



AGENDA
REGULAR MEETING
AUGUST 11, 2020

CALL TO ORDER:

INTRODUCTION OF LATE ITEMS:

- Resolution required to add late items, if any

ADOPTION OF AGENDA:

- Resolution to adopt the Agenda for the August 11, 2020, Regular Meeting.

MINUTES:

- Resolution to adopt the Minutes of the July 13, 2020, Committee of the Whole Meeting
- Resolution to adopt the Minutes of the July 14, 2020, Regular Meeting

PETITIONS & DELEGATIONS:

Carpenter Creek Last Wishes Society -
Kay Costley-White & Birgit Schinke

- Green Burials

**PUBLIC QUESTIONS &
COMMENTS:**

-

OLD BUSINESS:

- Nil

**CORRESPONDENCE FOR
INFORMATION:**

- Resolution to receive the following items for information:
 - RE: BC Utilities Commission's Approval of BC Hydro's Application to Amend the Net Metering Service under Rate Schedule 1289 (*City of Fort St. John - Mayor Lori Ackerman*)
 - Letter to Premier and Minister James RE: Covid-19 Economic Recovery (*Hon. Selina Robinson, Minister of Municipal Affairs & Housing*)
 - RE: Strategy for Rural Economic Development Through Health Care (*Village of Kaslo - Mayor Suzan Hewat*)
 - Grant Approval - Active Transportation Network Plan (*Ministry of Transportation & Infrastructure - Jesse Skulmoski, Director of Strategic Initiatives and Active Transportation Grants*)
 - Recycling Program Concerns (*Slocan Valley Chamber of Commerce - Emma Beaton, Manager*)

- UBCM Response to Building BC's Recovery, Together (*UBCM - Maya Tait, President*)

STAFF REPORTS:

- Resolution to receive the following items for information:
 - Statement of Financial Information
 - 2nd Quarter Financial Update
 - New Denver Volunteer Fire Department Emergency Call Response Update
 - Nikkei Internment Memorial Centre 2020 Operational Plan
 - Kohan Garden 2020 Operational Plan
 - WildSafeBC Update

COUNCIL REPORTS:

- Verbal Reports -
- Regional District of Central Kootenay -
- West Kootenay Boundary Regional Hospital District -
- Recreation Commission #6 -
- Economic Development Commission -
- Rosebery Parklands & Trail Commission -
- Treaty Advisory Committee -
- Fire Department Committee -
- Health Advisory Committee -

NEW BUSINESS:

- Slocan Community Health Centre Auxiliary Society - Sue Davies - Request for Temporary Road Closure
- New Denver Youth Network - Donna Hicks, President - Request for Rainbow Crosswalk
- Phased Implementation of Village Tax Rates – Proposed Boundary Extension

ADJOURNMENT:

- Resolution to adjourn the meeting at ____ p.m.



MINUTES
COMMITTEE OF THE WHOLE MEETING

DATE: July 13, 2020
TIME: 2:00 p.m.
PLACE: Council Chambers

PRESENT:

- Mayor Leonard Casley
- Councillor John Fyke
- Councillor Vern Gustafson
- Councillor Colin Moss
- Councillor Gerald Wagner
- Catherine Allaway, CAO
- Press: Nil
- Guests: Kelvin Saldern, CBT (via video)

CALL TO ORDER:

- Mayor Casley called the meeting to order at 2:00 p.m.

INTRODUCTION OF LATE ITEMS:

- Nil

ADOPTION OF AGENDA:

RESOLUTION #164

- Moved by Councillor Gustafson and seconded that the agenda for the July 7, 2020 Special Meeting be adopted as presented.

CARRIED

NEW BUSINESS:

Committee of the Whole Discussion
(Columbia Basin Trust – Kelvin Saldern,
Manager Community Relationships West)

- Council discussed funding options for the Centennial Park Master Plan. CBT has committed \$15,000 to the project, leaving a shortfall of approximately \$10,000.

ADJOURNMENT:

RESOLUTION #165

- Moved by Councillor Wagner and seconded that the meeting be adjourned at 2:53 p.m.

CARRIED

MAYOR CASLEY

CORPORATE OFFICER



MINUTES
REGULAR MEETING

DATE: July 14, 2020
TIME: 7:00 p.m.
PLACE: Council Chambers

PRESENT:

- Mayor Leonard Casley
- Councillor John Fyke
- Councillor Vern Gustafson
- Councillor Colin Moss
- Councillor Gerald Wagner
- Catherine Allaway, CAO
- Jessica Rayner, Community Planner
- Press: Valley Voice
- Guests: Nil

CALL TO ORDER:

- Mayor Casley called the meeting to order at 7:00 p.m.

INTRODUCTION OF LATE ITEMS:

- Nil

ADOPTION OF AGENDA:

- Nil

RESOLUTION #166

- Moved by Councillor Fyke and seconded that the agenda for the July 14, 2020 Regular Meeting be adopted as presented.

CARRIED

MINUTES:

RESOLUTION #167

- Moved by Councillor Moss and seconded that the Minutes of the June 23, 2020 Regular Meeting be adopted as read.

CARRIED

RESOLUTION #168

- Moved by Councillor Moss and seconded that the Minutes of the July 7, 2020 Special Meeting be adopted as read.

CARRIED

PETITIONS & DELEGATIONS:

- Nil

PUBLIC QUESTIONS & COMMENTS:

- Nil

OLD BUSINESS:

- Nil

CORRESPONDENCE FOR
INFORMATION:

RESOLUTION #169

- Moved by Councillor Gustafson and seconded that the following correspondence be received for information:
 - Investing in Canada Infrastructure Program (*Ministry of Municipal Affairs and Housing - Brian Bedford, Acting Executive Director, Local Government Infrastructure and Finance Branch*)
 - 2019 Columbia River Treaty Community Meeting Report (*BC Columbia River Treaty Team*)
 - Showing Your Support for Small Business Recovery (*Canadian Federation of Independent Business - Laura Jones, Executive Vice President & Samantha Howard, Senior Director of BC*)
 - Disaggregated COVID-19 Data Collection (*City of New Westminster - Mayor Jonathan Cote*)
 - 2020 UBCM Convention Meetings (*Hon. John Horgan, Premier*)
 - 2020 UBCM Convention Meetings (*Hon. Selina Robinson, Minister of Municipal Affairs and Housing*)
 - Appreciation for Road Rescue Responders (*Emergency Management BC - Madeline Maley, Assistant Deputy Minister, Response Operations*)
 - Gas Tax Community Works Fund Payment (*UBCM - Maja Tait, President*)
 - Comments Regarding Zincton (*Valhalla Wilderness Society - Craig Pettit, Director*)

CARRIED

STAFF REPORTS:**RESOLUTION #170**

- Moved by Councillor Gustafson and seconded that the following reports be received for information:
 - Boundary Extension Area Update (*Jessica Rayner, Community Planner*)
 - Building Permit Activity Report (*Jessica Rayner, Community Planner*)
 - June 2020 Progress Report (*Ron LeBlanc, Slokan Valley Economic Development Coordinator*)

CARRIED

COUNCIL REPORTS:**Verbal Reports**

- Staff advised that an application for funding has been submitted to the federal Enabling Accessibility Fund – Small Projects Component, for accessibility improvements to the Knox Hall.

- Councillor Moss reported that the Chamber of Commerce has secured funding for a video vignette project.
- Regional District of Central Kootenay
- Councillor Moss reported on his attendance at the recent on-site meeting with provincial staff and RDCK staff regarding Zincton
 - Councillor Moss reported on recent discussions with RDCK staff regarding repairs to the Galena Trail
 - Councillor Gustafson reported that there are used bridge walkways available locally that could be used to repair the damaged sections of the Galena Trail
 - Councillor Fyke reported that there is a plan to remove the log debris from the Kohan Garden
 - Mayor Casley reported that additional changes to the proposed recycling program will be required.
- West Kootenay Boundary Regional Hospital District
- Nil
- Recreation Commission #6
- Councillor Wagner meeting is scheduled for July 22nd. The lighting in the gym has been upgraded.
- Economic Development Commission
- Councillor Fyke reported on his meeting with Richard Toperczer and Ron LeBlanc regarding the Subregional Economic Development Strategy's activities in the New Denver area.
- Rosebery Trails & Parklands Commission
- Councillor Wagner reported that a meeting is scheduled for July 21st
- Treaty Advisory Committee
- Nil
- Fire Department Committee
- Nil
- Health Advisory Committee
- Nil

NEW BUSINESS:

Councillor Wagner declared a conflict of interest in the matter at hand and left the meeting at 8:01 p.m. as he is seeking appointment.

RESOLUTION #171

- Moved by Councillor Fyke and seconded that Richard Allin's resignation as the Village's appointee to the

Rosebery Parklands and Trail
Commission Appointments (*Richard
Allin, Hills, BC*)

Rosebery Parklands and Trail Commission be
accepted as presented;
And further, that Gerald Wagner be appointed as the
Village's representative to the Rosebery Parklands and
Trail Commission.

CARRIED

Councillor Wagner returned to the meeting at 8:02 p.m.

RESOLUTION #172
Infrastructure Planning Grant Application

- Moved by Councillor Fyke and seconded that the Village of New Denver submit an application to the Infrastructure Planning Grant Program.

CARRIED

RESOLUTION #173
Revised 2020 Council Meeting Schedule

- Moved by Councillor Gustafson and seconded that the July 28th, August 25th and December 22nd Regular Meetings of the Council of the Village of New Denver be cancelled.

CARRIED

RESOLUTION #174
COVID-19 Safety Plan

- Moved by Councillor Moss and seconded that the Village of New Denver's COVID-19 Safety Plan be adopted as presented.

CARRIED

RESOLUTION #175
COVID-19 Meeting Policy

- Moved by Councillor Gustafson and seconded that the Village of New Denver COVID-19 Meeting Policy be adopted as presented.

CARRIED

MOTION TO EXCLUDE:

RESOLUTION #176

- Moved by Councillor Gustafson and seconded that the public interest requires that, as per section 90(1) (g) of the *Community Charter*, persons other than members of Council and the CAO be excluded from the meeting as it pertains to legal matters.

CARRIED

RECONVENE IN CAMERA:

RESOLUTION #177

- Moved by Councillor Gustafson and seconded that Council recess and reconvene in camera at 8:32 p.m.

CARRIED

RECONVENE IN OPEN MEETING:

RESOLUTION #

- Moved by Councillor _____ and seconded that Council reconvene in open meeting at _____ p.m.

RESOLUTIONS BROUGHT
FORWARD FROM IN CAMERA:

RESOLUTION #180

- Moved by Councillor Wagner and seconded that Council reconvene in open meeting at 8:50 p.m.
CARRIED

ADJOURNMENT:

RESOLUTION #181

- Moved by Councillor Wagner and seconded that the meeting be adjourned at 8:50 p.m.
CARRIED

MAYOR CASLEY

CORPORATE OFFICER

**Summary of Carpenter Creek Last Wishes Society presentation
to New Denver Village Council concerning Green Burial
August 13, 2020**

Green Burial is an environmentally sustainable alternative to conventional burial, allowing the material of the body to decompose naturally.

Interest in Green Burial is widespread and increasing worldwide. Examples of sites in BC are given, and different types of green burial grounds explained.

National and Provincial organizations setting best practices guidelines and certification are provided, with addresses of resources.

The Vision Statement of the Carpenter Creek Green Burial Ground is attached.

Carpenter Creek Green Burial Ground

Statement of Intent

Carpenter Creek Green Burial Ground is dedicated to creating a peaceful reflective natural or green burial ground, integrated into the surrounding ecology of the north Slocan Valley.

