by e-mail at gastax@ubcm.ca or by phone at 250-356-5134.

Kind regards,

Wendy Booth

Wendy Booth
UBCM President

Pc: Bruce Woodbury, Chief Administrative Officer

SLOCAN LAKE
MAYOR'S REPORT
QUARTER 2, 2018

Slocan Lake RCMP Detachment
407 Slocan Avenue
PO Box 100
New Denver, BC V0G 1S0
Telephone (250) 358-2222 Fax (250) 358-2665

Village of New Denver
Box 40
115 Slocan Avenue
New Denver, BC V0G 1S0

26-Jul-18

Dear Mayor Bunka:

RE: Quarterly Crime Statistics - April / May / June

CRIME CATEGORIES	Slocan Lake Q2 2017	Slocan Lake Q2 2018
Homicide / Attempted Homicide	0	0
Assaults	5	4
Sexual Offences	0	2
Robbery	0	0
Auto Theft	1	3
Break and Enters	2	3
Theft From Motor Vehicle	1	0
Drug Investigations	0	1
Motor Vehicle Collisions	10	7
Motor Vehicle Collisions W Fatality	0	0
Impaired Driving - CC	2	0
Impaired Driving - MVA (IRPs)	1	1
TOTAL PERSONS/VIOLENT CC	8	12
TOTAL PROPERTY CC	8	16
TOTAL OTHER CC	8	4
TOTAL CRIMINAL CODE (CC)	24	32
TOTAL CALLS FOR SERVICE	123	153

COMMUNITY	Slocan Lake Q2 2017	Slocan Lake Q2 2018
Files with youth negative contacts	0	0
Mental Health Related Calls	4	3
Files involving Alcohol / Drugs	6	2
Domestic Violence Files	0	0

Should you have any questions or concerns, or should you wish to discuss these statistics, please do not hesitate to contact me at 250-265-3677

Yours truly,

Cpl. Jaime Moffat
Slocan Lake RCMP Detachment

Catherine Allaway

From: Bruce Woodbury <CAO@newdenver.ca>
Sent: August 9, 2018 10:28 AM
To: corporate@newdenver.ca
Subject: FW: Solar Carport in New Denver
Attachments: SK2 - T-FRAME SOLAR PANEL SUPPORT 3D - Rev A stamped.pdf; SK4 - L-FRAME SOLAR PANEL SUPPORT 3D - Rev A stamped.pdf

Bruce Woodbury CAO
Village of New Denver
Box 40, 115 Slocan Ave
New Denver BC V0G 1S0
250-358-2316

-----Original Message-----
From: Bill Swan <bill@greenmansustainable.ca>
Sent: July 31, 2018 3:02 PM
To: Bruce Woodbury <cao@newdenver.ca>
Subject: Solar Carport in New Denver

Good afternoon Bruce,

After a lot of back and forth with suppliers I am able to forward some information to you regarding the installation of a solar carport for the New Denver EV Charging station we have been discussing.

I have pricing and design information for your consideration.

The galvanized steel structures are available in 2 formats - T post formation or as a cantilevered structure that can lean in either direction. I think the T formation would work well in the location of your EV charger.

The solar PV would then be attached to the top of these structures.

The price of $25,750 for the structure is an installed price based on one we are doing in Kimberley. There may be additional shipping costs to get the structure to New Denver. Also having some understanding of any your machine or staff time capacity in New Denver could affect the price (bring it down a bit if you have capacity to assist the install). The install primarily needs excavator time to dig the pillar holes and trench the conductors back to your electrical building. I am assuming the EV charger has not yet been installed? Depending on the schedule for this, perhaps the digging for the carport installation could be coordinated with the machine time on the EV charging station pedestal and conductor trenching.

First things first though. Please provide me your initial impressions of this option and of New Denver's willingness and capacity financially to proceed. To confirm again, Solar Now has a matching grant available to you to a maximum of $25,000. So New Denver would need to contribute the matching $25,000.

It would be a great addition to your community, a great reason for EV owners to stay awhile and explore New Denver. With all the other Slocan Valley communities opting to hold off on solar installs we have offered it would also place New Denver as the renewable energy leader in the Valley! ;-)

Feel free to give me a call and discuss any aspect of this opportunity. I will forward the budget estimate for the solar PV component of the project when I receive it later today or tomorrow.

Thanks Bruce, I look forward to speaking with you soon.

Bill Swan
Solar Now

Catherine Allaway

From: Trust Climate Action <climateaction@cbt.org>
Sent: July 30, 2018 10:38 AM
Cc: Krista Watts
Subject: New Denver/Silverton
Attachments: NewDenver&Silverton-ClimateActionMtg-May17-2017-Summary.pdf

Dear community climate action champions,

On behalf of Columbia Basin Trust's Climate Action Program (CAP), I am reaching out to all communities we have met with to date that have not yet accessed funding from the program.

We met jointly with Silverton and New Denver. The Climate Action Program has funded an organic waste diversion pilot project supported by both Villages and the RDCK. However, because the climate action meeting was for two communities, this means **there is still an opportunity to apply for funding for another local climate action project**. Furthermore, as a participant in the Silverton/New Denver community climate action meeting, you are a potential project champion!

The Trust is encouraging communities to submit project applications by the September 30, 2018. Project start dates need not be immediate.

Please take a moment to review the attached meeting proceedings. If you're a champion for one of the projects identified as potentially eligible for CAP funding, please contact us as soon as possible to discuss your ideas.

If you have a new idea that was not identified at the meeting, please don't hesitate to contact us so we can assess its eligibility for CAP funding. If your project idea is eligible, we'll forward an application so you can get started.

The Trust will consider the following criteria when reviewing applications:

- Does the project tangibly advance climate adaptation and/or measurable greenhouse gas reductions?
- Does the project fall within one of the Climate Action Program focus areas?
- Has other funding been secured for the project?
- Is there community support for the project?

We look forward to hearing from you!

Province-wide consultation on a "Clean Growth Future"

The Province recently opened public engagement to inform its strategic directions for clean transportation, buildings and industry. Please take a moment **to review the link below and provide your input by August 24,**
https://engage.gov.bc.ca/cleangrowthfuture/

Meredith Hamstead

Coordinator,
Climate Action Program
250.688.1150
ourtrust.org/climateaction

SLOCAN DISTRICT CHAMBER OF COMMERCE

REGULAR BOARD MEETING - MINUTES

Monday, June 18, 2018
7:00 p.m. at the Outlet Youth Centre
306 6th Ave, New Denver, BC.

DIRECTORS PRESENT: Steve Deakoff, Clarence denBok, Janice Gustafson, Devin Lindsay, Colin Moss, Jan McMurray (chair), Leanne Robson

ALSO PRESENT: Jessica Rayner (minutes)

1. MOVED by Clarence, Seconded by Colin: "THAT the Agenda of the June 18, 2018 Regular Board Meeting be Adopted as Amended, adding 6a) RDCK Cannabis Act Referral and 6b) Intercommunity Business Licenses." CARRIED.
2. MOVED by Janice, Seconded by Colin: "THAT the Minutes of the May 7, 2018 Regular Board Meeting be Approved." CARRIED.
3. MOVED by Leanne, Seconded by Steve: "THAT the Financials of May 2018 be Received." CARRIED.

   Jan reported that SDCC received approximately $900 profit from each Air Band and the Pancake Breakfast.
4. Business Arising from the Minutes
   a) *CBT Non-Profit Advisors Program*: Jan reported that she and Jessica met with Gary Ockenden who then provided draft and final reports. The report recommended hiring a consultant to work with the SDCC on the development of a Strategic Plan. Consultant proposals were sought and three have been received for the Chamber's consideration. Jan and Jessica to coordinate with Gary regarding hiring a consultant.
   b) *Community Investment Co-operative*: Jan reported that she attended the most recent webinar. Shares will be available for purchase with proceeds being made available for lending. West Kootenay-Boundary is being divided into four sub-regions, with each sub-region then having input into how their area's money would be spent. Draft in process to be released in fall 2018.
5. Reports
   a) Membership Committee (Colin, Steve, Jan):
   b) Health Committee (Colin, Leanne, Janice):

      Colin reported that:

      - Current financials printed for the Board. Village of Silverton's $1000 committed in 2017 has not yet come through; in communication with the Village about this. No 2018 municipal funding yet.
      - Colin and Ann attended the UBC Centre for Rural Health Care Conference May 31. Productive.
      - First face to face meeting with the BC Rural Health Network May 31 as part of the UBC conference – a grassroots provincial organization of rural communities, receiving recognition from the Province. Colin will be part of the network's teleconference with the Health Ministry June 21 regarding integration of Community Health Centres in BC. Colin expecting to speak to Community Health Centres owned by Health Authorities.
      - 1000 business cards have been ordered. 500 with Colin's name and 500 generic. Working on improving the QR code functioning.

- New Market Foods is having a customer appreciation day June 22 with funds to go to the SDCC Health Committee. Colin will sit with information. Leanne, Isy and Leisa will be available to relieve Colin. Clarence will help set-up the Chamber's tent at 10am (burgers 11am – 2pm).
- Dr. Burkholder has had two meetings with Dr. Bartel, IH, following the phone call from Dr. Curtis Bell to Dr. Candace Munroe. There is another potentially interested physician candidate. The Health Committee continues to work on physician recruitment and retention as committed.
- Health Committee meeting will take place in Slocan tomorrow.

c) WKRTA (Jan): Jan reported that she was in Nelson today for a meeting with Destination BC and stakeholders around tourism infrastructure. Action planning around items for Chambers and Visitor Centres to take the lead on. Mike Reidiger (Nakusp) has volunteered to do Social Media for West Koot Route. He is posting through Instagram and Facebook and receiving great attention, especially for a dormant account. Arrow Slocan Tourism Association working toward assembling the Board to be prepared for when MRDT funding starts coming in.

d) BR+E / SVEDC (Jan, Janice): Export Navigator program discussed. Waiting to determine interest.

e) Visitor Centre: Erika has requested updates to the New Denver Amenity Maps.

MOVED by Clarence, Seconded by Janice: "THAT the SDCC spend up to $200 this year updating the Amenity Maps and that staff receive quotes for this work." CARRIED with Devin Abstaining.

f) Air Band Committee (Jan, Janice, Nikta, Norma): Jan reported that the Committee met and discussed the possibility of not hosting an Air Band event next year. Norma is still keen to continue and the Committee is supportive of Norma continuing with the event next year through a different organization.

g) Village Liaisons: none.

6. Correspondence

a) Regional District of Central Kootenay Cannabis Act Referral

Staff to distribute the RDCK link to the membership (email dated June 14, 2018 from Chris Talbot, Development Services Administrative Assistant, Regional District of Central Kootenay)

MOVED by Clarence, Seconded by Colin: "THAT the SDCC decline to respond as an agency but encourage any interested individuals to respond independently." CARRIED.

b) Intercommunity Business Licenses (Email dated June 15, 2018 from Darby Cameron, Senior Policy Analyst, Small Business Branch, BC Ministry of Jobs, Trade and Technology)

Jan reported that Kaslo is involved in an Intercommunity Business License Partnership already. Clarence will inquire about reasons Bruce is not supportive of these partnerships and report back.

MOVED by Devin, Seconded by Clarence: "THAT the email from Darby Cameron, via Bruce Woodbury, be received." CARRIED.

7. New Business:

a) Health Committee

Isy Schuman proposing Health Committee golf shirts with "Slocan District Chamber of Commerce Health Committee" embroidered on them. Committee can proceed with purchasing this through their budget.

8. MOVED by Devin: "THAT the Meeting be adjourned at 8:48 p.m." CARRIED.

The Corporation of the Village of New Denver
P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca
PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Corporate Officer
SUBJECT: Reports for Information
DATE: August 10, 2018

RECOMMENDATION:

That the following items be received for information:

- Revenue & Expense Report - August 9, 2018
- Bosun Hall Feasibility Assessment - Project Update
- Speed Reader Board Purchase - Project Update

