



AGENDA
REGULAR MEETING
SEPTEMBER 10, 2019

CALL TO ORDER:

INTRODUCTION OF LATE ITEMS: - Resolution required to add late items, if any

ADOPTION OF AGENDA: - Resolution to adopt the Agenda for the September 10, 2019, Regular Meeting.

MINUTES: - Resolution to adopt the Minutes of the August 13, 2019, Regular Meeting.

PETITIONS & DELEGATIONS: - Nil

PUBLIC QUESTIONS & COMMENTS: -

OLD BUSINESS: - Nil

CORRESPONDENCE FOR INFORMATION: - Resolution to receive the following items for information:

- Keeping it Rural Conference (*BC Rural Centre - Gordon Borgstrom, Executive Director*)
- CBT Trail Enhancements Grant (*Columbia Basin Trust - Kathleen Hart, Media Contact*)
- Invitation to meet with IH CEO during UBCM (Interior Health Authority - Susan Brown, President & CEO)
- Provincial Plastics Policy & Engagement (*Ministry of Environment and Climate Change Strategy*)
- Negative impact of invasive species - Public Education (*Central Kootenay Invasive Species Society - Erin Bates, Executive Director*)
- Future of Canada Post (*Canadian Union of Postal Workers - Jan Simpson, National President*)
- Climate Action Recognition Program (*UBCM Green Communities Committee*)
- Update on West Kootenay 100% Renewable Energy Plan (*West Kootenay Eco Society - Matt Murray, Energy Planning Director*)
- Energy Sustainability Grants (*Columbia Basin Trust - Ulli Mueller*)
- AGLG Releases Performance Audit Report (*Auditor General for Local Government - April Lebedoff, Corporate Service Assistant*)

- Letter to UBCM re: Clean Up of Needles (*District of Saanich - Angila Bains, Legislative Services*)
- Letter to UBCM re: Proceeds of Crimes (*District of Saanich - Angila Bains, Legislative Services*)
- Letter to UBCM from VBL (*Village of Burns Lake - Henry Wiebe, Acting Mayor*)

STAFF REPORTS:

- Resolution to receive the following items for information:
 - Revenue & Expense Report - September 5, 2019

COUNCIL REPORTS:

- Verbal Reports - Nil
- Regional District of Central Kootenay - Nil
- West Kootenay Boundary Regional Hospital District - Nil
- Recreation Commission #6 - Nil
- Economic Development Commission - Draft minutes - August 20, 2019
- Rosebery Parklands & Trail Commission - Nil
- Treaty Advisory Committee - Nil
- Fire Department Committee - Nil
- Health Advisory Committee - Draft minutes - August 22, 2019

NEW BUSINESS:

- RDCK - Meeri Durand, Senior Planner - Housing Needs Assessment Project
- RDCK - John Southam, Building Manager & Paris Marshall Smith, Sustainability Coordinator - Building Step Code Implementation
- Water Regulations Amendment Bylaw No. 724, 2019
- Purchasing Policy Amendment
- Marina Management Agreement
- Rats

- BC Rural Health Network Membership
- UBCM 2019

MOTION TO EXCLUDE:

- Moved by Councillor _____ and seconded that the public interest requires that, as per section 90(1) (c) and (l) of the *Community Charter*, persons other than members of Council and the Acting CAO be excluded from the meeting as it pertains to municipal objectives and personnel matters.

RECONVENE IN CAMERA:

- Moved by Councillor _____ and seconded that Council recess and reconvene in camera at _____ p.m.

RECONVENE IN OPEN MEETING:

- Moved by Councillor _____ and seconded that Council reconvene in open meeting at _____ p.m.

RESOLUTIONS BROUGHT FORWARD FROM IN CAMERA:

- Moved by Councillor _____ and seconded that Resolution# _____ be brought forward to the public portion of the meeting.

ADJOURNMENT:

- Resolution to adjourn the meeting at ___ p.m.



MINUTES
REGULAR MEETING

DATE: August 13, 2019
TIME: 7:00 p.m.
PLACE: Council Chambers

PRESENT:

- Mayor Leonard Casley
- Councillor John Fyke
- Councillor Vern Gustafson
- Councillor Colin Moss
- Councillor Gerald Wagner
- Catherine Allaway, Acting CAO
- Press: Valley Voice
- Guests: Stephan Martineau, Amanda Murphy, Janis Neufeld, Danika Hammond, Bruce Gardiner

CALL TO ORDER:

- Mayor Casley called the meeting to order at 7:00 p.m.

INTRODUCTION OF LATE ITEMS:

- Nil

ADOPTION OF AGENDA:

RESOLUTION #273

- Moved by Councillor Fyke and seconded that the agenda for the August 13, 2019 Regular Meeting be adopted as presented.

CARRIED

MINUTES:

RESOLUTION #274

- Moved by Councillor Moss and seconded that the Minutes of the July 9, 2019 Regular Meeting be adopted as read.

CARRIED

PETITIONS & DELEGATIONS:

FireSmart Program (Slocan Integral Forestry Cooperative - Stephan Martineau, Manager & Amanda Murphy, Program Coordinator)

- Mr. Martineau and Ms. Murphy provided information to Council regarding the wildfire mitigation and education work that SIFCO will be doing in New Denver, Silverton and Slocan, with funding from UBCM and CBT.

Galena Trail Boardwalk Replacement Project (Kootenay Adaptive Sport Association - Janis Neufeld, Project Manager)

- Ms. Neufeld provided Council with information regarding the repair work taking place on the Galena Trail boardwalk.

Lift Cowork Space – Phase One Update (Silverton Cowork Society - Danika Hammond, Director) - Ms. Hammond provided an update on the work done so far regarding the Lift Cowork Space in Silverton.

PUBLIC QUESTIONS & COMMENTS: - Nil

OLD BUSINESS: - Nil

CORRESPONDENCE FOR INFORMATION:

RESOLUTION #275

- Moved by Councillor Moss and seconded that the following correspondence be received for information:
 - Built Heritage Grants 2019 (*Columbia Basin Trust - Kathleen Hart*)
 - Letter from Public Sector Partners (*Public Sector Partners for Progress - Chris Gibson CTO*)
 - Letter from Minister of Municipal Affairs & Housing (*Government of BC - Minister Selina Robinson*)
 - Letter of Support Re: West Vancouver's Single-Use Items Resolution (*City of Pitt Meadows - Mayor Bill Dingwall*)
 - Gas Tax Agreement - Community Works Fund Payment (*Union of BC Municipalities - Arjun Singh, UBCM President*)
 - Commercial Vehicle Licensing - Discontinued in 2020 (*Union of BC Municipalities - Kathleen Spalek, UBCM Chief Financial Officer*)
 - Letter of Concern - 5G Wireless Technology (*Norbert Duerichen, New Denver*)

CARRIED

STAFF REPORTS:

RESOLUTION #276

- Moved by Councillor Gustafson and seconded that the following report be received for information:
 - Revenue and Expense Report to August 8, 2019

CARRIED

COUNCIL REPORTS:

Verbal Reports

- Councillor Gustafson reported on his attendance at the meeting regarding Interior Forest Sector Renewal in Castlegar.

- Mayor Casley reported on meetings that he and Councillor Moss held with potential doctors for the community and the lack of progress from IHA regarding contract offers.
- Regional District of Central Kootenay - Councillor Moss reported on recent RDCK affairs.
- West Kootenay Boundary Regional Hospital District - Nil
- Recreation Commission #6 - Councillor Wagner advised that the next meeting is scheduled for August 29th.
- Economic Development Commission - Nil
- Rosebery Trails & Parklands Commission - Nil
- Treaty Advisory Committee - Nil
- Fire Department Committee - Nil

NEW BUSINESS:

- Request to Purchase Lane - Block 56 (Cyril Wolgien, New Denver, BC) - Moved by Councillor Gustafson and seconded that staff be advised to provide Council with a report regarding Mr. Wolgien’s request to purchase the lane in Block 56.

FAILED

RESOLUTION #278

- Moved by Councillor Fyke and seconded that staff advise Mr. Wolgien that the Village of New Denver does not wish to dispose of any lane allowances in Block 56 at this time.

CARRIED

RESOLUTION #279

Wood Stove Exchange Program (RDCK – Rachel George, Environmental Services Administrative Assistant)

- Moved by Councillor Moss and seconded that the Village of New Denver support the RDCK’s grant application for the 2020 Provincial Wood Stove Exchange Program.

CARRIED

RESOLUTION #280

Rural Dividend Program Application

- Moved by Councillor Moss and seconded that the Village of New Denver submit an application to the BC Rural Dividend Program for the “New Denver 2020 Investment Ready” project; and further, that Council support the project through its duration.

CARRIED

RESOLUTION #281

Village Credit Card

- Moved by Councillor Gustafson and seconded that Catherine Allaway be appointed as the Village of New Denver’s Authorized Business Representative for the Kootenay Savings Credit Union Visa card.
CARRIED

RESOLUTION #282

Appointment of MIABC Voting Delegates

- Moved by Councillor Moss and seconded that Mayor Casley be appointed as the Village of New Denver’s Voting Delegate for the Municipal Insurance Association of BC; and further, that Councillor Fyke be appointed as the Alternate Voting Delegate.
CARRIED

RESOLUTION #283

Water Regulations Amendment Bylaw No. 724, 2019

- Moved by Councillor Gustafson and seconded that Village of New Denver Water Regulations Amendment Bylaw No. 724, 2019 be given first, second and third reading.
CARRIED

RESOLUTION #284

Request for Letter of Support (Silverton Cowork Society - Danika Hammond, Director)

- Moved by Councillor Fyke and seconded that the Village of New Denver provide a general letter of support to the Silverton Cowork Society for the Lift Cowork Project.
CARRIED

RESOLUTION #285

Request for Letter of Support (Kootenay Adaptive Sport Association - Janis Neufeld, Project Manager)

- Moved by Councillor Gustafson and seconded that the request from the Kootenay Adaptive Sport Association be received for information.
CARRIED

RESOLUTION #286

CBT Community Technology Grant Application

- Moved by Councillor Gustafson and seconded that the Village of New Denver submit an application to the CBT Community Technology Grant Program to create a tech enabled space in a portion of the Knox Hall.
CARRIED

MOTION TO EXCLUDE:

RESOLUTION #287

- Moved by Councillor Gustafson and seconded that the public interest requires that, as per section 90(1) (c) of the *Community Charter*, persons other than members of Council, the Acting CAO and Bruce Gardiner be excluded from the meeting as it pertains to labour relations matters.
CARRIED

RECONVENE IN CAMERA:

RESOLUTION #288

- Moved by Councillor Fyke and seconded that Council recess and reconvene in camera at 8:47 p.m.
CARRIED

RESOLUTION TO RECONVENE IN OPEN MEETING:

RESOLUTION #295

- Moved by Councillor Wagner and seconded that Council reconvene in open meeting at 9:52 p.m.
CARRIED

RESOLUTIONS BROUGHT FORWARD FROM IN CAMERA:

RESOLUTION #294

- Moved by Councillor Gustafson and seconded that Resolution #293 be brought forward to the public portion of the meeting.
CARRIED

RESOLUTION #293
Union Contract Negotiations

- Moved by Councillor Moss and seconded that the proposal recommended by the bargaining committee be ratified by the Village of New Denver.
CARRIED

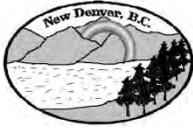
ADJOURNMENT:

RESOLUTION #

- Moved by Councillor Wagner and seconded that the meeting be adjourned at 9:52 p.m.
CARRIED

MAYOR CASLEY

CORPORATE OFFICER



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Corporate Officer
SUBJECT: Communications for Information
DATE: September 5, 2019

RECOMMENDATION:

That the following correspondence be received for information:

- Keeping it Rural Conference (*Gordon Borgstrom, Executive Director of BC Rural Centre*)
- CBT Trail Enhancements Grant (*Kathleen Hart, Media Contact, Columbia Basin Trust*)
- Invitation to meet with IH CEO during UBCM (*Susan Brown, President & CEO of Interior Health Authority*)
- Provincial Plastics Policy & Engagement (*Ministry of Environment and Climate Change Strategy*)
- Negative impact of invasive species - Public Education (*Central Kootenay Invasive Species Society - Erin Bates, Executive Director*)
- Future of Canada Post (*Canadian Union of Postal Workers - Jan Simpson, National President*)
- Climate Action Recognition Program (*UBCM Green Communities Committee*)
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- Letter to UBCM from VBL (*Village of Burns Lake - Henry Wiebe, Acting Mayor*)



Keeping it Rural

2019 Conference

The BC Rural Centre
Helping Rural Communities Succeed

CONFERENCE NOTICE

Please join us October 7 & 8 2019 in Kelowna for two days of inspiring presentations and workshops on rural community development.

Four Points By Sheraton Kelowna Airport Hotel
www.FourPointsKelownaAirport.com/

Keynote Speakers include:

- ❖ *Rankin MacSween* (Nova Scotia) Back by popular demand! Rankin gave an amazing inspirational keynote speech at our 2015 conference that people still talk about. For over three **decades, Rankin has led Canada's oldest** – and most successful - community development corporation, New Dawn Enterprises on Cape Breton Island. <http://www.newdawn.ca/>
- ❖ *Mark Drabenstott* (Kansas) Mark has over 35 years of experience in rural and regional development including 4 years as Chair of the OECD Regional Development Policy Committee and 25 years as the Vice-President of the Center for the Study of Rural America at the Federal Reserve Bank of Kansas.
- ❖ *Milan Wall* (Nebraska) Milan has over 40 years of experience working with rural communities across the United States and Canada. He is the co-author of a number of publications on leadership and community development, including *The Entrepreneurial Community: A Strategic Leadership Approach to Community Survival* and *Clues to Rural Community Survival*. On the second day of the conference Milan will lead a workshop on the 20 Clues to Rural Community Survival. <https://heartlandcenter.info/>
- ❖ *Blanca Surgeon* (New Mexico) With the RCAC since 1995, Blanca has worked with rural communities and Native American Nations across the western U.S. on rural community leadership and economic development. On the second day of the conference Blanca will lead a workshop on the highly successful *WealthWorks* program that has been used extensively in rural communities in the U.S. <https://www.rcac.org/> and <https://www.wealthworks.org/basics/wealthworks-your-region-introduction>

There will also be presentations on Rural Health Care and Attracting Youth to Rural Communities.

