

AGENDA
REGULAR MEETING
February 12, 2019

CALL TO ORDER:

INTRODUCTION OF LATE ITEMS:

- Resolution required to add late items, if any

ADOPTION OF AGENDA:

- Resolution to adopt the Agenda for the February 12, 2019, Regular Meeting.

MINUTES:

- Resolution to adopt the Minutes of the January 22, 2019, Regular Meeting
- Resolution to adopt the Minutes of the February 1, 2019, Committee of the Whole Meeting

PETITIONS & DELEGATIONS:

- Nil

PUBLIC QUESTIONS & COMMENTS:

-

OLD BUSINESS:

- Nil

CORRESPONDENCE FOR INFORMATION:

- Resolution to receive the following items for information:
 - Request for Donations (*Kathy Gregory, Zone 6 Secretary - 55+ BC Seniors Games*)
 - Request for Grant-in-Aid (*Sgt. Dan Markevich, Committee Chairperson, Nelson Police Department*)
 - 2019 Woodstove Exchange Program (*Rachel George, Environmental Services Administration Assistant, RDCK*)
 - Bosun Hall Replacement Feasibility Study - Final Report (*Leah Biln, CBT Senior Program Assistant*)
 - Conference on Circular Economy (*Brock Macdonald, CEO - Recycling Council of BC*)
 - Independent Review of AGLG Office & Act (*Province of BC - Gordon Ruth, Auditor General For Local Government*)
 - *Funding Opportunities for Public Art Projects* (Paul Reimer, Artist)
 - February 7, 2019 Meeting Agenda (*Slocan District Chamber of Commerce - Jessica Rayner, Manager*)

STAFF REPORTS:

- Resolution to receive the following items for information:

- Revenue & Expense Report - February 7, 2019
- Facilities Overview - January 2019

COUNCIL REPORTS:

- Verbal Reports -
- Regional District of Central Kootenay -
- West Kootenay Boundary Regional Hospital District -
- Recreation Commission #6 -
- Economic Development Commission -
- Rosebery Parklands & Trail Commission -
- Treaty Advisory Committee -
- Fire Department Committee - • Draft Minutes of February 4, 2019 Fire Department Committee Meeting

NEW BUSINESS:

- Knox Hall Rental Policy -
- Purchasing Policy -
- Request for Reimbursement - 2018 Kohan Garden Electrical Work - Slocan Lake Garden Society - Barb Yeomans, Director
- Kohan Garden Operational Planning 2019 - Slocan Lake Garden Society - Margaret Hartley, Director
- Bosun Hall Operational Planning 2019 - Lucerne Association for Community Education - Carol Bell, Director
- CBT Community Initiatives Program 2019 -
- Request for Letter of Support - Silverton Building Supplies - Clarence Denbok
- Request for Zoning Amendment - Jeff Bustard & Lorie Langford, New Denver

ADJOURNMENT:

- Resolution to adjourn the meeting at ___ p.m.



MINUTES
REGULAR MEETING

DATE: January 22, 2019
TIME: 7:00 p.m.
PLACE: Council Chambers

PRESENT:

- Mayor Leonard Casley
- Councillor John Fyke
- Councillor Vern Gustafson
- Councillor Colin Moss
- Catherine Allaway, Acting CAO
- Lisa McGinn, Acting CFO
- Amanda Murphy, Recreation & Cultural Services Coordinator
- Press: Valley Voice
- Guests: 30 members of the public

CALL TO ORDER:

- Mayor Casley called the meeting to order at 7:03 p.m.

INTRODUCTION OF LATE ITEMS:

ADOPTION OF AGENDA:

RESOLUTION #17

- Moved by Councillor Fyke and seconded that the agenda for the January 22, 2019 Regular Meeting be adopted as presented.

CARRIED

MINUTES:

RESOLUTION #18

- Moved by Councillor Moss and seconded that the Minutes of the January 8, 2019 Regular Meeting be adopted as read.

CARRIED

RESOLUTION #19

- Moved by Councillor Fyke and seconded that the Minutes of the January 14, 2019, Special Meeting be adopted as read.

CARRIED

PETITIONS & DELEGATIONS:

Transition to 100% Renewable Energy
(*West Kootenay EcoSociety – Montana Burgess, Executive Director*)

- Ms. Burgess presented information to Council about the West Kootenay EcoSociety and their proposal to transition to 100% renewable energy by 2050.

Clean Energy Goals (*Silversmith Power & Light Corp – Hal Wright & Vida Turok*)

- Mr. Wright spoke about Silversmith Power & Light’s ability to assist New Denver in achieving a transition to 100% green and renewable energy.

PUBLIC QUESTIONS & COMMENTS:

- All the members of the audience indicated their support for the West Kootenay EcoSociety’s proposal.
- Nadine Raynolds suggested using RDCK Community Development funds to cover the costs associated with working with the West Kootenay EcoSociety to transition to 100% renewable energy.

OLD BUSINESS:

- Nil

CORRESPONDENCE FOR INFORMATION:

RESOLUTION #20

- Moved by Councillor Gustafson and seconded that the following correspondence be received for information:

- Nakusp Transmission Line Update (*Mary Anne Coules, BC Hydro - Stakeholder Engagement Advisor*)
- 2019 Resolutions, Training & Convention Deadlines (*Carolyn Maher, AKBLG - Executive Director*)
- Elected Officials Training (*Emergency Management BC - Carol McClintock, Executive Director Organizational Learning & Public Education*)
- Winter 2019 Board Highlights (*Municipal Insurance Association of BC*)
- 2019 Premier's Awards for Excellence (*Hon. Ron Fleming, Minister, Ministry of Education*)
- Fire Season (*John Fraser, New Denver*)
- Support for Transition to 100% Renewable Energy (*Lorna Visser, New Denver*)
- Support for Transition to 100% Renewable Energy (*Anne Champagne, New Denver*)
- Support for Transition to 100% Renewable Energy (*Gitta Ridder, New Denver*)

CARRIED

STAFF REPORTS:

RESOLUTION #21

- Moved by Councillor Fyke and seconded that the following report be received for information:
 - Revenue & Expense Report – January 18, 2019

CARRIED

COUNCIL REPORTS:

Verbal Reports

- The acting CAO reported on meetings with RDCK staff as well as meetings with area Fire Chiefs.

Regional District of Central Kootenay

- Councillor Moss reported on RDCK affairs

West Kootenay Boundary Regional Hospital District

- Councillor Moss advised that a meeting is scheduled for next week.

Recreation Commission #6

- Nil

Economic Development Commission

- Nil

Rosebery Trails & Parklands Commission

- Nil

Treaty Advisory Committee

- Nil

Fire Department Committee

- Nil

NEW BUSINESS:

RESOLUTION #22

Eldorado Market Proposal (*Patrick Warren - 402 6th Avenue*)

- Moved by Councillor Gustafson and seconded that the correspondence from Patrick Warren regarding development of the Eldorado Market site be received for information.

CARRIED

RESOLUTION #23

Request for In-Kind Support (*WildSafeBC - Bree Lillies, Community Coordinator*)

- Moved by Councillor Fyke and seconded that the Village of New Denver provide a minimum of \$500 of in-kind support towards the 2019 WildSafe BC program.

CARRIED

RESOLUTION #24

Transition to 100% Renewable Energy (*West Kootenay EcoSociety, Montana Burgess, Executive Director*)

- Moved by Councillor Fyke and seconded that staff to collaborate with other local governments and community stakeholders in the region, as well as leading experts, to develop a plan for the Village’s transition to 100% renewable energy, and present the plan to Council by December 1, 2020.

FAILED

RESOLUTION #25

- Moved by Councillor Moss and seconded that the Village of New Denver commits to transition to 100% renewable energy no later than 2050; and further, that staff be directed to present Council with options for the establishment of a Committee which includes community representatives, to work towards this goal.

CARRIED

RESOLUTION #26

Climate Change Requests (*West Coast Environmental Law & West Kootenay EcoSociety*)

- Moved by Councillor Fyke and seconded that the Village of New Denver send Climate Accountability Letters to 20 of the world’s largest fossil fuel companies demanding that they pay a share of the costs of climate change.

CARRIED

RESOLUTION #27

Appointment of Health Advisory Committee Representative

- Moved by Councillor Fyke and seconded that Councillor Moss be appointed as the Village of New Denver’s Council Representative for the Health Advisory Committee.

CARRIED

RESOLUTION #28

Appointment of Fire Department Committee Representative

- Moved by Councillor Moss and seconded that Councillor Wagner be appointed as the Village of New Denver’s Council Representative for the Fire Department Committee.

CARRIED

RESOLUTION #29

Canada Summer Jobs 2019

- Moved by Councillor Gustafson and seconded that the Village of New Denver submit an application to the Canada Summer Jobs federal wage subsidy program for funding to hire up to two summer students for the 2019 summer season.

CARRIED

RESOLUTION #30

UBC Digitization Project (*University of British Columbia – Chris Hives, Archivist*)

- Moved by Councillor Fyke and seconded that the Village of New Denver commit to participating in the upcoming UBC Okanagan Columbia-Kootenay regional heritage digitization project.

CARRIED

MOTION TO EXCLUDE:

RESOLUTION #31

- Moved by Councillor Gustafson and seconded that the public interest requires that, as per sections 90(1) (c) and (i) of the *Community Charter*, persons other than members of Council, the Acting CAO and

Acting CFO be excluded from the meeting as it pertains to legal and personnel matters.

CARRIED

RECONVENE IN CAMERA:

RESOLUTION #32

- Moved by Councillor Gustafson and seconded that Council recess and reconvene in camera at 8:45 p.m.

CARRIED

RECONVENE IN OPEN MEETING:

RESOLUTION #38

- Moved by Councillor Gustafson and seconded that Council reconvene in open meeting at 10:00 p.m.

CARRIED

ADJOURNMENT:

RESOLUTION #39

- Moved by Councillor Fyke and seconded that the meeting be adjourned at 10:00 p.m.

CARRIED

MAYOR CASLEY

CORPORATE OFFICER



MINUTES
COMMITTEE OF THE WHOLE MEETING

DATE: February 1, 2019
TIME: 9:00 a.m.
PLACE: Council Chambers

PRESENT:

- Mayor Leonard Casley
- Councillor John Fyke (via Skype)
- Councillor Vern Gustafson (arrived 11:30 a.m.)
- Councillor Colin Moss
- Councillor Gerald Wagner
- Catherine Allaway, Acting CAO
- Lisa McGinn, Acting CFO
- Press: Nil
- Guests: Nil

CALL TO ORDER:

INTRODUCTION OF LATE ITEMS:

- Nil

ADOPTION OF AGENDA:

RESOLUTION #40

- Moved by Councillor Wagner and seconded that the agenda for the February 1, 2019 Committee of the Whole Meeting be adopted as presented.
CARRIED

NEW BUSINESS:

2019 Budget

- Council reviewed possible projects for inclusion in the Village's 2019 budget.

ADJOURNMENT:

RESOLUTION #41

- Moved by Councillor Wagner and seconded that the meeting be adjourned at 2:00 p.m.