Green burial is intended for people who are mindful of the cyclical nature of life and prefer their body to be returned to earth to decompose naturally. In this way burials contribute to new life on earth, and minimize the impact on the local and global environment.

Goal

Green burial provides an environmentally sustainable alternative to conventional burial or cremation. This includes avoidance of toxic residues that can result from current practices, such as chemicals used in embalming fluids, most conventional caskets, cement vaults and carbon release from fuels used in cremation.

The body may be wrapped in a shroud made of natural, biodegradable fibres, and then buried directly in the ground. Alternatively, the remains may be placed in some kind of casket, locally made of sustainable and fully biodegradable materials.

After normal settling of soil over a new grave, indigenous plants may be planted over the burial site. These could be groundcover, shrubs or tree, contributing to the conservation of the local ecosystem. Infrastructure will be minimal, with walking paths and resting places.

Canadian standards for green burial will be followed, as laid out by Green Burial Society of Canada.

May 2020



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Corporate Officer
SUBJECT: Communications for Information
DATE: August 7, 2020

RECOMMENDATION:

That the following correspondence be received for information:

- RE: BC Utilities Commission's Approval of BC Hydro's Application to Amend the Net Metering Service under Rate Schedule 1289 (*City of Fort St. John - Mayor Lori Ackerman*)
- Letter to Premier and Minister James RE: Covid-19 Economic Recovery (*Hon. Selina Robinson, Minister of Municipal Affairs & Housing*)
- RE: Strategy for Rural Economic Development Through Health Care (*Village of Kaslo - Mayor Suzan Hewat*)
- Grant Approval - Active Transportation Network Plan (*Ministry of Transportation & Infrastructure - Jesse Skulmoski, Director of Strategic Initiatives and Active Transportation Grants*)
- Recycling Program Concerns (*Slocan Valley Chamber of Commerce - Emma Beaton, Manager*)
- UBCM Response to Building BC's Recovery, Together (*UBCM - Maya Tait, President*)

July 31, 2020
File No. 5330-20
0400-20

Email: premier@gov.bc.ca

Premier John Horgan
Box 9041 Stn Prov Govt
Victoria, BC V8W 9E1

Dear Premier Horgan,

Reference: **BC Utilities Commission's Approval of BC Hydro's Application to Amend the Net Metering Service under Rate Schedule 1289**

This letter is in response to the British Columbia Utilities Commission's (BCUC) decision on the approval of BC Hydro's application to amend the net metering service rate. The Clean BC Initiative identifies a change towards using cleaner energy to the greatest extent possible with a target year of 2030 although this decision contradicts the plan. A few short years ago BC Hydro worked with the City of Fort St. John to allow for the construction of an innovative clean energy source, this decision now effectively stops any further investment in, or development of, new alternate energy sources.

The energy price currently paid to existing customers in accordance with the previous rate schedule was 9.99 cents per kWh. The BCUC approved BC Hydro to use a revised amount that will be calculated each January starting in 2025 that will be based on the daily average Mid-C prices for the previous calendar year. BC Hydro indicated in their submission to the BCUC that the average Mid-C amount for hydro generation would be 4.16 per kWh based on 2018 consumption numbers which is a decrease of 5.83 cents. It is acknowledged that the BCUC provided a five-year Transition Energy Price that will terminate in 2024 as part of this rate amendment and this transition period is appreciated. Although, this may dissuade other local governments to undertake clean energy initiatives in the future since cash strapped municipalities may not be able to justify the capital and operating cost incurred in comparison to any revenue that may be generated or cost savings realized. As it now stands for the City of Fort St. John, the revenue that our micro-hydro station will generate in the future will barely cover the annual operating costs let alone recover the cost of constructing this clean energy station.

BC Hydro stated in its submissions to the BCUC that the *"vast majority of customers in the Net Metering Program in fiscal 2018 (1,044 or 80%) received no Surplus Energy Payment and of the 256 customers who received a Surplus Energy Payment, 215 or 84% receive a payment of less than \$500."* Additionally, BC Hydro indicated *"Overall, this means that the majority of customers are not materially impacted by an*

July 31, 2020 Letter to Premier Horgan
BCUC Decision

update to the Energy Price as they are likely to receive minimal Surplus Energy Payments or none at all.” In one of the City’s submissions to the BCUC, the City asked what the value of payments were for the 16% of customers who would have received over \$500. This question remains unanswered.

One of City Council’s strategic goals is the implementation of policies/programs that will provide long term financial sustainability for the City moving into the future. The City was successful in obtaining a federal grant for the construction of a micro hydro project at the City’s south lagoons in 2013. Since the micro hydro project was completed, the following revenue amounts were received:

2016	\$66,304.68
2017	\$65,655.49
2018	\$58,085.40
2019	<u>\$57,094.60</u>
TOTAL	\$247,140.17

One of the criteria Council considered as part of this proposed project was based on the premise that this would be a revenue source for the City and the revenue received would partially offset operating costs incurred. It is acknowledged that BC Hydro indicated that this program’s intention was never to purchase energy from a supplier and was initiated as a load offsetting program rather than a means of securing additional power supply. It should be noted that this information was not conveyed to the City by BC Hydro when City staff were considering this project as part of the draft capital budget to present to Council.

The City has no objections to BC Hydro’s clarified stance on the net metering program – if – BC Hydro implements the BCUC panel’s suggestions by 2025:

- Net metered hydroelectric plants be treated differently from other types of net metered installation since:
 - *these plants generate the largest excess generation thus may have some capacity value to BC Hydro, and*
 - these projects require large capital to construct the infrastructure in comparison to other net metering generators.

The City’s micro hydro facility provides consistent energy generation thus should be considered as a reliable energy supplier to BC Hydro.

- Establish a virtual new metering program that will allow the City to offset the additional load generated from its micro hydro facility to all of its meters. The net metering program’s criteria is that the energy generated is offset by the meters associated to the infrastructure. The City’s micro hydro facility has two meters associated with it although overall, the City has a total of 63 different meters. The two meters make up less than 6% (net) of the overall energy used for City’s operations.

BC Hydro’s responses regarding this application has raised additional questions. Within the decision, *“The Panel acknowledges BC Hydro’s evaluation that it presently has a surplus supply of electricity and this is expected to be the case until at least 2030”*. This directly contradicts the Provincial Government’s Clean BC quote: *“Specifically by 2030, the policies in this strategy will require an additional 4,000 gigawatt-hours of electricity over and above the currently projected demand growth to electrify key segments of our economy.”* Which statement is correct?

July 31, 2020 Letter to Premier Horgan
BCUC Decision

City Council would greatly appreciate receiving the Province's reply to the questions indicated above and confirmation as to if the Province is going to mandate BC Hydro to include BCUC's recommendations into their upcoming internal review.

Yours truly,

A handwritten signature in black ink, appearing to read 'Lori Ackerman', followed by a long horizontal line extending to the right.

Lori Ackerman
Mayor

cc Minister of Energy, Mines and Petroleum Resources
 Minister of Environment and Climate Change Strategy
 BC Hydro Board Chair
 UBCM member municipalities



[Date]

Ref: 256384

Honourable John Horgan
Premier
PO Box 9041 Stn Prov Govt
Victoria BC V8W 9E1

Honourable Carole James
Minister of Finance
PO Box 1234 Stn Prov Govt
Victoria BC V1A 2B2

Dear Premier and Minister James:

During the month of July, I held 10 consultation sessions about COVID-19 and economic recovery with municipal mayors and regional district chairs or their representatives across the province. The sessions provided an opportunity for local governments to contribute directly to British Columbia's recovery conversation. The Ministry of Municipal Affairs and Housing invited representatives from 189 local governments including 21 regional districts and 14 resort communities to the conversations. The discussion and ideas that were generated helped inform this letter and I am pleased to share them with you.

Overwhelmingly, local government representatives were most concerned about connectivity, infrastructure, transit and food security. The ministry also heard that people want more than economic recovery, they want to make things better for everyone and COVID-19 provides the opportunity to do that as we restart the economy towards recovery.

The consultation sessions were guided by the principles, values and measures outlined in the government's discussion paper, Building B.C.'s Recovery, Together. They focused on the importance of getting people back to work quickly, the value of equity, leaving no one behind, restoring the Province of British Columbia's revenue base, supporting climate commitments, and having an immediate and demonstrable impact on economic recovery.

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Local governments put forward a variety of practical, innovative and valuable ideas in the consultation sessions. The following priority themes (common topics or subject areas for recovery investment) were identified:

- **Connectivity/Broadband**
- **Investment in Infrastructure**
- **Transit/Transportation**
- **Agriculture/Food Security**
- **Child Care**
- **Low Wage Workers/Employment**
- **Health Care, Mental Health and Social Services**
- **Tourism/Recreation**
- **Education/Training**
- **Clean Energy and Technology**
- **Affordable Housing**
- **Industry/Business Development**
- **Reconciliation**

These priority themes (described further in **Appendix 1**) cut across all local governments, independent of size and location. They also reflect a strong sense of “building back better” – an idea that has been widely expressed by many who say that with the hard economic impact of COVID-19 comes an opportunity to diversify, innovate, collaborate and partner to make things better for people and communities as we work towards economic recovery.

The priority themes and ideas expressed by local government leaders were primarily focused on what could be done to help various sectors in their communities rather than on the needs of the local governments themselves. At the same time, the importance of local governments having enough supports and capacity to restart operations was also noted.

A number of local governments have laid off workers, experienced real revenue losses (e.g. transit, user fees) and faced significant new costs (e.g. adapting local government facilities and services to a COVID-19 environment). Some local governments also noted the opportunity to rethink local government financing to ensure that their financial tools are sufficiently robust and sustainable to meet the increased and changing demands on local governments and their services.

I would like to take this opportunity to recognize the dedication, hard work and leadership local governments are providing to their communities, each with unique needs, during a challenging and ever-evolving time. As B.C. has moved into restart and now recovery planning, local governments have not only been working hard to get themselves back to full operation in a safe way, they have also been supporting the businesses, non-profits and other interests in their communities. This includes patio expansions for restaurants, shop local campaigns, virtual community events, business information tools, local economic recovery task forces and direct contributions in dedicated time and resources.

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Most importantly, local governments have been doing this work in collaboration with other local governments across their regions, First Nation neighbours, all sectors in their communities and the Province. The commitment to come together in response to the unprecedented COVID-19 emergency persisted as we worked together to get restarted and now continues in rebuilding together as local governments work with the Province to plan for recovery.

I appreciate the time that everyone took out of their busy lives to participate in the consultation sessions and the recommendations they provided from their unique positions on the front lines of the pandemic.

It gives me great pleasure to provide this input from my calls with local government leaders to the economic recovery engagement process. I expect that some local governments will also be submitting ideas into that process directly. The Union of BC Municipalities has also prepared a letter for submission and I am very pleased to include it here.

Sincerely,

A handwritten signature in black ink, appearing to read 'Selina Robinson', with a stylized flourish at the end.

Selina Robinson
Minister

pc: Her Worship Mayor Maja Tait, President, Union of BC Municipalities
Local Governments in British Columbia

Appendix 1 – Description of Priority Themes

Connectivity/Broadband

Digital connectivity is the number one opportunity that emerged in almost every engagement session, especially for rural and remote communities. To fully participate in the new economy, communities need digital access through broadband, cellular mobility, and capacity development to effectively use these technologies. Reliable and affordable high-speed internet is critical to removing barriers to growth and community well-being to enable working from home, remote schooling, moving traditional businesses to an online format and developing new types of businesses. Improving connectivity generates opportunities for everyone to learn new skills and access essential services and it will make it easier for communities to attract new residents and business investment that creates jobs for the long-term.