Please register for the conference on line: <https://www.civicinfo.bc.ca/event/2019/Keeping-It-Rural>

Please check the BC Rural Centre website for updates about the conference
<https://www.bcruralcentre.org/conferences/keeping-it-rural-2019/>



Keeping it Rural

BC RURAL CENTRE

2019 Conference

Monday October 7th

8:30 – 9:00 AM	Conference Opening & Welcome
9:00 – 9:45 AM	Top 10 Ways to Grow Your Rural Region Mark Drabenstott will summarize what he believes are some of the most critical elements for successful rural development.
9:45 – 10:15 AM	Rural Health Care Dr. David Snadden
10:15 – 10:30 AM	Refreshment Break
10:30 – 11:15 AM	First Nations & Rural Community Partnerships
11:15 – Noon	The Forest Sector & Rural Community Development
Noon – 1 PM	Buffett Lunch
1 to 2 PM	Small Places – Big Successes: Rural Towns Revitalizing Themselves Milan Wall and Blanca Surgeon will describe some of the innovative ways small rural communities around the U.S are working towards rural revitalization.
2 to 3:15 PM	Attracting Youth to Rural Communities – A panel discussion on how can rural communities can better attract young people and families. This presentation will also highlight the process and outcomes of Kaslo's highly successful <i>Escape the City</i> social media youth attraction contest.
3:15 – 3:30 PM	Refreshment Break
3:30 – 5:00 PM	Rural Issues Roundtable Discussions An opportunity for conference participants to discuss specific rural issues with other conference attendees. Like speed dating - participants will have the opportunity to choose and participate in 3 to 4 discussion tables on different rural topics..
5 – 6 PM	No Host Bar & Networking
6 - 8 PM	Dinner & Keynote Address – Rankin MacSween, CEO of New Dawn Enterprises

Tuesday October 8th

8 AM – 11:30	The 20 Clues to Rural Community Survival Workshop- – Milan Wall The “20 Clues to Rural Community Survival” is one of the Heartland Center’s most popular and effective training tools. The list of vital characteristics provides an “ideal” benchmark against which people can measure their own community. It moves people naturally from theory, to strategy, to action.
11:30 – 12:30 PM	Buffet Lunch
12:30 – 4 PM	The WealthWorks Program Workshop– Blanca Surgeon WealthWorks is a proven approach to rural economic development that brings together and connects rural community assets to meet market demand. In this workshop, Blanca will describe the WealthWorks process and provide examples of its implementation in small rural communities throughout the northwest U.S.
4 – 4:30 PM	Conference Closing Remarks

August 29, 2019

RUN, HIKE, RIDE – ENHANCING BASIN TRAILS

The Trust supports trail accessibility and infrastructure with nearly \$400,000 for 25 projects

(Columbia Basin) – Walk, bike, hike, run or however you enjoy the front or backcountry, trails are critical for recreation. Around the Basin, [25 projects](#) will be adding to or improving the region's trails, with nearly \$400,000 from [Columbia Basin Trust's Trail Enhancement Grants](#).

"The Basin has a remarkable system of trails, and residents told us to prioritize supporting projects that increase accessibility for more people to get out into nature," said Tim Hicks, Senior Manager, Delivery of Benefits. "We are helping groups create new trails and rehabilitate existing infrastructure to support trail users with a broad range of interests."

In addition to creating new trails, the projects are focused on repairing or replacing aging infrastructure, increasing accessibility for a variety of users, addressing erosion issues and adding new amenities. Learn more at ourtrust.org/trailgrants.

Here are a few of the successful projects from around the region:

Sparwood – Lunch n' Ride

Sparwood has a growing biking and running community thanks to the work of the Sparwood Trail Alliance Association in developing new trails that are easily accessible to residents of every age and ability. "We have a number of run clubs that have seen folks out on the trails for the past 52 weeks straight, including families; we have bike clubs that see up to 30 riders in the evenings," said Calvin Domin, director with the Sparwood Trail Alliance Association. "For a small community of 3,800, this is really significant."

The new Lunch Loop trail will add 3.1 km to the existing Mountain Shadows Trail close to the downtown core and high school. Interconnected with shorter loops, the Lunch Loop will be a perfect way for people to get out on their lunchbreaks for a quick ride or run. Completion of this portion of trail will also provide users with a safe, flow-style trail that connects them to the rest of the area's trail system via a new pedestrian tunnel under Highway 3.

"The evolving trail network here is creating increased well-being and better health in our community," said Calvin. "The number of users we have now out on the trails year-round is something we have not seen before."

Valemount – Clearing a Path

The Valemount Bike Park has become a recreation destination for many with a network of 50 plus kilometres of trail that connects the community with the backcountry. For Valemount Area Recreation and Development Association (VARDA) manager Curtis Pawliuk, the park's growing popularity not only benefits the well-being of residents, it's helping to boost the local economy.

"Getting people outside in a small community where there are limited recreation facilities has had real benefits for people here," said Curtis. "We've seen lots of new users, lots of youth, and it's also helped create a new industry. Two new businesses – a bike shop and shuttle - have started in Valemount because of the growth of our trail system. In June 2,549 riders used our Turducken Trail. The population of Valemount is a little over 1,000."

With 25 existing trails to maintain, VARDA is meeting the challenges of weather and climate when it comes to an outdoor facility like the Valemount Bike Park. The last two years of early freshet have led to erosion on their steeper trails and the impacts of mountain pine beetle on local trees have resulted in considerable blow-down. To keep the trails safe, navigable and mitigate against future erosion events, VARDA is rehabilitating existing trails through things like danger tree assessment and removal, ditching and replacing culverts.

VARDA will also be providing increased user access to their system by creating 1,450 metres of a “green”, or beginner level, two-way trail that will also support better usability of their entire network.

“The new trail will serve as a connector through our trail system,” said Curtis. “Instead of being stuck on one side of the park and not having an easy way to get to the other side, the new trail will be a conduit across the network.”

Castlegar – Pointing the Way

Maps and other signage are critical trail assets that make a hike or ride experience safer and more immersive while also helping to protect the environment. With over 150 kilometres – and growing – of signed trail to maintain, the Castlegar Friends of Parks and Trails Society also has many maps, kiosks and regulatory signs to consider as part of an expanding trail network.

“We want to make sure the time spent by users out on the trails is safe, pleasant, comfortable and also educational and having updated maps and kiosks is a big part of that,” said David Hall, President of Castlegar Friends of Parks and Trails. “With an increasing number of users and more trails, we have to make sure our maps and signs keep up with that growth. It’s also important that we properly sign for environmental values, property and regulatory concerns. It makes for a better experience for everyone.”

New maps and regulatory signage at key locations across the trail network are planned for installation beginning this fall. It’s all part of the work of the Friends of Parks and Trails to make sure that hikers and bikers of all abilities have fun and remain safe. “It’s about being user friendly and supporting the comfort and confidence of people who go out on our trails, whether it’s their first hike or their 100th.”

Columbia Basin Trust supports the ideas and efforts of the people in the Columbia Basin. To learn more about the Trust’s programs and initiatives, and how it helps deliver social, economic and environmental benefits to the Basin, visit ourtrust.org.

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PHOTO 1: The Sparwood Trail Alliance Association has a growing membership.

PHOTO 2: Volunteers hard at work in the Valemount Bike Park.

PHOTO 3: Signs, like this one for Castlegar’s Waldie Island, are critical assets for trail systems.

MEDIA CONTACT

Kathleen Hart
Columbia Basin Trust
1.800.505.8998
khart@ourtrust.org

TRAIL ENHANCEMENT GRANTS

List of 25 projects approved for a total of \$396,341 in funding in 2019.

Community /Area	Organization	Project	Description	Funding Amount
Castlegar	Castlegar Friends of Parks and Trails Society	Castlegar Trail Signage Improvements	Replace maps on trailhead kiosks and install wayfinding maps and regulatory signage at key locations across the trail network.	\$8,282
Castlegar	Castlegar Nordic Ski Club	Paulson Mid-Loop Ski Trail Rehabilitation	Rehabilitation of a connector cross country ski trail including stabilization of creek banks to prevent future erosion.	\$5,700
Cranbrook	Kootenay Rockies ATV Club	Cranbrook Semlin-Lamb Trail Rehabilitation	Brushing and clearing of windfall trees in the Semlin and Lamb areas on heavily overgrown trails that are important components of the loop trail system.	\$4,495
Creston	Trails for Creston Valley Society	Creston Ka Papa Cedars Trail Enhancement Project	Phase 2 of the Ka Papa Cedars Trail which is designed for hiking, snowshoeing and cross-country skiing in an area with extensive historical and environmental attractions.	\$13,102
Elk Valley	Fernie Nordic Society	Elk Valley Nordic Centre Trails Enhancement Project	Develop and enhance trail network to be suitable for beginners and children.	\$14,574
Fernie	Fernie Snowmobile Association	Fernie Coal Creek Staging Area Improvements	Improve the Coal Creek Staging Area by installing interpretive signage, developing a permanent loading ramp, and building a permanent structure for washroom and garbage facilities.	\$17,500
Fernie	Fernie Trails Alliance Association	Fernie Al Matador and Stupid Trails Rehabilitation	Create rideable trail access to both Al Matador and Stupid Trails.	\$25,000
Golden	Golden Snowmobile Club	Golden Gorman Lake Trail Enhancements	Improvements to four season trail amenities near Gorman Lake, including the replacement of two aging bridges.	\$25,000
Golden	Great Divide Trail Association	Golden David Thompson Heritage Trail Restoration	Restore the overgrown historic David Thompson Heritage Trail from Cairnes Creek to Howse Pass on BC/Alberta border.	\$1,151
Invermere	Columbia Valley Cycling Society	Invermere Mount Swansea Recreation Site	Upgrade mountain bike and multi-use trails at the Mount Swansea Recreation Site to support increased usability.	\$24,476

		Trail Enhancements		
Invermere	Columbia Valley Greenways Trail Alliance	Invermere Cross River Adaptive Trails Project	Improve 26 km of existing trails and build 10 km of new trails to a standard acceptable for access by adapted trail bikes.	\$25,000
Invermere	District of Invermere	Invermere Trail System Enhancement	Installation of benches and picnic tables on the District of Invermere Trail System.	\$10,725
Kaslo	Kaslo Outdoor Recreation and Trails Society (KORTS)	Kaslo Nordic Ski Trail Enhancement	Install culverts to improve drainage and snow grooming capabilities, construct new portions of an existing beginner and youth ski trail, and add a "ski play" area alongside the existing trail.	\$10,000
Kimberley	Meadowbrook Community Association	Kimberley McGinty Lake Interpretive Forest	Installation of trailhead amenities including kiosks, signage, picnic tables, benches and outhouses.	\$7,000
Kimberley	Kimberley Trails Society	Kimberly Matthew Creek Connector Trail	Development of a single-track multi-use non-motorized trail connecting two of the most popular trail networks and diverting users from a busy paved roadway.	\$25,000
Nakusp	Nakusp Ski Club Association	Summit Lake Ski Area Trail Enhancement	Redesign of aging skills trail and park by re-grading underused cross-country ski trails, improving drainage and removing danger trees.	\$15,000
Nelson	Nelson Cycling Club	Nelson Trail Network Enhancement	Upgrade, rehabilitate and enhance trails to increase safety, appeal and accessibility in the Nelson area trail network.	\$25,000
Nelson	Nelson Nordic Ski Club	Nelson Busk to Euphrates Connector Trail Rehabilitation	Rehabilitate existing trail including stump removal, ditching, culvert placement, protecting roots of an old growth cedar stand, and replacing an aging bridge.	\$12,296
Nelson	West Kootenay Recreational Dirt Bike and ATV Society	Montrose Rover Creek Beginner Trail and Kids Loop Enhancement	Development of a beginner trail with improved drainage, a more consistent trail base for those learning to ride, good sight-lines and easy terrain features.	\$15,170
New Denver	Kootenay Adaptive Sport Association	Galena Trail Boardwalk Replacement	Replacement of the Galena Trail Boardwalk.	\$25,000
New Denver	Valhalla Hills Nordic Ski Club	Valhalla Hills Nordic Ski Trail Development	Improvement of drainage on existing trails, creation of two connecting trails, improvement of the ski play zone and creation of a 300 m sprint loop.	\$4,340
Revelstoke	Revelstoke Snowmobile Club	Revelstoke West Boulder Trailhead	Replacement of an aging trailhead structure that houses information, maps and a ticket booth.	\$12,530

		Infrastructure Replacement		
Rossland	Kootenay Columbia Trails Society	Rossland Kootenay Columbia Mountain Trail Development	Construction of four sections of new, multi-use, bi-directional single-track trail.	\$20,000
Sparwood	Sparwood Trail Alliance Association	Sparwood Lunch Loop Trail Development	Development of loop which will provide trail users with a flow style trail with easy access via the new Highway 3 tunnel.	\$25,000
Valemount	Valemount and Area Recreation Development Association	Valemount Trail Development	Rehabilitation of trails and the development of a novice trail.	\$25,000
TOTAL				\$396,341

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For more information contact:

Kathleen Hart
Columbia Basin Trust
1.800.505.8998
khart@ourtrust.org

From: [Blacklock, Susan \(EA\)](#) on behalf of [Brown, Susan \(CEO\)](#)
To: [Undisclosed recipients:](#)
Subject: Invitation to meet with IH CEO during UBCM
Date: August 29, 2019 3:18:45 PM
Attachments: [image001.png](#)

Good afternoon,

The relationships we have with municipalities across our region are important to Interior Health. We share a commitment to residents and our communities, and to working with you to deliver quality health services and health promotion initiatives.

During the Union of British Columbia Municipalities (UBCM) Convention week (September 23-27), Interior Health has reserved a meeting space on Wednesday, September 25, from 9:00 am to 3:00 pm. I am committed to building on relationships with our local elected officials and am available to meet with you on this date to discuss questions that you may have about the services in your community.

Interior Health is booked in MacKenzie Room 1 located on the Concourse Level of the Fairmont Waterfront Hotel. Below is a schedule of time slots that are available. Please connect with my Executive Assistant, Susan Blacklock, to book your meeting time. Her email address is Susan.BlacklockEA@interiorhealth.ca or she can be reached at 250-469-7070 Ext 12802. While these meetings are meant to be informal, please let Susan know if you have specific issues you want addressed at the meeting.

9:00 - 9:30	9:30 – 10:00	10:00 – 10:30	10:30 – 11:00
11:00 – 11:30	11:30 – 12:00	1:00 – 1:30	1:30 – 2:00
2:00 – 2:30	2:30 – 3:00		

Your RSVP is appreciated no later than *Friday, September 13*. I look forward to meeting with you.

Regards,

Susan

Susan Brown • President & CEO • Interior Health Authority

Corporate Administration • 5th Floor - 505 Doyle Ave, Kelowna BC V1Y 0C5
Office: 250.469.7070 Extension 12802



From: [Plastics ENV:EX](#)
To: [Plastics ENV:EX](#)
Subject: Provincial Plastics Policy and Engagement
Date: August 29, 2019 3:57:02 PM

RE: Action on Plastics – Website and Policy Consultation Paper

On July 25, 2019 Environment and Climate Change Strategy Minister, George Heyman, launched a province-wide, public engagement on the topic of reducing plastic waste.