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2018
To 31/12/2018

Account	Description	Annual Budget	YTD Actual	YTD Variance	Remaining In %
REVENUE					
TAXATION					
0000111100	TAXATION - GENERAL	259,516.12-	259,515.23-	0.89-	0
0000112901	PARCEL TAX	450.00-	450.00-	0.00	0
	TOTAL TAXATION:	259,966.12-	259,965.23-	0.89-	
GRANTS IN LIEU OF TAXES					
0000121000	FEDERAL GOVERNMENT	3,200.00-	8,259.33-	5,059.33	158-
0000124001	BC HYDRO	6,600.00-	7,173.45-	573.45	9-
0000124002	TELUS	1,675.00-	1,675.58-	0.58	0
	TOTAL GRANTS IN LIEU:	11,475.00-	17,108.36-	5,633.36	
SALE OF SERVICES					
0000144300	GARBAGE COLLECTION FEES	68,500.00-	71,776.00-	3,276.00	5-
0000144301	GARBAGE COLLECTION PENALTY	800.00-	489.48-	310.52-	39
0000145000	CEMETERY FEES AND CHARGES	500.00-	1,600.00-	1,100.00	220-
0000147000	CAMPGROUND FEES	80,000.00-	62,841.93-	17,158.07-	21
0000147010	PARK RENTAL	0.00	240.00-	240.00	0
	TOTAL SALE OF SERVICES:	149,800.00-	136,947.41-	12,852.59-	
OTHER REV. - OWN SOURCES					
LICENCES AND FEES					
0000151200	BUSINESS LICENCES	3,000.00-	2,970.00-	30.00-	1
0000151500	MUNICIPAL PLATES	120.00-	1.56	121.56-	101
0000151600	DOG LICENCES	500.00-	425.00-	75.00-	15
0000151700	BUILDING PERMIT FEES	2,500.00-	4,342.00-	1,842.00	74-
0000151902	SUBD/DP/DVP FEES	250.00-	831.40-	581.40	233-
	TOTAL LICENCES AND FEES:	6,370.00-	8,566.84-	2,196.84	
RENTALS					
0000153200	HALL RENTAL	3,000.00-	3,175.00-	175.00	6-
0000153300	CENTENNIAL PARK RENTAL	0.00	400.00-	400.00	0
0000153400	OTHER RENTALS	0.00	15.00-	15.00	0
0000153450	MISC LEASES	3,500.00-	2,716.96-	783.04-	22
	TOTAL RENTALS:	6,500.00-	6,306.96-	193.04-	
INTEREST AND PENALTIES					
0000155000	INTEREST ON INVESTMENTS	300.00-	2,053.67-	1,753.67	585-
0000156100	PENALTIES ON TAXES	3,500.00-	2,488.18-	1,011.82-	29
0000156200	INTEREST ON TAXES	1,750.00-	712.03-	1,037.97-	59
	TOTAL INTEREST AND PENALTIES:	5,550.00-	5,253.88-	296.12-	
OTHER REVENUES					
0000159000	SUNDRY	3,000.00-	3,625.61-	625.61	21-
0000159200	NIKKEI CENTRE REVENUE	35,000.00-	4,338.68-	30,661.32-	88
0000159300	NIMC DONATIONS	2,000.00-	1,669.20-	330.80-	17
	TOTAL OTHER REVENUES:	40,000.00-	9,633.49-	30,366.51-	
	TOTAL OTHER REV OWN SRC.:	58,420.00-	29,761.17-	28,658.83-	
TRANSFERS - OTHER GOVTS.					
0000162200	SMALL COMMUNITY GRANT	312,313.00-	335,273.00-	22,960.00	7-
0000163000	RDCK COMMUNITY DEVELOPMENT GRANT	11,000.00-	11,000.00-	0.00	0
0000163010	RDCK CEMETERY GRANT	6,700.00-	6,692.00-	8.00-	0
0000171500	FEDERAL GRANTS NIMC	9,254.70-	6,941.03-	2,313.67-	25
0000172000	GAS TAX REVENUE	77,394.72-	38,697.34-	38,697.38-	50
0000175200	P.E.P. - ROAD RESCUE	0.00	1,367.58-	1,367.58	0
0000175300	STREET LIGHTING	2,000.00-	1,078.05-	921.95-	46
0000175400	PROVINCIAL GRANTS	0.00	1,234.00-	1,234.00	0
0000175501	TRANSFER FROM FIRE RESERVE	11,000.00-	0.00	11,000.00-	100
0000175510	TRSF IN DEF REVENUE COM WORKS	120,000.00-	0.00	120,000.00-	100
0000175600	SILVERTON FIRE CONTRACT	27,835.25-	0.00	27,835.25-	100
0000175601	RDCK AREA H FIRE CONTRACT	50,850.26-	50,850.26-	0.00	0

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2018
To 31/12/2018

Account	Description	Annual Budget	YTD Actual	YTD Variance	Remaining In %
0000175900	CBT GRANTS	3,000.00-	97,812.00-	94,812.00	????
	TOTAL TRANS. OTHER GOVTS.:	631,347.93-	550,945.26-	80,402.67-	
OTHER TRANSFERS					
0000191100	SURPLUS APPROPRIATED	196,384.07-	0.00	196,384.07-	100
	TOTAL OTHER TRANSFERS:	196,384.07-	0.00	196,384.07-	
COLLECTIONS - OTHER GOVTS					
0000198103	POLICE TAX	23,250.14-	23,250.32-	0.18	0
0000198104	BASIC SCHOOL LEVY	191,080.38-	191,080.40-	0.02	0
0000198201	REGIONAL HOSPITAL	21,439.00-	21,441.11-	2.11	0
0000198300	REGIONAL DISTRICT	79,268.00-	79,265.40-	2.60-	0
0000198301	BC ASSESSMENT AUTHORITY	3,358.88-	3,358.78-	0.10-	0
0000198302	BC MUNICIPAL FINANCE AUTH	15.58-	15.50-	0.08-	1
	TOTAL COLLECTIONS - OTHER:	318,411.98-	318,411.51-	0.47-	
	TOTAL REVENUE:	1,625,805.10-	1,313,138.94-	312,666.16-	

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2018
To 31/12/2018

Account	Description	Annual Budget	YTD Actual	YTD Variance	Remaining In %
EXPENDITURES					
LEGISLATIVE SERVICES					
0000211000	COUNCIL INDEMNITIES	16,382.22	8,250.07	8,132.15	50
0000211800	COUNCIL TRAVEL & EXPENSES	8,500.00	3,804.66	4,695.34	55
0000211910	COUNCIL FEES AND DUES	755.00	647.00	108.00	14
	LEGISLATIVE SERVICES:	25,637.22	12,701.73	12,935.49	
GENERAL ADMINISTRATION					
0000212000	MISCELLANEOUS	0.00	150.00	150.00-	0
0000212121	ADMINISTRATOR-SALARY	0.00	12,307.68	12,307.68-	0
0000212122	ADMINISTRATOR-BENEFITS	0.00	1,911.16	1,911.16-	0
0000212131	CORPORATE OFFICER SALARY	0.00	4,149.57	4,149.57-	0
0000212132	CORPORATE OFFICER BENEFITS	0.00	1,616.92	1,616.92-	0
0000212134	ACCOUNTING CLERK WAGES	0.00	6,196.68	6,196.68-	0
0000212135	ACCOUNTING CLERK BENEFITS	0.00	2,118.84	2,118.84-	0
0000212136	OFFICE STAFF WAGES	0.00	8,481.65	8,481.65-	0
0000212137	OFFICE STAFF BENEFITS	0.00	1,954.24	1,954.24-	0
0000212140	ADMINISTRATION WAGES & BENEFITS	189,705.16	85,544.50	104,160.66	55
0000212141	OFFICE SUPPLIES & EXPENSE	20,000.00	15,489.28	4,510.72	23
0000212142	OFFICE GEOTHERMAL AND RADON	500.00	0.00	500.00	100
0000212143	OFFICE TELEPHONE	5,500.00	3,138.85	2,361.15	43
0000212144	JANITORIAL WAGES	5,000.00	944.27	4,055.73	81
0000212146	JANITORIAL BENEFITS	0.00	373.47	373.47-	0
0000212147	ADMINISTRATION CONSULTANT	25,000.00	0.00	25,000.00	100
0000212150	LEGAL FEES	3,000.00	357.36	2,642.64	88
0000212190	FEES AND DUES	2,000.00	2,011.22	11.22-	1-
0000212250	AUDIT FEES	17,000.00	16,000.00	1,000.00	6
	TOTAL GENERAL ADMINIST.:	267,705.16	162,745.69	104,959.47	
OTHER GOVERNMENT SERVICES					
0000219100	ELECTIONS & REFERENDUMS	5,000.00	1,046.40	3,953.60	79
0000219200	CONVENTIONS & EDUCATION	5,000.00	1,550.95	3,449.05	69
0000219300	LIABILITY INSURANCE	27,000.00	26,943.00	57.00	0
0000219400	MIA LIABILITY INSURANCE FOR ASSOCIAT	750.00	500.00	250.00	33
0000219500	GRANTS IN AID	5,000.00	6,550.00	1,550.00-	31-
0000219900	MISCELLANEOUS EXPENDITURE	2,000.00	705.24	1,294.76	65
0000219910	ADVERTISING	3,000.00	2,594.05	405.95	14
	TOTAL GOVERNMENT SERVICES:	47,750.00	39,889.64	7,860.36	
PROTECTIVE SERVICES					
0000224110	FIRE CHIEF	3,150.00	3,150.00	0.00	0
0000224111	DEPUTY CHIEF STIPEND	1,050.00	1,050.00	0.00	0
0000224120	GENERAL INSURANCE	5,500.00	6,811.30	1,311.30-	24-
0000224121	FUEL	2,000.00	703.72	1,296.28	65
0000224130	W.C.B.	400.00	97.20	302.80	76
0000224200	VOLUNTEER FIRE FIGHTERS	4,200.00	4,200.00	0.00	0
0000224600	TRAINING	5,000.00	2,246.64	2,753.36	55
0000224701	FIRE HALL - HEAT & LIGHT	2,500.00	1,548.06	951.94	38
0000224702	PHONE	4,800.00	2,874.25	1,925.75	40
0000224800	FIRE FIGHTING EQUIPMENT	20,000.00	3,837.74	16,162.26	81
0000224801	RADIO LICENCE & REPEATER	1,200.00	1,187.25	12.75	1
0000224802	FIRE TRUCK EXPENSE	5,000.00	3,253.23	1,746.77	35
0000224810	ND FIRE HALL UPKEEP	1,500.00	444.60	1,055.40	70
0000224815	SILV FIRE HALL	1,500.00	1,500.00	0.00	0
0000224816	ADMIN STAFF TIME	6,000.00	2,500.00	3,500.00	58
0000224817	TANKER REPAYMENT (10YRS)	3,000.00	0.00	3,000.00	100
	TOTAL PROTECTIVE SERVICES:	66,800.00	35,403.99	31,396.01	
OTHER PROTECTIVE SERVICES					
0000225300	DIKE GENERAL WORK	2,000.00	354.28	1,645.72	82
0000225400	DIKE VEGETATION MANAGEMENT	500.00	0.00	500.00	100
0000229210	BUILDING INSPECTOR	2,250.00	504.45	1,745.55	78
0000229215	BUILDING INSPECTION ADMIN STAFF	2,060.00	833.38	1,226.62	60

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2018
To 31/12/2018

Account	Description	Annual Budget	YTD Actual	YTD Variance	Remaining In %
0000229300	ANIMAL CONTROL	1,000.00	1,729.27	729.27-	73-
0000229310	BEAR SMART	2,000.00	155.80	1,844.20	92
	TOTAL OTHER PROTECTIVE SERVICES:	9,810.00	3,577.18	6,232.82	
TRANSPORTATION SERVICES					
0000231111	WAGES - STAT. HOLIDAY	0.00	4,317.23	4,317.23-	0
0000231112	WAGES - VACATION	0.00	6,431.20	6,431.20-	0
0000231113	WAGES - SICK TIME	0.00	3,154.33	3,154.33-	0
0000231120	BENEFITS	0.00	26,338.66	26,338.66-	0
0000231125	PUBLIC WORKS BENEFITS	54,708.00	0.00	54,708.00	100
0000231129	PUBLIC WORKS ADMIN STAFF	20,600.00	8,333.38	12,266.62	60
0000231130	VEHICLE INSURANCE	7,500.00	8,588.00	1,088.00-	15-
0000231140	TRAINING	5,000.00	379.16	4,620.84	92
0000231150	MISC WAGES & SUPPLIES	500.00	3,450.11	2,950.11-	590-
0000231300	EQUIPMENT MAINTENANCE & SUPPLIES	7,000.00	4,967.77	2,032.23	29
0000231301	PICK-UP TRUCK	0.00	79.80	79.80-	0
0000231302	DUMP TRUCK	4,500.00	2,307.25	2,192.75	49
0000231303	J.D. LOADER	6,000.00	5,208.54	791.46	13
0000231304	CASE BACKHOE	3,500.00	3,980.99	480.99-	14-
0000231305	2018 RAM DUMP TRUCK	0.00	2,211.39	2,211.39-	0
0000231312	STREET SWEEPER	0.00	2,800.00	2,800.00-	0
0000231313	LARGE LAWN MOWER	0.00	1,044.47	1,044.47-	0
0000231400	SMALL TOOLS, EQUIPMENT & SUPPLIES	6,000.00	2,924.92	3,075.08	51
0000231500	WORKSHOP & YARDS	10,000.00	10,002.96	2.96-	0
0000232310	ROAD MAINTENANCE	5,000.00	5,212.12	212.12-	4-
0000232330	SIDEWALKS	2,000.00	540.85	1,459.15	73
0000232340	BOULEVARDS & DRAINAGE	15,000.00	13,285.83	1,714.17	11
0000232360	STREET CLEANING	3,500.00	20.78	3,479.22	99
0000232370	SNOW REMOVAL	20,000.00	14,469.83	5,530.17	28
0000232500	STREET LIGHTING	20,000.00	9,878.79	10,121.21	51
0000232610	SIGNS	2,500.00	1,329.74	1,170.26	47
0000232620	TREE REMOVAL	5,000.00	4,681.62	318.38	6
0000232900	SPECIAL PROJECTS	0.00	618.00	618.00-	0
	TOTAL TRANSPORTATION SER.:	198,308.00	146,557.72	51,750.28	
ENVIRONMENT HEALTH SERVIC					
0000243201	GARBAGE COLLECTION WAGES	13,000.00	8,700.18	4,299.82	33
0000243202	GARBAGE COLLECTION TRUCK	5,000.00	2,395.54	2,604.46	52
0000243300	OLD GARBAGE DUMP MAINTENANCE	1,000.00	612.41	387.59	39
0000243400	GARBAGE TIPPING FEES	18,000.00	9,036.00	8,964.00	50
0000243500	GARBAGE ADMIN STAFF	5,150.00	2,083.38	3,066.62	60
0000243901	GARBAGE MISCELLANEOUS	3,000.00	3,271.19	271.19-	9-
0000243950	SPECIFIED AREA SEPTIC SYSTEM	1,000.00	0.00	1,000.00	100
0000243960	ARBOUR DAY	1,200.00	785.07	414.93	35
	ENVIRONMENTAL HEALTH SERV:	47,350.00	26,883.77	20,466.23	
ENVIRON. DEV. SERVICES					
0000251601	OLD CEMETERY MAINTENANCE	3,090.00	7,052.65	3,962.65-	128-
0000251602	NEW CEMETERY MAINTENANCE	3,090.00	3,813.80	723.80-	23-
0000251603	CEMETERY ADMIN STAFF	2,060.00	833.38	1,226.62	60
0000269000	PLANNING AND ZONING	0.00	57.26	57.26-	0
0000269010	PLANNING ADMIN STAFF	3,090.00	1,250.00	1,840.00	60
0000269113	KOHAN GARDENS	0.00	20.78	20.78-	0
	TOTAL ENVIRON. DEV. SERV.:	11,330.00	13,027.87	1,697.87-	
REC. & CULTURAL SERVICES					
0000271201	KNOX HALL	7,000.00	11,286.77	4,286.77-	61-
0000271202	BOSUN HALL	8,000.00	5,011.16	2,988.84	37
0000271301	MARINA	2,000.00	2,022.73	22.73-	1-
0000271400	TRAILS	2,000.00	6,031.99	4,031.99-	202-
0000271500	BIGELOW BAY	1,000.00	1,340.00	340.00-	34-
0000271700	KOHAN GARDEN	1,600.00	4,650.60	3,050.60-	191-
0000271780	CAMPGROUND CARETAKER	30,000.00	30,405.60	405.60-	1-
0000271790	CENTENNIAL PARK ADMIN STAFF	10,609.00	4,291.69	6,317.31	60
0000271800	CENTENNIAL PARK MAINT.	33,660.00	17,445.52	16,214.48	48