MAYOR CASLEY

CORPORATE OFFICER



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Corporate Officer
SUBJECT: Communications for Information
DATE: February 12, 2019

RECOMMENDATION:

That the following items of correspondence be received for information:

- Request for Donations (*Kathy Gregory, Zone 6 Secretary - 55+ BC Seniors Games*)
- Request for Grant-in-Aid (*Sgt. Dan Markevich, Committee Chairperson, Nelson Police Department*)
- 2019 Woodstove Exchange Program (*Rachel George, Environmental Services Administration Assistant, RDCK*)
- Bosun Hall Replacement Feasibility Study - Final Report (*Leah Biln, CBT Senior Program Assistant*)
- Conference on Circular Economy (*Brock Macdonald, CEO - Recycling Council of BC*)
- Independent Review of AGLG Office & Act (*Province of BC - Gordon Ruth, Auditor General For Local Government*)
- Funding Opportunities for Public Art Projects (*Paul Reimer, Artist*)
- February 7, 2019 Meeting Agenda (*Slocan District Chamber of Commerce - Jessica Rayner, Manager*)



B.C. Seniors Games 55 Plus, Zone 6
Kathy Gregory, Corresponding Secretary
2640 5th. Avenue
Castlegar, B.C. V1N 3L2 Phone 250 365 1802



February, 2019

To whom it may concern:

We thank you for your past assistance and hope you will continue to support our efforts to encourage our 55+ Seniors to get out and be active.

The 55 Plus BC Seniors Games promote the active participation in fitness and wellness in sport, recreation and education for B.C. Seniors. This annual five-day celebration attracts about 3500 adults participating in up to 30 sport events. All participants qualifying for the different events, are 55 years or older, representing 13 regions in the province.

Zone 6, West Kootenay-Boundary, holds monthly organizational meetings and participants are busy with their preparation for their events in the 2019 BC Seniors Games throughout the year. The 2019 Games will be located in Kelowna from September 10 – 14.

Our goal is to provide for as many participants as possible, an opportunity to develop a healthy active lifestyle and participate in their event of choice. Our Region covers from Rock Creek to Riondel and from Nakusp, south to the US border. We are trying to encourage an increase in the number of participants in the games. This last year we had 212 participants.

The West Kootenay-Boundary seniors ask for your support to help the participants and the volunteer administration prepare for and attend these Games. Seniors in this Zone promote the games locally through the media, posters and brochures.

I thank you for your support in the past and hope we can count on your support and generosity this year. We thank you for your consideration of this request.

DONATIONS CAN BE MADE OUT TO: Zone 6 B.C. Seniors Games and mailed to Kathy Gregory at the address below.

Sincerely

A handwritten signature in black ink that reads "Kathy Gregory".

Kathy Gregory Corresponding Secretary, Zone 6
250 365 1802 macgregory@telus.net
2640 5th. Avenue, Castlegar, B.C., V1N 3L2



January 24, 2019

Village of New Denver,
115 Slocan Ave,
PO Box 40,
New Denver, BC,
V0G 1S0

Attention: Mayor Casley and Council Members
Subject: Grant-in-Aid for the Nelson and District "Emergency Services Camp 2019"

This year the Nelson Police Department, in cooperation with School District # 8 teachers, other emergency personnel, and volunteers are organizing "Emergency Services Camp 2019". This program has been running for 20 years and has evolved from what was previously known as Police Camp and now includes other first responders in addition to police. This year we've included the Nelson Police Department, Nelson RCMP, Nelson Fire Rescue, and the BC Ambulance Service to create a program for youth to understand what emergency services are included in the career market.

We are accepting applicants from L.V. Rogers Secondary School, Mount Sentinel Secondary School, Salmo Jr. Secondary School, J.V. Humphries Secondary School, J.L. Crowe Secondary School, and Nakusp Secondary School. These schools are working in partnership to provide a unique opportunity for their Grade 11 and 12 students. Our "Emergency Services Camp 2019" will be held May 3rd – May 5th at L.V. Rogers Secondary School here in Nelson BC.

Our program is designed to provide a police academy environment for up to 32 students. The successful applicants will take part in many activities that police recruits actually experience. We will compliment this atmosphere with demonstrations and activities by other emergency services personnel. We have included a draft copy of the syllabus for the weekend.

As the students spend three days at L.V. Rogers Secondary, meals, lodgings and stationary supplies are supplied by the Program. We also issue the students

a 'uniform' consisting of an embroidered T-shirt, sweat pants, and shorts. The total projected cost of the program is \$6,500.00. Accepted applicants also pay a nominal \$50.00 fee for the weekend which includes accommodation, food, and uniforms.

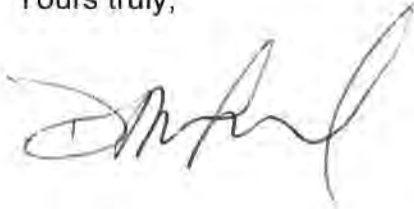
Our committee is requesting that the Village of New Denver please give consideration for a grant-in-aid to Emergency Services Camp 2019, in the amount of \$200.00.

In the event financial assistance is considered, please make the cheque payable to the 'Nelson Police Department' and forward to:

Nelson Police Department
606 Stanley St.,
Nelson, BC V1L 1N4
Attention: Sgt. Dan Markevich

Our committee members look forward to your continued participation with financial assistance and thank you for your consideration.

Yours truly,

A handwritten signature in black ink, appearing to read 'D. Markevich', written in a cursive style.

D. Markevich
Sergeant
Committee Chairperson
Nelson Police Department



Regional District of Central Kootenay

Box 590, 202 Lakeside Drive, Nelson, BC V1L 5R4

Telephone: (250) 352-6665

BC Toll Free: 1-800-268-7325

Web: www.rdck.ca

Email: info@rdck.bc.ca

Fax: (250) 352-9300

File No. 6240-20

January 23, 2019

Lisa McGinn
Village of New Denver
Box 40
New Denver, BC
VOG 1S0



Dear Lisa

Thank you for the Village of New Denver's continued support of the Wood Stove Exchange Program. We understand that the Village has committed to five exchange rebates, in the amount of \$100 each. The RDCK has been successful in securing another round of Provincial Funding, which shall be received shortly. Upon receipt of the funding, we shall resume processing applications, in order of receipt.

At this time, as a participant in the program, the Village will be required to do the following:

- Advertise the program on the municipal website;
- Contribute a \$100 rebate for each stove exchanged within your municipality, to a maximum of twenty rebates; and
- Disburse rebate cheques to successful program applicants (*Note – for each exchange, the RDCK will disburse the provincial rebate and then send payment details and a copy of the successful application to the relevant municipality*).

To assist in promoting the Program, please find enclosed some applications and brochures.

If you have any questions or concerns, please contact me directly.

Sincerely:

Rachel George
Administration Assistant Environmental Services
rgeorge@rdck.bc.ca
250-352-8161

/rg

encl





January 18, 2019

Village of New Denver
PO Box 40
New Denver, BC V0G 1S0

Attention: Bruce Woodbury

Dear Bruce:

**Re: Bosun Hall Replacement Feasibility Study
Community Development Program, 13,873**

Thank you for your final report dated November 22, 2018.

Congratulations on a successful project!

Sincerely,

A handwritten signature in blue ink that reads "Leah Biln". The signature is stylized and cursive.

Leah Biln
Senior Program Assistant



January 11, 2019



Mayor Leonard Casley and Council
Village of New Denver
115 Slocan Avenue
New Denver, BC V0G 1S0
Canada

Dear Mayor Leonard Casley and Council:

Re: Recycling Council of British Columbia 45th Annual Zero Waste/Circular Economy Conference 2019

Established in 1974, the Recycling Council of British Columbia (RCBC) is Canada's first non-profit waste prevention organization. Since that time, the Council has worked side-by-side with local governments to eliminate waste in B.C. and develop a sustainable circular economy.

We invite you to attend **RCBC 2019 "Conference on Circular Economy" on May 8, 9, 10 2019 in Whistler, B.C.**, featuring a variety of topics relevant to local governments in B.C. Programming for RCBC 2019 (www.rcbcconference.ca) will include:

- extended producer responsibility
- illegal dumping
- reuse and repair
- waste prevention
- communications and engagement

As well, we plan to address a variety of waste, recycling, and diversion-related issues your council may be facing now or in the near future. We provide a three-day experience of workshops, presentations, and opportunities to network with professionals and area experts to become better informed. B.C.'s industry stewardship agencies, such as RecycleBC, Regeneration, and Encorp Pacific will be in attendance, as well as the BC Ministry of Environment.

RCBC provides comprehensive public education to support recycling and waste-related programs and services through the BC Recycling Hotline, the online Recyclepedia and the free BC Recyclepedia phone app. Last year alone, we answered more than 280,000 questions from people in communities just like yours.

In our public policy work, we engage a variety of stakeholders to collaboratively develop and recommend progressive waste prevention initiatives and legislation. RCBC also facilitates the sharing of knowledge, good practices, and professional development. All of those elements are included as part of Canada's longest running waste prevention event, the annual RCBC Zero Waste Conference on Circular Economy, now in its 45th year.

Thank you for your continued support. Let us keep working together to make a waste-free province through the application of sustainable circular economy principles. If you have any questions, you can reach me at 604-683-6009 ext. 307 or at brock@rcbc.ca.

Sincerely,

Brock Macdonald
Chief Executive Officer

Suite 10
119 West Pender St
Vancouver, BC
V6B 1S5
Canada

phone:
(604) 683-6009

fax:
(604) 683-7255

email:
rcbc@rcbc.ca

web:
www.rcbc.ca

From: Lebedoff, April AGLG:EX <April.Lebedoff@aglg.ca> on behalf of Ruth, Gordon AGLG:EX <Gordon.Ruth@aglg.ca>
Sent: February 7, 2019 4:02 PM
To: Ruth, Gordon AGLG:EX
Subject: Auditor General for Local Government welcomes report on the independent review of AGLG office and Act



I want to thank the Minister and the Province for undertaking a thorough review of our office and Act, as was mandated by legislation. I appreciate the rigour and thoroughness of the review and the quality of the recommendations.

I'm pleased that the review found essentially the same as what we have been hearing from local governments: our office is providing value to local governments and local governments from across the province are making changes as a result of our work.

We know we can continue to improve the office's effectiveness in the future and I look forward to working with local governments, the Audit Council and the Ministry of Municipal Affairs and Housing as we consider the report's recommendations with that in mind.

Learn More:

Read the News Release of the Ministry of Municipal Affairs and Housing:
[“Independent review concludes auditor general for local government offers value.”](#)

Read the Auditor General for Local Government Act and Office Review 2012 – 2017:
https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/localgovernments/governance-powers/auditor_general_local_government_review_2012_2017.pdf

Regards,

Gordon Ruth, FCPA, FCGA
Auditor General for Local Government



Catherine Allaway

From: Paul Reimer
Sent: January 30, 2019 11:33 AM
To: office@newdenver.ca
Subject: Funding Opportunity for Public Art Projects
Attachments: Paul Reimer CV and Past Works.pdf; Untitled attachment 00073.html

Mayor Casley,

You may be aware the The Columbia Basin Trust has allocated \$750,000 in 2019 and another \$750,000 in 2020 to be awarded to Basin communities for permanent public art projects. These grants will fund up to 80% of a public art project to a maximum of \$30,000 per project.

As an artist who began and developed my career in the Columbia Basin, I'm excited about the opportunity to add to community involvement and pride through arts and culture. I'm contacting you to offer my expertise and assistance, should you wish to explore this opportunity.