The Ministry of Environment and Climate Change Strategy is inviting you to provide feedback on new policy opportunities and proposed amendments to the Recycling Regulation of the *Environmental Management Act* by September 30, 2019 to address plastic waste.

Visit the Clean BC Plastics Action Plan [website](#) to read the [Policy Consultation Paper](#) and learn more about the solutions being considered. Instructions on how to provide comments are provided in the Policy Consultation Paper. A [news release](#) is also available.

Further details on the webinars being conducted for stakeholders, on the policy paper and proposed revisions to the Recycling Regulation of the *Environmental Management Act* will follow shortly.

Overview

Government is proposing action in four connected areas to reduce plastic pollution and use less plastic overall:

1. **Bans on single-use packaging:** Determining which types of plastic packaging to phase out altogether, as well as any necessary exemptions, such as those for health, safety and accessibility to keep products available for the people that need them.
2. **Dramatically reduce single-use plastic in landfills and waterways:** Requiring producers to take responsibility for more plastic products, ensuring more single-use items like sandwich bags, straws and cutlery get recycled.
3. **Plastic bottle and beverage container returns:** Expanding the deposit-refund system to cover all beverage containers – including milk and milk-substitutes – with a 10-cent refundable deposit, keeping millions more containers out of landfills and waterways.
4. **Reducing plastics overall:** Supporting effective ways to prevent plastic waste in the first place and ensuring recycled plastic is re-used effectively.

Share the Policy Consultation Paper

Please forward this correspondence to organization and association members and others who may wish to comment on the proposed changes. The ministry welcomes all suggestions.

Alternatively, you may wish to include the following in your forthcoming newsletter or circular for your members:

Do you have any thoughts on how we can reduce plastic waste in B.C.?

The government of B.C. wants your opinion on a range of possible solutions it's considering. Just fill out the quick survey before September 30: www.cleanbc.ca/plastics

And help to set our province on a path to a more sustainable future.

Thank you for your time and consideration. We look forward to receiving your feedback.



Environmental Standards Branch
Ministry of Environment and Climate Change Strategy

We are engaging on how to best reduce plastic waste; [have your say here!](#)

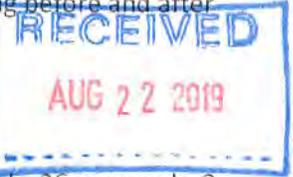
Central Kootenay Invasive Species Society

1-844-352-1160 • Mailing Address: Suite 19-022 Front St, Nelson BC, V1L 1B7 • Fax: 1-844-331-4777
E-Mail: info@ckiss.ca • Website: www.ckiss.ca



Dear New Denver Village Office,

We hope you can help CKISS educate the public on the negative impacts of invasive species and how they can help prevent their spread by displaying and distributing the "Protect the Kootenays" and "Protect Our Waters" resources. Simple actions like choosing native plants for you garden or cleaning recreation gear and clothing before and after visiting a recreation site can make a big difference!



Invasive species are moving across BC and Canada at a rapid pace:

- In Canada, invasive species include at least 27% of all vascular plants, 181 insects, 24 birds, 26 mammals, 2 reptiles, 4 amphibians, several fungi and molluscs, and 55 freshwater fish.
- The cost of invasive species to Canada is between \$16.6 billion and \$34.5 billion per year. Invasive species cause increased maintenance costs to public parks and private property, devaluing real estate.
- Invasive species can act as "hitchhikers" and latch onto gear, clothing, equipment, footwear and firewood.

The impacts of invasive species are severe:

- Degrade wildlife habitat
- Impact recreational activities including hiking, biking and camping
- Reduce biodiversity and cause the extinction of endangered species
- Reduce crop quality and yield
- Reduce forage availability for grazing animals
- Increase wildfire hazard
- Interfere with natural regeneration of forests
- Increase soil erosion
- Cause health issues
- Threaten drinking water

For more information, please visit www.ckiss.ca. Any sightings of invasive species should be reported to Report-Invasives BC. There is also a free app available called "Report a Weed" and is available for download to both android and apple users.

If you have further questions, comments, feedback or require more resources please contact our Education Program Coordinator Laurie Frankcom, lfrankcom@ckiss.ca or 1-844-352-1160 ext. 208.

Kind Regards,

Erin Bates

Executive Director

August 22, 2019

Leonard Casley
Mayor
Village of New Denver
PO Box 40 115 Slocan Ave
New Denver, BC V0G 1S0



Dear Leonard Casley,

The 2019 federal election is fast approaching, bringing public discussion and debates on many issues affecting the public and all municipalities.

When the Liberal government led the latest public review on the future of Canada Post, several municipalities became actively involved in the process. As a result, the government decided to maintain door-to-door delivery and immediately stop the rollout of community mailboxes.

However, there is nothing to stop a new government from bringing those plans, and other service cuts, back into play. Further, Canada Post's indifference towards climate change may have direct repercussions on all Canadians.

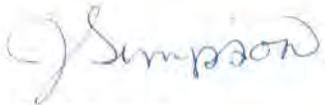
Did you know Canada Post has the largest public fleet of vehicles in the country, with over 13,000 vehicles travelling over 96 million kilometres yearly?

In the run-up to the federal election, we urge you to question the political parties on their intentions for Canada Post, and insist they make clear, public commitments regarding the following issues:

- Establishing postal banking to offset the loss of financial services in many communities;
- Creating an ambitious climate change action plan for Canada Post;
- Maintaining door-to-door mail delivery;
- Preserving our universal and public postal service;
- Maintaining rural post offices.

More information is available at deliveringcommunitypower.ca.

Sincerely,



Jan Simpson
National President

Encl.

c.c. National Executive Committee, Regional Executive Committees, Regional and National Union Representatives, specialists, campaign coordinators

/bk sepb 225 cd/cupe1979



Ref: 247228

August 15, 2019

His Worship Mayor Leonard Casley and Councillors
Village of New Denver
Box 40
New Denver BC V0G 1S0

Dear Mayor Casley and Councillors:

On behalf of the joint Provincial-Union of British Columbia Municipalities (UBCM) Green Communities Committee (GCC), we would like to extend our congratulations for successfully achieving your goal of corporate carbon neutrality for the 2018 reporting year.

As a signatory to the Climate Action Charter, you have demonstrated your commitment to work with the Province of British Columbia and UBCM to take action on climate change and to reduce greenhouse gas emissions in your community and corporate operations.

The work that your local government has undertaken to reduce and offset its corporate emissions demonstrates significant climate leadership and sets the stage for broader climate action in the community. Your leadership and commitment continues to be essential to ensuring the achievement of our collective climate action goals.

The GCC was established under the Charter to support local governments in achieving their climate goals. In acknowledgement of the efforts of local leaders, the GCC is again recognizing the progress and achievements of local governments such as yours through the multi-level Climate Action Recognition Program. A description of this program is enclosed for your reference.

As a Charter signatory who achieved Level 1, Level 2 and Level 3 recognition, and additionally met the goal of corporate carbon neutrality for the 2018 reporting year, you have been awarded Level 4 recognition – 'Achievement of Carbon Neutrality'.

In recognition of your significant achievements, the GCC is pleased to provide you with carbon neutral branding for use on official websites and letterheads. An electronic file with the 2018 logo will be provided to your Chief Administrative Officer via email. Also enclosed is a *BC Climate Action Community 2018 – Climate Leader - Carbon Neutral* window decal, for use on public buildings.

.../2



GCC Communiqué on the Climate Action Recognition Program

B.C. local governments continue to play a critical role in reducing GHG emissions across the province. In acknowledgment of the ongoing efforts of B.C. local government leaders, the joint Provincial-UBCM Green Communities Committee (GCC) is pleased to continue the Climate Action Recognition Program (*Recognition Program*) for the 2018 reporting year. This multi-level program provides the GCC with an opportunity to review and publicly recognize, on an annual basis, the progress and achievements of each Climate Action Charter (*Charter*) signatory on their *Charter* commitments. Recognition is provided according to the following:

Level 1: Demonstrating Progress on Charter Commitments

Local governments who demonstrate progress on fulfilling one or more of their *Charter* commitments receive a letter from the GCC acknowledging their accomplishments.

Level 2: Measuring GHG Emissions

Local governments that achieve level 1, have completed a corporate carbon inventory for the reporting year and demonstrate that they are familiar with their [community's community energy and emissions inventory](#) receive a letter from the GCC and a 'BC Climate Action Community 2018' logo, for use on websites, letterhead, etc.

Level 3: Accelerating Progress on Charter Commitments

Local governments that achieve levels 1 and 2 and demonstrate significant corporate or community-wide climate action to reduce GHG emissions in the reporting year receive a letter from the GCC and a 'BC Climate Action Community 2018 – Climate Leader' logo, for use on websites, letterhead, etc.

Level 4: Achievement of Carbon Neutrality

Local governments that achieve [carbon neutrality](#) in the reporting year receive a letter from the GCC and a 'BC Climate Action Community 2018 – Climate Leader - Carbon Neutral' logo, for use on websites, letterhead, etc.

To be eligible for the *Recognition Program*, local governments must fulfill the public reporting requirements (including reporting progress to carbon neutrality) of the Climate Action Revenue Incentive Program (CARIP). Recognition levels for the *Recognition Program* are based on the information included in each local government's annual CARIP public report. For more information on CARIP and the public reporting requirements go to:

<https://www2.gov.bc.ca/gov/content/governments/local-governments/grants-transfers/climate-action-revenue-incentive-program-carip>



August 29, 2019

Attn: Mayor and Council

Village of New Denver
115 Slocan Avenue
Box 40, New Denver, BC
V0G 1S0

Dear Mayor Casley and Councillors,

I am writing to provide an update regarding progress on the West Kootenay 100% Renewable Energy Plan, which members of your organization are working to support.

Since January, the EcoSociety has been very active across the West Kootenay Region, working with local government staff and elected officials, presenting to residents, councils and board in all 6 of the jurisdictions that have passed motions to reach 100% renewable energy by 2050, including Slocan, Nelson, the RDCK, Rossland, New Denver and Silverton. In this time, each community has also signed an agreement for how we will work together to develop the West Kootenay 100% Renewable Energy Plan, with the goal of reaching 100% renewable energy and carbon neutrality by 2050.

Delegates from each local government have also met twice to work on the development of the West Kootenay 100% Renewable Energy Plan, and will continue to meet regularly until the end of 2020. At our first meeting, the Head of Oxford County, Ontario's 100% Renewable Energy Plan - Jay Heaman - presented about his experiences. In May, several of the representatives from the Working Group went to Vancouver for the Renewable Cities conference and met with staff from the City of Vancouver, the Provincial government and consulting firms working in this space to share knowledge and experiences working in this space. Then, in early August, a webinar from leaders in the green building construction and retrofitting sectors presented a webinar to the Working Group.

Moving forward, Renewable Cities will be serving an advisory role on the development of the West Kootenay 100% Renewable Energy Plan. Renewable Cities is a global program at Simon Fraser University with a mandate to support communities through a transition to 100% Renewable Energy, and we are excited to be working with them.

Thank you,

Matt Murray

Energy Planning Director
West Kootenay EcoSociety

From: Ulli Mueller, Columbia Basin Trust <umueller@ourtrust.org>
Sent: September 5, 2019 1:19 PM
To: Bruce.Woodbury@mail.netidea.com; cao@newdenver.ca
Subject: Energy Sustainability Grants Now Open

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: AGENDA

Trouble viewing this email? [Read it online](#)

View this email online



Generate or Save Energy. Save Money.

Have you thought about installing alternative energy generation or energy efficiency retrofits at your community purpose building? Renewable and alternative energy and conservation projects can support economic development, encourage self-sufficiency, and promote sustainability.

Our [Energy Sustainability Grants](#) provide funding for projects that create opportunities at community purpose buildings for alternative and renewable energy generation, conservation and efficiency. These projects may come as new initiatives or retrofits to replace aging infrastructure.

Eligible applicants include registered non-profit societies, local governments and Indigenous organizations in the Basin that own community purpose buildings that have broad public benefit.

Submit your Expression of Interest by **November 7, 2019**.

Find more information and apply at ourtrust.org/energygrants.

CONTACT

1.800.505.8998
info@ourtrust.org
ourtrust.org

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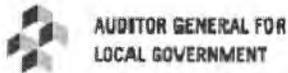
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 **Campaigner**

Catherine Allaway

From: Lebedoff, April AGLG:EX <April.Lebedoff@aglg.ca> on behalf of Ruth, Gordon AGLG:EX <Gordon.Ruth@aglg.ca>
Sent: August 21, 2019 11:26 AM
To: AGLG Info AGLG:EX
Subject: AGLG Releases Township of Langley Drinking Water Management Performance Audit Report

Categories: AGENDA



AUDITOR GENERAL FOR
LOCAL GOVERNMENT

Office of the AGLG releases Performance Audit Report on the Township of Langley



Local Government's Role in Ensuring Clean Drinking Water

The report, released today, outlines our findings in assessing the Township of Langley's management of its drinking water systems.

The Township met most of the expectations included in our audit objectives and had made considerable effort toward ensuring the sustainability of its drinking water. There are some areas that require attention and we have provided recommendations to assist in strengthening those initiatives.

The result of our performance audit process is this report, which we urge you to read in full, as it identifies good practices that all local governments may incorporate into their own water management strategies.

District of Saanich
Legislative Services
770 Vernon Ave.
Victoria BC V8X 2W7

t. 250-475-1775
f. 250-475-5440
saanich.ca



File: 1300-50

August 15, 2019

Arjun Singh, President
Union of BC Municipalities
Suite 60 10551 Shellbridge Way
Richmond BC V6X 2W9

Dear Mr. Singh:

Re: CLEAN UP OF NEEDLES AND OTHER HARM REDUCTION PARAPHERNALIA

This letter will confirm that Saanich Council, at their meeting on August 12, 2019, made the following resolution:

"That:

WHEREAS the low barrier distribution of harm reduction supplies including syringes and other safe injection supplies in communities across BC poses a significant safety and cleanliness concern;

AND WHEREAS local governments businesses and residents are bearing the escalating costs of cleaning up the needles and drug paraphernalia in public spaces;

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities request ongoing Provincial funding to local governments to cover the costs of cleaning up needles and drug paraphernalia in their communities."

An excerpt of the minutes is attached for your reference.

Sincerely,

A handwritten signature in blue ink, appearing to read "Angila Bains", is written over the printed name.