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2018
To 31/12/2018

Account	Description	Annual Budget	YTD Actual	YTD Variance	Remaining In %
0000271802	GREER PARK MAINTENANCE	2,000.00	2,249.71	249.71-	12-
0000272400	MUSEUM	2,000.00	2,725.84	725.84-	36-
0000272410	RECREATION - SIGNS	1,000.00	0.00	1,000.00	100
0000272420	RECREATION ADMIN STAFF	5,304.50	2,145.88	3,158.62	60
0000272430	RDCK COMMUNITY INITIATIVE PROJECTS	11,000.00	0.00	11,000.00	100
	REC. & CULTURAL SERVICES:	117,173.50	89,607.49	27,566.01	
NIMC					
0000273101	NIMC ADMIN STAFF	25,750.00	10,416.69	15,333.31	60
0000273104	NIMC STAFF WAGES	19,136.04	11,396.36	7,739.68	40
0000273106	NIMC PUBLIC WORKS WAGES	6,000.00	3,672.53	2,327.47	39
0000273107	NIMC SPECIAL PROJECTS WAGE	6,169.80	3,066.60	3,103.20	50
0000273109	NIMC SPECIAL PROJECTS EXPENSE	8,250.00	5,945.63	2,304.37	28
0000273110	NIMC SUPPLIES & EXPENSE	6,235.00	7,412.35	1,177.35-	19-
0000273111	NIMC HEIWA	8,630.00	4,473.21	4,156.79	48
0000273112	NIMC GIFT SHOP	6,000.00	3,447.49	2,552.51	43
	TOTAL NIMC:	86,170.84	49,830.86	36,339.98	
FISCAL SERVICES					
0000281930	BANK SERVICE CHARGE	850.00	659.22	190.78	22
0000282210	CAPITAL EXPENDITURES	265,260.88	111,144.18	154,116.70	58
0000282211	CAP EXP FIRE HALL	11,000.00	0.00	11,000.00	100
0000282221	TRANSFER TO GAS TAX RESERVE	77,394.72	0.00	77,394.72	100
0000282222	TRANSFER TO FIRE DEPT RESERVE	39,233.95	0.00	39,233.95	100
	TOTAL FISCAL SERVICES:	393,739.55	111,803.40	281,936.15	
TRANSFERS TO OTHER GOVERNMENT					
0000283100	R.D.C.K.	79,268.00	79,268.00	0.00	0
0000288101	BASIC SCHOOL LEVY	191,080.38	63,594.08	127,486.30	67
0000288103	POLICE TAX	23,250.14	0.00	23,250.14	100
0000288200	REGIONAL HOSPITAL	21,439.00	21,439.00	0.00	0
0000288300	M.F.A.	15.58	15.50	0.08	1
0000288310	B.C. ASSESSMENT AUTH.	3,358.88	3,418.19	59.31-	2-
0000288320	MFA DEBT PAYMENT	6,653.37	16,553.37	9,900.00-	149-
0000288321	MFA INTEREST ON LONG-TERM DEBT	9,900.00	0.00	9,900.00	100
0000288330	DEBT PAYMENT- FIRE TRUCK	19,065.48	2,677.50	16,387.98	86
	TOTAL TRANSFERS OTHER GOVERNMENT:	354,030.83	186,965.64	167,065.19	
	TOTAL EXPENDITURES:	1,625,805.10	878,994.98	746,810.12	
	TOTAL GENERAL FUND:	0.00	434,143.96-	434,143.96	

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2018
To 31/12/2018

Account	Description	Annual Budget	YTD Actual	YTD Variance	Remaining In %
WATER REVENUE/EXPENDITURE					
WATER REVENUE					
0000614410	WATER RATES	138,000.00-	142,158.00-	4,158.00	3-
0000614801	LOWER ON/OFF/CONNECTION	0.00	4,620.00-	4,620.00	0
0000614810	LOWER WATER PENALTIES	1,200.00-	1,010.40-	189.60-	16
0000615900	OTHER INCOME	0.00	343.25-	343.25	0
0000615901	INVESTMENT INCOME	200.00-	0.00	200.00-	100
	TOTAL REVENUE:	139,400.00-	148,131.65-	8,731.65	
WATER EXPENDITURE					
0000723119	WATER ADMIN STAFF	25,750.00	10,416.69	15,333.31	60
0000724111	WATER ADMINISTRATION	300.00	130.00	170.00	57
0000724130	WATER EDUCATION AND ADVERTISING	500.00	0.00	500.00	100
0000724135	WATER SMART	1,000.00	807.46	192.54	19
0000724140	WATER SUPPLIES	5,000.00	2,740.24	2,259.76	45
0000724141	WATER WAGES	32,960.00	12,973.18	19,986.82	61
0000724151	PUMPING	12,360.00	5,165.90	7,194.10	58
0000724153	WATER LICENCES/PERMITS	250.00	400.00	150.00-	60-
0000724165	WATER SAMPLING	4,000.00	2,018.12	1,981.88	50
0000724190	WATER COURSES/MILEAGE	2,500.00	0.00	2,500.00	100
0000724193	HYDRANTS	6,000.00	0.00	6,000.00	100
0000725141	DENVER SIDING WATER WAGES	0.00	1,654.45	1,654.45-	0
0000728193	BANK SERVICE CHARGE	200.00	0.00	200.00	100
0000728194	TRANSFER TO RESERVE	13,080.00	0.00	13,080.00	100
0000728210	CAPITAL EXPENDITURES	35,500.00	0.00	35,500.00	100
	TOTAL WATER EXPENDITURES:	139,400.00	36,306.04	103,093.96	
	CLEAR TOTAL 3:	0.00	111,825.61-	111,825.61	
	BALANCING TOTALS:	0.00	545,969.57-	545,969.57	
	REPORT TOTALS:	0.00	545,969.57-	545,969.57	

*** End of Report ***

The Corporation of the Village of New Denver
P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca
PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Recreation and Cultural Services Coordinator
SUBJECT: Bosun Hall Feasibility Assessment Project Update
DATE: August 2, 2018

BACKGROUND:

A feasibility design for a comparable new building for the Bosun Hall is in progress by Cover Architectural Collaborative Inc. The initial plans were presented on July 16, 2018 to community members at a public information session held at the Bosun Hall. Feedback was collected using a Preliminary Plans Feedback Form and 20 individuals submitted their comments by the deadline of July 31, 2018. This information has been gathered to inform the architect and Council regarding changes, suggestions or concerns that community members may have about the initial plans for plan refinement purposes.

Project Completion Tasks:

- Three rounds of refinement through teleconference
- Produce final rendered plans and elevations
    - Develop two Class D cost estimates for the project – one as code level construction, one as energy efficient construction
    - Prepare the final report at 8.5” x 11”
    - Prepare two 24”x36” panels illustrating the design and costing for presentation purposes
- Present the final package to the client in New Denver

Next Steps:

Council has committed to a broad public engagement process after the final plans have been submitted to ensure public input and preferences have been thoroughly considered prior to making any final decisions regarding the direction of the Bosun Hall site and building.

STRATEGIC PRIORITY:

Redevelopment of the Bosun Hall is included in the 2018 Five Year Financial Plan

COMMUNICATION STRATEGY:

Submitted to Council at the May 22, 2018 Regular Council Meeting

Bosun Hall Replacement - July 2018

Bosun Hall

Ground Floor	sqm	sqft
Auditorium	122.4	1309.68
Circulation	67.8	725.46
WC	42.9	459.03
Storage	7.2	77.04
Entry	8.9	95.23
Ticketing	3.1	33.17
kitchen	38.6	413.02
Net Floor Area ground floor	**290.9**	**3112.63**

Mezzanine

Viewing area/ circulation/mechanical	54.1	578.87
Net Floor Area mezzanine	**54.1**	**578.87**

Stage

Stage	45.1	482.57
Green Room	31.3	334.91
WC/ Change	7.8	83.46
Circulation	5.8	62.06
Storage	16.9	180.83
Net Floor Area stage	**106.9**	**1143.83**

Basement

Storage	145.6	1557.92
Net Floor Area basement	**145.60**	**1557.92**
Net Floor Area Total (Interior)	**597.50**	**6393.25**
Gross Floor Area (Entire Building)	**639.20**	**6839.44**
Gross up (Walls, Stairwell, Circulation)	41.7	446.19
Gross up (%)	**15%**	**15%**
Exterior Deck - second level	14.3	153.01
Exterior Deck - main level	74.5	797.15
	88.8	**950.16**

Bosun Hall Cost Estimate

12-07-2018

Construction Costs

Description	sqft	Rate	Total
Demolition (Existing Building)	3767		**$ 60,000**
mezzanine	583	$ 100.00	$ 58,300
main floor	4730	$ 300.00	$ 1,419,000
basement	1568	$ 100.00	$ 156,800
Outdoor Deck Space - main level	800	$ 80.00	$ 64,000
Exterior Balcony - second level	155	$ 80.00	$ 12,400
Subtotal			**$ 1,710,500**

Miscellaneous

Lighting	$ 5,000
Sound	$ 5,000
Fixture, Fittings, equipment	$ 50,000.00
Subtotal	**$ 60,000**

Service Costs

Description	Total
Site Grading,surfacing, utilities, septic	$ 50,000
Architectural/Structural/ Mechanical/ Electrical	$ 136,840
Civil	$ 5,000
Survey	$ 1,500
Geotechnical	$ 2,500
Construction Contingency 10%	$ 171,050
Design Contingency 5%	$ 85,525
Subtotal	**$ 452,415**
Total Project Cost	**$ 2,222,915**

Note: This cost estimate assumes a variation of ±25%.
Excludes - Off Site Infrastructure Upgrading / Financing Costs / Permits/ Taxes
Assumptions - Annual Escalation < 4%

PRIME

cover Architectural Collaborative Inc

#5-320 Vernon St.
Nelson BC V1L 4E4
250.354.4445
info@coverac.ca

Copyright reserved. This design and drawing is the exclusive property of COVER Architectural Collaborative Inc. and cannot be used for any purpose without the written consent of the Architect. This drawing is not to be used for construction until issued for that purpose by the Architect. Prior to commencement of the Work the Contractor shall verify all dimensions, datums and levels to identify any errors and omissions; ascertain any discrepancies between this drawing and the full Contract Documents; and, bring these items to the attention of the Architect for clarification. These drawings must not be scaled. These drawings supercede previous issues.