I have extensive experience creating public artworks in communities throughout North America. My staff and I are knowledgeable in every phase of public art, including funding applications, design, community consultation, creation, installation, and maintenance. We would be happy to work with you through this sometimes, daunting application process. The application deadline for this year is March 21, 2019. I welcome the chance to speak to you directly to explore the possibilities afforded by this funding and to assist your community in taking advantage of this limited opportunity.

Sincerely,
Paul Reimer

below is a link to grant information:

<https://ourtrust.org/grants-and-programs-directory/public-art-grants/>

I've attached a pdf containing some of my public art projects in the East Kootenays and my resume.

REGULAR BOARD MEETING - AGENDA

Thursday, February 7, 2019
6:30 p.m. at the Outlet Youth Centre
306 6th Ave, New Denver, BC.

ROLL CALL OF DIRECTORS

1. Adopt Agenda of February 7, 2019 Regular Board Meeting
2. Approve Minutes of November 29, 2018 Regular Board Meeting
3. Approve Minutes of January 10, 2019 Regular Board Meeting
4. Receive Financials of January 2018
5. Business Arising from the Minutes
 - a) 2019 SDCC AGM
 - b) Website Updates
6. Reports
 - a) Membership Committee (Colin, Steve, Jan, Isy)
 - b) Health Committee (Colin, Leanne, Janice)
 - c) WKRTA / ASTA (Jan)
 - d) BR+E / SVEDC (Jan, Janice)
 - e) Strategic Planning (Nadine, Jan, Jessica)
 - f) Budget Committee (Janice, Clarence, Jan)
7. Correspondence
8. New Business
 - a) CBT Community Initiatives Funding
9. Adjournment

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2019
 To 31/12/2019

Account	Description	Annual Budget	YTD Actual	YTD Variance	Remaining In %
SALE OF SERVICES					
0000144300	GARBAGE COLLECTION FEES	0.00	72,535.00-	72,535.00	0
	TOTAL SALE OF SERVICES:	0.00	72,535.00-	72,535.00	
OTHER REV. - OWN SOURCES					
LICENCES AND FEES					
0000151200	BUSINESS LICENCES	0.00	2,940.00-	2,940.00	0
0000151600	DOG LICENCES	0.00	290.00-	290.00	0
	TOTAL LICENCES AND FEES:	0.00	3,230.00-	3,230.00	
RENTALS					
0000153200	HALL RENTAL	0.00	25.00-	25.00	0
0000153450	MISC LEASES	0.00	972.32-	972.32	0
	TOTAL RENTALS:	0.00	997.32-	997.32	
INTEREST AND PENALTIES					
0000156200	INTEREST ON TAXES	0.00	14.00-	14.00	0
	TOTAL INTEREST AND PENALTIES:	0.00	14.00-	14.00	
OTHER REVENUES					
0000158000	DONATIONS	0.00	20.00-	20.00	0
0000159000	SUNDRY	0.00	8.00-	8.00	0
0000159200	NIKKEI CENTRE REVENUE	0.00	20.00-	20.00	0
	TOTAL OTHER REVENUES:	0.00	48.00-	48.00	
	TOTAL OTHER REV OWN SRC.:	0.00	4,289.32-	4,289.32	
	TOTAL REVENUE:	0.00	76,824.32-	76,824.32	

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2019
 To 31/12/2019

Account	Description	Annual Budget	YTD Actual	YTD Variance	Remaining In %
EXPENDITURES					
LEGISLATIVE SERVICES					
0000211800	COUNCIL TRAVEL & EXPENSES	0.00	1,242.23	1,242.23-	0
	LEGISLATIVE SERVICES:	0.00	1,242.23	1,242.23-	
GENERAL ADMINISTRATION					
0000212121	ADMINISTRATOR-SALARY	0.00	2,153.84	2,153.84-	0
0000212122	ADMINISTRATOR-BENEFITS	0.00	184.78	184.78-	0
0000212131	CORPORATE OFFICER SALARY	0.00	6,937.29	6,937.29-	0
0000212132	CORPORATE OFFICER BENEFITS	0.00	1,702.05	1,702.05-	0
0000212136	OFFICE STAFF WAGES	0.00	6,103.81	6,103.81-	0
0000212137	OFFICE STAFF BENEFITS	0.00	1,318.15	1,318.15-	0
0000212138	DEPUTY CHIEF FINANCIAL OFFICER WAGES	0.00	5,200.94	5,200.94-	0
0000212139	DEPUTY CHIEF FINANCIAL OFFICER BENEF	0.00	1,585.84	1,585.84-	0
0000212141	OFFICE SUPPLIES & EXPENSE	0.00	7,937.77	7,937.77-	0
0000212143	OFFICE TELEPHONE	0.00	370.70	370.70-	0
0000212144	JANITORIAL WAGES	0.00	124.80	124.80-	0
0000212146	JANITORIAL BENEFITS	0.00	80.19	80.19-	0
0000212190	FEES AND DUES	0.00	947.00	947.00-	0
	TOTAL GENERAL ADMINIST.:	0.00	34,647.16	34,647.16-	
OTHER GOVERNMENT SERVICES					
0000219100	ELECTIONS & REFERENDUMS	0.00	38.27	38.27-	0
0000219200	CONVENTIONS & EDUCATION	0.00	320.85	320.85-	0
0000219300	LIABILITY INSURANCE	0.00	9,684.00	9,684.00-	0
0000219400	MIA LIABILITY INSURANCE FOR ASSOCIAT	0.00	250.00	250.00-	0
0000219500	GRANTS IN AID	0.00	1,000.00	1,000.00-	0
0000219900	MISCELLANEOUS EXPENDITURE	0.00	102.09	102.09-	0
0000219910	ADVERTISING	0.00	505.80	505.80-	0
	TOTAL GOVERNMENT SERVICES:	0.00	11,901.01	11,901.01-	
PROTECTIVE SERVICES					
0000224121	FUEL	0.00	31.50	31.50-	0
0000224600	TRAINING	0.00	708.78	708.78-	0
0000224702	PHONE	0.00	243.55	243.55-	0
0000224800	FIRE FIGHTING EQUIPMENT	0.00	236.95	236.95-	0
0000224801	RADIO LICENCE & REPEATER	0.00	343.25	343.25-	0
0000224802	FIRE TRUCK EXPENSE	0.00	25.38	25.38-	0
0000224810	ND FIRE HALL UPKEEP	0.00	62.40	62.40-	0
	TOTAL PROTECTIVE SERVICES:	0.00	1,651.81	1,651.81-	
TRANSPORTATION SERVICES					
0000231111	WAGES - STAT. HOLIDAY	0.00	632.71	632.71-	0
0000231112	WAGES - VACATION	0.00	272.72	272.72-	0
0000231113	WAGES - SICK TIME	0.00	675.43	675.43-	0
0000231120	BENEFITS	0.00	4,656.93	4,656.93-	0
0000231150	MISC WAGES & SUPPLIES	0.00	737.72	737.72-	0
0000231300	EQUIPMENT MAINTENANCE & SUPPLIES	0.00	431.51	431.51-	0
0000231302	DUMP TRUCK	0.00	390.79	390.79-	0
0000231303	J.D. LOADER	0.00	4,456.45	4,456.45-	0
0000231304	CASE BACKHOE	0.00	231.09	231.09-	0
0000231305	2018 RAM DUMP TRUCK	0.00	577.01	577.01-	0
0000231400	SMALL TOOLS, EQUIPMENT & SUPPLIES	0.00	93.85	93.85-	0
0000231500	WORKSHOP & YARDS	0.00	273.89	273.89-	0
0000232340	BOULEVARDS & DRAINAGE	0.00	145.50	145.50-	0
0000232370	SNOW REMOVAL	0.00	4,016.40	4,016.40-	0
0000232610	SIGNS	0.00	131.61	131.61-	0
	TOTAL TRANSPORTATION SER.:	0.00	17,723.61	17,723.61-	
ENVIRONMENT HEALTH SERVIC					
0000243201	GARBAGE COLLECTION WAGES	0.00	1,397.26	1,397.26-	0
0000243202	GARBAGE COLLECTION TRUCK	0.00	2,474.65	2,474.65-	0
0000243901	GARBAGE MISCELLANEOUS	0.00	487.33	487.33-	0

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2019
 To 31/12/2019

Account	Description	Annual Budget	YTD Actual	YTD Variance	Remaining In %
	ENVIRONMENTAL HEALTH SERV:	0.00	4,359.24	4,359.24-	
REC. & CULTURAL SERVICES					
0000271201	KNOX HALL	0.00	359.97	359.97-	0
0000271202	BOSUN HALL	0.00	49.44	49.44-	0
0000271400	TRAILS	0.00	468.00	468.00-	0
0000271700	KOHAN GARDEN	0.00	40.88	40.88-	0
0000271800	CENTENNIAL PARK MAINT.	0.00	948.14	948.14-	0
0000272400	MUSEUM	0.00	243.12	243.12-	0
	REC. & CULTURAL SERVICES:	0.00	2,109.55	2,109.55-	
NIMC					
0000273106	NIMC PUBLIC WORKS WAGES	0.00	53.46	53.46-	0
0000273110	NIMC SUPPLIES & EXPENSE	0.00	357.61	357.61-	0
	TOTAL NIMC:	0.00	411.07	411.07-	
FISCAL SERVICES					
0000281940	PENNY ROUNDING	0.00	0.04-	0.04	0
0000282210	CAPITAL EXPENDITURES	0.00	3,825.91	3,825.91-	0
	TOTAL FISCAL SERVICES:	0.00	3,825.87	3,825.87-	
TRANSFERS TO OTHER GOVERNMENT					
0000288320	MFA DEBT PAYMENT	0.00	16,553.37	16,553.37-	0
	TOTAL TRANSFERS OTHER GOVERNMENT:	0.00	16,553.37	16,553.37-	
	TOTAL EXPENDITURES:	0.00	94,424.92	94,424.92-	
	TOTAL GENERAL FUND:	0.00	17,600.60	17,600.60-	

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2019
 To 31/12/2019

Account	Description	Annual Budget	YTD Actual	YTD Variance	Remaining In %
WATER REVENUE/EXPENDITURE					
WATER REVENUE					
0000614410	WATER RATES	0.00	156,942.00-	156,942.00	0
	TOTAL REVENUE:	0.00	156,942.00-	156,942.00	
WATER EXPENDITURE					
0000724111	WATER ADMINISTRATION	0.00	130.00	130.00-	0
0000724141	WATER WAGES	0.00	1,780.71	1,780.71-	0
0000724151	PUMPING	0.00	773.63	773.63-	0
0000724153	WATER LICENCES/PERMITS	0.00	250.00	250.00-	0
0000724190	WATER COURSES/MILEAGE	0.00	546.36	546.36-	0
	TOTAL WATER EXPENDITURES:	0.00	3,480.70	3,480.70-	
	CLEAR TOTAL 3:	0.00	153,461.30-	153,461.30	
	BALANCING TOTALS:	0.00	135,860.70-	135,860.70	
	REPORT TOTALS:	0.00	135,860.70-	135,860.70	

*** End of Report ***



FACILITIES OVERVIEW

Village of New Denver

Abstract

A brief summary of the current condition and issues regarding the Village of New Denver's community used facilities and their included amenities.