Angila Bains, B.A., CMC
Manager, Legislative Services

/s/

Attach.

cc: Mayor and Council
All Municipalities

1300-50
Clean up of
Needles and Harm
Reduction
Paraphernalia

**CLEAN UP OF NEEDLES AND OTHER HARM REDUCTION
PARAPHERNALIA**

Notice of Motion from Mayor Haynes from the July 15, 2019 Council meeting that:

~~WHEREAS the low barrier distribution of harm reduction supplies including syringes and other safe injection supplies in communities across BC poses a significant safety and cleanliness concern;~~

~~AND WHEREAS local governments businesses and residents are bearing the escalating costs of cleaning up the needles and drug paraphernalia in public spaces;~~

~~THEREFORE BE IT RESOLVED that the Union of BC Municipalities request ongoing Provincial funding to local governments to cover the costs of cleaning up needles and drug paraphernalia it their communities.~~

MOVED by Councillor Harper and Seconded by Councillor Plant: "That:

WHEREAS the low barrier distribution of harm reduction supplies including syringes and other safe injection supplies in communities across BC poses a significant safety and cleanliness concern;

AND WHEREAS local governments businesses and residents are bearing the escalating costs of cleaning up the needles and drug paraphernalia in public spaces;

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities request ongoing Provincial funding to local governments to cover the costs of cleaning up needles and drug paraphernalia it their communities."

Council discussion ensued with the following comments:

- The clean-up of harm reduction supplies affects municipal budgets therefore it is appropriate to request that the Province provides ongoing funding.

The Motion was then Put and CARRIED

File: 1300-50

August 15, 2019

Arjun Singh, President
Union of BC Municipalities
Suite 60 10551 Shellbridge Way
Richmond BC V6X 2W9

Dear Mr. Singh:

Re: PROCEEDS OF CRIME

This letter will confirm that Saanich Council, at their meeting on August 12, 2019, made the following resolution:

"That:

WHEREAS the provision of police services places a significant financial burden on local government;

AND WHEREAS the civil forfeiture crime prevention and crime remediation grant program funds community crime reduction and crime prevention activities but does not address local government policing costs including expenditures related to investigations and police work that results in seizures in proceeds of crime;

THEREFORE BE IT RESOLVED that the Province share seizures of proceeds of crime with local governments to help address protective services costs."

An excerpt of the minutes is attached for your reference.

Sincerely,



Angila Bains, B.A., CMC
Manager, Legislative Services

/s/

Attach.

cc: Mayor and Council
All Municipalities

1300-50
Seizure of
Proceeds of Crime

PROCEEDS OF CRIME

Notice of Motion from Mayor Haynes from the July 15, 2019 Council meeting that:

WHEREAS the provision of police services places a significant financial burden on local government;

AND WHEREAS the civil forfeiture crime prevention and crime remediation grant program funds community crime reduction and crime prevention activities but does not address local government policing costs including expenditures related to investigations and police work that results in seizures in proceeds of crime;

THEREFORE BE IT RESOLVED that the Province share seizures of proceeds of crime with local governments to help address protective services costs.

MOVED by Councillor Harper and Seconded by Councillor Plant: "That:

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AND WHEREAS the civil forfeiture crime prevention and crime remediation grant program funds community crime reduction and crime prevention activities but does not address local government policing costs including expenditures related to investigations and police work that results in seizures in proceeds of crime;

THEREFORE BE IT RESOLVED that the Province share seizures of proceeds of crime with local governments to help address protective services costs."

Council discussion ensued with the following comments:

- Mayor Haynes will speak to the item on behalf of the municipality and the Saanich Police Board at the Union of British Columbia Municipalities meeting.

The Motion was then Put and CARRIED



September 4, 2019

To the Union of British Columbia Municipalities,

I am writing on behalf of Village of Burns Lake Council, requesting favourable consideration and resolutions of support for the **Limited Entry Hunt for Cow/Calf Moose** resolution to be put forward at UBCM.

The Village of Burns Lake Council at its Regular Council meeting held on Tuesday, June 25, 2019 approved the following resolution:

WHEREAS moose populations are in decline across the province and measures should be taken to increase populations, not to decrease them;

AND WHEREAS the increase in the cow/calf moose Limited Entry Hunt (LEH) announced by the Province in the Limited Entry Synopsis 2019-2020 in Regions 4 and 7, will put unnecessary pressure on already shrinking moose populations;

THEREFORE BE IT RESOLVED that UBCM lobby the provincial government to stop the cow/calf moose Limited Entry Hunt until moose populations recover;

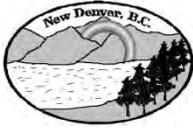
AND BE IT FURTHER RESOLVED that the provincial government be encouraged to undertake extensive monitoring of moose populations in all regions of the province, in order to better determine their populations and measure their recoveries.

We hope to have your support at UBCM.

Sincerely,

A handwritten signature in blue ink, appearing to read "Henry Wiebe".

Henry Wiebe
Acting Mayor



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Corporate Officer
SUBJECT: Request for Information
DATE: September 6, 2019

RECOMMENDATION:

That the following items be received for information:

- Revenue & Expense Report - September 5, 2019

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2019
 To 31/12/2019

Account	Description	Annual Budget	YTD Actual	YTD Variance	Remaining In %
REVENUE					
TAXATION					
0000111100	TAXATION - GENERAL	280,000.00-	279,999.91-	0.09-	0
0000112901	PARCEL TAX	450.00-	450.00-	0.00	0
	TOTAL TAXATION:	280,450.00-	280,449.91-	0.09-	
GRANTS IN LIEU OF TAXES					
0000121000	FEDERAL GOVERNMENT	3,500.00-	8,355.91-	4,855.91	139-
0000124001	BC HYDRO	7,248.54-	7,248.54-	0.00	0
0000124002	TELUS	1,710.23-	1,710.23-	0.00	0
	TOTAL GRANTS IN LIEU:	12,458.77-	17,314.68-	4,855.91	
SALE OF SERVICES					
0000144300	GARBAGE COLLECTION FEES	73,535.00-	73,937.00-	402.00	1-
0000144301	GARBAGE COLLECTION PENALTY	615.00-	456.55-	158.45-	26
0000145000	CEMETERY FEES AND CHARGES	1,500.00-	2,210.00-	710.00	47-
0000147000	CAMPGROUND FEES	90,000.00-	89,409.52-	590.48-	1
0000147010	PARK RENTAL	200.00-	0.00	200.00-	100
	TOTAL SALE OF SERVICES:	165,850.00-	166,013.07-	163.07	
OTHER REV. - OWN SOURCES					
LICENCES AND FEES					
0000151200	BUSINESS LICENCES	3,200.00-	3,437.00-	237.00	7-
0000151500	MUNICIPAL PLATES	120.00-	0.00	120.00-	100
0000151600	DOG LICENCES	500.00-	515.00-	15.00	3-
0000151700	BUILDING PERMIT FEES	5,000.00-	10,716.00-	5,716.00	114-
0000151902	SUBD/DP/DVP FEES	700.00-	1,101.61-	401.61	57-
	TOTAL LICENCES AND FEES:	9,520.00-	15,769.61-	6,249.61	
RENTALS					
0000153200	HALL RENTAL	3,000.00-	3,475.00-	475.00	16-
0000153300	CENTENNIAL PARK RENTAL	0.00	868.58-	868.58	0
0000153450	MISC LEASES	5,238.00-	4,666.96-	571.04-	11
	TOTAL RENTALS:	8,238.00-	9,010.54-	772.54	
INTEREST AND PENALTIES					
0000155000	INTEREST ON INVESTMENTS	300.00-	1,779.73-	1,479.73	493-
0000156100	PENALTIES ON TAXES	2,400.00-	3,646.40-	1,246.40	52-
0000156200	INTEREST ON TAXES	1,100.00-	361.75-	738.25-	67
	TOTAL INTEREST AND PENALTIES:	3,800.00-	5,787.88-	1,987.88	
OTHER REVENUES					
0000158000	DONATIONS	0.00	20.00-	20.00	0
0000159000	SUNDRY	5,000.00-	2,979.43-	2,020.57-	40
0000159100	SALE OF PROPERTY AND EQUIPMENT	3,500.00-	0.00	3,500.00-	100
0000159200	NIKKEI CENTRE REVENUE	37,000.00-	9,606.48-	27,393.52-	74
0000159300	NIMC DONATIONS	2,000.00-	1,223.65-	776.35-	39
	TOTAL OTHER REVENUES:	47,500.00-	13,829.56-	33,670.44-	
	TOTAL OTHER REV OWN SRC.:	69,058.00-	44,397.59-	24,660.41-	
TRANSFERS - OTHER GOVTS.					
0000162200	SMALL COMMUNITY GRANT	347,000.00-	347,616.00-	616.00	0
0000163000	RDCK COMMUNITY DEVELOPMENT GRANT	10,400.00-	0.00	10,400.00-	100
0000163010	RDCK CEMETERY GRANT	6,692.00-	6,692.00-	0.00	0
0000171000	FEDERAL GOV'T GRANTS	3,881.00-	0.00	3,881.00-	100
0000171500	FEDERAL GRANTS NIMC	3,881.00-	0.00	3,881.00-	100
0000172000	GAS TAX REVENUE	152,430.00-	114,912.18-	37,517.82-	25
0000175200	P.E.P. - ROAD RESCUE	2,000.00-	680.00-	1,320.00-	66
0000175300	STREET LIGHTING	2,200.00-	1,093.80-	1,106.20-	50
0000175400	PROVINCIAL GRANTS	0.00	1,088.00-	1,088.00	0
0000175500	TRANSFER FROM RESERVE- GENERAL	7,600.00-	0.00	7,600.00-	100
0000175501	TRANSFER FROM FIRE RESERVE	204,374.00-	0.00	204,374.00-	100

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2019
 To 31/12/2019

Account	Description	Annual Budget	YTD Actual	YTD Variance	Remaining In %
0000175502	TRANSFER FROM GAS TAX RESERVE	185,000.00-	0.00	185,000.00-	100
0000175503	TRANSFER FROM HERITAGE RESERVE	55,443.26-	0.00	55,443.26-	100
0000175520	TRSF IN DEF REVENUE OTHER GOVTS	83,870.84-	0.00	83,870.84-	100
0000175600	SILVERTON FIRE CONTRACT	27,835.25-	28,067.83-	232.58	1-
0000175601	RDCK AREA H FIRE CONTRACT	50,850.26-	50,850.26-	0.00	0
0000175700	PLANNING GRANTS/OTHER SOURCES	10,000.00-	0.00	10,000.00-	100
0000175900	CBT GRANTS	172,869.00-	0.00	172,869.00-	100
0000176000	NIMC GRANTS	5,000.00-	5,000.00-	0.00	0
	TOTAL TRANS. OTHER GOVTS.:	1,331,326.61-	556,000.07-	775,326.54-	
COLLECTIONS - OTHER GOVTS					
0000198103	POLICE TAX	24,514.04-	24,514.02-	0.02-	0
0000198104	BASIC SCHOOL LEVY	207,463.12-	207,463.25-	0.13	0
0000198201	REGIONAL HOSPITAL	23,108.00-	23,111.63-	3.63	0
0000198300	REGIONAL DISTRICT	88,028.00-	88,031.17-	3.17	0
0000198301	BC ASSESSMENT AUTHORITY	3,615.12-	3,615.19-	0.07	0
0000198302	BC MUNICIPAL FINANCE AUTH	17.79-	17.82-	0.03	0
	TOTAL COLLECTIONS - OTHER:	346,746.07-	346,753.08-	7.01	
	TOTAL REVENUE:	2,205,889.45-	1,410,928.40-	794,961.05-	

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2019
 To 31/12/2019

Account	Description	Annual Budget	YTD Actual	YTD Variance	Remaining In %
EXPENDITURES					
LEGISLATIVE SERVICES					
0000211000	COUNCIL INDEMNITIES	17,124.48	8,562.12	8,562.36	50
0000211800	COUNCIL TRAVEL & EXPENSES	14,000.00	8,156.07	5,843.93	42
0000211900	COUNCIL OTHER EXPENSES	3,000.00	0.00	3,000.00	100
0000211910	COUNCIL FEES AND DUES	750.00	791.03	41.03-	5-
	LEGISLATIVE SERVICES:	34,874.48	17,509.22	17,365.26	
GENERAL ADMINISTRATION					
0000212131	CORPORATE OFFICER SALARY	0.00	11,562.15	11,562.15-	0
0000212132	CORPORATE OFFICER BENEFITS	0.00	2,981.37	2,981.37-	0
0000212136	OFFICE STAFF WAGES	0.00	22,622.33	22,622.33-	0
0000212137	OFFICE STAFF BENEFITS	0.00	3,193.50	3,193.50-	0
0000212138	DEPUTY CHIEF FINANCIAL OFFICER WAGES	0.00	9,973.69	9,973.69-	0
0000212139	DEPUTY CHIEF FINANCIAL OFFICER BENEF	0.00	2,397.10	2,397.10-	0
0000212140	ADMINISTRATION WAGES & BENEFITS	154,000.00	69,102.47	84,897.53	55
0000212141	OFFICE SUPPLIES & EXPENSE	25,217.80	15,595.49	9,622.31	38
0000212142	OFFICE BUILDING MAINTENANCE	3,000.00	744.55	2,255.45	75
0000212143	TELECOMMUNICATIONS	15,000.00	2,940.28	12,059.72	80
0000212144	JANITORIAL WAGES	2,500.00	1,803.57	696.43	28
0000212146	JANITORIAL BENEFITS	0.00	672.85	672.85-	0
0000212147	ADMINISTRATION CONSULTANT	25,000.00	1,020.00	23,980.00	96
0000212150	LEGAL FEES	13,000.00	92.49	12,907.51	99
0000212190	FEES AND DUES	2,100.00	1,485.58	614.42	29
0000212250	AUDIT FEES	17,000.00	17,300.00	300.00-	2-
	TOTAL GENERAL ADMINIST.:	256,817.80	163,487.42	93,330.38	
OTHER GOVERNMENT SERVICES					
0000219100	ELECTIONS & REFERENDUMS	2,100.00	70.23	2,029.77	97
0000219200	CONVENTIONS & EDUCATION	10,000.00	1,120.07	8,879.93	89
0000219300	LIABILITY INSURANCE	28,000.00	28,242.00	242.00-	1-
0000219400	MIA LIABILITY INSURANCE FOR ASSOCIAT	0.00	250.00	250.00-	0
0000219500	GRANTS IN AID	6,500.00	1,100.00	5,400.00	83
0000219900	MISCELLANEOUS EXPENDITURE	3,500.00	4,863.62	1,363.62-	39-
0000219910	ADVERTISING	5,000.00	2,638.70	2,361.30	47
	TOTAL GOVERNMENT SERVICES:	55,100.00	38,284.62	16,815.38	
PROTECTIVE SERVICES					
0000224110	FIRE CHIEF	3,307.50	3,307.50	0.00	0
0000224111	DEPUTY CHIEF STIPEND	1,102.50	1,102.50	0.00	0
0000224120	GENERAL INSURANCE	8,000.00	5,945.00	2,055.00	26
0000224121	FUEL	2,000.00	876.05	1,123.95	56
0000224130	WCB - Fire Department	400.00	206.56	193.44	48
0000224200	VOLUNTEER FIRE FIGHTERS	4,410.00	4,410.00	0.00	0
0000224210	VOLUNTEER FD APPRECIATION	2,000.00	0.00	2,000.00	100
0000224600	TRAINING	10,000.00	3,741.23	6,258.77	63
0000224701	FIRE HALL - HEAT & LIGHT	3,000.00	2,206.69	793.31	26
0000224702	PHONE	4,000.00	1,754.99	2,245.01	56
0000224800	FIRE FIGHTING EQUIPMENT	20,000.00	7,248.39	12,751.61	64
0000224801	RADIO LICENCE & REPEATER	1,200.00	1,187.25	12.75	1
0000224802	FIRE TRUCK EXPENSE	3,000.00	110.98	2,889.02	96
0000224810	ND FIRE HALL UPKEEP	5,000.00	564.70	4,435.30	89
0000224813	TRSF FIRE DEPT. RESERVE	43,712.73	0.00	43,712.73	100
0000224814	FIRE INSPECTIONS	0.00	4,536.00	4,536.00-	0
0000224815	SILV FIRE HALL	1,500.00	1,500.00	0.00	0
0000224816	ADMIN STAFF TIME	6,000.00	3,000.00	3,000.00	50
0000224900	MFA DEBT FINANCE COSTS (INTEREST)	5,355.00	0.00	5,355.00	100
	TOTAL PROTECTIVE SERVICES:	123,987.73	41,697.84	82,289.89	
OTHER PROTECTIVE SERVICES					
0000225150	FIRE INSPECTIONS	5,000.00	0.00	5,000.00	100
0000225300	DIKE GENERAL WORK	2,000.00	358.20	1,641.80	82
0000225500	WILDFIRE INTERFACE	3,000.00	0.00	3,000.00	100