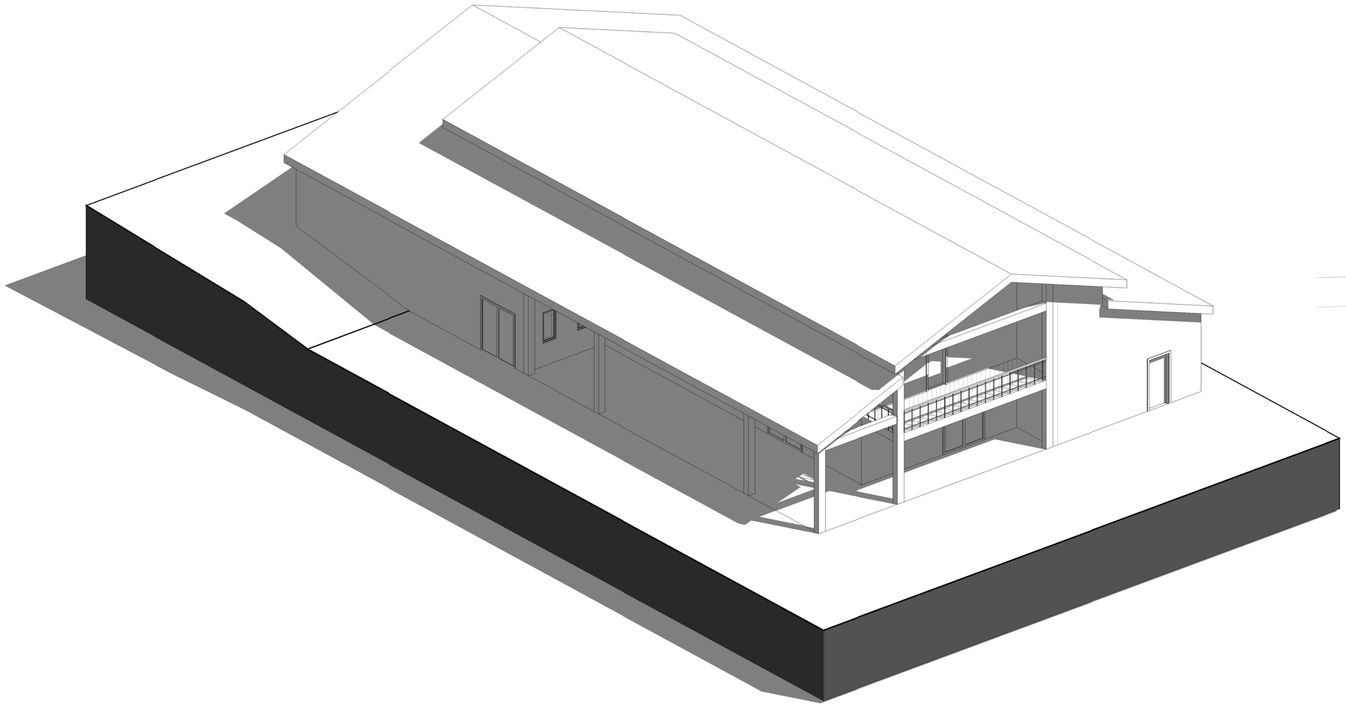
BOSUN HALL

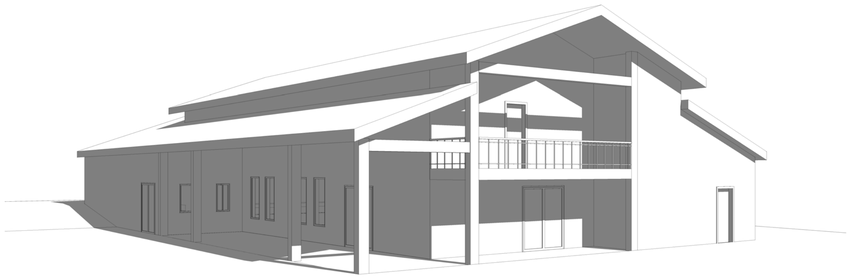
SCALE

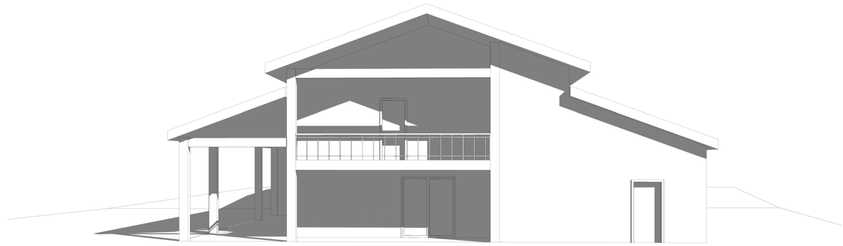
DATE

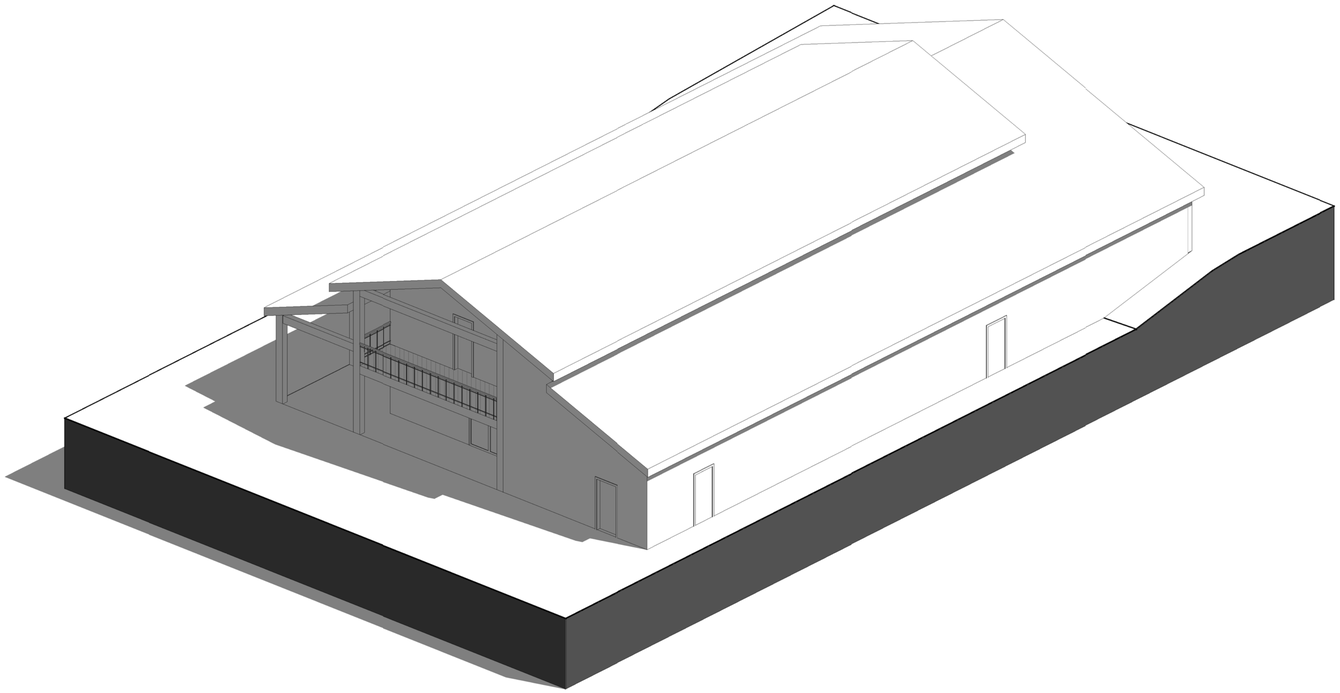
2018-06-29

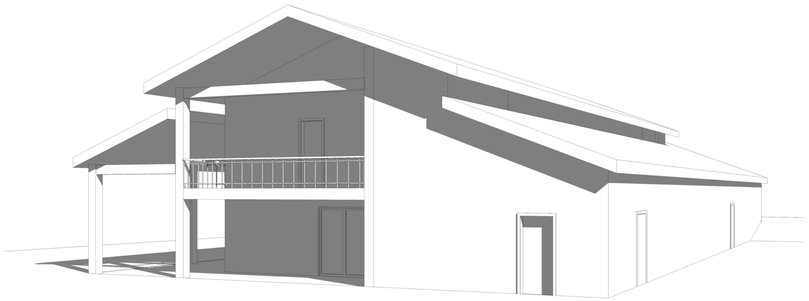
2018-07-18 10:41:14 AM
\\COVER\LOCAL\Storage\data\Projects\18034_Bosun Hall Replacement _ New Design\A-CAD\Bosun Hall Replacement.rvt











PRIME

cover Architectural Collaborative Inc

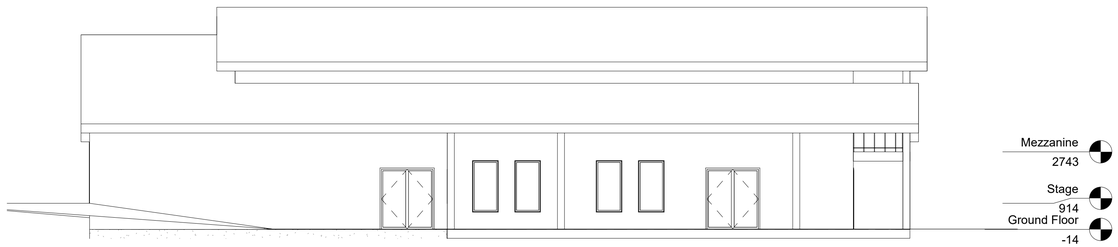
#5-320 Vernon St.
Nelson BC V1L 4E4
250.354.4445
info@coverac.ca

Copyright reserved. This design and drawing is the exclusive property of COVER Architectural Collaborative Inc. and cannot be used for any purpose without the written consent of the Architect. This drawing is not to be used for construction until issued for that purpose by the Architect. Prior to commencement of the Work the Contractor shall verify all dimensions, datums and levels to identify any errors and omissions; ascertain any discrepancies between this drawing and the full Contract Documents; and, bring these items to the attention of the Architect for clarification. These drawings must not be scaled. These drawings supercede previous issues.

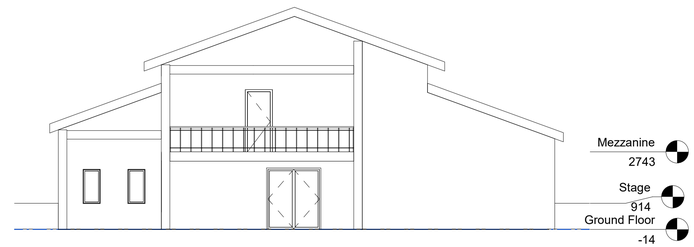
BOSUN HALL

SCALE	DATE
1 : 1	2018-06-29

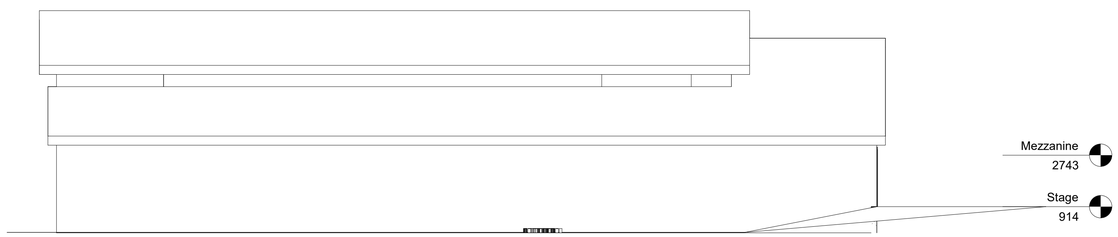
2018-07-13 9:50:24 AM \\COVER\LOCAL\Storage\Data\Projects\18034_Bosun Hall Replacement__New Denver\A-CAD\Bosun Hall Replacement.rte



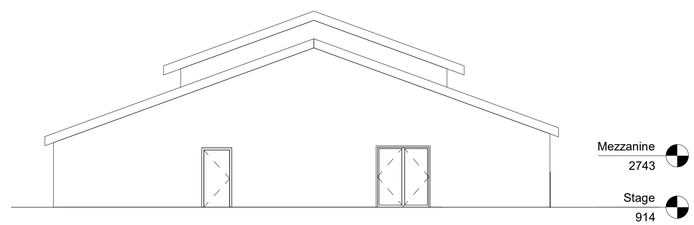
1 North
1 : 100



2 West
1 : 100



3 South
1 : 100



4 East
1 : 100

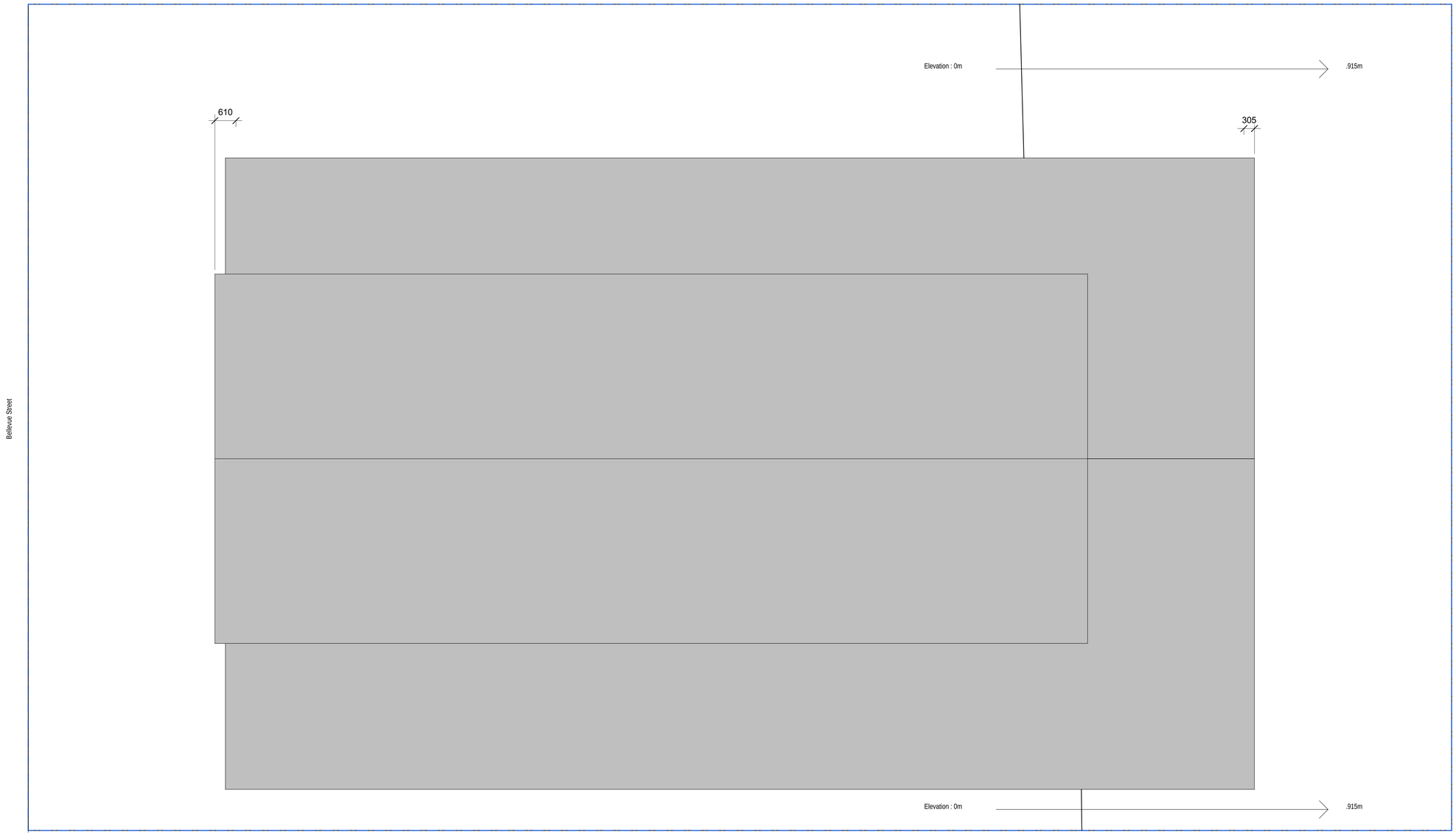
PRIME
cover Architectural Collaborative Inc
#5-320 Vernon St.
Nelson BC V1L 4E4
250.354.4445
info@coverac.ca

Copyright reserved. This design and drawing is the exclusive property of COVER Architectural Collaborative Inc. and cannot be used for any purpose without the written consent of the Architect. This drawing is not to be used for construction until issued for that purpose by the Architect. Prior to commencement of the Work the Contractor shall verify all dimensions, datums and levels to identify any errors and omissions; ascertain any discrepancies between this drawing and the full Contract Documents; and, bring these items to the attention of the Architect for clarification. These drawings must not be scaled. These drawings supercede previous issues.