Investment in Infrastructure

Local governments recognize that continued investment in critical infrastructure projects that facilitate the delivery of public services, such as drinking water, sewage collection and treatment, cultural and recreational facilities, parks and transportation are good investments for everyone and creates primary and secondary jobs in their communities. Investment in infrastructure addresses environmental, economic and social dimensions, and is seen as having general economic benefits for all industry sectors. Several communities have also noted that they have “shovel-ready” projects.

Transit/Transportation

Effective transit and transportation networks are vital for economic recovery as they help bring people back to work and allow businesses to distribute their products and get the supplies they need. Local leaders identified a need for transit funding to make up for revenue losses and to enable the service frequency and safety that will get riders “back on board”. Other transportation infrastructure needs identified include expansion of highways, increased ferry services and investment in railway and municipal airports.

Agriculture/Food Security

During the pandemic, it became even more apparent that food security is an essential need. The ability for small producers to increase their capacity and structural support is needed to ensure food is marketed, produced, processed, packaged, distributed and sold locally. Local leaders acknowledged that our reliance on foreign agricultural workers impacts food security and identified an opportunity to create a skilled domestic agricultural workforce in order to reduce reliance on workers from outside B.C.

Child Care

The provision of childcare is essential for enabling workers to return to work and speed up economic recovery. Many communities identified a lack of adequate childcare in their communities. Local leaders recognize that investments in safe, reliable and affordable childcare is vital to economic recovery.

Low Wage Workers/Employment

The disproportionate impact of COVID-19 on low wage workers especially in certain sectors (e.g. tourism, retail and food services, agriculture and non-profits), and particularly women and youth, highlights the need for support for these workers. Local leaders talked about supplementing wages as a way to stimulate recovery that would also make it easier to recruit for often hard-to-fill jobs. Some local governments noted that their communities would benefit if they could hire students and others for temporary positions in the short term, until the economy picked up.

Health Care, Mental Health and Social Services

The pandemic and emergency measures have strongly impacted vulnerable populations. Isolation from services and support networks has had a profound impact on the homeless population, families living in poverty, and individuals struggling with pre-existing mental health and substance use issues. Local governments and non-profit organizations have been at the forefront of mitigating these impacts during the pandemic. Support from the Province and collaboration with local governments and non-profit organizations is essential in post-pandemic planning as this provides an opportunity to not just “pick up where we left off” but re-shape and strengthen B.C.’s health care, mental health and social services.

Tourism/Recreation

Some local governments with great natural assets, noted the challenge of diversifying their tourism economies to be more resilient over the long term. Investments to support local governments in enhancing natural assets through the development of trails, parks and facilities such as campsites and washrooms will help create new jobs, especially for youth, expand tourism and improve outcomes for people and communities.

Education/Training

A number of local governments identified the need for training programs to attract young people that can participate in the economy and some others noted that resource-based workers were also going through a separate economic downturn (i.e. mill closures) and that sector could also benefit from retraining and education programs.

Clean Energy and Technology

Communities have asked for consistent investment to help them transition to a low carbon future and support green technology aligned with CleanBC goals. These investments will ensure that communities and local businesses are ready to seize economic opportunities coming from clean energy and technology and create more and higher-value jobs. Additionally, local governments noted that investments in climate change adaptation and mitigation activities and studies would have long-term benefits.

Affordable Housing

There is still a shortage of affordable housing in the province. Investment in affordable housing will reduce chronic homelessness and support vulnerable populations by providing those most in need with a safe place to call home. Affordable and workforce housing will allow people to return to work quickly and give them the security they need to fully participate in the economy. Building affordable housing not only provides much needed housing but employs hundreds of skilled workers and can provide new workers with opportunities to learn new skills.

Industry/Business Development

Innovation and investment in traditional resource industries such as forestry is a critical component of economic recovery as these industries support and create jobs in many of B.C.'s rural communities. Communities and businesses need support to capitalize on innovative and emerging opportunities. Local governments recognize the need to assist businesses in developing an online presence and the need to work in collaboration with their local business community on an ongoing basis to promote economic recovery.

Reconciliation

The pandemic has highlighted the need to work together across communities and regions. Investing in ways to foster partnerships with Indigenous neighbours that not only support reconciliation but also builds community economic resilience is a real opportunity before us. There is strong willingness among local governments to work in collaboration with neighbouring Indigenous communities (as many have done in COVID-19 response); it was noted that some smaller and rural/remote local governments as well as First Nations lack resources and capacity for the level of engagement needed to achieve real economic progress.



July 23, 2020

VIA EMAIL

Dear Mayor and Council,

RE: A Strategy for Rural Economic Development Through Health Care

The Council of the Village of Kaslo is sponsoring the following resolution, which was identified by the Association of Kootenay-Boundary Local Governments as a top shared priority, to the UBCM Convention this September.

A Strategy for Rural Economic Development Through Health Care

Whereas local health care at all stages of life impacts the economic development of communities: e.g. family members lose work time, people and their businesses move out of the community or choose not to locate there;

And whereas "ageing in place" keeps seniors close to home, where their partner, family or friends are better able to provide loving support and care, which reduces the load on health care providers and improves quality of life for all;

And whereas concentrating health services in regional centres transfers a significant economic burden to individuals in the form of transportation costs, increased energy consumption and housing in-affordability;

And whereas providing health care jobs in small communities stimulates the local economy with numerous spin-off benefits, creating opportunities to attract new people, their families, and businesses;

And whereas our elderly, and all patients, deserve to be treated with dignity and respect, not as "users";

Now therefore be it resolved that we call upon the Government of British Columbia to build a strategy to expand rural community health care services with consideration for maximizing local

Box 576, Kaslo, BC V0G 1M0
Tel. 250-353-2311 ext. 201 Fax. 250-353-7767
E-mail: cao@kaslo.ca
<http://www.kaslo.ca>

economic impacts, creating professional job opportunities, access to affordable housing, improving social wellbeing and reducing transportation-related greenhouse gas emissions.'

(Resolution 23/2020 Passed January 28, 2020)

We appreciate your consideration to support our resolution, which has become even more timely and relevant considering the impacts Covid-19 on the health and vitality of small, rural and remote communities.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Suzan Hewat', written in a cursive style.

Mayor Suzan Hewat

Cc: BC Municipalities and Local Governments
The Honourable Adrian Dix, British Columbia Minister of Health



August 7, 2020

Catherine Allaway
Chief Administrative Officer
Village of New Denver
115 Slocan Avenue
New Denver, BC V0G 1S0

Dear Catherine Allaway:

**Re: B.C. Active Transportation Infrastructure Grants Program
Project #065OA117041 - Active Transportation Network Plan**

Please find attached a Conditional Grant Agreement (CGA) between the Ministry of Transportation and Infrastructure and the Village of New Denver for the above project which has been approved to a maximum provincial contribution of **\$31,780**. Please ensure a PDF version of the signed Agreement is emailed to BCATgrants@gov.bc.ca by **August 21, 2020**.

Funding will be paid out as detailed in Schedule B 'Payment Terms and Conditions'. Schedule A 'Project Information and Reporting Requirements' outlines the various reporting requirements that must be submitted. Please visit the [B.C. Active Transportation Infrastructure Grants Program](#) website to access online forms.

If you have any further questions, please do not hesitate to contact Rosita Petruzzelli, Senior Analyst, Infrastructure Development Branch, at (778) 974-5361 or Rosita.Petruzzelli@gov.bc.ca.

Sincerely,



Jesse Skulmoski, MPA PMP

Director of Strategic Initiatives and Active Transportation Grants
Ministry of Transportation and Infrastructure

Attachment



Waste Department and Recycling at RDCK
Box 590, 202 Lakeside Dr.
Nelson, BC

To Whom It May Concern,

I am writing on behalf of the Slocan Valley Chamber of Commerce regarding the awaited changes to our local recycling program.

As the voice of many residents and businesses in the Slocan Valley community we have concerns about the manner of changes made to our recycling program.

We are concerned by the length of time we are going without recycling as a community that values and does our best to care for our environment. It seems the inability to drop off household recycling during this time is causing a lot of homes to send more to the transfer station.

We are also frustrated by the lack of communication between the RDCK and our community. It seems one day the recycling center was just gone, leaving our residents unprepared.

All of the businesses in the Slocan Valley are small businesses which do not have the time or resources to independently source and pay for recycle options. Some of these businesses generate a considerable amount of recyclable material, all of which will end up at the transfer station as waste if there is no feasible alternative. Forcing our businesses to waste recyclables contradicts all of our community values and efforts at responsible stewardship of our planet. Having no option but dispose of recyclables also adds a burden of time and expense on these businesses.

We understand that the lack of ICI recycling at the local depots is due to provincial regulations, and we encourage the RDCK to continue to raise our concerns in discussions with the Province regarding recycling services.

Sincerely,

Emma Beaton

Manager
Slocan Valley Chamber of Commerce

July 31, 2020

The Honourable John Horgan
Premier of British Columbia
PO BOX 9041, STN PROV GOV
Victoria BC V8W 9E1

The Honourable Carole James
Minister of Finance and Deputy Premier
Room 153, Parliament Buildings
Victoria, BC V8V 1X4

Dear Premier Horgan and Minister James:

Re: UBCM Response to *Building BC's Recovery, Together*

On behalf of BC local governments, please find attached the Union of BC Municipalities submission to the Province's *Building BC's Recovery, Together* consultation document.

Our submission reflects the results of member outreach undertaken over the March – May period, as well as more recent local government engagement on specific policy files such as public transit.

As well, I am pleased to advise that at our July 17th meeting, the Executive formally constituted a Special Committee on Economic Recovery, comprising members of the Presidents Committee. We would welcome the opportunity to work collaboratively with you to share the perspectives of local government as we continue to move forward with the Restart Plan.

I also wish to take this opportunity to thank you for your leadership as we continue to navigate our province through this challenging and unprecedented time.

Yours truly,

A handwritten signature in black ink, appearing to read "Maja Tait", is positioned above the printed name of the UBCM President.

Mayor Maja Tait
UBCM President

Cc: Hon. Selina Robinson, Minister of Municipal Affairs and Housing

Attachment: UBCM Submission to the Province's Building BC's Recovery, Together

Union of BC Municipalities Submission to the Province's *Building BC's Recovery, Together* Consultation Paper

1. Introduction

The Union of British Columbia Municipalities (UBCM) represents 100% of the local governments in British Columbia (BC), as well as eight First Nations members, and has advocated for policy and programs that support its membership's needs since 1905.

BC local governments are recognized as orders of government in their respective jurisdictions under the Community Charter and Local Government Act. As the order of government closest to its citizens, local government leaders know the significant impact that this pandemic has had on BC residents; small and large businesses; non-profit groups and other community-based organizations.

As the recognized, collective voice of BC local government, UBCM is pleased to provide this submission to the Province's *Building BC's Recovery, Together* consultation process.

2. *Building BC's Recovery, Together* Consultation Process

The Province's *Building BC's Recovery, Together* consultation process offers British Columbians an opportunity to provide their feedback either through the consultation paper, on line survey or one of the virtual town halls. Due to the personal focus of the Province's consultation, UBCM was unsure if this was the appropriate avenue for us to make our views known. However, at our July board meeting Executive members directed that we prepare a submission to ensure that the local government voice was heard as part of the Province's recovery process. As a result, our submission does not respond directly to the questions posed within the Province's consultation paper (*page 12*) but instead provides an overview of the feedback we have heard from our members after undertaking our own member engagement.