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2019
 To 31/12/2019

Account	Description	Annual Budget	YTD Actual	YTD Variance	Remaining In %
0000229210	BUILDING INSPECTOR	4,500.00	9,469.35	4,969.35-	110-
0000229215	BUILDING INSPECTION ADMIN STAFF	2,121.80	999.96	1,121.84	53
0000229300	ANIMAL CONTROL	2,100.00	855.99	1,244.01	59
0000229310	BEAR SMART	500.00	0.00	500.00	100
	TOTAL OTHER PROTECTIVE SERVICES:	19,221.80	11,683.50	7,538.30	
TRANSPORTATION SERVICES					
0000231111	WAGES - STAT. HOLIDAY	0.00	4,719.53	4,719.53-	0
0000231112	WAGES - VACATION	0.00	7,855.59	7,855.59-	0
0000231113	WAGES - SICK TIME	0.00	4,525.57	4,525.57-	0
0000231114	WAGES - BANKED	0.00	13.57	13.57-	0
0000231120	BENEFITS	0.00	29,586.99	29,586.99-	0
0000231125	PUBLIC WORKS BENEFITS	72,205.19	0.00	72,205.19	100
0000231129	PUBLIC WORKS ADMIN STAFF	21,218.00	9,999.96	11,218.04	53
0000231130	VEHICLE INSURANCE	9,500.00	9,476.00	24.00	0
0000231140	TRAINING	5,000.00	0.00	5,000.00	100
0000231150	MISC WAGES & SUPPLIES	9,000.00	3,475.48	5,524.52	61
0000231200	MEETINGS	0.00	1,208.67	1,208.67-	0
0000231250	UNION DISCUSSIONS	0.00	639.45	639.45-	0
0000231300	EQUIPMENT MAINTENANCE	11,000.00	1,820.26	9,179.74	83
0000231302	DUMP TRUCK	7,500.00	1,827.61	5,672.39	76
0000231303	J.D. LOADER	5,700.00	5,611.36	88.64	2
0000231304	BACKHOE	5,000.00	839.13	4,160.87	83
0000231305	2018 RAM DUMP TRUCK	3,000.00	1,662.13	1,337.87	45
0000231306	RANGER	0.00	446.57	446.57-	0
0000231307	SIERRA	1,500.00	1,286.27	213.73	14
0000231309	SANDER	500.00	0.00	500.00	100
0000231312	STREET SWEEPER	3,500.00	2,208.62	1,291.38	37
0000231313	KUBOTA	0.00	1,017.25	1,017.25-	0
0000231400	SMALL TOOLS, EQUIPMENT & SUPPLIES	6,000.00	2,046.83	3,953.17	66
0000231500	WORKSHOP & YARDS	15,000.00	6,863.99	8,136.01	54
0000232310	ROAD MAINTENANCE	9,000.00	3,939.55	5,060.45	56
0000232330	SIDEWALKS	2,000.00	376.33	1,623.67	81
0000232340	BOULEVARDS & DRAINAGE	25,881.00	11,683.44	14,197.56	55
0000232360	STREET CLEANING	1,500.00	3,502.78	2,002.78-	134-
0000232370	SNOW REMOVAL	24,000.00	9,058.57	14,941.43	62
0000232500	STREET LIGHTING	21,500.00	11,890.92	9,609.08	45
0000232610	SIGNS	5,000.00	911.87	4,088.13	82
0000232620	TREE REMOVAL	12,500.00	2,206.56	10,293.44	82
0000232800	EV CHARGING STATION	3,000.00	13.57	2,986.43	100
	TOTAL TRANSPORTATION SER.:	280,004.19	140,714.42	139,289.77	
ENVIRONMENT HEALTH SERVIC					
0000243201	GARBAGE COLLECTION WAGES	16,000.00	9,511.34	6,488.66	41
0000243202	GARBAGE COLLECTION TRUCK	2,500.00	6,424.52	3,924.52-	157-
0000243300	OLD GARBAGE DUMP MAINTENANCE	5,000.00	136.99	4,863.01	97
0000243400	GARBAGE TIPPING FEES	21,500.00	12,916.04	8,583.96	40
0000243500	GARBAGE ADMIN STAFF	5,304.50	2,499.96	2,804.54	53
0000243901	GARBAGE MISCELLANEOUS	5,000.00	3,134.11	1,865.89	37
0000243950	SPECIFIED AREA SEPTIC SYSTEM	1,500.00	40.06	1,459.94	97
0000243960	ARBOUR DAY	1,600.00	612.52	987.48	62
0000243970	RECYCLING	9,700.00	321.62	9,378.38	97
	ENVIRONMENTAL HEALTH SERV.:	68,104.50	35,597.16	32,507.34	
ENVIRON. DEV. SERVICES					
0000251601	OLD CEMETERY MAINTENANCE	4,000.00	1,843.78	2,156.22	54
0000251602	NEW CEMETERY MAINTENANCE	7,000.00	2,221.16	4,778.84	68
0000251603	CEMETERY ADMIN STAFF	2,121.80	999.96	1,121.84	53
0000268000	ECONOMIC DEVELOPMENT	500.00	0.00	500.00	100
0000269000	PLANNING AND ZONING	30,000.00	0.00	30,000.00	100
0000269010	PLANNING ADMIN STAFF	3,182.70	1,500.00	1,682.70	53
0000269200	PLANNING GRANTS/OTHER SOURCES	15,000.00	0.00	15,000.00	100
	TOTAL ENVIRON. DEV. SERV.:	61,804.50	6,564.90	55,239.60	
REC. & CULTURAL SERVICES					

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2019
 To 31/12/2019

Account	Description	Annual Budget	YTD Actual	YTD Variance	Remaining In %
0000271200	KNOX HALL RENOVATIONS	310,413.55	3,500.00	306,913.55	99
0000271201	KNOX HALL	7,000.00	4,703.49	2,296.51	33
0000271202	BOSUN HALL	5,000.00	4,613.53	386.47	8
0000271301	MARINA	2,000.00	1,950.00	50.00	3
0000271400	TRAILS	10,000.00	6,557.20	3,442.80	34
0000271500	BIGELOW BAY	1,000.00	81.76	918.24	92
0000271700	KOHAN GARDEN	5,000.00	1,548.07	3,451.93	69
0000271780	CAMPGROUND CARETAKER	40,000.00	36,181.23	3,818.77	10
0000271790	CENTENNIAL PARK ADMIN STAFF	10,927.27	5,149.98	5,777.29	53
0000271800	CENTENNIAL PARK MAINTENANCE	39,000.00	19,635.08	19,364.92	50
0000271801	CENTENNIAL PARK WASHROOMS	0.00	2,284.96	2,284.96-	0
0000271802	GREER PARK MAINTENANCE	5,000.00	2,685.28	2,314.72	46
0000272400	MUSEUM	72,581.57	3,861.73	68,719.84	95
0000272410	RECREATION - SIGNS	1,000.00	0.00	1,000.00	100
0000272420	RECREATION ADMIN STAFF	5,463.64	2,574.96	2,888.68	53
0000272430	RDCK COMMUNITY DEVELOPMENT PROJECTS	7,400.00	0.00	7,400.00	100
	REC. & CULTURAL SERVICES:	521,786.03	95,327.27	426,458.76	
NIMC					
0000273101	NIMC ADMIN STAFF	26,522.50	12,499.98	14,022.52	53
0000273104	NIMC STAFF WAGES	22,000.00	20,746.47	1,253.53	6
0000273106	NIMC PUBLIC WORKS WAGES	6,000.00	1,670.27	4,329.73	72
0000273107	NIMC SPECIAL PROJECTS WAGE	4,508.00	0.00	4,508.00	100
0000273109	NIMC SPECIAL PROJECTS EXPENSE	17,000.00	337.44	16,662.56	98
0000273110	NIMC SUPPLIES & EXPENSE	13,235.00	5,430.49	7,804.51	59
0000273111	NIMC HEIWA	10,470.00	8,410.00	2,060.00	20
0000273112	NIMC GIFT SHOP	4,700.00	3,349.82	1,350.18	29
	TOTAL NIMC:	104,435.50	52,444.47	51,991.03	
FISCAL SERVICES					
0000281930	BANK SERVICE CHARGE	1,600.00	755.29	844.71	53
0000281940	PENNY ROUNDING	0.00	0.12-	0.12	0
0000282210	CAPITAL EXPENDITURES	0.00	9,948.88	9,948.88-	0
0000282220	TRANSFER TO RESERVE	40,000.00	0.00	40,000.00	100
0000282221	TRANSFER TO GAS TAX RESERVE	97,430.00	0.00	97,430.00	100
0000282222	TRANSFER TO FIRE DEPT RESERVE	43,713.00	0.00	43,713.00	100
0000282223	TRANSFER TO HERITAGE RESERVE	20,000.00	0.00	20,000.00	100
	TOTAL FISCAL SERVICES:	202,743.00	10,704.05	192,038.95	
TRANSFERS TO OTHER GOVERNMENT					
0000283100	R.D.C.K.	88,028.00	88,028.00	0.00	0
0000288101	BASIC SCHOOL LEVY	207,463.12	84,151.65	123,311.47	59
0000288103	POLICE TAX	24,514.04	0.00	24,514.04	100
0000288200	REGIONAL HOSPITAL	23,108.00	23,108.00	0.00	0
0000288300	M.F.A.	17.79	17.82	0.03-	0
0000288310	B.C. ASSESSMENT AUTH.	3,615.12	3,671.84	56.72-	2-
0000288320	MFA DEBT PAYMENT	6,653.37	16,553.37	9,900.00-	149-
0000288321	MFA INTEREST ON LONG-TERM DEBT	9,900.00	0.00	9,900.00	100
0000288323	TRSF TO WATER - DEFERRED REVENUE GAS	100,000.00	0.00	100,000.00	100
0000288330	DEBT PAYMENT- FIRE TRUCK	13,710.48	2,677.50	11,032.98	80
	TOTAL TRANSFERS OTHER GOVERNMENT:	477,009.92	218,208.18	258,801.74	
	TOTAL EXPENDITURES:	2,205,889.45	832,223.05	1,373,666.40	
	TOTAL GENERAL FUND:	0.00	578,705.35-	578,705.35	

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2019
 To 31/12/2019

Account	Description	Annual Budget	YTD Actual	YTD Variance	Remaining In %
WATER REVENUE/EXPENDITURE					
WATER REVENUE					
0000614410	WATER RATES	156,942.00-	157,660.00-	718.00	0
0000614801	LOWER ON/OFF/CONNECTION	0.00	2,500.00-	2,500.00	0
0000614810	LOWER WATER PENALTIES	1,200.00-	1,094.85-	105.15-	9
0000615901	INVESTMENT INCOME	0.00	4,564.78-	4,564.78	0
0000615920	PROVINCIAL GRANTS	60,000.00-	0.00	60,000.00-	100
0000616222	TRANSFER FROM RESERVE	100,000.00-	0.00	100,000.00-	100
0000616224	TRANSFER FROM GAS TAX	100,000.00-	0.00	100,000.00-	100
	TOTAL REVENUE:	418,142.00-	165,819.63-	252,322.37-	
WATER EXPENDITURE					
0000723119	WATER ADMIN STAFF	26,522.50	12,499.98	14,022.52	53
0000724111	WATER ADMINISTRATION	300.00	130.00	170.00	57
0000724130	WATER EDUCATION AND ADVERTISING	1,000.00	0.00	1,000.00	100
0000724135	WATER SMART	900.00	0.00	900.00	100
0000724140	WATER SUPPLIES	7,500.00	792.31	6,707.69	89
0000724141	WATER WAGES	28,214.63	16,645.93	11,568.70	41
0000724151	PUMPING	12,000.00	7,066.27	4,933.73	41
0000724153	WATER LICENCES/PERMITS	400.00	300.00	100.00	25
0000724165	WATER SAMPLING	5,000.00	1,737.63	3,262.37	65
0000724190	WATER COURSES/MILEAGE	5,000.00	1,807.59	3,192.41	64
0000724193	HYDRANTS	6,000.00	137.15	5,862.85	98
0000724194	PROVINCIAL GRANTS	15,000.00	0.00	15,000.00	100
0000725141	DENVER SIDING WATER	50,000.00	2,851.65	47,148.35	94
0000728194	TRANSFER TO RESERVE	60,304.87	0.00	60,304.87	100
0000728210	CAPITAL EXPENDITURES	200,000.00	0.00	200,000.00	100
	TOTAL WATER EXPENDITURES:	418,142.00	43,968.51	374,173.49	
	CLEAR TOTAL 3:	0.00	121,851.12-	121,851.12	
	BALANCING TOTALS:	0.00	700,556.47-	700,556.47	
	REPORT TOTALS:	0.00	700,556.47-	700,556.47	

*** End of Report ***

REGIONAL DISTRICT CENTRAL KOOTENAY
ECONOMIC DEVELOPMENT PARTNERSHIP

OF SILVERTON, NEW DENVER, SLOCAN AND AREA H

NOTES

Of a meeting held Tues. Aug.20th 2019 at 10:00 am
Slocan Village Office

ATTENDEES:

Leah Main- SVEDC Chair, Director, Silverton
Richard Toperczer, Prov. of BC, Ministry of Rural Development
Stuart Horn, CAO RDCK
Ron LeBlanc, Slocan Valley Economic Development Coordinator
Walter Popoff, Director, Area H
Jessica Lunn, Mayor of Slocan, Director (by video call)
Michelle Gordon, Village of Slocan, CAO
Hillary Elliott, Village of Silverton, CAO
Catherine Allaway, Village of New Denver, CAO
John Fyke, Village of New Denver, Counsellor
Kelvin Saldern, Community Liaison, Columbia Basin Trust.
SECRETARY: Sharon Butler- from audio transcription

10:05 pm

This was the second meeting to review of the work of Economic Development Partnership Coordinator Ron LeBlanc and to review the work plan and 2020 deliverables.