BOSUN HALL

SCALE	DATE
As indicated	2018-06-29

2018-07-12 4:35:33 PM
I:\COVER\LOCAL\Storage\Data\Projects\1834_Bosun Hall Replacement_ New Denver\A-CAD\Bosun Hall Replacement.rte



1 Roof Plan
1 : 60

PRIME

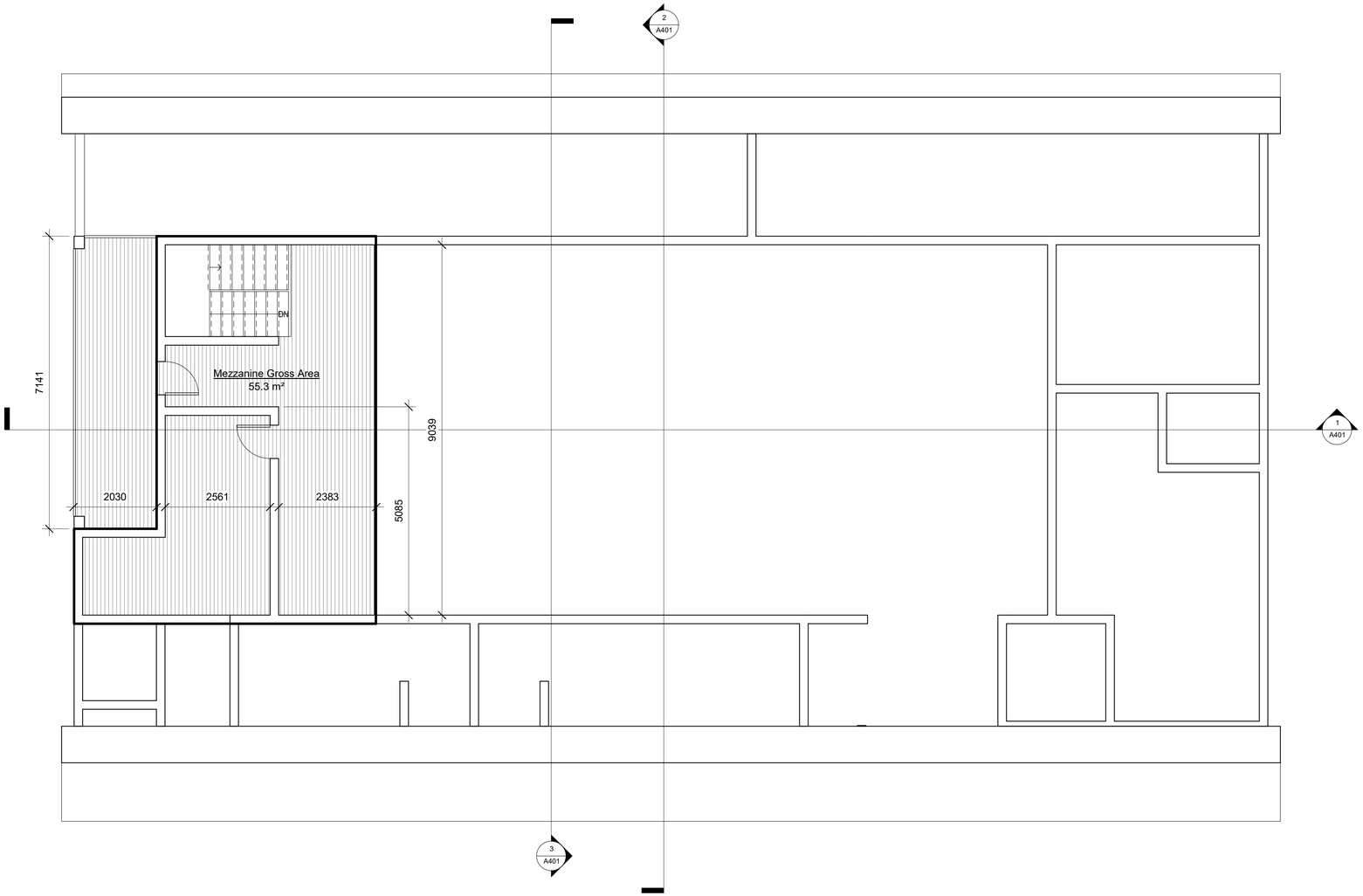
cover Architectural Collaborative Inc

#5-320 Vernon St.
Nelson BC V1L 4E4
250.354.4445
info@coverac.ca

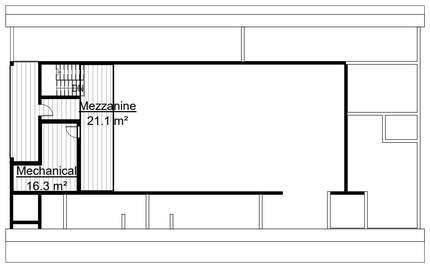
Copyright reserved. This design and drawing is the exclusive property of COVER Architectural Collaborative Inc. and cannot be used for any purpose without the written consent of the Architect. This drawing is not to be used for construction until issued for that purpose by the Architect. Prior to commencement of the Work the Contractor shall verify all dimensions, datums and levels to identify any errors and omissions; ascertain any discrepancies between this drawing and the full Contract Documents; and, bring these items to the attention of the Architect for clarification. These drawings must not be scaled. These drawings supercede previous issues.

BOSUN HALL

SCALE	DATE
As indicated	2018-06-29



1 Mezzanine
1 : 60



2 Mezzanine Floor Area
1 : 200

PRIME

cover Architectural Collaborative Inc

#5-320 Vernon St.
Nelson BC V1L 4E4
250.354.4445
info@coverac.ca

Copyright reserved. This design and drawing is the exclusive property of COVER Architectural Collaborative Inc. and cannot be used for any purpose without the written consent of the Architect. This drawing is not to be used for construction until issued for that purpose by the Architect. Prior to commencement of the Work the Contractor shall verify all dimensions, datums and levels to identify any errors and omissions; ascertain any discrepancies between this drawing and the full Contract Documents; and, bring these items to the attention of the Architect for clarification. These drawings must not be scaled. These drawings supercede previous issues.

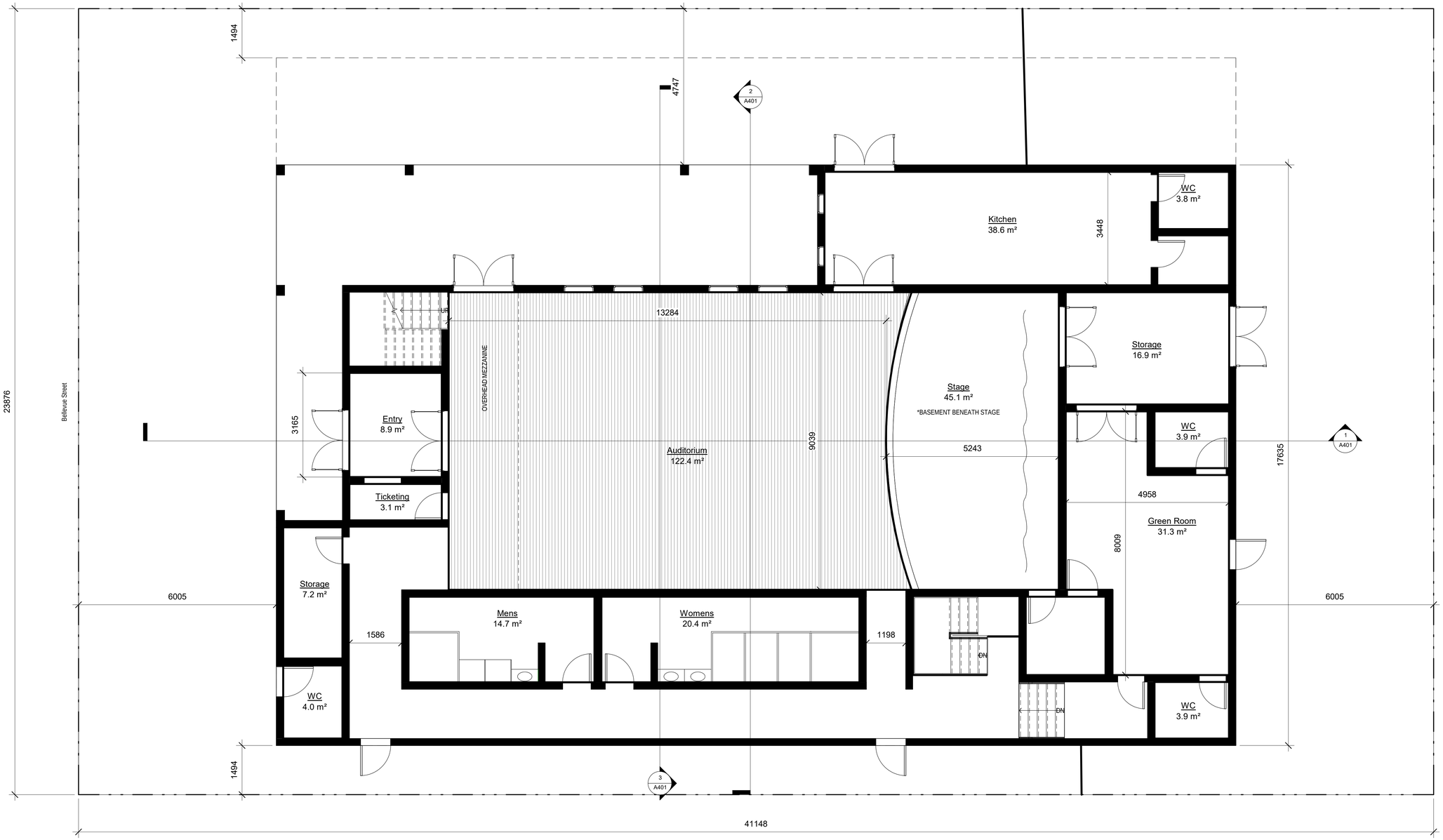
BOSUN HALL

SCALE	DATE
As indicated	2018-06-29

Legend
Circulation : 4.2m² not including stairs
Mechanical : 16.3m²
Mezzanine : 21.1m²
Outdoor Deck : 14.3m²

Gross area : 55.3m²

2018-07-16 10:41:15 AM
\\COVERLOCAL\Storage\Data\Projects\18034_Bosun Hall Replacement _ New Denver\A-CAD\Bosun Hall Replacement.rte



1 Ground Floor Area
1 : 60

STREET

SITE PARCEL

SETBACKS

PRIME

cover Architectural Collaborative Inc

#5-320 Vernon St.
Nelson BC V1L 4E4
250.354.4445
info@coverac.ca

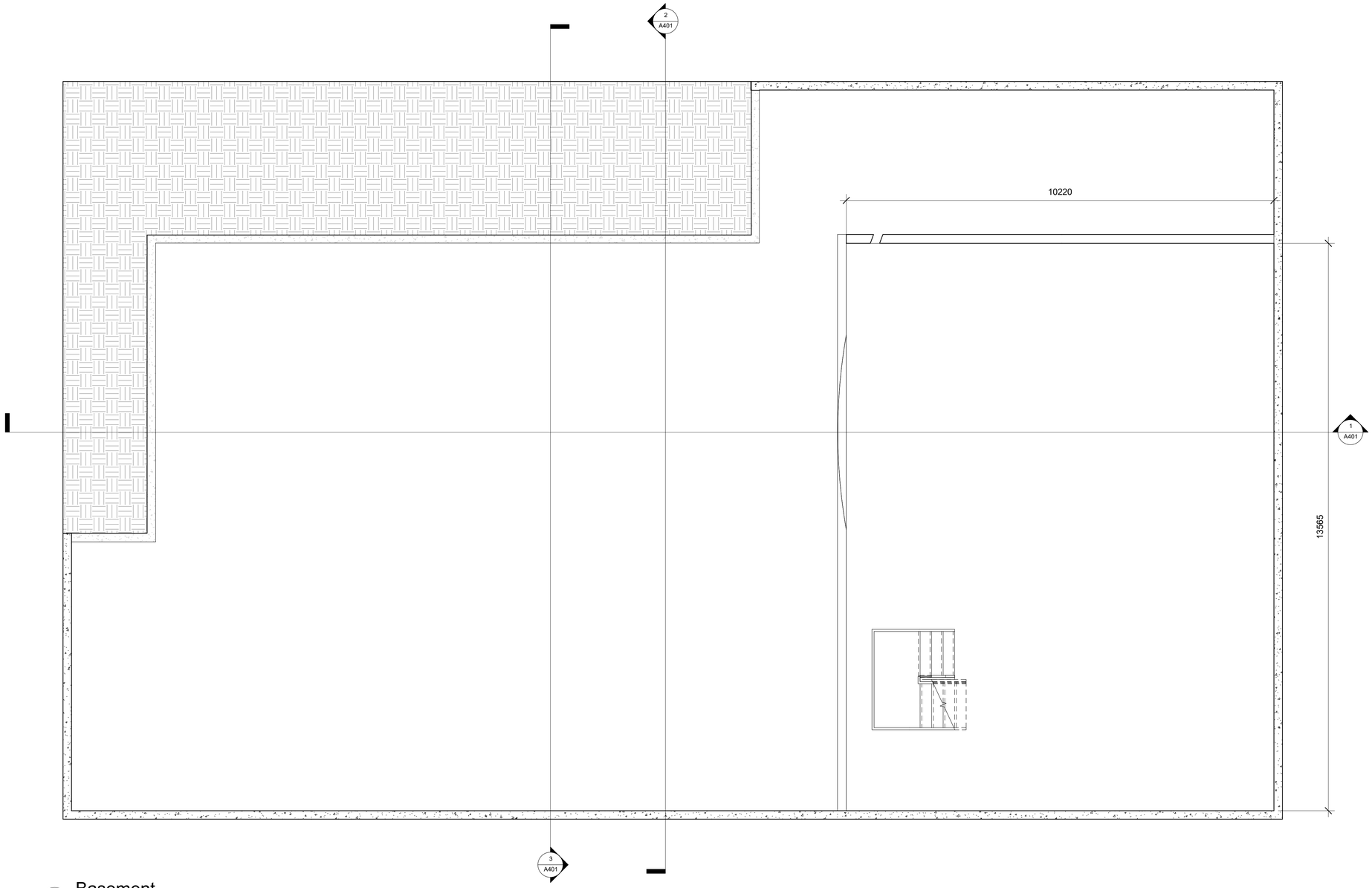
Copyright reserved. This design and drawing is the exclusive property of COVER Architectural Collaborative Inc. and cannot be used for any purpose without the written consent of the Architect. This drawing is not to be used for construction until issued for that purpose by the Architect. Prior to commencement of the Work the Contractor shall verify all dimensions, datums and levels to identify any errors and omissions; ascertain any discrepancies between this drawing and the full Contract Documents; and, bring these items to the attention of the Architect for clarification. These drawings must not be scaled. These drawings supercede previous issues.