Recreation and Cultural Services Coordinator
office@newdenver.ca

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Facilities Tour Itinerary

Village of New Denver

Date: Monday January 28th, 2019

Meeting Point: Knox Hall at 9:00 am

ZONE 1

- Knox Hall
 - Covered Stair Request
 - Signage Corridor
 - Electric Charging Station
 - Recycling Area
 - Creekside Trailhead
-

WARM UP AT NIMC (IF NEEDED)

ZONE 2

- NIMC
 - Kohan
 - Campground/Centennial Park
 - Marina
 - South Creekside Trail
 - Pull-Out Area
 - Signage Corridor
-

LUNCH BREAK

ZONE 3

- Village Office/FireHall/Shop
 - Bosun Hall
 - Museum
 - Lakeside Trailhead – 6th Ave
 - Greer Park/Cenotaph
-

WARM UP AT VILLAGE OFFICE (IF NEEDED)

ZONE 4

- Cemetery
- Water Tanks
- Old Dump Area



Figure 1: New Denver's Facility Zones

well as the Village's financial and staffing capacity, and priorities.

Decisions regarding how to prioritize larger improvements, preventative maintenance and the replacement of individual assets has been challenging to balance over the years due to financial constraints, the number of assets, the various stakeholders, and the range of activities they are used for. However, to ensure that the facilities and/or amenities do not pose safety risks to users, annual inspections and repairs have been carried out as required.

The Village has a very diverse portfolio of assets for a Village of its size. To that end, this overview is intended as a starting point for deeper conversations and information gathering to ensure that the assets that are considered important to the fabric of the community can be maintained, repaired and replaced appropriately.

Facilities Overview

Village of New Denver

The Village of New Denver owns a number of important facilities and amenities that enhance the livability of New Denver. In this overview, these facilities and amenities will be described as assets.

Staff has begun the task of compiling information on each asset to include a basic overview of the history, uses, management arrangement, current condition, recent work, and current issues but further asset management planning is recommended.

Individual assets may also have additional operational plans that reflect the seasonal usage, operational management structure, and any on-going safety related concerns. While some of the assets are operated directly by the Village of New Denver, others are managed by organizations that have entered into management agreements with the Village.

These agreements may change in the future depending on the capacity of the organization as

ZONE 1

Knox Hall/Reading Centre

In 2017, the Village of New Denver had a Statement of Significance (SOS) created for Knox Hall along with a review of the 2015 Knox Hall Building Assessment. This work was done in conjunction with the Village's plans for rehabilitating the property to better serve the needs of the community as a meeting space. The preparation of an SOS for the site was important because it provided, baseline heritage data on the building. Thereby, any rehabilitation work that is done on the site will be conducted with the heritage values and character defining elements in mind and their preservation well planned for.

A subsequent grant application to the CBT Built Heritage Funding Stream was awarded total funding of just over \$200,000 to rehabilitate the building. This work included replacement or improvements on existing electrical, plumbing, drainage and HVAC systems, as well as improved insulation throughout the building, new arched windows, a reconfiguration of the main floor bathroom and kitchen, and an improved layout in the Reading Centre to make better use of the space.

The main floor is operated by the Village of New Denver as rental space. The Reading Centre has been managed by a small group of volunteers.

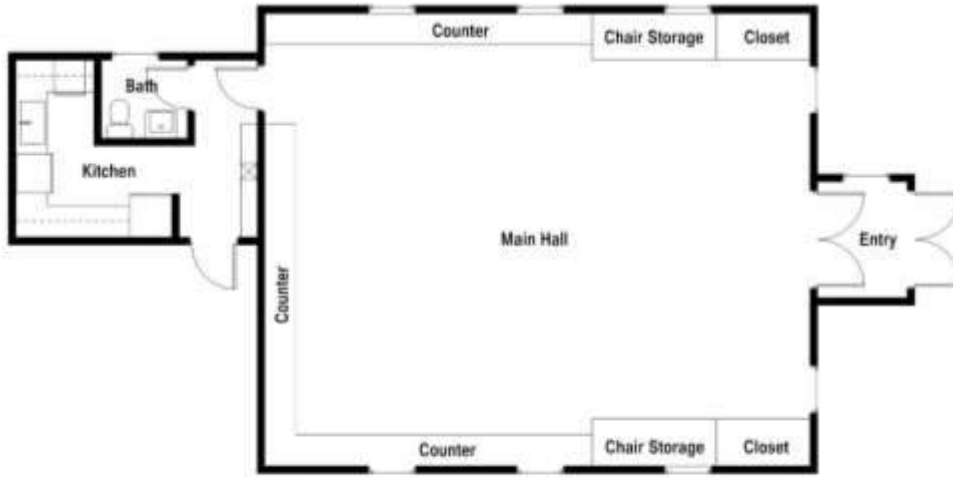
Knox Hall Lower Floorplan Existing



Knox Hall Main Floorplan Existing



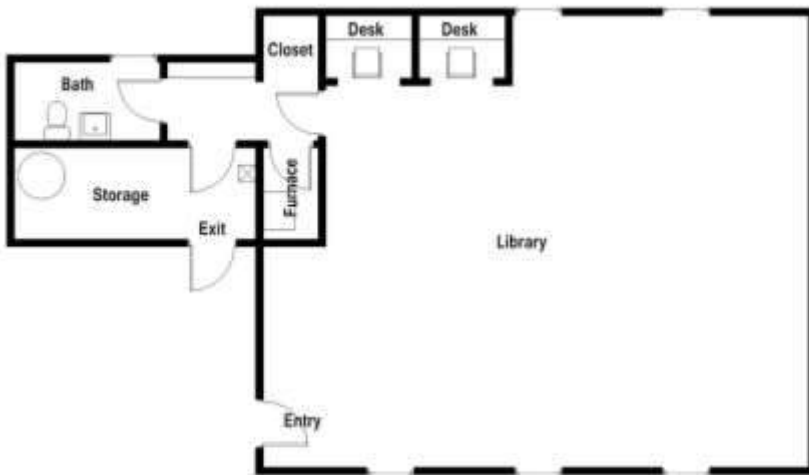
PROPOSED LAYOUT FOR RENOVATION



Knox Hall, New Denver, BC

KNOX HALL FLOOR PLANS
Main Level

Milus Architectural Design
0 1 5 ft.
Scale



Knox Hall, New Denver, BC

KNOX HALL FLOOR PLANS
Lower Level

Milus Architectural Design
0 1 5 ft.
Scale

Issues/Concerns

- Planned moisture remediation work on the foundation must be reconsidered prior to commencement of the rehabilitation project.

Covered Stair Request Area

Request was made in 2018 to construct a covered staircase or ramp by a group of concerned citizens. Usage of this corridor has significantly increased since the New Market was built.

Issues/Concerns

- Icy, steep conditions have led to slips and falls.

Signage Corridor

Highway signage is quite congested near the intersection of HWY 31a and HWY 6 in all directions. The addition of the toilets and electric charging station would ideally involve additional signage but this would need to coincide with removal of extraneous signage. The Chamber has also requested signage to improve overall wayfinding of business locations in this area.

Issues/Concerns

- Removal of unnecessary signage in cooperation with MOTI has been discussed
- Additional wayfinding signage would be beneficial during summer months with high visitor traffic

Electric Charging Station

Placement of slow charging station (8 hours) occurred late in 2018. The Village has another option to build a faster charging station but the current location does not accommodate another berth.

Issues/Concerns

- Location
- Charging time of current model

Recycling Area

The RDCK currently manages the recycling drop-off. The RDCK is considering a change in structure regarding the type of depot and location but details have not yet been shared with the Village.

Issues/Concerns

- Area is currently used for recycling, large truck parking, spillover parking for RV's etc. in the summer
- Used for parking at Garlic Fest
- Adjacent to Well# 1 & Test Well #3

Creekside Trailhead Area

Was improved in 2016-2017 through the CBT Recreation Infrastructure Grant – New Denver Trail Project. A toilet and kiosk sign were placed near the entrance of the Creekside Trail that leaves the boundaries of the municipality and connects to the Galena Trail network further up the creek.

Issues/Concerns

- Trail is not maintained or included in the Galena Trail network or the Village trail network and yet is used heavily.

ZONE 2

Nikkei Internment Memorial Centre

The Nikkei Internment Memorial Centre (NIMC) was built between 1992-1994, combining selected original features of the site, such as the community halls (Kyowakai, 1943 and Centennial, 1977) with many new elements, that were added to the site at the time of construction.

The Nikkei Internment Memorial Centre now comprises six buildings of different sizes: three houses, two community centres and one latrine. The site also includes a Japanese garden and a vegetable garden. Access to the site is by a concrete path and raised wood walkway. There are benches scattered throughout the site. The property is surrounded by a high wood fence with three gates, one of them a Japanese inspired arch. The site includes a Buddhist sanctuary, a number of artifacts and interpretive panels, and a collection of documents and illustrations.¹

The irrigation system, electrical system, museum lighting and fire suppression sprinkler system are all maintained by Public Works. The Village has operated the NIMC since 2010 but consults on cultural interpretation issues with former members of the Kyowakai Society.

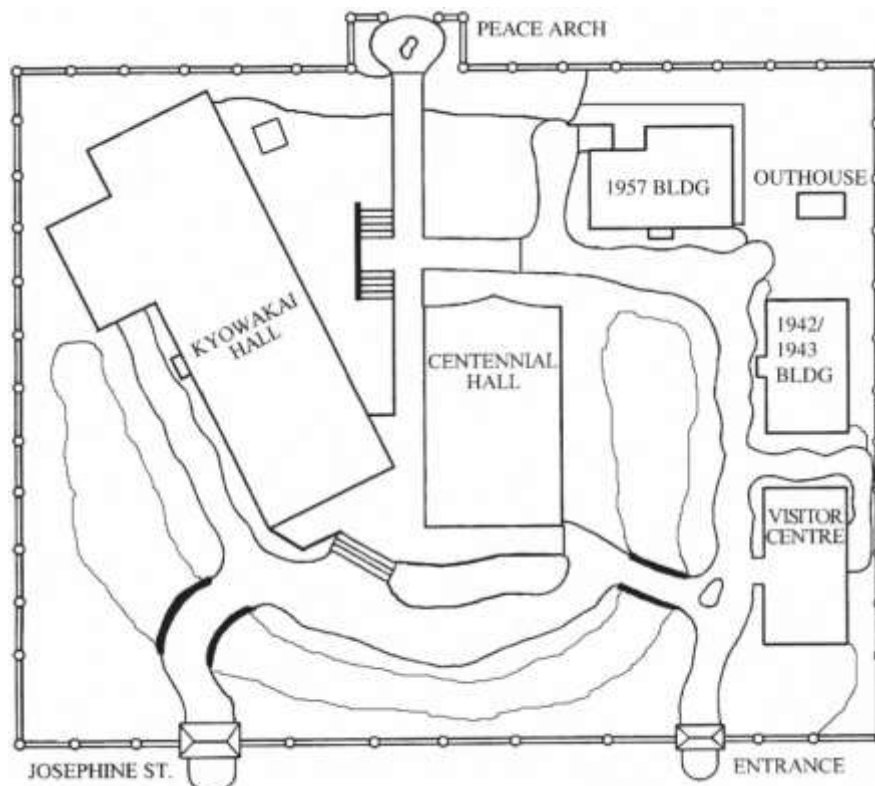


Figure 2: NIMC Original Map

¹ (Historical Services Branch, Parks Canada, 2010)

NIMC Amenities and Features

Grounds

- Fencing/Parking Area
- Memorial Plaques
- Benches
- Walkways
- Heiwa Teien (Peace Garden)

Outdoor Exhibits

- Fire Buckets
- Carved Stump
- Outhouse Exhibit
- Vegetable Garden
- Peace Arch

Visitor Centre

- Bathrooms
- Administration Space
- Gift Shop

1942/43 Shack

- Display Area

1957 Shack

- Display Area
- Storage Area

Centennial Hall

- Meeting Area
- Archival Space
- Kitchen
- Bathrooms

Kyowakai Hall

- Display Area
- Fire Suppression System
- Butsudan (Buddhist Altar)
- Ofuro (Bathhouse)
- Storage Areas

Issues/Concerns

- Improved highway and in-town directional signage for NIMC.
- Replace and repair the deteriorating exhibit photographs.
- Replace the paper on the walls and ceilings in the kitchen of 1957 Building.
- Source cedar shakes for replacement of deteriorating siding on 1942 and 1957 shacks.
- Replace decaying cedar benches as per inventory data.
- Develop an asset management plan with the support of heritage conservation experts.
- Heiwa Teien - 5 Year Strategic Plan for garden maintenance would assist in prioritizing work for future grant applications.