AGENDA:

1. Planning
 - a. Work plan
 - b. Budget
 - c. Planning Cycle
 - d. Strategic Priorities 2020

2. Funding
 - a. Rural Dividend Fund Application
 - b. Grants
 - c. Taxation

3. Economic Development Delivery Models
 - a. Status Quo
 - b. Advisory Committee/Service Contract
 - c. Economic Development Committee

PLANNING

a) Work plan

Ron presented an Updated Work plan for 2019, with changes to the original document highlighted in yellow. The deliverables were categorized as follows: Communications Strategy, Digital Media, Broadband and Cellular Development, Attraction Strategy, Economic Development Structure, Business Association Development/ Chamber of Commerce Support, Cannabis Sector Support, Tech Sector Support, Non-Profit Sector Support and Other Work. Each category was broken into sections that outlined the activities, timelines, coordinator role, hours required and projected outcomes.

Currently, an RFP has been written for the infrastructure of a web portal that will incorporate the various Slokan Valley websites including the RDCK. This will be the “nuts and bolts” not the graphic design. The portal will act as a link to all the stakeholders and partners through websites, social media and apps. Leah and Walter requested to see the RFP before being published. Catharine suggested Civic Info for grants for app development.

Regarding Broadband and Cellular Development, a public consultation/ community engagement process involving Dave Lampron of CBBC will be held in the fall of 2019 to determine “last mile” needs and to manage expectations. A media release will be written by the RDCK communications dept. and issued to local media and via Ron’s Valley Voice article. Walter and Leah would like to be involved in determining dates and locations etc by conference call. No telecoms are involved in the discussions at this time.

The Attraction Strategy will be tied in with the web and social media strategy. The Chamber can provide a useful document regarding target audiences as a matrix of businesses, residents, skill bases and tourists. This will unfold in the spring of 2020.

The Slokan & District Chamber of Commerce is renaming itself the Slokan Valley Chamber of Commerce and operationally includes the whole valley, although the boundary to Lemon Creek still exists. The Winlaw Business Committee formed as a sub- group of the Chamber. Ron, Walter and Kelvin worked on the submission of a CBT outdoor revitalization/ public spaces grant on half of the group to consider signage and mapping of downtown Winlaw. Expansion of the Chamber’s scope to include more community sub groups was discussed.

Cannabis Sector Support was aided by the addition of a webpage on the RDCK site which provides links to online resources such as Health Canada and government offices/ organizations. The page is a tool for elected officials and staff to refer inquires to and to bring the topic into the public view. Richard added that the Prov. has funded Community Futures to help businesses work with the transition to legalization, and the CBT has a discussion paper coming forward. Ron has worked with both CF and CBT on this. Richard also reported that a Prov. working group is looking at the Slokan Valley as a model for the Value Added cannabis sector and is well positioned to become a leader in that area as well as for Farm Gate Sales and Distribution Models.

The Agriculture Sector is moving forward with a CBT Food Summit in October, and Damon Chouinard through his role as event co-organizer will incorporate outcomes,

along with recommendations from Alys Ford's Agriculture report, into a Slocan Valley specific action plan, by the end of November.

Village of Slocan has requested a Minister of Agriculture Discussion as it relates to business development. Silverton and New Denver are invited to attend. Walter and Leah wish to be involved. Richard suggested there be "an ask" which could be that Ministry staff make themselves available to work with Ron in the context of the Ec. Dev. Partnership. Catherine requested that New Denver be informed regarding specific actions that they could take on and/ or support. Hillary mentioned that the Silverton OCP could include a statement as it relates to agriculture business promotion. Ron appreciated the interest the Villages have in working together.

Leah suggested B R& E be reviewed with assistance from the RDI, she will contact.

b) Budget c) Planning Cycle

The application for a second term of Rural Dividend funding was submitted through Silverton, to be announced in Dec. / Jan.

The current grant is in its first year, with the 2nd year going forward. If approved another grant would provide an additional 2 years.

Stuart confirmed the budget to date is:

Revenue: \$227,000 Op Exp's \$52,000 Balance \$175,000

Budgeted amounts can be adjusted as required. Ron's contract is up for renewal, to be discussed at the end of the meeting.

d) Strategic Priorities 2020 Deliverables- document presented

The strategic priorities, their deliverables, outcome and budgets were listed under the following categories: Capacity Building, Sector Support, Attraction, Specific Localized Support and Administration.

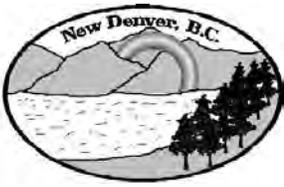
It was agreed that the Non-Profit/ volunteer sector could be expanded further in the 2020 plan while limiting it to areas that benefit economic development. CBT has done considerable work in this area that can be explored. Arts and Culture could be expanded to include more support for the two valley Arts Councils. Regarding Attraction Strategy/ Digital Media : written, video and audio content could be developed for sharing business (sector) stories, community stories, investment, remote workers etc. about living and working in the Valley.

Catherine requested Ron's assistance if a Rural Dividend grant that New Denver has applied for is approved to look at revitalization of the downtown and work together. Leah suggested that the Ec Dev. have a north valley office in the future Silverton Co-work space. Tenants are being sought, Ron to talk to Danica.

2. FUNDING & 3. ECONOMIC DEV. DELIVERY MODELS

It was agreed that the discussion of taxation and delivery models could be held in the near future, with the four directors and Stuart to meet to decide how to move forward and look at options including costs. The CBT could provide support with facilitation. Funds for a consultant could be considered. The group was comfortable with Ron moving forward with the revised workplan and budget. The remaining meeting was in- camera to discuss renewing Ron's contract. Jessica and Ron left the meeting.

NEXT MEETING TBA.



MINUTES
HEALTH ADVISORY COMMITTEE MEETING

DATE: August 22, 2019
TIME: 2:00 p.m.
PLACE: Council Chambers

PRESENT:

- Mayor Leonard Casley
- Councillor Colin Moss
- Silverton Councillor Leah Main
- Slovan Councillor Madeline Perriere
- RDCK Area H Director Walter Popoff
- Janice Gustafson (Slocan District Chamber of Commerce)
- Catherine Allaway, Acting CAO
- Press: Nil
- Guests: Nil

CALL TO ORDER:

- Mayor Casley called the meeting to order at 2:00 p.m.

INTRODUCTION OF LATE ITEMS:

- Nil

ADOPTION OF AGENDA:

- Moved by Councillor Main and seconded that the agenda for the August 22, 2019 Regular Meeting be adopted as presented.

CARRIED

- Moved by Director Popoff and seconded that the Village of New Denver's Council Procedures Bylaw be circulated to the membership of the Committee.

CARRIED

ELECTION OF CHAIR:

- Moved by Councillor Moss and seconded that Mayor Casley be appointed as the Chair of the Health Advisory Committee.

CARRIED

- Moved by Director Popoff and seconded that Councillor Moss be appointed as the Vice-Chair of the Health Advisory Committee.

CARRIED

NEW BUSINESS:

Review of Terms of Reference

- The membership reviewed the terms of reference for the Committee

Moved by Director Popoff and seconded that the Village of New Denver's Council Procedures Bylaw be circulated to the membership of the Committee.

CARRIED

Schedule of Meetings

- Moved by Councillor Main and seconded that the next meeting of the Health Advisory Committee be set for 10:00 a.m. on Monday, October 21, 2019 in Village of New Denver Council Chambers; and further, that representatives from the Slocan Wellness Centre and the Friends & Family of the Pavillion groups be invited to this meeting.

CARRIED

Update on Activities

- Councillor Moss provided an update on the activities of the BC Rural Health Network.
- Councillor Main provided an update on planned changes to the transit schedule and how this will improve connections for medical appointments.
- Mayor Casley reported on the progress regarding contract offers from IHA for local potential doctors. IHA has indicated that offers will be made next week.
- Mayor Casley and Councillor Moss reported on their work to correct the FCI values for the Slocan Community Health Centre.

BC Rural Health Network Membership

Moved by Councillor Main and seconded that the Health Advisory Committee recommend to the Council that the Village of New Denver become a Regular Member of the BC Rural Health Network.

CARRIED

ADJOURNMENT:

- Moved by Councillor Main and seconded that the meeting be adjourned at 3:05 p.m.

CARRIED

MAYOR CASLEY

CORPORATE OFFICER

DRAFT



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Acting CAO
SUBJECT: RDCK Housing Needs Assessment
DATE: September 5, 2019

OPTIONS:

- 1. Participate in the RDCK's Regional Housing Needs Assessment program**
2. Apply for funding from UBCM to prepare a Housing Needs Report for New Denver

RECOMMENDATION: That the Village of New Denver provide approval for the Regional District of Central Kootenay staff to submit an application to the UBCM Housing Needs Report Program in support of a Regional Housing Needs Assessment for the full amount of eligible costs in the amount of \$150,000 and that such funding be managed by the Regional District of Central Kootenay on behalf of the Village of New Denver.

BACKGROUND: Recent changes to the *Local Government Act* require municipalities to prepare Housing Needs Reports every 5 years, beginning in 2022. UBCM has developed a Housing Needs Reports Program which provides 100% funding to assist with this work and New Denver is eligible for up to \$15,000. The program has a budget of \$5 million and will run for three years – the application deadline for the next intake is November 29, 2019

In May of this year, the RDCK invited the Village of New Denver to participate in their application to UBCM for funding to prepare a Regional Housing Needs Assessment. At that time, the Village of New Denver declined the offer, with the understanding that joining at a later date would be an option.

ANALYSIS: Given current workload and staff capacity, partnering with the RDCK on this project is an effective way of ensuring that the Village will be able to meet the legislated requirements regarding Housing Needs Reports.

LEGISLATIVE FRAMEWORK: *Local Government Act* Div. 22 (s. 585)

STRATEGIC PRIORITY: Nil

COMMUNICATION STRATEGY: Nil

FINANCIAL IMPLICATIONS: Nil – the grant program provides 100% funding.

Catherine Allaway

From: Meeri Durand
Sent: July 24, 2019 2:12 PM
To: cao@villageofslocan.ca; 'cao@silverton.ca'; Catherine Allaway
Subject: RDCK Housing Needs Assessment

Good Afternoon,

I wanted to follow up with you all with regard to recent conversations.

The RDCK is enabled to include additional participants into the Regional Housing Needs Assessment and I am currently in process of drafting the RFP for the project. To move forward I would require Council Resolutions to provide to UBCM to revise their records and project scope accordingly. There would be no associated implications from the perspective of the available funding and I have drafted the RFP to be broad enough to allow for additional participants. The intent of the project is that each participant will be provided the information required to meet the needs of the new legislation and in addition be provided a template to allow for periodic updates (every five years) as required. The only non-participants at this time will be the City of Nelson and City of Castlegar who were ineligible for the funding having just completed Housing Needs Assessment. Both cities are participating as technical advisors.

The wording required for Council Resolution is as follows:

That the Village of New Denver/Silverton/Slocan provide approval for the Regional District of Central Kootenay staff to submit application to the Union of British Columbia Municipalities (UBCM) Housing Needs Report Program in support of a Regional Housing Needs Assessment for the full amount of eligible costs in the amount of \$150,000 and that such funding be managed by the Regional District of Central Kootenay on behalf of the Village of New Denver/Silverton/Slocan.

I have attached excerpts from the RFP for your consideration and for assisting with presentation to your respective councils:

Project Objectives

The goal of this project is the completion of a 'Regional Housing Needs Assessment'. The objectives of this project are to:

- Better understand housing supply, demand and needs within the region across the housing continuum: emergency shelters, transitional housing, supportive housing, subsidized housing, market rental housing and market ownership housing
- Assess current zoning and development capacity
- Identify housing gaps and make recommendation as to strategies and actions to address housing gaps
- Identify opportunities for communities and organizations to access federal and provincial funding in support of local and regional housing projects and initiatives

- Identify opportunities for collaborative action and common housing indicators to measure progress over time

Scope of Analysis

Proposals must provide a work plan that achieves the following:

- Review of existing housing literature and data available in the Regional District
- An Engagement Strategy that reflects the needs of the project and includes participants, internal and external agencies and service providers and community members
- A Community Engagement Summary Report of community engagement and results with recommendations for how to address community needs as identified
- Completion of a Regional Housing Needs Assessment including current housing need, demand and supply analysis for each participating electoral area and member municipality that aligns with the requirements of the Province. The assessment will meet the data collection requirements outlined in the *Local Government Statutes (Housing Needs Reports) Amendment Act*, in addition to collecting equivalent data (where applicable) for the Yaqaan Nukiy Reserve:
 - Community Profiles will include: population, age, indigenous persons, visible minorities, recent immigrants, local economy, and cost of living analysis
 - Housing profiles will include: household structure, housing supply, tenure, rental market, ownership market and non-market housing; including current and required housing needs by housing type and anticipated costs by each housing type to be affordable (less than 30% of household income)
- Identification of current housing supports within the region, including: government subsidized housing, non-market housing, market housing and housing support services
- Analysis of current zoning and development capacity
- Analysis of regional real estate and rental vacancy and costs
- Consideration of the impact of transportation and connectivity between communities to inform active transportation and transit planning within the Region
- Position participating communities to undertake collaborative projects and leverage external funding and support for housing initiatives
- Create a template which can be used by participants within the Regional Housing Needs Assessment to meet the legislative requirements for revision every five (5) years

Deliverables

- Individual and Sub-Regional Community and Housing Profiles
- Community Engagement Summary Report
- Housing Needs Assessment Report
 - Executive Summary
 - Background Context
 - Methodology
 - Regional or Sub-Regional Assessments
 - Individual Assessments (by each participating electoral area and member municipality)
 - First Nation Assessments
 - Housing Gaps and Recommendations. Recommendations should be in sufficient detail as to inform future land use policy and decision making.
 - Conclusion

- Housing Needs Assessment Template
- Mapping or Data (ESRI Shapefile or Geodatabase)
- Presentation to RDCK Board and Staff

If you require any further project information or assistance, please do not hesitate in contacting me further.