So while our submission may not fit within the Province's template for response, we note that many of the elements covered within our submission do align with the provincial priorities identified on page 11 of the consultation paper as follows:

- *STRENGTHENING OUR HEALTH CARE SYSTEM*
- *CREATING AND RESTORING GOOD-PAYING AND SUSTAINABLE JOBS*
- *BECOMING MORE SELF-SUFFICIENT*
- *IMPROVING EDUCATION, TRAINING AND APPRENTICESHIP OPPORTUNITIES*
- *TAKING ADVANTAGE OF BC'S ABUNDANT CLEAN ENERGY*
- *MOVING FORWARD ON MEANINGFUL RECONCILIATION WITH INDIGENOUS PEOPLES*
- *BUILDING THE CRITICAL INFRASTRUCTURE AND SERVICES THAT ALL COMMUNITIES NEED TO THRIVE*
- *ENSURING THAT BC IS ON A STRONG FISCAL FOOTING*

And while our submission may not directly reference all of the identified provincial priorities, UBCM does have a repository of resolutions and policy positions that would indicate broad member support for all of the priorities that have been identified.

In the Province's consultation paper, it states: *"As conversations across the province move from restart to recovery, it is clear recovery means more than returning to the past. This is an opportunity for businesses, organizations and non-profit agencies to help us generate solutions to address the challenges they face."*

UBCM concurs with this statement. By identifying the challenges facing local governments, as well as possible solutions, we hope our submission helps to generate new and creative opportunities for BC local government. We view our submission as a first step to help inform the Province's recovery process and look forward to further engagement in the coming months.

3. UBCM Perspectives on Recovery

Local Government and Financial Recovery

In late March 2020, UBCM reached out to a wide of range of local governments to gather information on the immediate and projected long-term financial pressures facing local governments, their residents, and local businesses as a result of the pandemic. Many local governments identified a loss of variable revenue, the shelving of capital projects, a re-evaluation of property taxes, new costs of supporting vulnerable populations, and concerns over reserve restrictions and looming financial deadlines. In response to these concerns, UBCM raised potential relief measures with the Province that focused on property taxes, legislated financial timelines, restrictions on reserves, capital project timelines, grants, and infrastructure stimulus funding.

In early April, the Province introduced a financial relief framework that initiated temporary changes to B.C.'s property tax framework to provide financial support for businesses and local governments. Among the changes introduced, local governments were given the ability to borrow, interest-free, from their capital reserve funds and municipalities will be able to access school tax revenue collected for the Province until the end of the year. UBCM committed to monitoring the impact of the measures on local government finances, and working with the Province to ensure that local governments had the necessary resources to sustain their communities.

After a second round of outreach, many of our members acknowledged the provincial measures were a modest first step in attempting to address the pandemic-related financial challenges for communities. The measures provided local governments with some flexibility, enhanced cash flow, and short-term certainty that assisted them in financial decision-making. These provincial measures were viewed as a tool for governments to use in the interim, as well as support for local businesses. Even with these provincial measures, many local governments had to re-evaluate their budgets and make extremely difficult decisions and adjustments on capital spending, service levels, staffing, and proposed property tax increases, to ensure continued operation and delivery of critical services. Many local governments also engaged in layoffs of casual, temporary and facility related staff in early April, with the continued uncertainty of the pandemic impacting potential future layoffs.

While there was a general feeling that local governments might be able to financially weather the next several months, our members expressed particular concern about their finances in coming year(s). The risk of delinquencies amongst residential and commercial property taxpayers remains high as the economic fallout from the pandemic mounts. Local governments are concerned that the continued loss of non-taxation revenue, coupled with the uncertainty of tax delinquencies, will hinder the ability of local governments to advance capital projects, maintain existing essential services, and pay back reserves without significant property tax increases in the years ahead.

Upon receiving this feedback, UBCM called for additional provincial support measures in May to address local government funding shortfalls, mitigate the risk of tax delinquencies, and facilitate a revival of local economies. In particular, UBCM called for financial support for transit to aid local economic recoveries; an infrastructure stimulus framework to generate economic returns for communities; and an expansion of the property tax deferral program to all residents to reduce the risk of tax delinquencies. A copy of our May 8th letter to Minister Robinson is attached to this submission.

In addition, UBCM supported the Federation of Canadian Municipalities' request for a minimum of \$10 billion in emergency operating funding, with an additional \$2.4 billion for communities with transit systems, to be provided through a direct federal allocation to local governments.

Recently the federal government announced a \$19 billion funding program to support provinces with their recovery efforts, with specific funding to be targeted to local governments, specifically transit services. On July 22nd the Province announced it would target up to \$1 billion of additional spending to address COVID-19 impacts and restart plans of local governments and public transit services, conditional on matching federal contributions under a 50/50 cost-sharing criteria. UBCM welcomes this announcement and looks forward to working with the Province to identify how best to support local governments with their recovery efforts.

Local Government and Public Transit

As noted above, in the early days of the pandemic, UBCM reached out to local governments to identify their financial challenges. And while we heard predictably about property taxes, and the loss of other revenue sources (i.e. casinos, parking and recreation fees) we also heard very specific concerns around transit, and the significant impact on local government budgets.

UBCM then followed up with officials from BC Transit, TransLink and the Mayors' Council on Regional Transportation to get a better understanding of the impacts on transit communities across BC. The financial impact is, and continues to be devastating.¹ In May, the UBCM Executive directed that we offer our support to BC Transit and TransLink communities to address the problem in a collective way. On June 16th, UBCM hosted a Public Transit Forum for all BC Transit and TransLink communities. What we found most interesting was, despite facing major financial challenges, mayors from transit communities commented on how important it was to remain on track; how they wanted to be part of the conversation to make transit more nimble and better able to adapt to these crisis situations.

During the Forum a document outlining draft principles and recommendations was shared with participants. The document specifically asked the Province to work with all transit / community partners on the development of a transit recovery strategy to address the financial impacts; and a rebuilding strategy that would

¹ For example: Kelowna - \$3M losses predicted over next 12 months; Nanaimo RD - \$2.5 - \$3 million in 2020; Nelson - \$100,000 in revenue losses to date; Prince George - \$100,000-\$200,000 in revenue losses to date.

focus on how to sustain, grow and identify alternative funding models to support public transit.

UBCM recognizes that the Mayors' Council is working with Minister Robinson to address TransLink community concerns, however there is no comparable collective for BC Transit communities. As a result, UBCM wrote to the Minister of Transportation and Infrastructure on behalf of BC Transit communities offering to assist. We indicated our interest in working with the Province to coordinate a consultation process with affected communities to identify how best to support them to deliver transit at this critical time, and into the future. A copy of our June 29th letter to Minister Trevena is attached.

As noted earlier, UBCM was pleased to learn of the July 22nd announcement by the Minister of Finance to earmark up to \$1 billion to fund the Province's portion of municipal and transit services assistance, depending on the outcome of further federal cost-sharing discussions. We look forward to learning more about how this funding will be allocated to support transit communities recover from fare losses and rebuild the system to be more resilient. UBCM remains committed to working with the Province to identify other funding models to ensure transit can remain sustainable not only at this critical time, but through the recovery process into the future.

Local Government and Infrastructure

As the Province turns its attention to the recovery phase of the pandemic, Infrastructure stimulus has historically generated significant economic returns for local communities, through increased employment, the flow through of dollars to local businesses, and the creation of much needed community assets.

When UBCM reached out to its members this past spring about recovery, members expressed broad support for securing an infrastructure stimulus framework that:

- maximizes flexibility on project category, eligible costs, procurement and timelines;
- provides 100% funding for any recovery program and/or current infrastructure program; and
- ensures administrative ease and efficiency in recognition of local staff capacity.

In addition, members noted that any infrastructure stimulus framework should support "shovel worthy" projects over shovel ready projects, expedite BC announcements in the Investing in Canada Infrastructure Program (ICIP), and remove existing federal stacking rules. UBCM believes that the current Gas Tax funding model is the appropriate model for any infrastructure stimulus framework,

as it maximizes local choice and flexibility to ensure funds are invested in the areas with the greatest need and economic return.

An ancillary issue that has surfaced repeatedly in our discussion of infrastructure stimulus relates to procurement. While we understand existing trade agreements prescribe specific procurement obligations, our members have expressed a desire to procure locally, where possible, as means to support local economic recovery. Local governments have expressed frustration with the BC Bid process, as it does not permit local governments to hire/buy local due to specified procurement thresholds. Adjustments to procurement thresholds or processes may provide an opportunity for economic stimulus, at a time when local economic development is critical to the overall provincial recovery effort.

Local Government and Broadband Connectivity

Improved and expanded broadband internet connectivity has been, and continues to be a key priority for UBCM. Its importance has been underscored in 2020 by the move to work and conduct business remotely during the COVID-19 pandemic. In the early days of the pandemic local governments with limited connectivity struggled to conduct normal council/board business in a virtual format. While most local governments found ways to adapt, there are still many regions of our province that continue to struggle daily due to the lack of, or inadequate connectivity. The pandemic has revealed how vulnerable these communities are when disasters happen, and highlight how important it is to remedy the current situation.

We applaud the Province for expanding the Connecting British Columbia program in response to the COVID-19 pandemic to help internet service providers (ISPs) undertake immediate network equipment upgrades to rapidly improve capacity and internet speeds in underserved areas, but unfortunately it is still not enough. None of the current funding programs address the issue of existing, dormant backbone and last-mile infrastructure that either lacks an ISP to make use of it, or is owned by an existing Internet service provider that declines to activate and use it. Consequently, action needs to be taken to require ISPs or the owners of network infrastructure to activate and make use of existing, dormant network infrastructure to help achieve universal broadband Internet access.

Addressing the broadband connectivity gap is critical to the recovery effort. Communities need reliable adequate broadband connectivity to conduct the day to day business of local government; attract and retain business; support distance education / learning opportunities; access online health support/services; and ensure that their citizens are able to engage fully in a virtual environment.

Local Government and Societal Impacts of COVID-19

While much of our submission has focused on economic recovery, our Executive and broader membership have identified the significant social impacts associated with the pandemic. As noted in the Province's consultation paper, hundreds of thousands of individuals have lost their jobs with those most impacted coming from the service sectors, notably retail, restaurants, hotels and tourism.

An example of this impact is very clearly evident on a community such as Whistler, a tourist destination, dominated by service sector employment. The following account was shared by Councillor Jen Ford, UBCM Third Vice-President:

The Whistler Food Bank saw an immediate and alarming uptick in need for food security. Prior to Covid, the food bank handed out bags to roughly 45 households each week (one day per week it was open). In the first week, we saw 100, in the next week we were up to 200, and the peak was just before the CERB cheques started, there was 600 bags in a week. We moved to the conference centre with 5 day per week service. The service has remained strong with an average of 200 bags per week, and will remain at the conference centre through September. This move made sense to allow for adequate spacing and processing of the food donations. There are also outreach services available on site for support navigating CERB applications, financial support, and multicultural outreach. Prior to Covid, the majority of people would talk about insecure and unstable housing as the biggest issue. That has changed substantially, and it is now job insecurity and mental health.

As far as the tourism impact, Whistler generates 25% of the provincial tourism export revenue. The closure of hotels and reduced capacity of restaurants will be felt for many, many months ahead. Many of the local restaurants have reopened, and all the hotels have reopened, but we're seeing an entirely different kind of guest who is spending less and staying for shorter stays, unlike our typical visitor. Every business in town is being challenged by far fewer workers and few applicants, so service levels are difficult.