BOSUN HALL

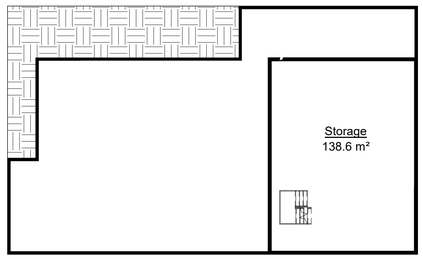
SCALE	DATE
1 : 60	2018-06-29

Legend
Auditorium : 122.4m²
Circulation : 67.8m² + 5.8m² on stage level
Entry : 8.9m²
Green Room : 31.3m²
Outdoor Deck : 74.5m²
Kitchen : 38.6m²
Ticketing : 3.1m²
Stage : 45.1m²
Storage : 7.2m² + 16.9m² on stage level
WC : 42.9m² + 7.8m² on stage level

Gross area : 438.5m²



2 Basement
1 : 50



3 Basement
1 : 200

PRME

cover Architectural Collaborative Inc

#5-320 Vernon St.
Nelson BC V1L 4E4
250.354.4445
info@coverac.ca

Copyright reserved. This design and drawing is the exclusive property of COVER Architectural Collaborative Inc. and cannot be used for any purpose without the written consent of the Architect. This drawing is not to be used for construction until issued for that purpose by the Architect. Prior to commencement of the Work the Contractor shall verify all dimensions, datums and levels to identify any errors and omissions; ascertain any discrepancies between this drawing and the full Contract Documents; and, bring these items to the attention of the Architect for clarification. These drawings must not be scaled. These drawings supercede previous issues.

BOSUN HALL

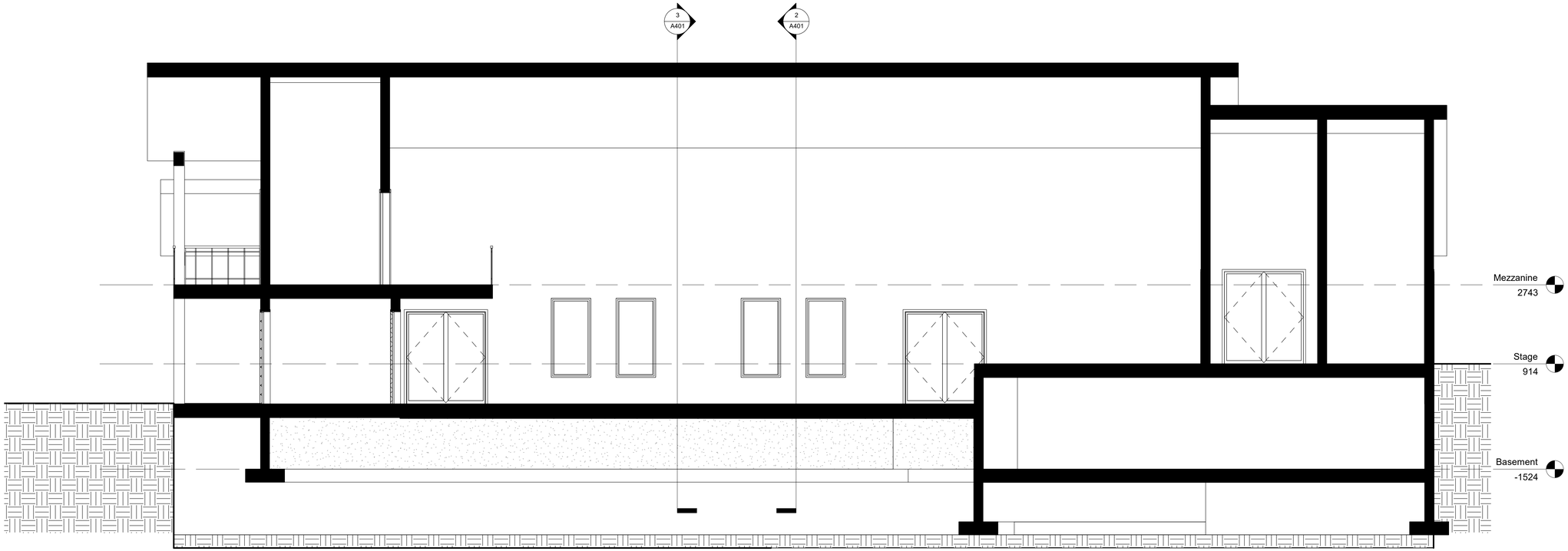
SCALE	DATE
As indicated	2018-06-29

Legend
Storage : 138.6m²

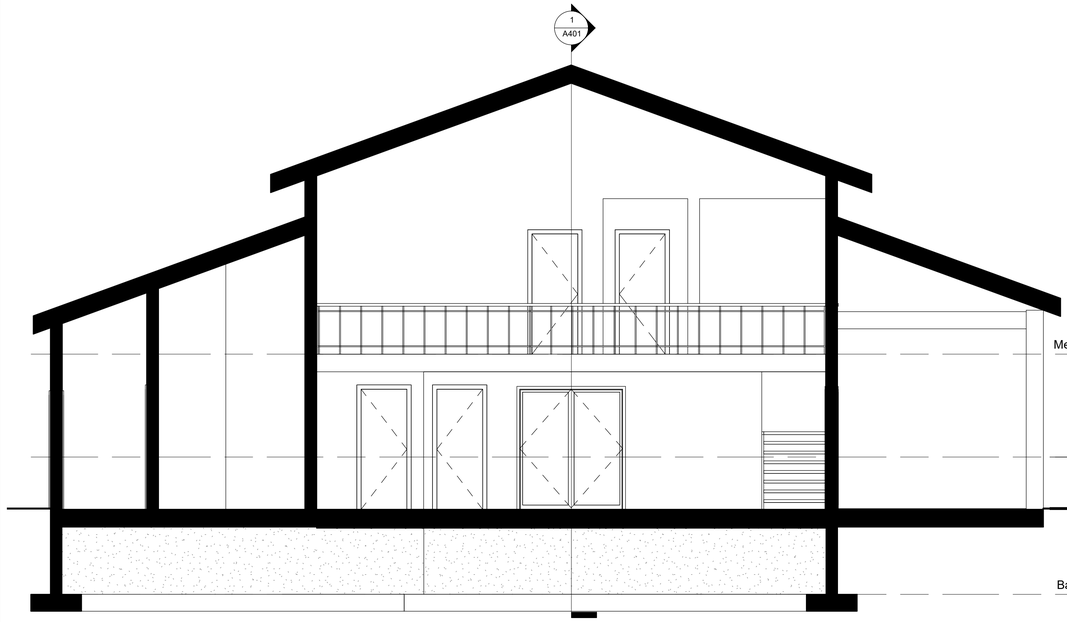
Gross area : 143.6m²

2018-07-13 10:56:16 AM

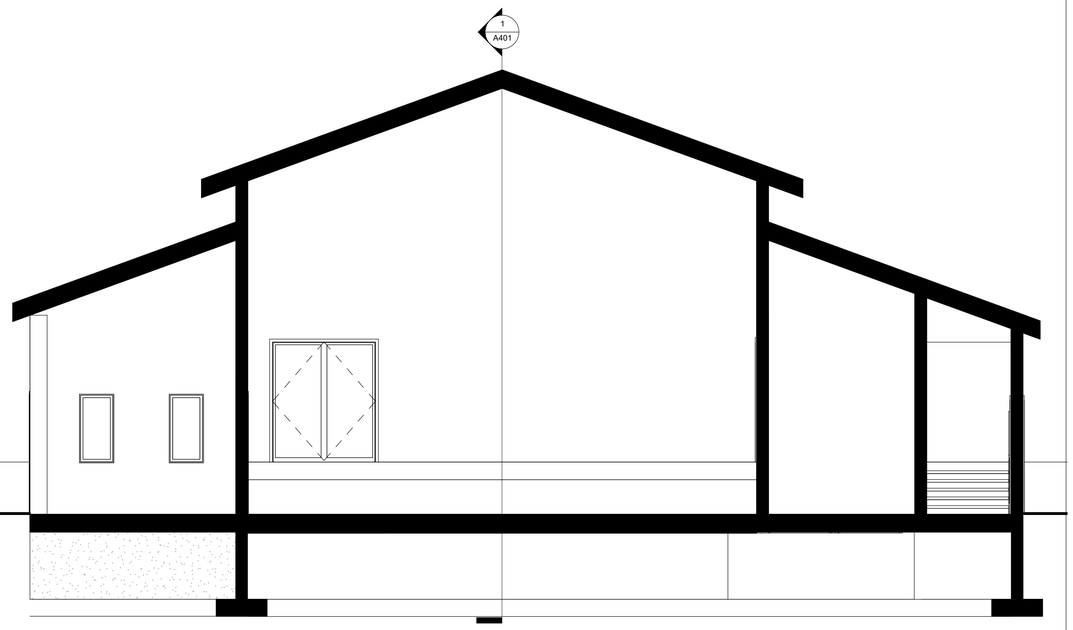
\\COVERLOCAL\Storage\Data\Projects\1804_Bosun Hall Replacement _ New Design\A-CAD\Bosun Hall Replacement.rte



1 Section 1
1 : 50



2 Section 2
1 : 50



3 Section 3
1 : 50

PRIME

cover Architectural Collaborative Inc

#5-320 Vernon St.
Nelson BC V1L 4E4
250.354.4445
info@coverac.ca

Copyright reserved. This design and drawing is the exclusive property of COVER Architectural Collaborative Inc. and cannot be used for any purpose without the written consent of the Architect. This drawing is not to be used for construction until issued for that purpose by the Architect. Prior to commencement of the Work the Contractor shall verify all dimensions, datums and levels to identify any errors and omissions; ascertain any discrepancies between this drawing and the full Contract Documents; and, bring these items to the attention of the Architect for clarification. These drawings must not be scaled. These drawings supercede previous issues.

