

## THE CORPORATION OF THE VILLAGE OF NEW DENVER

POLICY TITLE: MUNICIPAL CAMPGROUND POLICY

EFFECTIVE DATE: March 13, 2019

SUPERSEDES: Campground Policy 2018

APPROVAL: Council Resolution #74/2019

**PURPOSE:** To outline the general rules for staying at the municipal campground, as well as the process for booking, payment procedures, and reimbursements for site reservations. The policy will serve as a tool for communication with the campground users and will serve to protect the patrons and the facility itself during the season.

**POLICY:** New Denver Municipal Campground Policy

**Scope:** This policy applies to the New Denver Municipal Campground only.

### Definitions:

Village of New Denver ("Village")	The Corporation of the Village of New Denver
Council	Village of New Denver elected officials
Campground	A portion of the Centennial Park property located at the West end of Galena and 3 <sup>rd</sup> Ave, New Denver, BC, that is owned by the Village of New Denver.
Campground Attendant	An individual appointed by Council to manage daily operations and cash handling at the campground
Lakefront Site	A site that is adjacent to the Slokan Lake along the southern edge of Centennial Park (32-49)
Serviced Site	A site with an electrical and water hook-up (3 -10)
Regular Site	A site that is located along the North boundary of the park. (11-31)

## **TERMS & CONDITIONS:**

1. Centennial Campground operates from May 1st through September 30th. It may be open before or after those dates subject to weather, and the availability of the Campground Host.
2. Check in time is from 1:00 pm to 9:00 pm – all campers must check in prior to parking in a campsite. Late arrivals may be accommodated if the Campground Attendant is contacted prior to arrival.
3. Check out time is 11:00 am.
4. The Village of New Denver and the Campground Attendant are not responsible for lost or stolen items.
5. Camping is only permitted in designated sites.
6. Quiet time is between 10:00 p.m. and 8:00 a.m.
7. Generators may only be operated between 8:30 a.m. and 10:30 a.m., and between 5:00 p.m. and 7:00 p.m.
8. Fires are only permitted in designated fire pits. Fires are not permitted on the beach, except in designated location.
9. Firewood may be purchased from the Campground Attendant.
10. Scavenging and cutting trees for firewood is prohibited.
11. All dogs must be leashed in Centennial Campground and in Centennial Park. Pet owners are responsible for collecting and disposing of waste from their animals.

## **Site Reservations and Rates**

1. Site rates are set by the Village's current Fees and Charges Bylaw.
2. Reservations can only be made after January 1st of the current year.
3. The third-party reservation online system designated by the Village shall be the only mechanism for obtaining a reservation at Centennial Municipal Campground.
4. Exceptions may be authorized in writing by the Village's Chief Administrative Officer or the Chief Financial Officer.
5. Booking fees for online reservations may apply.

6. Reservations must be for a minimum of three nights.
7. There is a maximum stay of 14 days. Longer stays may be allowed by the Campground Host, on a day-to-day basis, only if vacancies exist.
8. Reservation changes may result in additional fees or non-availability.
9. Reservations are permitted on limited Serviced sites (2-8), limited Lakefront sites (33-41), all Centre sites (46-49), and all Regular sites (11-31).
10. The group tenting site is only available for reservation through the Village office, with no minimum stay.

### **Camper Registration**

11. Prior to occupying a site, all campers must register with the Campground Attendant.
12. Only one unit (RV, trailer or tent) is permitted per site. Additional units must locate in available empty sites. (Children under 18 may occupy a tent on the same site as their family unit, at no additional cost).
13. If the campground is very busy additional units may, at the discretion of the Campground Host, locate on occupied sites. Each additional unit will be charged the full price for the site.

### **Parking**

14. All vehicles must be parked in established parking areas or campsites at all times.
15. Parking areas designated "local boat trailer parking" are for day-use only.