The societal impacts of the pandemic cannot be underestimated. Additional and ongoing support is needed to assist vulnerable populations that have been significantly affected. Whether its unemployment, homelessness, substance abuse/addictions, mental health or other situations requiring social support services, communities are on the front line working with the Province, local organizations and volunteers to do what they can to help their residents.

4. UBCM Role in the Provincial Recovery Effort

In order to effectively respond to, and recover from, the current pandemic, it is imperative that federal, provincial, local and aboriginal governments work collaboratively to address the devastating health, safety, social and economic impacts that have impacted every resident, in every region of our province and country.

At the July 2020 UBCM Executive meeting, board members directed that a Special Committee on Economic Recovery be established to serve as a contact point for provincial and federal governments to support recovery efforts. The newly established Special Committee is comprised of the following Executive members:

- Mayor Maja Tait, President
- Councillor Brian Frenkel, 1st VP
- Councillor Laurey-Anne Roodenburg, 2nd VP
- Councillor Jen Ford, 3rd VP
- Councillor Arjun Singh, Past President
- Councillor Craig Hodge, GVRD/Metro Rep.

Members of the Special Committee would welcome the opportunity to meet with the Province to discuss our submission or any other matters as they pertain to local governments and pandemic recovery.

5. Concluding Remarks

On behalf of local governments across BC, UBCM thanks the Province for undertaking the ***Building BC's Recovery, Together*** consultation process. We appreciate the opportunity to share what we have heard from our members since the state of emergency was declared in March 2020.

While this submission is not exhaustive of the issues and challenges facing our members, we consider it to be an accurate portrayal of the key concerns facing BC local government. As the collective voice of local government, UBCM stands ready to work with the Province and offer our assistance as BC moves forward through the recovery phase.

Attachments:

- *May 8, 2020 letter to Minister Robinson*
- *June 29, 2020 letter to Minister Trevena*

May 8, 2020

The Honorable Selina Robinson
Minister of Municipal Affairs and Housing
PO Box 9056 Stn Prov Govt
Victoria, BC V8W 9E2
Via Email: MAH.minister@gov.bc.ca

Dear Minister Robinson,

On behalf of the Union of British Columbia Municipalities (UBCM), I wish to thank you for listening to the range of financial pressures facing local governments that were raised in our discussions with you and your staff in April. The Province's willingness to move quickly and develop measures seeking to address those financial challenges was welcomed by UBCM and its members.

The measures announced on April 16th were an important first step in supporting our members and their local economies, as they provided additional relief to small business and gave some flexibility to help local governments maintain operations. At the time of their announcement, UBCM committed to monitoring the impact of the measures on local government finances, and working with the Province to ensure that local governments had the necessary resources to sustain their communities.

We have since reached out to our membership to gauge the impact of the provincial financial relief framework, and to identify a stimulus approach that would assist a post-pandemic recovery in our communities. Outlined below you will find a summary of our outreach findings, coupled with a request for additional measures that would address local government funding shortfalls, mitigate the risk of tax delinquencies, and facilitate a revival of local economies.

Provincial Financial Relief Measures

Many of our members acknowledge the April 16th measures as a modest first step in attempting to address the pandemic-related financial challenges of communities. The measures provided local governments with some flexibility, enhanced cash flow, and short-term certainty that assisted local governments in their financial decision making. They were viewed as a tool for governments to use in the interim, as well as financial support for local businesses. It should be

noted that many local governments had to re-evaluate their budgets and make extremely difficult decisions and adjustments on capital spending, service levels, staffing, and proposed property tax increases, to ensure continued operation and delivery of critical services. Many local governments also engaged in layoffs of casual, temporary and facility related staff in early April, with the continued uncertainty of the pandemic impacting potential future layoffs.

While there is a general feeling that local governments might be able to financially weather the next several months, our members are particularly concerned about their finances for the following year(s). The risk of delinquencies amongst residential and commercial property taxpayers remains high as the economic fallout from the pandemic mounts. Local governments are concerned that the continued loss of non-taxation revenue, coupled with the uncertainty of tax delinquencies, will hinder the ability of local governments to advance capital projects, maintain existing essential services, and pay back reserves without significant property tax increases in the years ahead.

Expanded Property Tax Deferral Program

Given the risk of property tax delinquencies, local governments are seeking an expansion of the existing Property Tax Deferral Program to cover all residential tax payers at a minimum. While the program's eligibility covers a significant number of residents, there remains a sizeable number of ineligible residents that require support. An expanded program would mitigate the risk of delinquencies, and provide a greater degree of certainty for budgeting and long-term financial planning.

Transit Financial Support

The need for financial support for transit has also emerged as an issue amongst transit dependent communities throughout the province. Not only has the loss of fare revenue significantly impacted many local government budgets, but the decreased ridership arising from physical distancing requirements threatens the financial sustainability of existing services levels. Transit is a service critical to supporting local economic recoveries, and UBCM's members are looking for provincial funding assistance to support the sustainability of transit in their communities.

Economic Recovery Stimulus Funding

UBCM's members are seeking economic recovery stimulus funding once the Province fully turns its attention to the recovery phase of the pandemic. Infrastructure stimulus has historically generated significant economic returns for local communities, through increased employment, the flow through of dollars to local businesses, and the creation of much needed community assets.

To that effect, UBCM's members are broadly supportive of securing an infrastructure stimulus framework which maximizes flexibility on project category, eligible costs, procurement and timelines; provides 100% funding for any recovery program and/or current infrastructure program; and which ensures administrative ease and efficiency in recognition of local staff capacity. In addition, any infrastructure stimulus framework should support shovel worthy projects over shovel ready projects, expedite BC announcements in the Investing in Canada Infrastructure Program (ICIP), and remove existing federal stacking rules. UBCM believes that the current Gas Tax funding model is the appropriate model for any infrastructure stimulus framework, as it maximizes local choice and flexibility to ensure funds are invested in the areas with the greatest need and economic return.

I wish to thank you for your leadership and collaboration on combating the impact of the pandemic in BC's communities. I look forward to working with the Province on these proposed measures to ensure that local governments have the resources necessary to sustain their operations and services while stimulating their local economies.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Maja Tait', with a stylized, cursive script.

Mayor Maja Tait
UBCM President

June 29, 2020

The Honourable Claire Trevena
Minister of Transportation and Infrastructure
Room 306 Parliament Buildings
Victoria, BC V8V 1X4

Dear Minister Trevena:

Re: Public Transit in BC

On behalf of UBCM I wanted to take the opportunity to update you on work that we have undertaken to support transit communities in BC. While all BC communities have been financially impacted by COVID-19, UBCM has found that transit communities are struggling even more so. I shared some initial findings when we connected a few months ago, and now have additional feedback that I felt was important to convey.

In response to member concerns, UBCM hosted a Transit Forum on June 16th for both TransLink and BC Transit communities. The session was well attended with over 90 participants and was planned in coordination with the TransLink Mayors' Council. The Forum opened with a joint presentation by Erinn Pinkerton, President and CEO, BC Transit and Kevin Desmond, CEO, TransLink on the state of public transit in BC. Both presenters noted that the next two years will bring continued uncertainty and the need to be nimble and responsive.

Mayors from both TransLink and BC Transit communities shared the financial and operational challenges they have faced over the past four months and how they have tried to adapt. Discussion focused on a draft set of principles and recommendations that reflected on how to recover from current losses and what is needed to rebuild public transit. This document, attached, received overwhelming support.

And, despite the significant financial losses faced by many transit communities, it was heartening to learn that over 90% of participants indicated that their community remains committed to the same growth, transportation and other local/regional plans and objectives that they had in place prior to COVID-19. Interestingly, the Mayors commented on how important it was to remain on track; the importance of continued transit growth and the need to make transit more nimble and adaptive to respond to these crisis situations.

And finally, over 98% of Forum participants supported being part of a collaborative approach (UBCM, BC Transit and TransLink communities) going forward that would advance the recommendations for rebuilding transit in BC to the provincial and federal government.

UBCM and its local government members recognize that transit is an essential service that is key to the Province's Restart Plan. Based on what we heard from Forum participants, there is an opportunity for transit communities to help identify what recovery and rebuilding might look like and to ensure public transit remains sustainable into the future as the Province continues to re-open the economy.

We recognize that the Mayors' Council is already working collaboratively with Minister Robinson's office and would offer our organization as a body that could assist your Ministry in establishing an ongoing working relationship with BC Transit communities.

In closing, we would welcome an opportunity to meet with you to discuss how we can work in partnership to develop a recovery and rebuild strategy for BC public transit.

Yours truly,



Mayor Maja Tait
UBCM President

Att: *Principles and Recommendations to the Province for Rebuilding Transit in BC*

cc: Hon. Selina Robinson, Minister of Municipal Affairs and Housing (Responsible for TransLink)
Mayor Jonathon Cote, City of New Westminster and Chair, Mayors' Council
Mayor Colin Basran, City of Kelowna
Mayor Jack Crompton, Resort Municipality of Whistler
Kevin Desmond, CEO, TransLink
Erinn Pinkerton, CEO and President, BC Transit
Mike Buda, Executive Director, Mayors' Council on Regional Transportation



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Corporate Officer
SUBJECT: Staff Reports for Information
DATE: August 7, 2020

RECOMMENDATION:

That the following items be received for information:

- Statement of Financial Information
- 2nd Quarter Financial Update
- New Denver Volunteer Fire Department Emergency Call Response Update
- Nikkei Internment Memorial Centre 2020 Operational Plan
- Kohan Garden 2020 Operational Plan
- WildSafeBC Update

The Corporation of the Village of New Denver
2019 STATEMENT OF FINANCIAL INFORMATION

Statement of Financial Information (SOFI)

THE CORPORATION OF THE VILLAGE OF NEW DENVER

Fiscal Year Ended December 31, 2019

TABLE OF CONTENTS

Documents are arranged in the following order:

1. Statement of Financial Information Approval
2. Management Report
3. Audited Financial Statements
4. Schedule of Debt
5. Schedule of Guarantee and Indemnity Agreements
6. Statement of Severance Agreements
7. Explanation of differences to Audited Financial Statements
8. Schedule of Remuneration and Expenses
9. Schedule of Payments for the Provision of Goods and Services

Statement of Financial Information (SOFI)

THE CORPORATION OF THE VILLAGE OF NEW DENVER

Fiscal Year Ended December 31, 2019

STATEMENT OF FINANCIAL INFORMATION APPROVAL

We, the undersigned, approve the attached statements and schedules included in this Statement of Financial Information, produced under the Financial Information Act.

Len Casley
Mayor

Colin McClure, CPA, CA
Chief Financial Officer

Prepared as required by *Financial Information Regulation*, Schedule 1, section 9

Statement of Financial Information (SOFI)

THE CORPORATION OF THE VILLAGE OF NEW DENVER

Fiscal Year Ended December 31, 2019

MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles and the integrity and objectivity of these statements are management's responsibility.

Management is also responsible for all other schedules of financial information and for ensuring this information is consistent, where appropriate, with the information contained in the financial statements and for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Mayor and Council are responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and for approving the financial information included in the Statement of Financial Information.

The external auditors, Grant Thornton, Chartered Professional Accountants, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules of financial information required by the *Financial Information Act*. Their examination includes a review and evaluation of the Village's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.

On behalf of The Corporation of the Village of New Denver.