Kind regards,

Meeri Durand

Senior Project Planner

Regional District of Central Kootenay

Box 590, 202 Lakeside Drive, Nelson, BC V1L 5R4

Phone: (250) 352-8162 **Fax:** (250) 352-9300

Web: <https://rdck.ca> **Friend us on** [Facebook](#)

Representing Diverse Communities in the Kootenays

Please think about the environment before you print

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The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Corporate Officer
SUBJECT: RDCK Step Code Transition
DATE: September 5, 2019

OPTIONS:

1. **Direct staff to prepare a report to Council regarding the impact of adopting the BC Energy Step Code on the local community**
2. Accept the adoption schedule proposed by the RDCK, making Step 1 effective December 31, 2019

RECOMMENDATION: That staff be directed to prepare a report to Council regarding the impact of adopting the BC Energy Step Code on the local community

BACKGROUND: The BC Energy Step Code is a provincial standard that takes a performance-based approach to improving the energy efficiency of buildings, beyond the requirements of the BC Building Code. The BC Energy Step Code has five steps, each of which requires greater efficiency – for example, Step 1 requires that a certified “Energy Advisor” be engaged to ensure that the building envelope is well sealed. Currently, the entire Step Code is voluntary, although the province has indicated that it will require “net-zero energy ready” (Step 5) construction by 2032.

The RDCK is requesting that participants in the Building Inspection Service adopt Step 1 as mandatory within their jurisdiction effective December 31, 2019, ahead of the schedule required by the province. In order to support this transition, the RDCK has created the Regional Energy Efficiency Program (REEP) to educate builders and homeowners about the Step Code. REEP staff presented information about the program to Council in February and held a public session in Silverton in April.

ANALYSIS: The Village of New Denver has submitted a notice to the Province that consultation with stakeholders regarding the transition to Step Code has commenced, but has not made any commitment to timelines. Prior to committing to timelines, Council may wish to learn the results of the community consultation process to better understand the impact of mandatory Step 1 on the local community.

LEGISLATIVE FRAMEWORK: Village of New Denver Building Bylaw No. 595 and amendments thereto

STRATEGIC PRIORITY: Ensure municipal bylaws meet community needs (2018 Annual Report)

COMMUNICATION STRATEGY: Nil

FINANCIAL IMPLICATIONS: Nil



REGIONAL DISTRICT OF CENTRAL KOOTENAY

Memorandum

Date: 29/07/2019

To: Mayors and Councils of Kaslo, New Denver, Silverton, Slocan, Nakusp, and Salmo

From: John Southam, Building Manager

Subject: RDCK transition to Step Code

File: 10-5200-20-REEP-StepCOde

This memo proposes a regional transition to BC Energy Step Code that includes working with municipalities in the RDCK Building Service Area to collectively submit a notification to consult to the Province and adopt a resolution to make Step 1 effective December 31, 2019.

Changes to the BC Building Code are coming. The BC Energy Step Code has set a goal of net zero energy use buildings by 2032 (Step 5). The regional Step Code transition process outlined below is intended to provide an approach for the RDCK building service area to manage this change collectively creating ease for homeowners, builders and building officials.

1. Support for builders: The RDCK can use this time and its leadership to support and prepare the construction community for this change through education and training. Builder workshops have been active since 2017 and continue to be offered through the Regional Energy Efficiency Program ([REEP](#)): New Home

2. Support for homeowners: The RDCK is currently offering the Regional Energy Efficiency Program: Home Renovation in an effort to improve housing conditions for RDCK residents. Emphasizing energy efficiency and providing access to incentives for Energy Advisors enables homeowners to invest in a higher standard of construction that will build a legacy of homes in our communities. BC Energy Step Code is an opportunity to build better homes.¹

In support of this transition, the RDCK Board resolved at their June 2019 meeting:

That the RDCK Board supports energy efficiency in new building construction in the RDCK and directs staff to continue to work with the RDCK Building Service Territory municipalities, the building industry and homeowners to achieve high performance standards through the implementation of the following timeline:

- *Staff are directed to submit a notification to consult to the Province in coordination with each of the 6 municipalities in the RDCK Building Service Territory;*
- *That all new Part 9 Buildings be built to Step 1: that is, working with a certified Energy Advisor, effective December 31, 2019; and,*

Consistent with REEP: New Home training and education, the Board encourages builders to consider a non-mandatory Step 3 standard for new construction in the RDCK Building Inspection Service Territory in preparation of the mandatory Provincial deadline of December 31, 2021.

Meanwhile the City of Nelson has resolved a similar commitment and will require

- *That all new Part 9 Buildings be built to Step 1: that is, working with a certified Energy Advisor, effective August 1, 2019;*

Form: Memo.01

The proposed regional approach consists of 2 parts –

First – Notification: We are aware that Kaslo and New Denver have submitted their initial notification form. Congratulations! We are asking that Nakusp, Salmo, Silvertown and Slocan submit their initial notification form at this time and with the RDCK. Please find the form here: <https://energystepcode.ca/notification/>

Second – Bylaw Adoption: Following the Board resolution, the RDCK will be updating its Building By-Law for adoption in later this year. Each municipality in the RDCK Building Service Area is also required to adopt the amendment in your own Building By-Law. (Note that [Trish Dehnel](#) with Community Energy Association is available to assist in drafting the required bylaw amendment. See also [BC Energy Step Code](#) website for supporting information.)

Please bring the following to your Council for adoption by October 2019:

That all new Part 9 Buildings be built to Step 1: that is, working with a certified Energy Advisor, effective December 31, 2019

We are looking forward to working with you to make this transition successful. We will follow up to see what support may be needed, for example, if a presentation to Council would be helpful for additional information and discussion, we would be happy to schedule one.

Sincerely,



John Southam
RDCK Building Manager

ATTACHMENTS –

A - 2019-03-25_RegionalStepCodeProcess

B – 2019-05-27_StepCodeHandout

ⁱ As a reminder: each member municipality has been involved with the REEP program and participated as follows:

- ✓ Assigned a staff member to be the Program Liaison and point of contact for the municipality
- ✓ Hosted an introductory Council presentation on REEP in January/February 2019
- ✓ Hosted a community program information session in Spring 2019.
- ✓ Encourage local government staff/Council **participation in local education events** or regional webinar meetings/workshops.
- ✓ Market the promotional program material. (Include program information on your website, newsletters, social media and other ways used to connect with your community.)

More information on the REEP program can be found at www.rdck/reep or by contacting the project managers: Trish Dehnel, pdehnel@communityenergy.bc.ca or Carmen Proctor, cproctor@nelson.ca.



BC ENERGY STEP CODE –

A HIGH-PERFORMANCE BUILDING STANDARD

HOW DOES IT WORK AND WHAT DOES IT MEAN FOR ME?

The BC Energy Step Code sets performance targets for new construction and groups them into “steps”.

The Lower Steps are relatively straightforward to meet; the Upper Steps are more ambitious.

Local governments, like the RDCK, can choose to require or incentivize builders to meet one or more steps of the BC Energy Step Code as an alternative to the code’s prescriptive requirements.

Local governments can choose to require or incentivize a given step of the BC Energy Step Code in new construction. In addition, beyond the regulatory context, builders and developers can adopt a given step to use across all of their projects, if they wish.

BC Energy Step Code offers assurance that new buildings are performing as designed. Builders have a more flexible option to comply with the energy-efficiency standards. The new standard empowers builders to pursue innovative, creative, cost-effective solutions—and allows them to incorporate leading-edge technologies as they come available.

WHAT ARE THE STEPS?

Step 1 means working with an ENERGY ADVISOR to tighten up air-sealing and insulation requirements, asks builders to pay attention to details to ensure a quality building envelope. **Step 1** requires performance testing of the building during construction to ensure that the building envelope is well-sealed.

Once buildings are being measured for performance (Step 1), the middle steps actually require higher performance levels (than base levels of the prescriptive path of BC Building Code). These Steps reference standards that have already been developed by industry, such as Energy Star, R2000, and Built Green. There are already many buildings constructed at these Steps in BC through industry leadership and local government policy.

KEY POINTS TO REMEMBER

- High performance homes offer multiple benefits to those who live in them, including lower energy use (helping residents reduce energy bills), improved health, increased comfort, reduced pollution, increased natural light, reduced noise levels, and increased resale value.
- Airtight, highly insulated building envelopes are central to high performance homes. Costs can be recovered by savings associated with buying a smaller heating system, and in lower heating costs.
- The use of heat recovery ventilators is a typical feature of high performance homes to ensure adequate fresh air in all rooms.
- Insulation levels are difficult to change after the home is constructed, thus investing in a more energy-efficient building envelope will provide a lasting legacy for the home.
- High performance homes may cost more to build but offer many benefits, including greater comfort and healthier living, with some or all of the upfront costs recovered through lower utility bills.
- High performance homes built **today** will form part of **tomorrow's** existing building stock and provide long term home comfort and reduced energy bills for all.

RESOURCES FOR HOMEOWNERS

Regional Energy Efficiency Program: NEW HOME

The RDCK is committed to reducing greenhouse gas emissions and has developed the Regional Energy Efficiency Program (REEP) to assist those building new homes gain a high quality energy efficiency product. This 2-year program offers information and education to homeowners. Resources are available at www.rdck.ca/reep

Consumer Guide to High Performance Homes

High performance homes offer multiple benefits to those who live in them, including lower energy use (helping residents reduce energy bills), improved health (ventilation), increased comfort, reduced pollution, increased natural light, reduced noise levels, and increased resale value. This BC Housing guide helps consumers make informed decisions when looking to buy, design, or build a high-performance home in British Columbia.

Clean BC Better Homes BC is British Columbia's online hub for homeowners and businesses to access information, incentives and support to reduce energy use and greenhouse gas emissions in new and existing homes and buildings. **Clean BC Better Homes BC** incentives are administered by BC Hydro, FortisBC and BC Housing.

If you're thinking of building or renovating a home, consider options for improving your home's energy efficiency.

- Visit **Clean BC Better Homes BC** – www.betterhomesbc.ca for free Energy Coach services available to homeowners and commercial building owners or managers.
- Learn about BC Hydro's energy-efficiency programs for residential buildings: www.bchydro.com/powersmart/residential
- Find out about rebate programs at FortisBC: www.fortisbc.com/rebates-and-energy-savings/rebates-and-offers

RESOURCES FOR BUILDERS

Regional Energy Efficiency Program: NEW HOME

The RDCK is committed to reducing greenhouse gas emissions and has developed the Regional Energy Efficiency Program (REEP) to builders with education and training. Resources are available at www.rdck.ca/reep.

Builder workshops in the RDCK will be offered throughout the RDCK. For more information, please contact pdehnel@communityenergy.bc.ca

Summaries and tools from past workshops can be found here:

Hamid Heidarali provides insight on building design: <http://www.hamiddesignbuild.com/blog/>

Josh Vanwyck from BCIT describes his recent Lab-in-a-Box training:

www.jmvconsulting.ca/news/2019/3/11/delivering-lab-in-a-box-building-science-workshops



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Corporate Officer
SUBJECT: Water Regulations Amendment Bylaw No. 724, 2019
DATE: September 5, 2019

OPTIONS:

- 1. Proceed with final adoption to Bylaw No. 724, 2019**
2. Request additional information or changes to the proposed content of Bylaw No. 724, 2019

RECOMMENDATION: That Village of New Denver Water Regulations Amendment Bylaw No. 724, 2019 be finally adopted.

BACKGROUND: The current water regulations bylaw requires water service pipes to be buried to a depth of 60” (or 84” if not snow covered) which is not necessary or feasible, resulting in a high rate of non-compliance. An amending bylaw is required to change the regulation. Three readings were given to the bylaw on August 13, 2019. The bylaw will take effect upon adoption.

ANALYSIS: The recommended changes would see a 48” depth of bury required, or alternate arrangements to the Village’s satisfaction. The proposed depth of bury is sufficient to protect the service lines from freezing but less onerous for property owners.

LEGISLATIVE FRAMEWORK: Village of New Denver Water Rates and Regulations Bylaw No. 579, 2004 and amendments thereto.

STRATEGIC PRIORITY: To ensure municipal bylaws meet community needs (2018 Annual Report)

COMMUNICATION STRATEGY: Affected tradespeople with valid business licences will be advised of the changes if adopted.

FINANCIAL IMPLICATIONS: Nil

THE CORPORATION OF THE VILLAGE OF NEW DENVER
BYLAW NO. 724, 2019

A bylaw to amend Village of New Denver Water Rates and
Regulations Bylaw No. 579, 2004

WHEREAS the Council of the Village of New Denver deems it expedient to amend “Village of New Denver Water Rates and Regulations Bylaw No. 579, 2004”;

NOW THEREFORE the Council of the Village of New Denver in open meeting assembled enacts as follows:

- 1. This bylaw may be cited as “Village of New Denver Water Regulations Amendment Bylaw No. 724, 2019”
- 2. Section 5. (3) of Village of New Denver Water Rates and Regulations Bylaw No. 579, 2004 shall be amended to read as follows:

All underground pipes on any premises shall be placed below the frost line, not less than forty-eight inches (48”) below the surface of the ground. All pipes that are shallower shall be insulated to the satisfaction of the Village.

- 3. This bylaw shall take effect upon adoption by Council.

READ A FIRST TIME this 13th day of August, 2019.

READ A SECOND TIME this 13th day of August, 2019.

READ A THIRD TIME this 13th day of August, 2019.

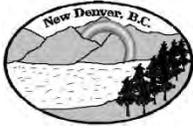
RECONSIDERED, AND FINALLY PASSED, AND ADOPTED this ____ day of _____, 2019.

MAYOR

CORPORATE OFFICER

Certified to be a true copy of “Village of New Denver Water Regulations Amendment Bylaw No. 724, 2019”

CORPORATE OFFICER



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Acting CFO
SUBJECT: Purchasing Policy Amendments
DATE: September 5, 2019

OPTIONS:

- 1. Amend the purchasing policy as outlined**
2. Request that staff prepare alternate amendments to the purchasing policy
3. Leave the purchasing policy unchanged

RECOMMENDATION: That the Village of New Denver Purchasing Policy be amended as presented.

BACKGROUND: The existing purchasing policy was adopted by Council in February of this year, in response to direction from the municipality's auditors. The policy is intended to govern purchasing practices according to sound business practices with appropriate accountability, management and transparency.

After six months of application, it has been determined that the current policy is cumbersome to implement. The proposed amendments to the policy will enable staff to proceed more quickly with municipal projects, by allowing projects valued between \$25,000 and \$40,000 to be awarded based upon documented verbal or written quotes from multiple vendors, rather than requiring a full formal bidding process (e.g. request for proposal or invitation to tender).

ANALYSIS: The proposed increase to the threshold for purchases requiring a formal bidding process remains well below the thresholds established through trade agreements. The recommended minimum posting period for an invitation to quote is 8 days for goods or 2 weeks for services, compared to 4 weeks for a formal bidding process.

LEGISLATIVE FRAMEWORK: New West Partnership Trade Agreement (NWPTA), Trade, Investment and Labour Mobility Agreement (TILMA), Canadian Free Trade Agreement (CFTA), Canada-European Union Comprehensive Economic and Trade Agreement (CETA)

As the existing Village purchasing policy was approved by Council resolution, a Council resolution is required to amend the policy.