BOSUN HALL

SCALE	DATE
1 : 50	2018-06-29

Location	Age	Connection	Meets Current Needs	Current Missing	Meets Future Needs	Future Missing	Most important features	Other
New Denver	76	blank	yes		yes	flexible meeting spaces created by dividers	the width of the hall	one bathroom to the outside and potentially flipping the stage to one side
Vancouver	82	Close - Grandfather built the existing hall in 1898 and later donated it to the Village	no	concerns that a dedicated stage is not needed in the community now	no	believe that the renovated Knox Hall, Memorial Hall, Gallery and other spaces in town are sufficient		No emotional attachment to building -can the hall that exists be used for some years with some work done to it? 2.2 million is a lot for a hall that may not be used as a theatre very often.
New Denver	60	frequent	No	Separate rooms for workshops	No	Meetings spaces or small convention space, flexible meeting spaces	Multiple other spaces that can be used for music venues etc.	
New Denver	67	frequent	No	Solar Electrical, Solar Thermal Water Heating and Geothermal Heating	No	Solar Electrical, Solar Thermal Water Heating and Geothermal Heating	Energy savings items as mentioned	Not only energy savings but also with grid tie connection to generate revenue. Both electrical and hot water supply to the vicinity buildings.
New Denver	67	frequent	no	no, most groups are smaller now for yoga and dance, pass through window from kitchen and modularity to divide the space for simultaneous	no	a full basement would accommodate future varied activities	Modularity	Adding clerestory window between roofs if current design is used or single plane roof to reduce costs, remove fixed stage as it is too large for the times
New Denver	71	frequent	no		no			prior to major construction the greater regional community (New Denver, Silverton and Area H North need agreement on maintenance /repair of all existing buildings, usage does not support a functional theatre space where infrastructure needs such as downtown sewage would cost the same
New Denver	64	Frequent	yes	widen and lengthen kitchen	yes	one washroom is enough	stage and built in sound system are essential, kitchen longer and wider with service window, stage is definitely needed	This style plan has the potential for multi use, community functions, weddings, funerals, theatre or other cultural performances, each hall in area has a unique draw and comparing usage rates show that this hall gets used more. Town would lose a lot without a community hall of this size in terms of options
Silverton	65	Frequent					a view of the lake or glacier	
New Denver	63	Occasional	somewhat	, eliminate long corridor to save space, utility room upstairs too big, heritage front is preferred, kitchen should have a pass through, no set back	No	concerned that younger generations may not approve of cost or have the need for such a hall	Reduce operating expenses long term	Too expensive for future generations
New Denver	67	occasional	somewhat	has basic requirements	somewhat		main hall, kitchen, stage, green room, washrooms	change entrance to public washroom from front of the building - not attractive in current plan -Second level seems unneccesary, also outdoor seating and covered area - long hallway on the southside is wasted space -size and demographic of the village and cost of the proposed plan the plan is excessive
New Denver	45	Occasional	yes	8k - 10k for sound	yes			Acoustics improved
Hills	66	occasional	yes		yes	sound structure, good roof and efficient heating		
New Denver	68	occasional	no	green room area is far too large, archival storage room should be an enclosed space	not bad	archival area in the basement	washrooms, archival space, better storage for tables and chairs	long hallway is a waste of space, reconfigure space for improved storage space and washrooms, reduce green room overall footprint and include improved storage options there

Location	Age	Connection	Meets Current Needs	Current Missing	Meets Future Needs	Future Missing	Most important features	Other
New Denver	65	occasional	somewhat	more space dedicated to the floor area, an archival room that is self contained and not open to the general public	somewhat		space for markets and memorials is more important than a theatre space at this time	remove the balcony and long hallway to save cost and space, is kitchen bathroom necessary? -not sure about walk in cooler - could be unnecessary -add kitchen service window stage and green room are too big for current and future community needs -would like to see an adequate archival room instead, with outdoor access. -likes the idea of keeping a more heritage front -adequate chair and table storage that is easily accessible is very important and many of the organizers are elderly
Area H North	53	Occasional	somewhat	stage should only be 16-24"	somewhat	same	proper stage height and design	
Silverton	68	Occasional	somewhat					concerns are acoustic integrity and cost of heating
New Denver	71	Occasional	yes		No	Repurposing the existing building to maintain services while adding toilets	Public washrooms	Concerns regarding the aging population and changing demographic may mean a very different demand in the furture.
Silverton	68	rarely	yes	excellent plans	no	do not see the Village population expanding to justify the cost. Repair building that exists	while plans could be cut back to save costs like the mezzanine we would then have less than what we need	
New Denver	45	rarely	yes	exterior is not appealing as it could be	yes			Community wise it is exciting to see and new beautiful building, will want to use the new facility and expand demand because it is attractive
New Denver	69	rarely	no	it is just a theatre space	no	too many performance spaces makes this space redundant	the plans are beautiful but it is not necessary considering other options and size of community	There are many options for performance spaces including the Knox Hall, the school, and in silverton. I feel the expense is prohibitive

The Corporation of the Village of New Denver
P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca
PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Recreation and Cultural Services Coordinator
SUBJECT: Speed Reader Board Purchase Update
DATE: August 9, 2018

BACKGROUND:

In recent years, Council has received correspondence from residents indicating that there are several locations within the community where speeding vehicle traffic is causing concern. Various grant programs have been applied to over the past few years, without success.

To resolve the issue, staff has been directed to purchase one speed reader with data collection software that will be mounted on a portable trailer for use throughout the community.

ANALYSIS:

Speed readers with integrated driver feedback signs have been proven to be an effective traffic calming measure. Identified pedestrian and vehicle high traffic zones such as the campground, boat launch, school and Bigelow Bay would all benefit from an awareness campaign regarding speed zones. A portable sign will allow it to be used as needed in response to resident concerns and special events.

STRATEGIC PRIORITY:

This item has been budgeted for in the 2018 Five Year Financial Plan.

COMMUNICATION STRATEGY:

Nil

FINANCIAL IMPLICATIONS:

The total cost of the project will be under $5,000. Prices were obtained from 2 suppliers (prices include speed reader board as well as data collection and analysis software):

1. Valley Traffic System - $5258.00
2. Trans Canada Traffic - $3325.00 (*Selected supplier)

Estimated Costs:

Units	Item Description		Total Price
1	Speed Reader Board		$2900.00
1	Data Collection & Analysis Software		$425.00
1	Small Utility Trailer		$660.00
		Shipping	$210.64
		TOTAL	**$4,195.64**

Funds to cover the cost of purchasing these items have been included in the Village's current Five Year Financial Plan. Revenue for this expenditure will come from RDCK Community Development Funds.

REGIONAL DISTRICT CENTRAL KOOTENAY

ECONOMIC DEVELOPMENT COMMISSION

OF SILVERTON, NEW DENVER, SLOCAN AND AREA H

MINUTES

Of a meeting held Thurs. July 26th at 7:00 pm,
Slocan Village Council Chamber

COMMISSION MEMBERS:
Leah Main- Chair, Director, Silverton
Ann Bunka, Director, New Denver
Jessica Lunn, Director, Slocan
Walter Popoff, Director, Area H
Nadine Raynolds, New Denver -Absent
Barb Fuhrer- Silverton -Absent
Corrie Traenenberg, Slocan –Absent
Will Anderson, Area H
Leonard Block, Area H- Absent
Jonathan Buttle, Area H
Walter Swetlishoff, Area H- Absent
SECRETARY/TREASURER: Sharon Butler

draft

The meeting was called to order at 7:02 pm

1. AGENDA:

R22/18 MOVED by A. Bunka, Seconded and Resolved to adopt the agenda as amended.

2. MINUTES:

R23/18 MOVED by J. Lunn, Seconded and Resolved to approve the Minutes presented for May 10/ 18

3. FINANCIAL REPORT:

As of June 2018, our YTD actuals are $199,751 with expenses of $17,448. This includes the dispersing of $15,000 grant funds. The grant funds were drawn from the incorrect operating account, the treasurer is to look into correction. A follow-up report will be supplied.

R 24/18 MOVED by W. Popoff, Seconded and Resolved to receive the financial report.

4. **EXPENSES:**

a) Ratify expenses approved by email:
Valley Voice $144.90
Commissioner Block conference expenses $1,018.14
Secretary Time sheet: $625

R 25/ 18 MOVED by A. Bunka , Seconded and Resolved to ratify the expenses approved by email.

b) New Invoice(s) for approval**:** n/ a

5. CORRESPONDENCE: Request for letters of support
a) to be Ratified: Community Investment Co-op

The SVEDC received a request for a letter of support to be received by July 20. A draft letter was circulated and approved by the Commission as well as by the RDCK board. The letter has been sent and received with thanks.

R 26/ 18 MOVED by J. Lunn , Seconded and Resolved to ratify the approval of a letter of support to the Community Investment Co-op.

Abstained: J. Buttle

b) Selkirk College Study: *Transitioning to the New Rural Cannabis Economy*
The project is now on hold, no action required.

6. RURAL DIVIDEND REGIONAL STRATEGY: draft

a) Report from Leah:

The hiring of an EDO is still underway and should be completed by month end with a start date of Aug. 15/ 18. The process has been compliant with RDCK hiring protocol.

Next steps:
The new EDO will meet with Village CAO's, staff, Directors and Richard Toperczar, Regional Manager of Rural Development with the Province to determine a work plan, hours, locations etc.

The SVEDC itself will see an adjustment from its current situation, moving into a new realm, its composition and roles will change.

Projects underway are moving the Commission in the right direction for this transition.

If the Co-ordinator is working out well, and additional funds are available, the opportunity to apply for more funds is possible. At this time, there will be at least one more intake of applications to the Rural Dividend fund.

Self- sustainability for this position is yet to be determined, but desirable.

R27/ 18 MOVED by W. Popoff, Seconded and Resolved to receive the verbal report from the Chair regarding the Regional Economic Development Strategy.

7. COMMUNITY INVESTMENT CO-OP:
a) Report from Jonathan Buttle, representative of the SVEDC on the CIC board.

The Memorandum of Understanding and funds approved by the SVEDC to assist with start up administration have been sent. The stakeholder input sessions have completed.
A second phase of funding request to the Provincial Rural Dividend fund is needed to get the project launched, which is expected to start next fall with "boots on the ground". Investments could be possible as soon as Jan. 2019.

R28/ 18 MOVED by J. Lunn, Seconded and Resolved to receive the verbal report from Commissioner Buttle on the Community Investment Co-op initiative.
Abstained: J. Buttle

8. BUSINESS RETENTION AND EXPANSION:
The Secretary reported that the ads for the Export Navigator program did not result in any responses. There was no press release provided. It was suggested to craft an email to local businesses with the information. Jonathan can assist with wording.

R29/ 18 MOVED by J. Lunn, Seconded and Resolved to circulate the Export Navigator program information to the SVEDC business email list.

9. BC ECONOMIC DEVELOPMENT SUMMIT: draft

The BC Economic Development Association hosted their annual Summit in Kelowna in June, attended by Commissioner Len Block. He submitted a detailed report which was much appreciated and commended by the Chair. He will be asked to give his highlights at our next meeting.

R30/ 18 MOVED by W.Popoff, Seconded and Resolved to receive the Commissioner report from the BC Economic Development Summit.

10. CBT-COMMUNITY DIRECTED FUNDS
a) **Healthy Community Society/ Village Hearth Project**
Chair Main reported that the Pop-up Salad Bar, proposed at the last meeting by the HCS, is now underway and quite successful at the Friday market in New Denver serving organic greens. They plan to serve bread and soup in the near future.
It is a partnership of Lucerne School, HCS and the Youth Centre, staffed by youth with food safe training. Photos on facebook will be shared with the Commission.

New Business:
11. REQUEST FROM THE RURAL DEVELOPMENT INSTITUTE:

The RDI is pursuing a Rural Dividend Grant to develop a regional, rural government internship program. Leah responded with a letter of support attaching the final Economic Development Strategy report and information on the Silverton co-work space feasibility study.

12. PUBLIC AND PRESS QUESTION PERIOD: n/ a

MEETING ADJOURNED 7:35 pm

Next Meeting: Oct 25 at 7pm
(not 6pm as previously noted)

The Corporation of the Village of New Denver
P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca
PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Corporate Officer
SUBJECT: Development Permit Application – 411 6th Avenue
DATE: July 17, 2018

RECOMMENDATION:

That the Council of the Village of New Denver approve issuance of a Development Permit for the building located at 411 6th Avenue, as indicated on the application submitted July 16, 2018.

BACKGROUND:

The Village of New Denver received an application for a Development Permit for the Kootenay Savings Credit Union, to allow for the installation of a new ATM and improve the security of the facility. A Development Permit must be issued prior to making any changes to the exterior of the building, since it is located in Development Permit Area #1, as indicated in the Village's Official Community Plan.

ANALYSIS:

The proposed development involves removing the existing window immediately west of the main entrance as well as the night deposit boxes, and covering the resulting opening using materials that match the current exterior finish. The proposed changes are consistent with the criteria established in the Village's Building Design Guidelines.

STRATEGIC PRIORITY: Nil

COMMUNICATION STRATEGY: Nil

FINANCIAL IMPLICATIONS: Nil

CORPORATION OF THE VILLAGE OF NEW DENVER

PROCEDURES BYLAW No. 417, 1993

SCHEDULA A5 - APPLICATION OF A DEVELOPMENT PERMIT

Application/File No._____

I/We, hereby make application under the provisions of Part 29, Section 976 of the Municipal Act for a Development Permit to permit the proposed development as described in the attached form upon (legal description of property):

LOT 6 BLOCK 35 PLAN NEP 557 DL 549

and located at (street address or general location)_____

411 6th AVE

Required application fee of $_____ and the completed Permit Information Forms are attached.

July 5/2018 (Date)

(Applicant's Signature)

THIS APPLICATION IS MADE WITH MY FULL KNOWLEDGE AND CONSENT

RON JOHNSTON
VP: Finance
Chief Financial Officer

JULY 5, 2018 (Date)

(Registered Owner's Signature)

Where the Applicant is NOT the REGISTERED OWNER the Application must be signed by the REGISTERED OWNER or his solicitor.

- -

FOR OFFICE USE ONLY

APPLICATION FEE $_____ Received. Receipt No._____

_____ (Date)

_____ (Signature of Officer)

SCHEDULE A5 (ii)

PERMIT INFORMATION FORM

THE INFORMATION REQUESTED IN THIS FORM IS REQUIRED TO EXPEDITE THE APPLICATION AND ASSIST THE STAFF IN PREPARING A RECOMMENDATION.

This form is to be completed in full and submitted with all requested information, Application Fee and Certificate of State of Title or of Indefeasible Title for the subject property.

Applicant and Registered Owner

1. (1) Applicants's Name KOOTENAY SAVINGS CREDIT UNION

Address 220-1101 DENDNEY, AVE TRAIL BC Postal Code V1R-4T1

Telephone: Business 250 368-2731 Home _____

(2) Registered Owner's Name KOOTENAY SAVINGS CREDIT UNION

Address _____ Postal Code _____

Telephone: Business _____ Home _____

(3) A copy of a State of Title Certificate, or a copy of a Certificate of Indefeasible Title, dated no more that thirty (30) days prior to submission of the application must accompany the application as a proof of ownership.

Application Fee

2. An Application Fee as set out in Schedule B of this Bylaw (applicable section of which is attached) shall be made payable to the Village of New Denver and shall accompany the Application.