Colin McClure, CPA, CA
Chief Financial Officer
August 11, 2020

Prepared as required by *Financial Information Regulation*, Schedule 1, section 9

Statement of Financial Information (SOFI)

THE CORPORATION OF THE VILLAGE OF NEW DENVER

Fiscal Year Ended December 31, 2019

SCHEDULE OF DEBT

Information on all long term debt is included in the Audited Financial Statements of The Corporation of the Village of New Denver.

Prepared as required by *Financial Information Regulation*, Schedule 1, section 4

Statement of Financial Information (SOFI)

THE CORPORATION OF THE VILLAGE OF NEW DENVER

Fiscal Year Ended December 31, 2019

SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS

The Corporation of the Village of New Denver has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.

Prepared under the Financial Information Regulation, Schedule 1, section 5

Statement of Financial Information (SOFI)

THE CORPORATION OF THE VILLAGE OF NEW DENVER

Fiscal Year Ended December 31, 2019

STATEMENT OF SEVERANCE AGREEMENTS

There was no severance agreements made between The Corporation of the Village of New Denver and its non-unionized employees during the fiscal year ended December 31, 2019.

Prepared under the Financial Information Regulation, Schedule 1, subsection 6(8)

THE CORPORATION OF THE VILLAGE OF NEW DENVER

PAYMENT TO FINANCIAL STATEMENT RECONCILIATION

Fiscal Year Ended December 31, 2019

S.O.F.I. Report Scheduled Payments

Remuneration	\$ 453,447	
Employee Expenses	32,759	
Employer CPP/EI	<u>26,619</u>	\$ 512,825
Payments for Goods and Services		<u>525,798</u>

Total of Scheduled Payments **\$ 1,038,623**

Total of Financial Statement Expenditures **\$ 1,122,288**

The difference between the Total of Scheduled Payments and the Total Financial Statements Expenditures are due to:

- Adjustments to account for the difference between payments made on a cash basis, and the audited financial statements reporting expenditures on an accrual basis of accounting. This would include adjustments for opening and closing balances of inventories, prepaid expenses, and accrued liabilities.
- List of payments to suppliers include 100% GST while the expenditures in the financial statements are net of the applicable GST rebate.
- Capital expenditures are shown as payments to the vendor in this report. However, the total financial statement expenditures do not reflect these payments as they report amortization of all the capital assets.
- The Schedule of Payments of Goods and Services includes payments made on behalf of third parties, which are recovered from these parties and the expense is excluded from the Financial Statements.
- Payments to some suppliers are reported directly to the Balance Sheet and therefore are not reported as expenditures

Prepared under the Financial Information Regulation, Schedule 1, subsection 6(2d) and subsection 7(1b)

THE CORPORATION OF THE VILLAGE OF NEW DENVER
SCHEDULE OF REMUNERATION AND EXPENSE
YEAR ENDED DECEMBER 31, 2019

NAME		REMUNERATION	EXPENSE
ELECTED OFFICIALS	POSITION		
Casley, Leonard	Mayor	\$ 5,322	\$ 4,877
Fyke, John	Councillor	2,927	1,992
Gustafson, Vern	Councillor	2,927	2,075
Moss, Colin	Councillor	2,927	1,965
Wagner, Gerald	Councillor	2,927	5,392
TOTAL ELECTED OFFICIALS		<u>17,030</u>	<u>16,301</u>
DETAILED EMPLOYEES > \$75,000			
Allaway, Catherine		\$ 91,239	\$ 8,115
TOTAL EMPLOYEES <= \$75,000		<u>345,178</u>	<u>8,343</u>
		<u>436,417</u>	<u>16,458</u>
TOTAL		<u>\$ 453,447</u>	<u>\$ 32,759</u>
TOTAL EMPLOYER PREMIUM FOR CPP/EI			\$ 26,619

Prepared under the Financial Information Regulation, Schedule 1, section 6 to subsection 6(6)

THE CORPORATION OF THE VILLAGE OF NEW DENVER
SCHEDULE OF PAYMENTS TO SUPPLIERS OF GOODS AND SERVICES
YEAR ENDED DECEMBER 31, 2019

DETAILED SUPPLIERS >\$25,000

<u>SUPPLIER NAME</u>	<u>EXPENSE</u>
BC Hydro	\$ 48,383
Regional District of Central Kootenay	33,208
Municipal Finance Authority of BC	35,619
Municipal Pension Plan	29,095
Tracy Brown	53,615
TOTAL DETAILED SUPPLIERS >\$25,000	199,920
TOTAL SUPPLIERS <= \$25,000	325,878
TOTAL SUPPLIERS	525,798
GRANTS AND CONTRIBUTIONS >\$25,000	-
TOTAL PAYMENTS, GRANTS AND CONTRIBUTIONS	\$ 525,798

Prepared under the Financial Information Regulation, Schedule 1, section 7(1) and (2)

VILLAGE OF NEW DENVER
STATEMENT OF OPERATIONS - OPERATING FUND
For the Period Ended June 30, 2020

	YTD Actual	2020 Total Budget	Balance Remaining	% Rem	YTD Actual	2019 Total Budget	Balance Remaining	% Rem
REVENUES								
Taxes	\$ 286,256	\$ 298,698	\$ 12,442	4 %	\$ 282,199	\$ 296,409	\$ 14,210	5 %
Sales of Services	75,947	171,458	95,511	56 %	94,734	166,850	72,116	43 %
Other revenue	18,843	57,050	38,207	67 %	25,594	61,958	36,364	59 %
Investment income	2,013	5,500	3,487	63 %	6,345	300	(6,045)	015)%
Grants - unconditional	357,636	347,616	(10,020)	(3)%	347,616	347,000	(616)	- %
Grants - conditional	2,025	745,874	743,849	100 %	1,094	599,509	598,415	100 %
Water user fees	158,019	160,320	2,301	1 %	157,660	156,942	(718)	- %
Total revenue	<u>900,739</u>	<u>1,786,516</u>	<u>885,777</u>	<u>50 %</u>	<u>915,242</u>	<u>1,632,468</u>	<u>717,226</u>	<u>44 %</u>
EXPENSES								
General Government	176,651	498,268	321,617	65 %	159,963	397,075	237,112	60 %
Protective services	36,087	131,723	95,636	73 %	40,033	137,855	97,822	71 %
Transportation services	111,715	284,424	172,709	61 %	98,956	280,004	181,048	65 %
Environmental health services	18,686	56,368	37,682	67 %	25,142	68,105	42,963	63 %
Public health and welfare services	4,693	11,000	6,307	57 %	2,775	13,122	10,347	79 %
Recreation and cultural services	59,246	171,150	111,904	65 %	82,478	626,222	543,744	87 %
Interest and other debt charges	-	15,255	15,255	100 %	-	15,255	15,255	100 %
Water utility operations	51,553	177,600	126,047	71 %	35,134	157,837	122,703	78 %
Total expense	<u>458,631</u>	<u>1,345,788</u>	<u>887,157</u>	<u>66 %</u>	<u>444,481</u>	<u>1,695,475</u>	<u>1,250,994</u>	<u>74 %</u>
NET REVENUE (EXPENSE)	<u>442,108</u>	<u>440,728</u>	<u>1,380</u>	<u>- %</u>	<u>470,761</u>	<u>(63,007)</u>	<u>533,768</u>	<u>847)%</u>
CAPITAL								
General	171,718	446,000	274,282	61 %	9,908	-	(9,908)	N/O %
Water	-	160,000	160,000	100 %	-	200,000	200,000	100 %
	<u>171,718</u>	<u>606,000</u>	<u>434,282</u>	<u>72 %</u>	<u>9,908</u>	<u>200,000</u>	<u>190,092</u>	<u>95 %</u>
NET SURPLUS (DEFICIT)	<u>\$ 270,390</u>	<u>\$ (165,272)</u>	<u>\$ 435,662</u>	<u>264 %</u>	<u>\$ 460,853</u>	<u>\$ (263,007)</u>	<u>\$ 723,860</u>	<u>275 %</u>

NOTES

Revenues

- Please note that revenues are budgeted to occur evenly through the year. This has resulted in some favourable/unfavourable revenue variances due to timing differences. It is anticipated that these timing differences will be resolved prior to year end.
- Taxes have been billed and collected as expected and budgeted.
- Sales of Services revenue is lower than last year at this time due to the late and partial/gradual opening of the campground. It is important to note that although it was a cautious and slow start the campground, with the virus safety procedures in place, has had a very successful July.
- Other revenue is lower than last year with the loss of Nikkei centre revenue being the major factor. On a positive note the Village received additional summer student grant funding than had been expected or budgeted.
- Investment revenue is higher than prior year because a number of term GIC's in the water reserve matured in April last year.
- The small community unconditional grant is higher by over \$10,000 more than had been expected or budgeted which is great news.
- Conditional grants are inline with the previous year and it is expected will end up close to budget by yearend. Many of the grants require the Village to incur the cost of the related project and then provide a final report before the funding is released to the municipality. Some exciting news is that the Village was successful in their active transportation grant application. In addition, the Village received grant funding approval that had been applied for projects related to poverty, fire equipment & emergency services.
- All other revenues appear to be in line with budget expectations and consistent with prior years.

Expenses

- Overall the Village is managing the expense portion of the operating budget within the expected parameters.
- General government is slightly higher than last year and currently under budget. The expenses are higher as the Village paid the first of 2 annual \$19,000 payments to CBBC for their portion of the fibre project coupled with planning staff that were not in place last year. This is partially offset with drop in travel expense for Council and staff as COVID 19 shut down many of those opportunities. The reason this expense category is under budget currently is there are a number of planning activities (active transportation, poverty and parks) that the Village has received funding for but little or no work has been undertaken yet.
- Transportation services expense are a bit higher when compared to prior year due to additional snow removal required this winter as well as more drainage work undertaken.
- Recreation and cultural services expenses is lower than at this time last year because of the lower operating costs related to the gradual and late opening of both the campground and the Nikkei centre.
- The Water utility operations budget and expenses are higher than last year due to the some emergency watermain repair work that was required earlier this year. In addition, the Village has paid for a portion of the contract work on the grant funded water distribution system asset review.
- Other than the items noted above, there are no significant variances to report at the end of June 30, 2020.

Capital

- Work is progressing on the Knox Hall & Museum building upgrades with the expectation that they will be completed by the fall.
- The new loader forks have been purchased.
- The SCBA equipment purchase is still planned for 2020.
- The Village continues to work on the procurement of the upgrade of the Orchard water system

SUBMITTED BY: Derek Hicks, Fire Chief **DATE:** August 6, 2020
SUBJECT: New Denver & Area Volunteer Fire Department Emergency Call Response Update

The New Denver and Area Volunteer Fire department has advised Emergency Management BC, Kelowna Dispatch and BC Ambulance Service of the desire to return back to our *precovid* call response. As we previously have done, our department will respond to select first response calls (high priority/life threatening/rapid intervention required) as indicated when the change to Kelowna dispatch initially took place. In addition to this, if the ambulance is greater than 40 minutes away our department can be requested to attend a first response call.

The New Denver and Area Volunteer Fire Department is not a part of the BCEHS First Responder Program however **we do attend medical emergencies** and calls coded as *first response – medical assist* if they are high priority and critical in nature. We will respond to medical emergencies within our fire protection area, and will require a task number through EMBC to respond to medical emergencies outside of our fire protection area and within our auto extrication boundaries.