Kohan Garden

The Kohan Garden was established in 1989 to honour and commemorate the Japanese-Canadian residents of New Denver. The cherry trees located on the site were planted by the original internees during WWII. The garden is maintained and managed by the Slokan Lake Garden Society (SLGS). They have been very successful in this endeavour but concerns have been brought to our attention that volunteer capacity may need to be addressed in the near future.

Over the years, the Village has assisted by removing organic waste, limited mowing, and consulting on projects to ensure all major considerations have been thought through. In 2017, SLGS has requested additional funding from the Village for the annual bills such as hydro so that they can focus their fundraising efforts on garden maintenance and improvement projects.



Figure 3: Kohan Map 2016

Concerns/Issues

- Extensive mowing is required
- Large ponds must be redone to address failing concrete
- Event parking and access
- Entrance maintenance
- Electrical system mapping
- Water service connection mapping

Centennial Park

Centennial Park was created in 1967 to celebrate Canada’s centennial anniversary. Previously it had been part of the Orchard Internment camp. It is a well used asset with many existing buildings and amenities of various age and condition. The amenities are maintained for safety and usage requirements by the Public Works crew.



Figure 4: Centennial Park & Campground 2018

Park Amenities

- Log washrooms
- Playground Equipment
- Wooden Play House
- Boat Launch
- Volleyball Court
- Swimming Area/Platform
- Cookhouse
- BBQ Shelter
- Gazebo
- Sani-Dump
- New Washroom
- Benches/Picnic Tables
- Gates
- Roads/Paths
- Water taps
- Playing Field
- Drinking Fountain
- Bear Resistant Food Bins
- Wash Station
- Bocce Court
- Horse Shoe Pit
- Public Boat Launch
- Water taps
- Playing Field
- Drinking Fountain

Issues/Concerns

There are a number of concerns and requests that have been brought to staff's attention that require broader exploration to find workable solutions.

- Power supply to cookhouse at peak usage times (Garlic Fest) is an issue
- Parking around the public boat dock
- Condition of Bocce Courts and Horseshoe courts
- Log Washrooms may need replacing in the near future. Ventilation and plumbing have been on-going concerns.
- Overall condition of the park

Campground

The Campground is run by an annually contracted attendant whose main responsibilities include collecting fees, handling reservation requests and maintaining the cleanliness of the sites and washrooms.

Currently, there are 49 sites and a group site by the lake. None of the sites have water hook-up. Sites 3-10 have electrical hook-up. Campground vehicle access roads were paved in 2017, reducing the dust issues dramatically.

Campground Concerns/Issues:

Some of the main concerns that have been noted by the campground attendants are:

- More water and electrical hook-ups may be desirable.
- Lack of clear signage regarding allowable activities and other Village regulations that pertain to the Park.
- Parking for boat users, Kohan events and campers on the south side portion
- Lack of supply storage shed with access to running water
- Drainage issues where water stand pipes are located
- Large trees must be pruned to remove lower branches for RV's to fit
- Levelling of the sites is an on-going issue

Marina

The land the marina is located on is leased by the Village from the Province. It is operated by the Slocan Lake Boating Association who have historically maintained and managed the site. Known recent work includes dredging the channel to remove sediment build up.

Concerns/Issues

- There is currently no management agreement with the Association

South Creekside Trail

- Lease Free Area
- Garbage Receptacle
- Benches/Picnic table
- Trail Maintenance
- Landscape Maintenance

Concerns/Issues

- Orchard residents have requested improved signage so that visitors use this corridor rather than the 3rd Avenue to access upper town.

- Camping along the creek has been brought to staff's attention by concerned citizens.

Pullout Area

New signage was installed in 2017 to replace the very deteriorated original signage. Another sign was installed by MOTI in 2018 to commemorate the Japanese Internment during WWII.

Concerns/Issues

- Original "New Denver" sign is in need of replacement. There are 2 others located on HWY 6 North of New Denver and on HWY 31a just past the Cemetery. All are wooden and are deteriorating.
- Concrete bench area is in MOTI right of way but maintenance has been on-going issue.

Signage Corridor

Highway signage could be improved along the Orchard stretch because of the numerous attractions and hospital signage competing for drivers' attention.

Issues/Concerns

- Removal of unnecessary signage in cooperation with MOTI has been discussed
- Additional wayfinding signage would be beneficial during summer months with high visitor traffic

ZONE 3

Village office/fire hall/ shop

Village office was renovated in 2010. Additions included new office space and Council Chambers, in-floor radiate heating, and a geo-thermal heating and cooling system. In 2017 a sand shed was built in the yard.

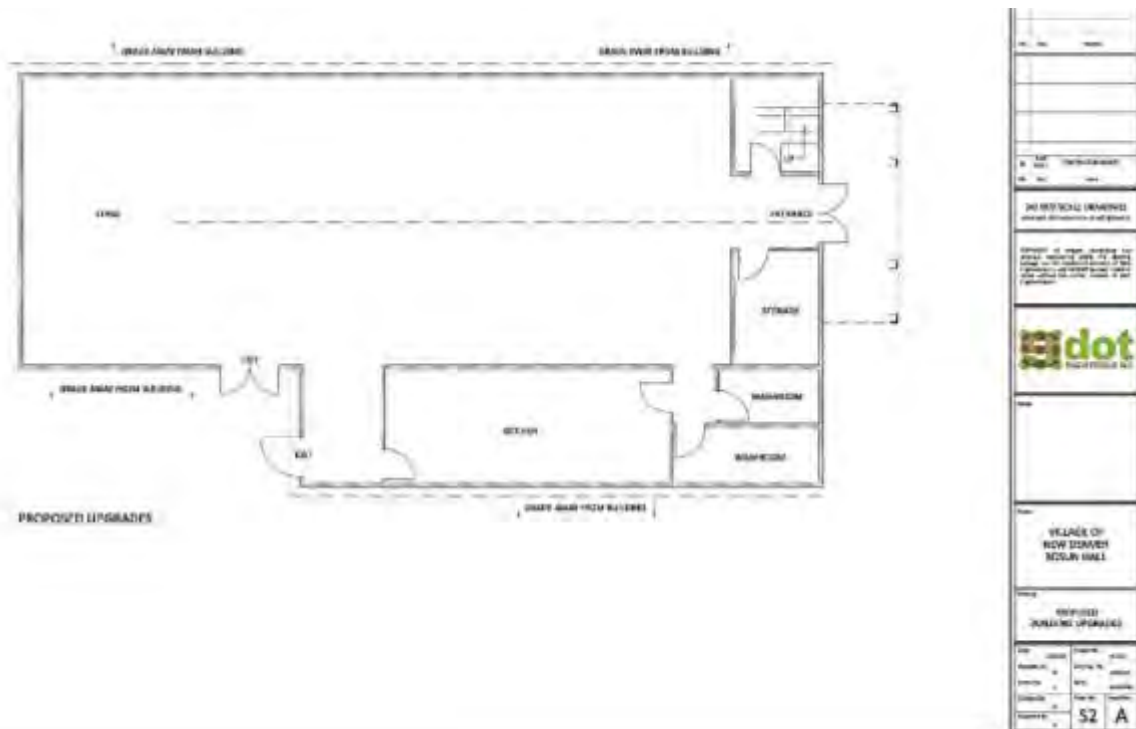
Issues/Concerns

- Size of fire truck bay
- Older buildings in yard are not being used as efficiently as possible

Bosun Hall

The Bosun Hall is a wood frame structure with a false front and additions on the north and east sides. The building is located in an attractive area that is close to downtown, a municipal park and the lake. Built by a liberal and progressive businessman in 1898, it is one of the last remaining wooden opera house buildings in BC. The original hall, which contained a hall, stage, balcony, men's smoking room and ladies' room still stands but the interior of the hall has been subject to a number of renovations that have removed all of the original character defining architectural features.²

Ownership of the building was transferred to the Village of New Denver in 1951 and has been used as a community hall since then. The building was given official municipal heritage status in 2016.



The Hall serves as the largest community building in New Denver and is a well-known historical landmark in the area. It is currently occupied and house large community functions and events such as dances, bingo, movie screenings, holiday celebrations and activities, wedding, public meetings, plays and conferences. The Bosun Hall is managed by Lucerne Association for Community Education (LACE) on behalf of the Village.