Subject Property and Development

3. (1) Legal Description in Full

LOT 6 BLOCK 35 PLAN NEP 557 DL 549

LOT 5 BLOCK 35 PLAN NEP 557 DL 549

(2) Location (street address of property, general description or map)

411 - 6th AVE

(3) Present Zoning C-1

(4) Present Development Permit Area Designation in the Official Community Plan

N/A

(5) Description of the Existion Use/ Development

N/A

(6) Full Description of the Proposed Development (use seperate sheet if necessary)

N/A

(7) Description of Features of the Proposed Development to Satisfy Development Permit Area Guidelines and Conditions set out in the Official Community Plan (copy of relevant section (s) of the Official Community Plan to be provided by the Municipal Clerk).

N/A

SCHEDULE A5 (iv)

(8) Proposed Variation and/or Supplimentation to Existing Regulation (if relevant) _____

N/A

Reasons in Support of Application

4. Comments in Support of the Application (use seperate sheet if necessary) _____

N/A

Attachments

5. At the time of providing Application and Information Forms to the applicant, the Clerk shall indicate which of the following attachments are required or not required for this Application. The Clerk may require additional information.

(1) A dimensional Sketch Plan drawn to a scale of _____ to _____ showing the location of existing buildings, structures and uses.

REQUIRED: Yes _____ No ✓

(2) A dimensional Site Development Plan drawn to a scale of _____ to _____ showing the proposed use, buildings and structures, etc.

REQUIRED: Yes _____ No ✓

SCHEDULE A5 (v)

(3) A dimensioned Site Development Plan drawn to a scale of _____ to _____ showing the proposed approach to servicing the site including water, sanitary sewer, drainage, road access, streets adjacent to subject property, on-street parking , etc.

REQUIRED: Yes _____ No ✓

(4) A Contour Map (Plan) drawn to a scale of _____ to _____ with contour interval of _____, or the subject site.

REQUIRED: Yes _____ No ✓

(5) A dimensioned landscaping and screening plan drawn to a scale of _____ to _____ showing proposed landscaping and screening features.

REQUIRED: Yes _____ No ✓

(6) A dimensioned architectural cross-section drawing at a scale of _____ to _____ showing rhe relationship of the proposed structures to the site, including slope of the land, other structures and development on adjacent properties.

REQUIRED: Yes_____ No ✓

(7) A conceptual elevation or perspective drawing of a typical structure or group of structures to illustrate building form and character of proposed development.

REQUIRED: Yes _____ No ✓

(8) A dimensioned Sketch Plan drawn to a scale of _____ to _____ of the proposed subdivision, where subdivision if contemplated.

REQUIRED: Yes _____ No ✓

(9) Technical information or reports and other information required to assist in the preperation of the Permit, listed below.

Specific Reports: N/A

General: Removing window from Exterior wall
finishing with new siding

July 6/2018
(Date)

(Applicant's Signature)

- -

FOR OFFICE USE ONLY

Forms duly completed, received.

_____
(Date)

(Signature of Officer)

KS
Kootenay Savings

KS
Kootenay Saving

The Corporation of the Village of New Denver
P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca
PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Recreation and Cultural Services Coordinator
SUBJECT: NIMC Special Access Policy
DATE: August 2, 2018

RECOMMENDATION:

That the Nikkei Internment Memorial Centre Special Access Policy be adopted as presented.

BACKGROUND:

At present, all requests for special access to the Nikkei Internment Memorial Centre (NIMC), outside of regular visitor admission, must be approved by Council. The current process has been an impediment to providing timely responses to requests because Council meets only twice a month.

This policy's intent is to address the various requests for special access to the site, and to the collection at the NIMC for research, or study, or to photograph, sketch, or film for non-commercial purposes. Still photography and filming for personal use is permitted at the NIMC, does not require prior approval and is not subject to this policy. This policy does not apply to projects that are commercial in nature. Commercial projects would still require Council approval and will be analysed on a case by case basis to ensure all implications have been considered.

ANALYSIS:

The proposed policy will allow staff to approve special access requests that comply with the guidelines and conditions set out in the policy. The policy will improve efficiency by reducing the number of steps needed to approve access to the NIMC while meeting the objectives outlined in the policy. Any staff decisions made under this policy may be appealed in writing to Council.

STRATEGIC PRIORITY: 2017-18 Council Priority

COMMUNICATION STRATEGY:

The policy will be available on the Village of New Denver website and will be shared with any interested parties prior to their submission of a Special Access Application Form to ensure they are aware of all conditions outlined in the policy.

FINANCIAL IMPLICATIONS:

Fees for the special access service may be applied once staff has had the opportunity to consider the financial implications of an individual project.

POLICY:	**Nikkei Internment Memorial Centre Special Access**	
Effective Date:	Authorized By:	Replaces: None

PURPOSE:
To guide staff responses to requests for access to the site and the permanent collection for viewing, research, or study, or to photograph, sketch, or film for non- commercial purposes.

Scope:
This policy applies to requests for special access to the site, and the collection at the Nikkei Internment Memorial Centre for research, or study, or to photograph, sketch, or film for non-commercial purposes. Still photography and filming for personal use is permitted at the Centre, does not require prior approval and is not subject to this policy. This policy does not apply to projects or productions that are commercial in nature.

Definitions:

Village of New Denver ("Village")	The Corporation of the Village of New Denver
Nikkei Internment Memorial Centre ("NIMC")	Property located at 306 Josephine St., New Denver, BC, that is owned by the Village of New Denver. Includes all site elements (including but not limited to the grounds, gardens, buildings, infrastructure and displays.)
Permanent Collection ("Collection")	The group of objects and archival material brought together in order to represent and document the life and condition of the Nikkei living the New Denver Orchard and surrounding West Kootenay camps between 1942 and 1957 and supporting material.
Archival Material	Information records pertaining to the life and condition of the Nikkei living in the New Denver Orchard and surrounding West Kootenay camps between 1942 and 1957. These records can consist of a variety of media including textual material and audio visual recordings.
Artifact	An object remaining from a particular period which in this case pertains to the Nikkei living in the New Denver Orchard and surrounding West Kootenay camps between 1942 and 1957.
Staff	An employee of the Village of New Denver assigned to a project.

DRAFT

Non – Commercial Production	Any project that is not primarily intended for or directed towards commercial advantage or monetary compensation. This category includes, but is not limited to: student projects, research projects and public education projects.
Special Access	Any access other than regular visitor admission. This includes access during regular opening hours as well as after-hours and off season.

OBJECTIVES:

- To provide and control special access to the NIMC's Collection and site.
- To assist researchers, artists, photographers, and members of the public in accessing the NIMC's Collection and site.
- To provide a high level of service in response to requests to utilize the NIMC for the purpose of research and inquiries about other forms of special access to the NIMC Collection and the physical site.
- To build the NIMC's public profile through involvement with educational institutions, artists, photographers, and members of the public.
- To minimize disruption of normal NIMC activities as a result of research and special access to the Collection and site.
- To recover costs associated with providing this service.
- To preserve the institutional reputation, public image, and integrity of the NIMC.

DRAFT

SPECIAL ACCESS CONDITIONS

1. The approval of non-commercial projects requesting special access to the NIMC shall be based on the guidelines and definitions within this policy.
2. Anyone can make an application for special access to the NIMC's Collection and site. Research visits are NOT restricted to those affiliated with other museums or academic institutions.
3. Anyone wishing to have special access to the site and Collection for research or study, or to photograph, sketch, or film, must complete the Village of New Denver's Special Access Application Form.
4. Any staff decisions made under this policy may be appealed in writing to the Council of the Village of New Denver.
5. The Village may share information contained in the application with stakeholders as part of the application process.
6. The Village of New Denver reserves the right to reject applications which:
   a) Conflict with other events at the NIMC;
   b) Jeopardize the security or safety of the collection or site;
   c) Subject the site, items in the Collection, or the culture from which they come, to misrepresentation or disrespect;
   d) Cannot be met because of limited time or staff resources.
7. The following are specifically included in the non-commercial classification:
   (a) Officially recognised educational institutions including public and private schools, colleges and universities;
   (b) Non-profit societies;
   (c) Public broadcasting institutions and producers creating educational and public interest programs;
   (d) Material to be used expressly in the development of creative projects such as plays, performances and theatre that will be performed for a public of > 2000
8. Staff availability and conflict with other Village of New Denver events may impact processing times and scheduling of access. Requests may be denied due to staff availability.
9. Access may be denied or revoked at anytime if it is negatively impacting visitor experience or the integrity of the site.
10. Special access may be limited to avoid disruption to daily activities or the general visitor experience at the NIMC.
11. Requests should indicate the specific object(s) or archival material to be accessed.

DRAFT

12. All requests should describe the scope of the project and (if applicable) the medium in which the object(s) will be reproduced, e.g. print, video, etc.
13. Village staff must be present for the duration of the special access.
14. Requests to handle, move, or transport specific artifacts or archival material must be included in the application. No handling of items in the Collection is allowed without the express written consent of the Village of New Denver.
15. The reproduction of any image of an object in the NIMC Collection or of the site is limited to what has been approved specifically in the application, and permission is granted for one-time use only.
16. Should the applicant wish to reproduce the material gathered, the applicant must seek written approval for each additional use.
17. Images of objects in the NIMC's collection or of the site cannot be cut or altered in any manner which will distort them without prior approval from the Village of New Denver.
18. A copy of the final project may be required by the Village of New Denver as a condition of approval.
19. All applicants may be required to carry $2 million liability insurance with the Village of New Denver listed as an additional named insured. Applicants may be required to provide the Village of New Denver with a copy of the insurance policy and certificate
20. Fees for special access may apply.
21. All applicable fees should be made payable to the Village of New Denver.

DRAFT

APPLICATION PROCESS

- ☐ Village staff will review the request and contact the applicant for further clarification if necessary;
- ☐ If the application is approved, staff will contact the applicant to inform them of the approval of the Collection Access request, fee estimates and an agreement to sign;
- ☐ After the signed original agreement, required fees and insurance policy have been received by the Village, the project can be arranged through the Village office;
- ☐ Once the project is completed and the site has been checked for any damage, a final invoice will be sent to cover any further costs associated with the project;

APPLICATION CHECKLIST

- ☐ The applicant submits a completed Collection Access Application Form, as well as the following;
- ☐ A letter of intent, including a brief description of the project, that specifies the exact nature of the proposed activities to take place at the NIMC, details of the distribution or intended use of the final product.
- ☐ Project Script (draft version is acceptable);

Available Information

Copies of the Corporation of the Village of New Denver's Nikkei Internment Memorial Centre Access Policy and additional information are available from:

Village of New Denver Municipal Office:
115 Slocan Avenue, PO Box 40, New Denver, BC, V0G 1S0 Canada
Email: office@newdenver.ca
Phone: 250-358-2316
newdenver.ca

DRAFT

Village of New Denver
Special Access Application Form

Contact Information:	**Date of Application (DD/MM/YYYY):**
Name of Individual, Group or Organization:	
Phone Number:	Email Address:
Contact Person:	Phone Number:
Production Information:	
Project Title:	# of Crew on location:
Film Location: ☐ Interior ☐ Exterior ☐ Both	From : _____ To:_____ (Date) From : _____ To:_____ (Time) Attach extra sheet if necessary
Provide a brief description of project. Attach separate sheet if necessary	
Special Instructions: Provide a brief description of scene and/or scene number. Attach a sketch where necessary.	
Provide a decoration or set placement description. Attach a sketch where necessary. Explain if any of the exhibits require temporary movement.	

DRAFT

☐ Camera/Dolly/equipment on paths or in buildings (give details) Attach separate sheet if necessary	
☐ Intermittent closures of exhibits or buildings required (give details) Attach separate sheet if necessary	
☐ Total closure of the site is required (give details) Attach separate sheet if necessary	
FOR OFFICE USE:	
☐ Insurance policy and certificate received	☐ Copy of Script Received
☐ Payment Received	☐ Additional Information Required
	☐ Additional Information Received

Permit Issued by: Date:

Chief Administrative Officer Permit Holder

The Corporation of the Village of New Denver
P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca
PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Corporate Officer
SUBJECT: Request for Grant-In-Aid
DATE: August 9, 2018

RECOMMENDATION:

That the Village of New Denver provide a grant-in-aid to the Slocan Lake Arena Society to cover the cost of renting Centennial Park on Sunday, August 26, 2018, for the Rockin' in the Rockies Car Club visit.

BACKGROUND:

The Slocan Lake Arena Society has a strong record of service in the New Denver area. For many years, the group has hosted important community events such as May Days, and contributed to other community-minded initiatives. The proposed antique car event is expected to be of interest to residents and tourists alike, and will draw additional visitors to the area.

ANALYSIS:

The Slocan Lake Arena Society has requested a grant-in-aid to cover the costs of renting Centennial Park for this free public event.

STRATEGIC PRIORITY: Nil

COMMUNICATION STRATEGY: Nil

FINANCIAL IMPLICATIONS:

The amount of the grant-in-aid requested is as follows:

Item	Description	Amount
Full day rental of Centennial Park field:	$140/day x 1 day	$140.00

As the cost of the grant-in-aid will be offset by the park revenue, the financial implications of this request are minimal.

Slocan Lake Arena Society
PO Box 445
New Denver, BC V0G 1S0

RECEIVED
JUL 27 2018

July 27, 2018

Mayor and Council
Corporation of the Village of New Denver
PO Box 40
New Denver, BC V0G 1S0

Mayor Bunka and Council:

The Slocan Lake Arena Society has accepted the responsibility for hosting a luncheon and an antique car show for the Rockin' in the Rockies Car Club from Cranbrook and local antique car buffs.

The committee has a couple of requests:

- We would like to reserve Centennial Park August 26, 2018- Sunday only
- We request a grant-in-aid for the rental fee associated with the usage of the park.

Thank you in advance for considering this request, any questions or further information you can contact me

Rhonda Bouillet, President
On behalf of the Slocan Lake Arena Society Board