We also have a Marine Rescue 411 unit which includes a boat that covers Slocan Lake in its entirety for medical emergencies and water rescues on the open water as well as the East and West shores of the lake. Affected agencies have been asked to ensure our boat is identified as a resource for emergency response. The map below shows the Marine Rescue boundary – please note this is different than our auto extrication boundary. Outside of the identified area a request from EMBC or RCMP can be made if our assistance is required.



2020 Operational Plan

Nikkei Internment Memorial Centre



Figure 1: FAN - 2015.1.5

Village of New Denver

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OPERATIONAL SUMMARY

The Nikkei Internment Memorial Centre tells the story of over 20,000 Japanese Canadians who were stripped of their civil rights, labeled “enemy aliens” and uprooted from their coastal homes during World War II. Located on the site of a wartime internment camp, the original buildings, period artifacts, interpretive displays and Heiwa Teien garden chronicle this extraordinary episode in Canadian history.

The NIMC was a project originally conceived and created by the New Denver Kyowakai Society. In cooperation with the Village of New Denver as well as numerous sponsors, the New Denver Kyowakai Society was able to create the NIMC which opened its gates to the public in 1994. From the outset, the understanding was that the New Denver Kyowakai Society would not be able to continue doing this work indefinitely, and that the responsibility of operating the Nikkei Internment Memorial Centre would eventually fall to the Village of New Denver, the legal owner of the site.

Between 1994 and 2010 the operation of the NIMC was managed successfully by the New Denver Kyowakai Society. In 2007 the federal government designated the NIMC as a National Historic Site. In 2011, the Village of New Denver assumed responsibility for operating the NIMC, with the New Denver Kyowakai Society continuing to guide the interpretation of the cultural symbolism of items in the artifact and archival collections and garden elements.

2020 Grants

Village of New Denver staff have applied and received the following federal grants:

- Canada Summer Jobs – 1 Collections Assistant and 1 Museum Assistant
- Young Canada Works - 1 Collections Assistant and 1 Museum Assistant

Staff have also applied for the COVID-19 Emergency Support Fund for Heritage Organizations grant in July and still awaiting the announcement.



Figure 2: Handmade Cushion - 1993.1.126

SITE OVERVIEW

The NIMC is located at 306 Josephine Street, New Denver, BC, on the south side of Carpenter Creek, on a part of the former “Orchard” internment camp.

The site comprises of seven buildings of different sizes: three houses, two community centres and a latrine. The site also includes a Japanese garden and a vegetable garden. Access to the site is by paved path and wood walkway. There are benches scattered throughout the site. The property is surrounded by a high wood fence with three gates, one of them a Japanese-inspired arch.

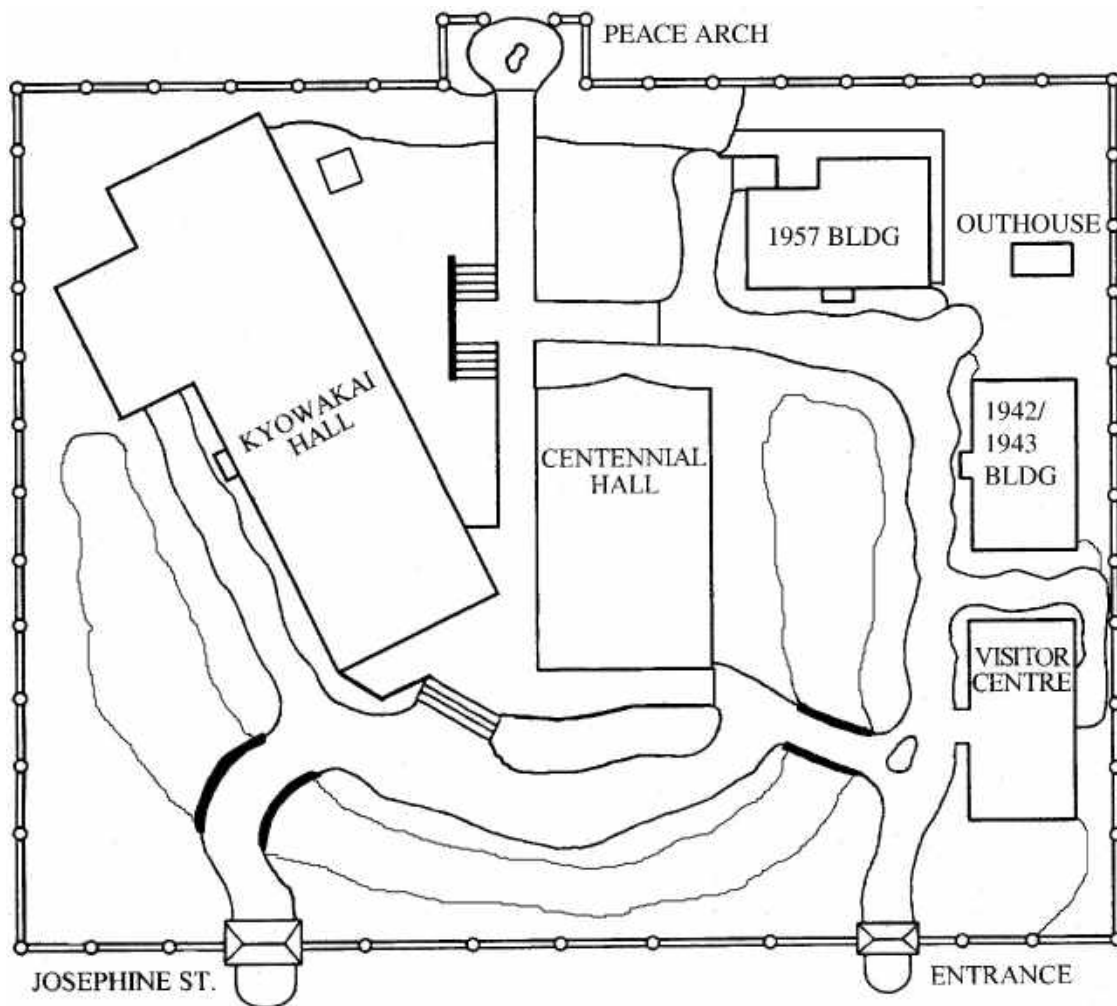


Figure 3: NIMC Original Layout

VISITOR EXPERIENCE

General Admission

The Nikkei Internment Memorial Centre is open to the public seven days a week from May 1 – September 30 annually. Operating hours are 10:00 a.m. – 5:00 p.m. *Due to the COVID-19 pandemic, the opening date was delayed until June 15 and COVID-19 safety measures were put into place to keep visitors and staff safe (see NIMC COVID-19 Safety Plan).*

Admission fees are as follows (GST included):

	SINGLE ENTRY	ANNUAL PASS
Adult	\$9.00	\$20.00
Student (under 18 OR having valid student ID)	\$7.00	\$15.00
Senior (age 60 or over)	\$7.00	\$15.00
Family (2 adults and their children under 18)	\$20.00	\$40.00

- Children under the age of 6 are admitted free of charge
- Former Kyowakai Society members and their direct descendants are admitted free of charge
- Former internees are admitted free of charge
- School groups are eligible for a 40% discount off the standard admission prices of the entire group (students, teachers and chaperones).

Signage

Interpretative signage at the HWY 6 pull-out and on the NIMC grounds was replaced in 2016 – 2017 Highway and in-town directional signage has not been refreshed since the inception of the NIMC.

Interpretative Material

Staff is continuing to assist the former Kyowakai Society with creation of an educational booklet focused on the history of the post-war Japanese Canadian community in New Denver and surrounding areas. The completed booklet is set to be completed by the fall of 2020. It will chronicle the role of the Kyowakai Society in supporting and promoting Japanese-Canadian culture up to the opening of the Nikkei Internment Memorial Centre (NIMC) in New Denver. The

booklet will also include some stories that highlight the positive impact of Japanese-Canadians in the Slokan Lake area for the period after the war up to the opening of the Centre.

Information about the NIMC is also available in French and Japanese translations.

Tours

All visits are self-guided. For school tours*, there is a maximum of 20 students per group and at least one teacher or adult chaperone is required for each 10 students.

Resource material for classes is available upon request for interested teachers. This material is an ad hoc collection of print and online resources to supplement modules being taught in school or to introduce a class to the historical context of the site prior to a visit.

**School groups and bus tours are cancelled this year due to COVID-19.*

Gift Shop

The gift shop is located in the Visitor Centre and sells items that educate visitors about the internment period and that also celebrate Japanese Canadian culture. The gift shop complements the site experience and allows visitors to acquire mementos and books that connect them to the site.

Gift shop merchandise is selected or designed by Village of New Denver staff. Items are ordered prior to site opening and throughout the operational season, as required. The NIMC does not accept offers of consignment for the gift shop but may consider selling artisan items that relate to the history and cultural significance of the site.

Staff will be developing a 2021 NIMC calendar to be sold this year as a fundraiser.

The gift shop will also be selling handmade origami products that have been donated to raise additional funds.



Figure 4: Bukczynski Brothers Making Origami for Sale at the NIMC

Special Events

The NIMC is dedicated to developing opportunities to work with and integrate the local and regional community as well as building bridges to the wider Japanese Canadian community. New and ongoing initiatives such as workshops, garden clean-ups, lectures, performances and tours may be organized throughout the year to meet these objectives. Outside parties may also use the facilities for special events with prior consent from Village staff as long as they do not conflict with previously scheduled work at the NIMC.

2020 PROPOSED CALENDAR OF EVENTS

(Schedule is subject to change)

June 15:	NIMC Open – <i>late opening date due to COVID-19</i>
June 27-29	Garden Consultant Visit
July:	Obon Ceremony – <i>Cancelled due to COVID-19</i>
September 30:	NIMC last day of season
October:	Site clean-up and winterizing



Figure 5: Vegetable Garden Planting Day 2016



Figure 6: 1942 Shack and Dry River Bed

FACILITIES

Office and Gift Shop

The office building houses the reception counter, gift shop, public washrooms and site administrative office. Flags are stored in this building after daily closing during the operating season. This building is heated and protected by a fire suppression system.

1942-43 Shack

This building exhibits housing and wares typical of the early internment period. This building is not heated but is protected by a fire suppression system. Windows are covered with a UV protecting film.

<i>Spring</i>	Spring cleaning (including displayed artifacts) and building walk through with Public Works to identify any major issues that developed over the winter.
<i>Summer</i>	Routine sweeping and light-bulb checks to be performed by summer staff. Replacement of lightbulbs to be performed by Public Works. Building should be routinely checked for pests.
<i>Fall</i>	Fall cleaning of artifacts and building walk through with Public Works to identify any major issues.

1957 Shack

This building exhibits housing and wares typical of the later internment period. The exhibit portion of this building is not heated. This building contains a room that is used for artifact storage. This building is protected by a fire suppression system. Windows were treated with a UV protecting film in 2017.

Spring	Spring cleaning (including displayed artifacts) and building walk through with Public Works to identify any major issues.
Summer	Routine sweeping and light-bulb checks to be performed by summer staff. Replacement of lightbulbs to be performed by Public Works. Building should be routinely checked for pests
Fall	Fall cleaning of artifacts and building walk through with Public Works to identify any major issues.

Centennial Hall

Centennial Hall is not open to the public. This building houses the archives of the NIMC as well as a kitchen, washrooms, and meeting area. This building has telephone service, is heated and is protected by a fire suppression system. The roof of this building was replaced in 2010. Events and workshops that align with the mandate of the NIMC and are approved by the Village may be held in this building. The building may be used as a workspace for summer students engaged in digitizing the NIMC collections or other relevant work.

Maintenance requirements:

Annual: Regular pumping of the septic system serving the Centennial Hall. System was pumped in 2016. Routine maintenance of building is the responsibility of the Village of New Denver now that the Kyowakai Society has ceased its activities.