STRATEGIC PRIORITY: Nil

COMMUNICATION STRATEGY: Nil

FINANCIAL IMPLICATIONS: Nil

THE CORPORATION OF THE VILLAGE OF NEW DENVER

POLICY TITLE: PURCHASING POLICY

EFFECTIVE DATE: upon adoption

SUPERSEDES: Purchasing Policy, February 12, 2019 (Council resolution #52/2019)

APPROVAL:

PURPOSE:

All employees will obtain appropriate authorization prior to making purchases on behalf of the Village of New Denver.

OBJECTIVE:

To govern Village of New Denver purchasing methods for obtaining supplies and services according to sound business practices with appropriate accountability, management, and transparency.

SCOPE:

The Purchasing Policy applies to the purchase of goods and services by any Village of New Denver employee, including paid and volunteer positions. This policy governs the acquisition of goods and services, by purchase or lease, with municipal funds from all sources including operating and capital funds, as well as other funds held in trust or at its disposal.

GUIDELINES:

1. All purchases or orders:
 - a. Require completed Purchase Order (PO) form before placing/confirming orders, with the following exception:
 - i. Silverton Building Supply (no PO required for purchases less than \$100)
 - ii. Recurring expenses
 - b. PO must be completed in full and signed by the Chief Administrative Officer (CAO) or Chief Financial Officer (CFO) prior to placing/confirming orders
2. Petty Cash:
 - a. Purchases of up to \$ 50.00 may be made through the use of petty cash. All petty cash vouchers shall be signed by the individual making the purchase, and retained by the Accounting Department as documentation for replenishing petty cash. Receipts for purchases shall be submitted to the Accounting Department to be attached to the corresponding petty cash voucher

3. All Credit Card purchases require a signed PO. The following employees are authorized to utilize the Village Credit Card:
 - a. CAO
 - b. CFO
 - c. Other staff (on direction and with the initialed approval of a or b)
4. Online banking:
 - a. Only CAO, CFO and Accounting Assistant have access
 - b. Only CAO, CFO and Accounting Assistant (with initialed approval from CAO or CFO) may transfer funds from one account to another
5. Purchasing Authorization:
 - a. Village Council shall review and authorize any purchase greater than \$25,000 not approved in the annual budget
6. Purchasing Methods
 - a. \$1,000-\$40,000 Documented verbal or written quotations, where practical, from one or more vendors
 - b. \$ 40,000 +
 - i. An advertised and formal bidding process must be used, such as a Request for Proposal or Invitation to Tender
 - ii. Advertisements must include an electronic public bidding service and may include local newspaper advertising
 - iii. The formal competitive bidding process shall be coordinated by the CAO or CFO
 - iv. A PO will be issued and a formal contract may be required
7. Prohibitions
 - a. The following activities are prohibited:
 - i. The splitting of purchases to avoid the requirements of this policy
 - ii. Any employee shall not solicit or accept gifts, donations, or free services for work-related leisure activities
 - iii. Any purchase whereby an employee benefits from, or is reasonably perceived by the public to have benefited from, a Village of New Denver transaction over which the employee can influence decision
8. Asset Disposal
 - a. The CAO or CFO must approve all disposal of asset requests
 - b. The approved disposal of assets requests shall be made by means of sealed bid, public auction, public solicitation, trade-in, or, if under \$500, may be by donation to a registered charity or non-profit organization

Acknowledgement Form Purchasing Policy

This form is used to acknowledge receipt of and compliance with the Village of New Denver's Purchasing Policy. This policy contains important information and it is the employee's responsibility to read and know the contents and to routinely check for updates to the policy since revisions may supersede, modify, or eliminate pre-existing policy content.

Procedure:

1. Read the Purchasing Policy
2. Sign and date in the spaces provided below
3. Return a copy of this signed document to the office for filing

Employee Declaration:

I, _____ the undersigned, have read and understood the above **Village of New Denver – Purchasing Policy**, and agree to adhere to the rules outlined therein. I understand that failure to follow this policy can lead to serious consequences.

Employee Printed Name

Signature

Date

Witness Printed Name

Signature

Date



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Corporate Officer
SUBJECT: Marina Management Agreement
DATE: September 5, 2019

OPTIONS:

- 1. Enter into a management agreement with the SLBA as proposed**
2. Request that staff gather additional information or make changes to the proposed agreement
3. Do not enter into a management agreement with the SLBA

RECOMMENDATION: That the Corporate Officer be authorized to sign a management agreement for the New Denver Marina with the Slocan Lake Boating Association for the period from October 1, 2019 through December 31, 2019.

BACKGROUND: The New Denver Marina is located on lands that are leased by the municipality from the crown. Although the Slocan Lake Boating Association (SLBA) has managed the facility for decades, there is no written agreement between the parties outlining roles and responsibilities. The proposed agreement was developed in collaboration with the SLBA to address this gap.

ANALYSIS: A written agreement between the two parties provides clarity and certainty to all stakeholders, and ensures that the Village's regulatory requirements are met.

LEGISLATIVE FRAMEWORK: Crown land lease No. 402282 – Recreational and Commercial Boat Moorage

STRATEGIC PRIORITY: Nil

COMMUNICATION STRATEGY: Nil

FINANCIAL IMPLICATIONS: Nil



THIS AGREEMENT MADE this 1st day of October, 2019.

BETWEEN: THE CORPORATION OF THE VILLAGE OF NEW DENVER
P.O. Box 40
New Denver, B.C.
V0G 1S0 (hereinafter called the Village of New Denver)

AND: THE SLOCAN LAKE BOATING ASSOCIATION
P.O. Box 21
New Denver, BC
V0G 1S0 (hereinafter called the SLBA)

WHEREAS The Corporation of the Village of New Denver is the lease holder of the property and improvements located at Lot 1 of District Lots 432 and 549, Kootenay Land District, Plan 8877, (Lease No. 402282 – Recreational and Commercial Boat Moorage) which includes that portion of land also known as the NEW DENVER MARINA,

WITNESSETH that in consideration of the mutual promise, covenants, and provisions herein the parties hereto agree as follows:

1. The SLBA agrees to manage the boat moorage facility commonly known as the New Denver Marina for the period October 1, 2019 to December 31, 2019.
2. The SLBA agrees to preserve and maintain the New Denver Marina for the sole purpose laid down in their constitution and bylaws.
3. Approval from the Village of New Denver is required prior to making any changes to the SLBA's constitution, bylaws, policies or procedures.
4. All ordinary operational and maintenance costs (including but not limited to lease fees and property taxes) associated with the New Denver Marina are to be the sole responsibility of the SLBA.
5. The SLBA agrees to maintain the premises and equipment except for damages caused by fire, lightning, flood, tempest and other Acts of God.
6. Any alterations, renovations or modifications to the facility, including vegetation removal, landscape alteration or construction, must be presented to the Village of New Denver for approval prior to commencement of any construction or works to ensure compliance with regulatory requirements and municipal objectives.
7. Annual site inspections will be conducted jointly by the Village of New Denver and the SLBA during the month of September in order to note areas of repair and maintenance required.
8. The SLBA shall provide to the Village of New Denver a list of planned capital projects, as well as repairs and maintenance recommended for the premises, by December 31st of each calendar year for municipal planning purposes.

9. Except for moorage arrangements with SLBA members, the SLBA will not sublet or assign without the permission of the Village of New Denver.
10. The Village of New Denver shall have access at all times to the facility.
11. The Annual Report of the SLBA, including a list of the directors and financial statements, shall be presented to the Village of New Denver each year, no later than March 31st.
12. The SLBA shall be responsible for obtaining \$5,000,000 liability insurance coverage with the Village of New Denver listed as an additional named insured.
13. The SLBA shall be responsible for ensuring that all of its members obtain \$2,000,000 liability insurance coverage with the Village of New Denver listed as an additional named insured.
14. The Village of New Denver hereby gives and grants the SLBA the right and option to renew this agreement upon expiry if this is mutually agreeable.
15. The Village of New Denver will pay all the usage costs associated with the existing 200 amp BC Hydro service to the marina. Costs of repairs to the shared service shall be borne equally between the Village of New Denver and the SLBA.
16. In the event the SLBA requires the full 200 amp capacity, the SLBA will provide at least 3 months notice to the Village of New Denver, which will be required to make other arrangements for BC Hydro service. The Village of New Denver will provide at least 3 months notice to the SLBA in the event the Village no longer needs use of the 200 amp BC Hydro service.

THE CORPORATION OF THE
VILLAGE OF NEW DENVER

SLOCAN LAKE BOATING
ASSOCIATION



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Acting CAO
SUBJECT: Municipal Response to Rats
DATE: September 5, 2019

OPTIONS:

1. **Schedule a Committee of the Whole meeting to discuss the Village's response to rats**
2. Direct staff to explore options for responding to resident complaints about rats
3. Take no further action regarding rats at this time

RECOMMENDATION: That a Committee of the Whole meeting be scheduled for _____ to discuss the Village of New Denver's role in addressing unwanted rats in the community.

BACKGROUND: In response to residents advising the Village of growing rat populations, staff contacted WildSafeBC and Interior Health Authority for guidance. Recommended actions include killing the rats (or hiring a professional service to do this), eliminating attractants and taking measures to prevent rats from entering buildings.

ANALYSIS: Staff can gather information and report to Council on what is being done in other areas facing similar problems, and obtain legal advice regarding the applicability of the provisions of the Waste Management bylaw (as amended) to the rat problem and procedures for enforcement. The issue is complex, and a thorough report will require several hours of staff time. Alternatively, a Committee of the Whole meeting could be scheduled to discuss possible solutions – this approach would enable staff to limit the scope of the report and only investigate those options that are of interest to Council.

LEGISLATIVE FRAMEWORK: *Community Charter* s. 9 (c). Wildlife is a sphere of concurrent authority, with jurisdiction shared between the local government and the province

STRATEGIC PRIORITY: Nil

COMMUNICATION STRATEGY: A public notice has been placed in the Valley Voice to educate residents about reducing the rat population.

FINANCIAL IMPLICATIONS: Nil



The Corporation of the Village of New Denver

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PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Acting CAO
SUBJECT: BC Rural Health Network Membership
DATE: September 5, 2019

OPTIONS:

- 1. Become a regular member of the BC Rural Health Network**
2. Become an associate or affiliate member of the BC Rural Health Network
3. Do not become a member of the BC Rural Health Network at this time

RECOMMENDATION: That the Village of New Denver become a Regular Member of the BC Rural Health Network.

BACKGROUND: The Health Advisory Committee met on August 22, 2019 and at that time recommended that Council become a regular member of the BC Rural Health Network.

ANALYSIS: The BC Rural Health Network represents healthcare advocacy organizations working to promote and support a health services system that meets the needs of rural communities in BC. Regular membership is open to local governments, and regular members are entitled to make motions, vote, hold office receive minutes and financial statements. Other categories of membership such as associate or affiliate members are not entitled to make motions, vote or hold office.

LEGISLATIVE FRAMEWORK: Nil

STRATEGIC PRIORITY: Nil

COMMUNICATION STRATEGY: Nil

FINANCIAL IMPLICATIONS: Annual membership fees for organizations are set at \$50 for Regular Members, \$30 for Associate Members and \$20 for Affiliate Members. These costs fall within the amounts budgeted in the Village's Five Year Financial Plan bylaw.



BC Rural Health Network

MEMBERSHIP FORM

As a member of the BC Rural Health Network, I/we support the following purpose and guiding principles of the Network:

PURPOSE:

To promote and support a health care system that improves and sustains the health and well being of residents of rural communities across British Columbia as part of a high functioning health care system.

GUIDING PRINCIPLES:

- All British Columbians are entitled to efficiently provided, timely and effective healthcare services.
- While the rural communities of BC differ widely in terms of needs, desires, strengths, challenges and distinctive characters they share many concerns regarding obstacles to essential healthcare services.
- Residents in rural communities are recognized as authorities on what is best for their community. Grassroots healthcare advocacy organizations exist in rural communities because of the recognized need to improve services.
- Improvement to services will result from collaborative, cooperative relationships developed between community organizations, health authorities, local elected officials, local health workers, and provincial policy makers.
- Together we present a strong and unified voice for change.

MEMBERSHIP CATEGORIES:

Regular Members

- Any person, organization or association that support the purpose, principles, and objectives of the BCRHN is eligible to become a Regular Member.
- Regular Members are entitled to make motions, vote and/or hold office as Directors, receive minutes of all meetings, and receive written financial statements.

Associate Members

- Provincial organizations, associations or individuals that support the purpose, principles and objectives of the BCRHN are eligible to become Associate Members.
- Associate Members are not entitled to make motions, vote or hold office as Directors.
- Associate Members are entitled to receive minutes of all meetings and written financial statements as presented at the AGM

Affiliate Members

- Provincial organizations that wish to participate as an observer and provide support to the BCRHN are eligible to become Affiliate Members.
- Affiliates may be included in meetings and activities at the discretion of the Board.
- Affiliates are not entitled to make motions, vote or hold office as Directors.

MEMBERSHIP FEES:

Membership fees are due upon receipt of the membership form. The membership renewal date is January 1. The inability to pay a membership fee will never exclude anyone from becoming a member of the BCRHN.

Regular Member

Organization	\$50.00
Individual	\$30.00

Associate Member

Organization	\$30.00
Individual	\$25.00

Affiliate Member \$20.00

PAYMENT METHODS:

Although we hope to have online bank deposits in the future, at present payment has to be by cheque made payable to **RHC Rural Health Collaborative Society**

Please mail cheques and completed membership forms to:

Sue McCrae, Treasurer
BC Rural Health Network
c/o 2549 Golf Course Dr.
Blind Bay, BC
V0E 1H2



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Acting CAO
SUBJECT: 2019 UBCM Convention
DATE: September 5, 2019

RECOMMENDATION: That Mayor Casley and Councillor Wagner be authorized to attend the 2019 UBCM Convention scheduled for September 23-27 in Vancouver, with expenses paid.

BACKGROUND: This year the annual UBCM Convention is being held in Vancouver, from September 23-27.

ANALYSIS: Attending the annual UBCM Convention provides an opportunity to meet with provincial government ministers and staff to discuss municipal concerns, as well as allowing for networking with elected officials from across the province. Typically, the Village authorizes attendance at UBCM by two members of Council, and this expenditure has been budgeted for in the Village's Five Year Financial Plan Bylaw.

LEGISLATIVE FRAMEWORK: Nil

STRATEGIC PRIORITY: Nil

COMMUNICATION STRATEGY: Nil

FINANCIAL IMPLICATIONS: The estimated per person costs associated with attending the convention are as follows:

Registration Fee:	\$825
Accommodation:	\$1095
Meals:	\$345
Mileage:	\$810
Subtotal:	\$3075