Features:

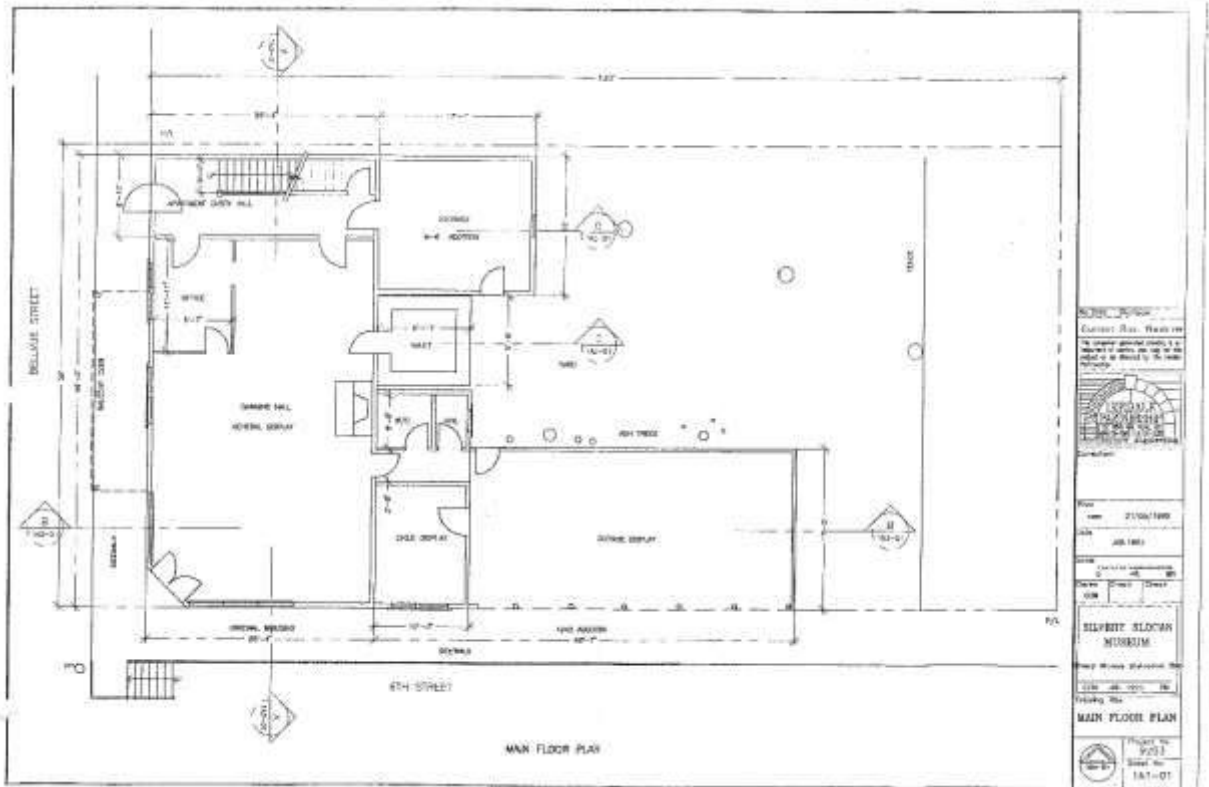
- Front Entrance
- Chair Storage
- Upper Storage
- Stage Area
- Fire Suppression System
- Kitchen
- Bathrooms
- Floor
- Roof
- Emergency Exits

A structural assessment was conducted on the building in 2016 where a large number of major structural issues were found. The report can be read in its entirety upon request at the Village office or on the Village website.

A feasibility study to replace the Hall was conducted in 2018 in response to the community’s feedback that they wished to compare costs of renovation vs. a new build. This study can also be requested at the Village office or read on the Village website.



Figure 5: Cover Architecture New Bosun Render



Issues/Concerns

A structural assessment was conducted on the building in 2017 and a fair number of issues were found. The report can be read in its entirety upon request at the Village office or on the Village website.

Further investigation was undertaken at the recommendation of the Engineer who preformed the structural assessment. The resulting exploration revealed serious issues with the wall and upper floor area around the chimney. For the 2018 season, this area was closed to the public. The priority items to address immediately are listed below:

- Stabilization of the external load bearing wall around the chimney
- Prevention of further moisture damage in the archival room
- Ventilation required in crawl space.

Lakeside Trail And Trailhead – 6th Avenue

Originally named the Mori Trail, it was extended and improved through a CBT grant during the 2016/2017 summer season. Signage and additional amenities were included in the project. Annual trail maintenance is required due to the high lake levels that wash away portions of the aggregate trail surface. The toilets require high levels of maintenance during the summer to ensure that they are clean and have paper restocked.

- Trail Maintenance
- Vegetation Maintenance
- Vault toilets
- Benches and Picnic Tables
- Signage
-

Issues/Concerns

- Annual maintenance concerns due to high water
- Additional signage may be desirable

Greer Park/Cenotaph

Greer Park was created in memory of the Greer family and had a memorial fund for its maintenance until recently.

- Landscaping
- Irrigation System
- Pumphouse
- Signage
- Benches/Picnic Tables
- Cenotaph Area

Issues/Concerns

- Area around the Cenotaph is deteriorating due to deferred maintenance
- Sign is deteriorating and should be replaced

ZONE 4

Cemetery

The New Denver and Area Cemetery is managed by the Village in New Denver through a shared funding agreement with the RDCK and Silverton. Costs for basic maintenance have exceeded the budgeted amount in recent years.

- Trees/Landscaping
- Upper Cemetery
- Lower Cemetery
- Masonic Cemetery
- Signage
- Benches
- Roads



Figure 6:Upper Cemetery



Figure 7:Masonic Cemetery

Figure 8: Lower Cemetery

Issues/Concerns

- Lower Cemetery has had a large number of the graves dug that do not line up with the original mapped grid.
- Maintenance budget is not sufficient for on-going work or improvements such as signage, benches, dangerous tree removal or road work.

Water Tank Area

Area not covered due to time constraints.

Old Dump Area

Area not covered due to time constraints





MINUTES
FIRE DEPARTMENT COMMITTEE MEETING

DATE: February 4, 2019
TIME: 3:00 p.m.
PLACE: Council Chambers

PRESENT:

- Mayor Leonard Casley
- Councillor Gerald Wagner
- Derek Hicks, Fire Chief
- Nigel Thomas, Deputy Fire Chief
- Catherine Allaway, Acting CAO
- Lisa McGinn, Acting CFO
- Press: Nil
- Guests: Nil

CALL TO ORDER:

INTRODUCTION OF LATE ITEMS:

- Nil

ADOPTION OF AGENDA:

- Moved by Councillor Wagner and seconded that the agenda for the February 4, 2019 Fire Department Committee Meeting be adopted as presented.
CARRIED

OLD BUSINESS:

- Nil

NEW BUSINESS:

Election of Chair and Vice-Chair

- Moved by Councillor Wagner and seconded that Mayor Casley be elected as Chair of the Fire Department Committee for 2019; and further, that Councillor Wagner be elected as Vice-Chair of the Fire Department Committee for 2019.
CARRIED

- The Acting CFO presented a draft budget for the Committee's consideration. The Committee discussed the proposed budget but made no recommendation to Council at this time.

ADJOURNMENT:

- Moved by Councillor Wagner and seconded that the meeting be adjourned at 4:10 p.m.
CARRIED

MAYOR CASLEY

CORPORATE OFFICER

DRAFT



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Recreation and Cultural Services Coordinator
SUBJECT: Knox Hall Rental Policy
DATE: January 31, 2019

RECOMMENDATION:

That the Knox Hall Rental Policy be adopted as presented.

BACKGROUND:

The Knox Hall is rented by the Village at hourly, half day, full day and community group rates that are set by the Village of New Denver's Fees and Charges Bylaw.

Few issues have been reported regarding the current rental agreement for the Knox Hall. To streamline responses regarding the potential closure of the Knox Hall for renovation purposes staff identified a need to clarify the general terms and conditions related to renting the Knox Hall.

ANALYSIS:

The proposed policy will give clear guidelines and conditions for staff as well as any potential Knox Hall users to refer to during the rental process. Any staff decisions made under this policy may be appealed in writing to Council.

STRATEGIC PRIORITY: Nil

COMMUNICATION STRATEGY:

The policy will be available on the Village of New Denver website and will be shared with any interested parties at the time of their request for information regarding the rental of the Knox Hall to ensure they are aware of all conditions outlined in the policy.

FINANCIAL IMPLICATIONS:

Total rental revenue for the Knox Hall in 2018 was approx. \$3,600, with \$2,100 coming from community groups rates. Under the new policy, the community group rate of \$350 per year would be pro-rated at approx. \$30 a month per group. There are currently six community group that would be entitled to the reimbursement, should it be required.

THE CORPORATION OF THE VILLAGE OF NEW DENVER

POLICY TITLE: Knox Hall Rental Policy

EFFECTIVE DATE:

SUPERSEDES: None

APPROVAL: Council

PURPOSE: To outline the process for booking, payment procedures, and reimbursements for rentals of the Knox Hall that will serve as a tool for communication with the Renter and serve to protect the patrons and the facility itself during functions.

POLICY: Knox Hall Rental Policy

Scope: This policy applies to the Knox Hall only.

Definitions:

Village of New Denver ("Village")	The Corporation of the Village of New Denver
Council	Village of New Denver elected officials
Knox Hall	Property located at 521 6 th Avenue, New Denver, BC, that is owned by the Village of New Denver.
Village Office	Property located at 115 Slocan Avenue, New Denver, BC, that is owned by the Village of New Denver.
Community Organization	A local group that has been designated by Council as being eligible for the Community Organizations Rental Rate.
Community Organizations Rental Rate	A special rate that is set by bylaw to assist eligible community organizations for the annual rental of the Knox Hall.
Renter	An individual or group who pays rent to use the Knox Hall.

TERMS & CONDITIONS:

1. The Village of New Denver is not responsible for any personal loss, damage or

injury as a result of the use of the facility and the renter hereby indemnifies the Village of New Denver from all manner of actions, suits, debts, loss, costs, claims and demands whatsoever arising directly or indirectly as a result of the rental.

2. Rental requests may be denied from renters whose previous usages have resulted in damages, abuse, and/or outstanding accounts.
3. A Knox Hall Rental Agreement outlining the general rights and responsibilities of the Village of New Denver and the Renter, must be signed in advance of rental.
4. All foodstuffs, cooking utensils, materials, decorations etc. belonging to the renter must be removed and garbage placed in bags in the bear-proof garbage bin outside upon completion of the rental period.
5. The rental group may re-heat cooked food only. The rental group may not cook food on the premises.
6. All tables, dishes, cutlery, coffee and teapots, stoves etc. are to be washed and floors are to be vacuumed.
7. The rental fee includes use of the chairs and tables with the understanding that they will be put away upon completion of the rental period.
8. Upon leaving, all lights are to be turned off, windows closed, heat turned down (see sign on thermostat), and front door locked.
9. Noise from activities in the hall must not be so loud as to disturb the quiet, peace, rest, enjoyment, comfort or convenience of the neighbourhood.
10. The maximum occupancy of the Knox Hall is 44 people.
11. Smoking is not permitted inside Village facilities or within 3 meters of doorways, open windows or air intakes. No open flames (i.e. candles) are permitted on the premises.
12. No alcohol is permitted in Knox Hall unless written approval from Council is obtained.
13. The Renter is responsible for special licenses and permits where required and a copy is required prior to rental.

- a. For rentals where alcoholic beverages are being served/consumed, proof of “Host Liquor Liability or “Party Alcohol Liability” insurance coverage may be required, with the Village of New Denver included as an “Additional Named Insured.”

14. No pets except service animals are allowed on the premises.

Rental Rates and Additional Fees

15. Rental rates are set by the Village’s current Fees and Charges Bylaw.

16. Rental fees shall be paid in full prior to access.

17. The Renter shall leave the facility in a neat and tidy condition, ready for the next user. After occupancy, in the event of breakage, loss or unsatisfactory cleanup, a janitorial charge will be invoiced at \$ 30.00 per hour for services.

18. Any additional janitorial charges shall be determined by the Village of New Denver’s Administration.

19. Community Organizations designated by Council, will be eligible for Community Organization Rental Rates.

20. All standing Community Organizations annual rental fees will be invoiced in January for the current year.

21. A rental agreement may be cancelled and the Renter may be required to vacate the facility immediately, together with any patrons, guests or invitee if, in the opinion of the representatives of the Village, the conduct of the Renter or any patron, guest, or invitee is detrimental to the facility in question.

22. A facility rental payment will be returned to the renting party as follows:

Full Refund	A full refund will be issued if the facility rental is cancelled by the Village less than 24 hours prior to the scheduled rental date and the payment has already been processed.
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Pro-Rated Refund	A refund of 1/12 of the annual Community Organization Rental Rate shall be issued for each month in which the Knox Hall is unavailable.
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No Refund

The full annual rental fee shall be retained by the Village for cancellations by approved community groups due to a cessation of their planned activities

Booking Procedure

23. Rental inquiries for the Knox Hall may be made through the Village Office.
24. All standing/annual bookings shall be given first priority, and must give written notice should they wish to cease using the Hall.
25. At the discretion of Village staff, a Community Organization receiving the Community Organization Rental Rate may be limited to a total of 20 hours per month, to ensure that all interested parties are able to access the Knox Hall fairly.
26. All casual/non-regular inquiries will be addressed on a “first come, first serve” basis.
27. Key pickup can be done the day before the function at the Village Office prior to closing time of 4:00 pm. Key must be returned to the Village Office no later than the first workday following the rental. Any damages should be reported at the time the key is returned. There is a \$50.00 charge for lost or stolen keys. Only one key will be issued per group.



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Acting CFO
SUBJECT: Purchasing Policy
DATE: February 07, 2019

RECOMMENDATION:

THAT the proposed Village of New Denver Purchasing Policy be adopted as presented.

BACKGROUND:

Staff was directed by our auditors in 2018 to create a Purchasing Policy to govern authorization of purchases according to sound business practices with appropriate accountability, management and transparency.

ANALYSIS:

This meets the requirement of our auditors, and will guide appropriate authorization of purchases on behalf of the Village of New Denver.

LEGISLATIVE FRAMEWORK:

Council approval of the proposed policy has been requested by our auditors.

STRATEGIC PRIORITY:

Nil.

COMMUNICATION STRATEGY:

The Purchasing Policy will be circulated to all current Village employees, and will be included in hiring packages for all future employees.

FINANCIAL IMPLICATIONS:

The policy will govern the acquisition of goods and services by any Village employee, by purchase or lease, with municipal funds. There are no hard costs associated with the implementation of this policy.

THE CORPORATION OF THE VILLAGE OF NEW DENVER

POLICY TITLE: PURCHASING POLICY

EFFECTIVE DATE:

SUPERSEDES: Purchasing Procedures
Policy, April 1, 2017

APPROVAL: COUNCIL

PURPOSE:

All employees will obtain appropriate authorization prior to making purchases on behalf of the Village of New Denver.

OBJECTIVE:

To govern Village of New Denver purchasing methods for obtaining supplies and services according to sound business practices with appropriate accountability, management, and transparency.

SCOPE:

The Purchasing Policy applies to the purchase of goods and services by any Village of New Denver employee, including paid and volunteer positions. This policy governs the acquisition of goods and services, by purchase or lease, with municipal funds from all sources including operating and capital funds, as well as other funds held in trust or at its disposal.

GUIDELINES:

1. All purchases or orders:
 - a. Require completed Purchase Order (PO) form before placing/confirming orders, with the following exception:
 - i. Silverton Building Supply (no PO required for purchases less than \$100)
 - ii. Recurring expenses
 - b. PO must be completed in full and signed by the Chief Administrative Officer (CAO) or Chief Financial Officer (CFO) prior to placing/confirming orders
2. Petty Cash:
 - a. Purchases of up to \$ 50.00 may be made through the use of petty cash. All petty cash vouchers shall be signed by the individual making the purchase, and retained by the Accounting Department as documentation for replenishing petty cash. Receipts for purchases shall be submitted to the Accounting Department to be attached to the corresponding petty cash voucher

3. All Credit Card purchases require a signed PO. The following employees are authorized to utilize the Village Credit Card:
 - a. CAO
 - b. CFO
 - c. Other staff (on direction and with the initialed approval of a or b)
4. Online banking:
 - a. Only CAO, CFO and Accounting Assistant have access
 - b. Only CAO, CFO and Accounting Assistant (with initialed approval from CAO or CFO) may transfer funds from one account to another
5. Purchasing Authorization:
 - a. Village Council shall review and authorize any purchase greater than \$25,000 not approved in the annual budget
6. Purchasing Methods
 - a. \$1,000-\$24,999 Documented verbal or written quotations, where practical, from one or more vendors
 - b. \$ 25,000 +
 - i. An advertised and formal bidding process must be used, such as a Request for Proposal or Invitation to Tender
 - ii. Advertisements must include an electronic public bidding service and may include local newspaper advertising
 - iii. The formal competitive bidding process shall be coordinated by the CAO or CFO
 - iv. A PO will be issued and a formal contract may be required
7. Prohibitions
 - a. The following activities are prohibited:
 - i. The splitting of purchases to avoid the requirements of this policy
 - ii. Any employee shall not solicit or accept gifts, donations, or free services for work-related leisure activities
 - iii. Any purchase whereby an employee benefits from, or is reasonably perceived by the public to have benefited from, a Village of New Denver transaction over which the employee can influence decision
8. Asset Disposal
 - a. The CAO or CFO must approve all disposal of asset requests
 - b. The approved disposal of assets requests shall be made by means of sealed bid, public auction, public solicitation, trade-in, or, if under \$500, may be by donation to a registered charity or non-profit organization

Acknowledgement Form Purchasing Policy

This form is used to acknowledge receipt of and compliance with the Village of New Denver's Purchasing Policy. This policy contains important information and it is the employee's responsibility to read and know the contents and to routinely check for updates to the policy since revisions may supersede, modify, or eliminate pre-existing policy content.

Procedure:

1. Read the Purchasing Policy
2. Sign and date in the spaces provided below
3. Return a copy of this signed document to the office for filing

Employee Declaration:

I, _____ the undersigned, have read and understood the above **Village of New Denver – Purchasing Policy**, and agree to adhere to the rules outlined therein. I understand that failure to follow this policy can lead to serious consequences.

Employee Printed Name

Signature

Date

Witness Printed Name

Signature

Date



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Recreation and Cultural Services Coordinator
SUBJECT: 2018 Kohan Electrical Upgrade Grant-In-Aid
DATE: February 7, 2019

RECOMMENDATION:

That the Village of New Denver provide approve the Slocan Lake Garden Society's request for a grant-in-aid of \$1034.66 to cover the electrical upgrades completed in April 2018.

BACKGROUND:

The Slocan Lake Garden Society (SLGS) requested that the Village assume financial responsibility for the upgrades in November 2018. The matter remains unresolved and Village records do not clearly indicate what process was followed prior to the work being completed and what commitments were made by the Village.

ANALYSIS:

Staff is working with SLGS volunteers to develop an operational plan that will clearly indicate responsibilities and communication protocols to reduce the likelihood of repeated incidents.

LEGISLATIVE FRAMEWORK: NIL

STRATEGIC PRIORITY: NIL

COMMUNICATION STRATEGY: NIL

FINANCIAL IMPLICATIONS: Although the total expenditures for the Kohan exceeded the allocated budget in 2018, funds are still available through the Recreation and Cultural Services in the 2018 Five Year Financial Plan.



Box 331
New Denver, BC
V0G 1S0
slocanlakegardensociety@gmail.com
FB: Kohan Reflection Garden

November 14, 2018
Bruce Woodbury, CAO
Village of New Denver
New Denver, BC V0G 1S0

RE: Wired by Alex Electrical Contracting invoice, May 23, 2018

Dear Bruce,

The Slocan Lake Garden Society is writing to you regarding the attached invoice, and electrical upgrading work done at the Kohan Garden this Spring.

Our notes from the April 11 meeting at which this project was discussed with you state that there was no need for Council approval, that Alex should present an estimate to you, and should have an on-site meeting with Keith before proceeding. Our understanding is that Alex complied, and then completed the 3 installations requested by the Society.

When the Society received the invoice from the Village (\$1086.41) we paid it. However, the Board directed me to enquire of you regarding financial responsibility for these items. In a subsequent phone call, you stated that the Village is only responsible for necessary facility (garden) improvements. I reported your information to the Board at our next meeting. Three members stated that their understanding from the April 11 meeting was that the Village would finance these upgrades.

For clarification of our continuing concerns regarding the Society's responsibility, we asked Alex to submit, if possible, a breakdown of the sub-projects: motion light in Gatehouse building, pump rewiring in the lily ponds, and motion light inside the tool shed. Although difficult in hindsight, he did his best -- written in blue on the invoice.

After reviewing the clarified invoice, the SL Garden Society board takes the view that ALL these projects are safety, and possibly security, improvements. The Gatehouse is dark in winter months, the tool shed interior was always dark, making it hazardous to find equipment, and the pond repairs eliminated the need for cords across travelled pathways.

Therefore, the Society is requesting that the Village of New Denver assume financial responsibility for this work. If necessary, we will apply to the new Council for a grant-in-aid to cover these costs and the required permit.

Thank you for facilitating our request.

Barb Yeomans, VND liaison for the Slocan Lake Garden Society



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Recreation and Cultural Services Coordinator
SUBJECT: 2019 Kohan Operational Planning
DATE: February 7, 2019

RECOMMENDATION:

That the Village of New Denver grant the Slocan Lake Garden Society approval in principle for the following 2019 planned projects:

- Ponds Concrete Repair;
- Main Gateway Ramp Resurfacing;
- Shoreline Signage Installation.

And further,

That the Slocan Lake Garden Society be designated as a Community Organization in 2019 to allow them to receive the reduced annual Knox Hall rental rate of \$350 plus taxes.

BACKGROUND:

The Slocan Lake Garden Society (SLGS) is a local non-profit organization that has successfully managed the Kohan Reflection Garden since its inception in 1989.

As part of the management agreement, SLGS is required to seek approval from Council prior to commencing any modifications on the structures or grounds of the Kohan Garden. SLGS will be required to seek consent from staff prior to commencing work on any of the above projects to ensure that all municipal requirements are met.

ANALYSIS:

Staff cautions against providing approval in principle for the remaining requests, for the following reasons:

- Yoga Classes – Due to the commercial nature of this activity further discussion should be held to ensure that we are not violating provisions of the Community Charter that prohibits assistance to business.
- Mowing Assistance – it is a significant financial commitment on the part of the Village and will need to be considered as part of the overall Public Works staffing for 2019.
- Entrance Pothole – The paving which was completed in 2018 will require monitor to determine whether further mitigation is required. In the meantime, staff will work with the SLGS to further investigate short term and long term solutions.

LEGISLATIVE FRAMEWORK: Consultation with staff will ensure any applicable regulations are met.

STRATEGIC PRIORITY: NIL

COMMUNICATION STRATEGY: NIL

FINANCIAL IMPLICATIONS: The amount of funds budgeted for the Kohan Garden may need to be increased in 2019.



Box 351
New Denver, BC
VOG 1S0
slocanlakegardensociety@gmail.com
FB: Kohan Reflection Garden

December 17, 2018
Amanda Murphy,
Recreation and Culture Coordinator
Village of New Denver
115 Slocan Avenue
New Denver, BC VOG 1S0

Dear Amanda,

This letter introduces the Slocan Lake Garden Society's plans for 2019. With this letter, please find the work plans. Some photographs are attached with the email.

Events for 2019 are:

1. A series of 8 afternoon events through the summer – Sundays in the Kohan – featuring arts or Japanese cultural activities.
2. A horticulture film series featuring films and documentaries about, for example; community gardens, famous landscape designers and heritage gardens.
3. A yoga class, planned for three days a week in the garden, throughout the summer.
4. To date there is one wedding planned.

The projects which need Public Works assistance are:

1. During the spring of 2019, we plan to fix the leaks in the 3-tiered pond and we would need assistance and loan of a pump from Public Works. Last spring's repairs did not work; therefore, we plan to re-clad the whole pond. We have a project manager, Ray Nikkel and will hire Patrick Baird of Element Concrete to do the cement work. There is a draft budget for the repairs (see attached), but this is expected to change as we finish consulting with Patrick in the new year. We will apply for funding through the CBT Community initiatives program. If those applications are not successful, we will look to the KSCU Foundation.
2. Repair of the Entrance Gate ramp. The crush aggregate seems to have settled enough to expose the metal edging and create a bit of a dip where the aggregate meets the concrete part of the entrance ramp. The edging has proven to be a serious hazard. Please see work plan and photos.
3. Assistance installing the Shoreline Sign: As agreed, in previous communications/request letter, the Village has volunteered to install the sign. Please see the work plan.
4. SLGS does not have a volunteer to handle mowing therefore, we wish to request that the VND manage mowing in the Kohan.
5. The breakdown of roadbed at the corner by the Garden entrance continues to be a problem. A large pothole has proven to be a hazard to volunteer workers and potentially to visitors to the campground and Garden. We propose that creating a barrier to vehicles cutting the corner, (so that they need to remain on the paved surface), might solve the problem.
6. SLGS is very appreciative for the continued involvement of the Works Crew in irrigation maintenance, and woody refuse removal.

SHORELINE SIGN INSTALLATION PLAN

Photo: See attached

Materials:

- Two concrete footings for metal posts which are inserted in the sign's metal frame.
- Two holes for the footings
- Two lengths of 1 ½" or 2" Telespar post, length to be determined.

Labour: Two holes for concrete footings, concrete mixing, etc.

Date for installation: Spring 2019.

Proposal: The VND has already committed to install the sign. Alfab Manufacturing has constructed the frame. Speedpro Signs has secured the frame to the sign. The site has been determined and weather permitting, the installation can proceed.

Project Manager: Margaret Hartley, 250.551.7291. Email: mhartley@hotmail.com

Dec. 17/18



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Recreation and Cultural Services Coordinator
SUBJECT: 2019 LACE Operational Requests – Bosun Hall
DATE: February, 2019

RECOMMENDATION:

That the Lucerne Association for Community Education be given approval in principle to proceed with applying for grant funding for the following projects:

- Sanding and refinishing the main Hall floor;
- Painting of the cupboards and walls in the kitchen;
- Purchase and mount a screen for film viewing;
- Sound system upgrade;
- Survey of the property line;
- Removal of large Maple trees.

BACKGROUND:

The Lucerne Association for Community Education (LACE) is a local non-profit group that has managed the Village owned Bosun Hall since 2004. Their primary focus is to provide an affordable venue for local community groups, memorials, and community celebrations of all kinds. The Bosun Hall has a large kitchen, stage, chairs and tables and wooden floored large space that may be rented for private functions, as well. LACE also manages the volunteer run Donation Store to provide an additional revenue stream for on-going maintenance and improvements of the Bosun Hall.

ANALYSIS:

As part of the management agreement, LACE is required to seek approval prior to commencing any modifications on the building or grounds of the Bosun Hall. If grant funding is secured, LACE is required to seek consent from staff prior to commencing work on any of the above projects to ensure that all municipal requirements are met.

LEGISLATIVE FRAMEWORK: Consultation with staff will ensure any applicable regulations are met.

STRATEGIC PRIORITY: NIL

COMMUNICATION STRATEGY: NIL

FINANCIAL IMPLICATIONS: At this time, LACE has not requested from Council a specific amount for any of the projects in 2019.

February 6, 2019

Dear Mayor Casley and Council,

We invite you to our AGM, on Wednesday, February 20 at the Bosun Hall. This year we will open doors at 3:00 pm for snacks & viewing the Hall. At 4:00 pm we will begin the meeting.

All documents presented at the AGM are routinely shared with the VoND. We will continue to keep Mayor, Council and Staff informed of all projects, plans and inner workings of LACE. We have worked closely with the Village of New Denver since LACE began managing the Bosun Hall in 2004. We look forward to working with this Council to preserve and maintain the Bosun Hall as a treasured Village asset.

Since 2014, when CBT requested that VoND do an assessment of the Bosun Hall, our plans for major renovations have been halted. However, we were allowed to proceed with minor repairs and yard work with funds (\$7,500.) designated by Kootenay Savings Community Foundation. The work completed last summer totalled approximately \$12,000. The balance came from proceeds of the Donation Store.

There are still more projects to do as agreed upon by the former Mayor and Council. Some of these include:

- 1) Sanding and refinishing the main Hall floor at a cost of \$7,500.
- 2) Painting of the cupboards and walls in the kitchen at a cost of \$1,300.
- 3) Purchase and mount a screen for film viewing (costs to be determined)
- 4) Sound system upgrade, as per feasibility study (costs to be determined)
- 5) Survey of property line with Harlock property with a view to removing maple trees and planting a low maintenance privacy hedge (costs to be determined)
- 6) Removal of Maple trees at the rear of the property (costs to be determined)

As we know, there are number of different funding agencies, including CBT, which could contribute to the above projects. Some require matching funds; rarely do they cover the entire cost. Routinely, funders require a letter of support and as well as financial or in kind contribution from the VoND, as the owners of the building.

We are asking for your permission and letters of support when required, to apply for available grants for the above projects.

Thank you

Carol Bell



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Recreation and Cultural Services Coordinator
SUBJECT: CBT Community Initiatives Program 2019/20
DATE: February 4, 2019

RECOMMENDATION:

That the 2019/20 CBT Community Initiatives applications be presented to the Village of New Denver's Local Selection Committee on Tuesday, April 16, 2019, at 7:00 p.m. at the Knox Hall.

BACKGROUND:

The Community Initiatives Program (CIP) is one of the oldest funding programs provided by CBT. It is designed to support projects identified as priorities within individual communities and incorporate community-based funding decisions to meet local priorities. The funding is intended to foster activities that each community deems important and to fund projects supported by the community that might not otherwise be undertaken.

ANALYSIS:

The CBT CIP program in this area is administered by the RDCK. Applications must be submitted through the Trust's online application system. The deadline to submit proposals is 4:30 pm on Thursday, February 28, 2019.

Proposals will be reviewed at a public meeting in April by a Local Selection Committee who will make recommendations to Council regarding the allocation of the available funding.

No changes to the public process are contemplated for 2019.

STRATEGIC PRIORITY: Nil

COMMUNICATION STRATEGY: A call for Local Selection Committee members will be advertised in the Valley Voice.

FINANCIAL IMPLICATIONS: NIL



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Corporate Officer
SUBJECT: Request for Letter of Support – AED
DATE: February 8, 2019

RECOMMENDATION:

That the correspondence from Mr. Denbok be received for information.

BACKGROUND: Silverton Building Supplies is located in the Village of Silverton, but many customers are residents of the Village of New Denver.

ANALYSIS: The installation of an Automatic External Defibrillator (AED) at Silverton Building Supplies is one possible way to support the health and safety of New Denver residents. Council does not have any municipal powers regarding the activities of businesses in the Village of Silverton.

LEGISLATIVE FRAMEWORK: Section 11 of the Community Charter (Area of Jurisdiction)

STRATEGIC PRIORITY: Nil

COMMUNICATION STRATEGY: Nil

FINANCIAL IMPLICATIONS: Less than 1 hour of staff time to prepare a letter of support.

From: Clarence denBok
Sent: January 26, 2019 12:54 PM
To: 'Bruce Woodbury'
Subject: Request to New Denver Council for Letter of Support

Dear Council of the Village of New Denver,

Silverton Building Supplies would like to request a Letter of Support from the Village of New Denver for a small initiative we are taking on as a service to the community.

We would like to have a defibrillator (Automatic External Defibrillator/AED) in the store. Slocan Solutions Society (SSS) has indicated that they would be willing to apply for a Community Initiatives grant to fund this initiative. SSS has requested that we provide several Letters of Support to them along with our request for help to access funding.

There is an AED at the Memorial Hall, but that is only accessible intermittently. The Slocan Health Center is only 5 or 6 minutes away from Silverton, assuming immediate transportation is available, but even that is too long when someone has a heart attack and only the clock is ticking.

SBS would be willing to do the legwork to acquire the AED and to put it at our store for public access. Three of our staff have current certifications in Occupational First Aid, which includes training on the AED, so there would almost always be someone on site who is qualified to use it, and just as importantly, to assess when it is appropriate to use the device.

Given the age demographics of our area, it seems like a sensible precaution to have an AED accessible to the public as much as possible. We hope you will support this initiative with a Letter of Support.

Thanks very much,
Clarence Denbok
Silverton Building Supplies



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Corporate Officer
SUBJECT: Request for Zoning Amendment
DATE: February 7, 2019

OPTIONS:

1. Direct staff to prepare OCP & Zoning bylaw amendments to allow accessory residences in the C1, C2 and C3 zones.
2. Advise Ms. Langford & Mr. Bustard to apply for a joint OCP & Zoning amendment in accordance with Development Procedures Bylaw No. 417, 1993
3. Defer a decision on this matter until _____

BACKGROUND: The Village of New Denver's Official Community Plan (OCP) and Zoning Bylaw were created in 2007, and have been amended on several occasions since that time. In 2018, Council adopted Bylaw No. 717 which amended the Zoning bylaw to allow multi-family residences in the C1 Zone. Although the amendment was triggered by a request from one property owner, staff included the required changes in bylaw updates that were already in progress, sparing the applicant the attendant fees. Mr. Bustard and Ms. Langford would also like to avoid the fees associated with making an OCP & Zoning amendment application. In recent months, staff has received inquiries from the owners of two other commercially-zoned properties interested in adding accessory residences.

ANALYSIS: Amendments to the OCP and Zoning bylaws would be required to allow accessory residences in the C1, C2 and C3 zones. Given that the OCP and Zoning bylaws are more than a decade old, Council may wish to consider engaging with the public to review the OCP and Zoning provisions and determine what changes are required in order to meet current and future community needs.

LEGISLATIVE FRAMEWORK: OCP section 5.2.9; Zoning definitions & sections 8.1, 8.2, 9.1, 10.1; Village of New Denver (Development) Procedures Bylaw No. 417, 1993

STRATEGIC PRIORITY: Amend bylaws to correct or improve content

COMMUNICATION STRATEGY: Advertising will be in accordance with the provisions of the *Local Government Act*

FINANCIAL IMPLICATIONS: The preparation of the required amendments would require an estimated 10 hours of staff time and \$500 in advertising costs.

New Denver Village Council
115 Slocan Avenue
New Denver, B.C.
V0G 1S0

January 17, 2019



Dear Council Members:

We the undersigned wish to petition the Village of New Denver to amend the Commercial zoning regulations: C1, C2 and C3.

It is our understanding that the Residential zoning regulations have been amended in the recent past to allow “accessory residences” in both R1 and R2 zones. And we understand that these amendments were implemented to allow some infill housing in town that would create some new residential capacity, and an increased tax base.

So we think it makes sense to apply the same reasoning to the commercial zones.

Please contact Jeff Bustard if you have questions.

Jeff Bustard and Lorie Langford