Spring	Building walk through with Public Works to identify any major issues that may have occurred during the winter months.
Summer	Throughout operating season, a janitor will clean building once a week while students will be responsible for daily upkeep. Monitor pests.
Fall	Building to be winterized by Village of New Denver Public Works.

Kyowakai Hall

Kyowakai Hall houses the majority of the exhibits of the NIMC as well as the New Denver Buddhist Church shrine. This building is not heated but is protected by a fire suppression system. The building also contains storage space (adjacent to the ofuro, under the stage, behind the hall, and above in the projectionist booth) and a small heated room housing the fire suppression and sprinkler system controls. The condition of some of the displays (e.g. some of the large-format pictures) is deteriorating due to the constant exposure to temperature and moisture fluctuations

throughout the year. There are 2 large industrial fans placed near the ceiling beams to help circulate air during the summer months.

Maintenance requirements:

Annual: Building should be routinely checked for pests. Light bulbs to be replaced as required.

<i>Spring</i>	A thorough spring cleaning (including displayed artifacts) and routine sweeping.
<i>Summer</i>	Fans should be used to keep temperature down.
<i>Fall</i>	Signs to be brought in, cash donation to be emptied, hall swept and cleaned. Artifacts and building structure to be assessed for deterioration.

2020 Activities:

- Repair or replace exhibit photographs that are part of the displays, where feasible.
- Relabel exhibits where needed.
- Minor repairs include: fixing loose cedar boards and broken steps.
- One fan requires replacement.



Kyowakai Hall

Outdoor Exhibits

Fire Station

This consists of the stand pipe, fire bucket stand and fire crew log display & wheelbarrow displays.

ANNUAL Maintenance requirements

2020 Activities: No activities scheduled

<i>Spring</i>	Include general cleaning of display area and clearing buckets of debris
<i>Summer</i>	Check area for weeds, fallen debris.
<i>Fall</i>	Buckets will be stored indoors in the winter.

Outhouse

A replica of a multi-hole outhouse donated to the NIMC from a local movie set.

Maintenance requirements

<i>Spring</i>	Include general cleaning of display area and clearing buckets of debris
<i>Summer</i>	Check area for weeds, fallen debris.
<i>Fall</i>	Ensure doors to structure are closed and latched. Assess structure for deterioration.

2020 Activities: Broken door hinges repaired by Public Works in June and July.



Figure 7: East facing portion of the Outhouse display

Vegetable Garden

The vegetable garden shows plants typically grown in the internment camps. These gardens were essential in helping the internees feed their families. Some of the traditional foods grown would have been garlic, onions, carrots, spinach, cabbage, peas, tomatoes, beans, pumpkins, daikon radishes, fuki (Japanese butterbur), lettuce, and strawberries.

Maintenance requirements

Spring	Irrigation system checked and turned on. Plant the vegetable garden in May of each year (using seed and starts). Add soil amendments as needed.
Summer	Check area for weeds, fallen debris. Weed and water garden throughout the summer.
Fall	The irrigation system is to be winterized and beds to be covered in mulch

2020 Activities:

- Add top soil and amendments to vegetable garden beds prior to opening and planting
- Replace leaky tap
- Extend irrigation hose in garden to improve coverage



FIRE SUPPRESSION SYSTEM

Maintenance requirements:

Annual maintenance by a certified technician is recommended. Weekly inspections of the system are performed and documented by the Public Works department.

2020 Activities: Fire suppression system is to be assessed by a contractor this month to determine maintenance requirements.

Heiwa Teien Garden

The Heiwa Teien Garden was designed by Roy Tomomichi Sumi and is an integral part of the NIMC. Mr. Sumi, a former Rosebery internee, was the founder of the Vancouver Japanese Gardener's Association, caretaker of the Nitobe Memorial Garden at UBC and designer of the Momiji Commemorative Garden at Hastings Park in Vancouver. The Heiwa Teien was Mr. Sumi's final project and is significant for this reason. A dry riverbed runs through the three sections of the garden (representing the past, present and future) which includes plants from Mr. Sumi's personal collection.

In May 2013, Hiro Okusa of Japonica Landscaping was appointed as the lead garden consultant for the Heiwa Teien.

Routine garden maintenance tasks such as weeding and removing debris will be performed by Village of New Denver staff. A professional Japanese Gardener should visit annually to assess the condition of the garden, perform required pruning, deliver a training session for staff to guide garden maintenance.



Figure 8: Plant Inventory Image - Present Garden

Plant Inventory

A comprehensive plant inventory was undertaken in the fall of 2018 by local garden contractor Myles Berney. The list and the accompanying photographic guides to the garden are an important step towards fulfilling the objective of having a strategic garden plan. Decisions regarding plant replacement, on-going maintenance and sprinkling requirements will refer to this document.

Maintenance requirements:

Annual: Weeding (ongoing) and removing leaves, pruning trees and shrubs under the direction of a professional Japanese gardener.

Spring	Spring clean-up consists of weeding, gathering and removal of any materials not gathered in the fall; followed by the removal of any winter kill and dead wood that has been pruned
Summer	Pruning and shaping of as many major tree and shrubs as possible including maples, boxwoods and junipers.
Fall	Fall cleanup consists of weeding, gathering and the removal of leaves and some pruning if required to shape shrubs and trees for spring growth. If there are plants that need protection for the winter by mulching, this would be done at this time.



2020 Activities:

- Most of the major trees and shrubs were pruned during the June visit from professional Japanese gardener Hiro, and his team members Tomo and Kumpei from Vancouver.
- Hiro brought in a new flowering plant called *crocosmia* and planted this throughout the garden in bare spots.
- Myles will put in a support post to protect against snow load on the large horizontal branch of the big cherry tree; he will also be doing touchup pruning in August, followed by cleanup in the fall.

Garden and grounds sprinkler system

The underground irrigation system is managed by Public Works department and is turned on in the spring and shut off and winterized in the fall. The sprinkler system is designed for use in periods of extremely dry weather or to help new plants to become established but it is not ideal for the type of garden we have.

2020 Activities:

- Sprinkler system was assessed and repaired by Public Works (Jason Chernoff) to keep system functioning. He recommends that valves and irrigation timer need to be replaced and sprinkler heads need further maintenance.

SITE & GROUNDS

Included are the fence, walkways, gates, benches and parking area. A tall cedar fence surrounds the NIMC. A parking lot is located outside of the western boundary of the fence. The site is accessed through three gates, only one of which is normally open as the main entrance. Concrete walking paths and wooden decks connect the different buildings on the site. Cedar benches are placed throughout the grounds to promote the contemplative aspect of the garden.

Maintenance requirements

Annual: Village of New Denver Public Works is responsible for shoveling snow off of the roofs in heavy snow fall years, as well as mowing and trimming grass in the summer. Summer staff is responsible for sweeping paths, removing debris and reporting safety hazards to the Village of New Denver. Place benches under roof overhangs to prevent further weather damage.

2020 Items:

- Village of New Denver Facilities Supervisor has assessed the boardwalk structure and identified the decking and skirting showing rot and severe weathering. See *Boardwalk and General Maintenance Report*.
- Weekly mowing to be completed by Public Works.



Figure 9: Plant Inventory and Deteriorating Bench in front of 1942 Shack

COLLECTIONS MANAGEMENT

Collections Access

The Village of New Denver receives a small number of requests to access the NIMC site and collections annually. The majority of the requests are research based or related to another heritage organization. These visits are normally less than 2 hours and are scheduled to correspond with staff availability.

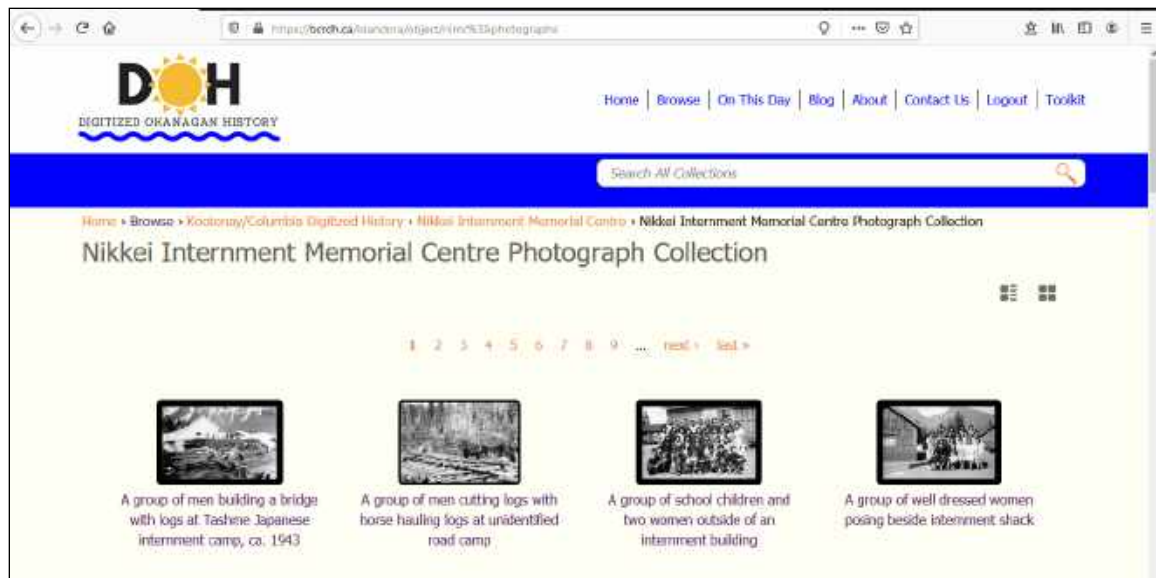
2020 Activities:

- NIMC received federal funding through Canada Summer Jobs and Young Canada Works for 2 Collection Assistants.
- Staff received several enquiries regarding access to archives or special access to NIMC for film projects. One Calgary-based company obtained special permission from Council to film at NIMC for a documentary film about Roy Tomomichi Sumi.

Archives

The digitization project resumes in 2020 with the participation of 2 summer students depending on financial support through the federal Young Canada Works (YCW) and Canada Summer Jobs (CSJ) grant programs. Due to the difficulty of securing students with sufficient knowledge and experience handling archival material a flexible plan has been made to accommodate their individual skills. The Nikkei National Museum and Cultural Centre manages the online database which allows public access to the records. Lisa Uyeda from the NNM also provided database training for our Collection Assistants this July.

In 2019, the NIMC participated in a UBC Okanagan led Columbia-Kootenay regional heritage digitization project. The project is specifically designed to assist small museums such as the Nikkei Internment Memorial Centre in the sharing of their collections by maintaining the shared online portal called [Digitized Okanagan History](#), and providing all technical engagement for the portal on behalf of the organizations. The first phase of the project focused on collection material that has previously been digitized but has not been uploaded to a shared online database. As of February 3, the NIMC collection has been uploaded to the online portal and is now available to the general public. There is possibility to partner with them again in the future for more digitization projects.



2020 Activities:

- Data entry as time permits



Figure 10: Okura 1994.005.004

Artifacts

The NIMC's collection includes over 2000 items pertaining to the World War II internment of Japanese Canadians, with a focus on camps in the Slocan Valley.

The exact extent and condition of the artifacts is unknown. A database including 1984 items was created from the existing records in 2005/2006. The location of items needs to be confirmed and the condition of individual items needs to be assessed. A digitization project commenced in 2012 with the majority of the items in the 1942/43 building and the Kyowakai Hall photographed and

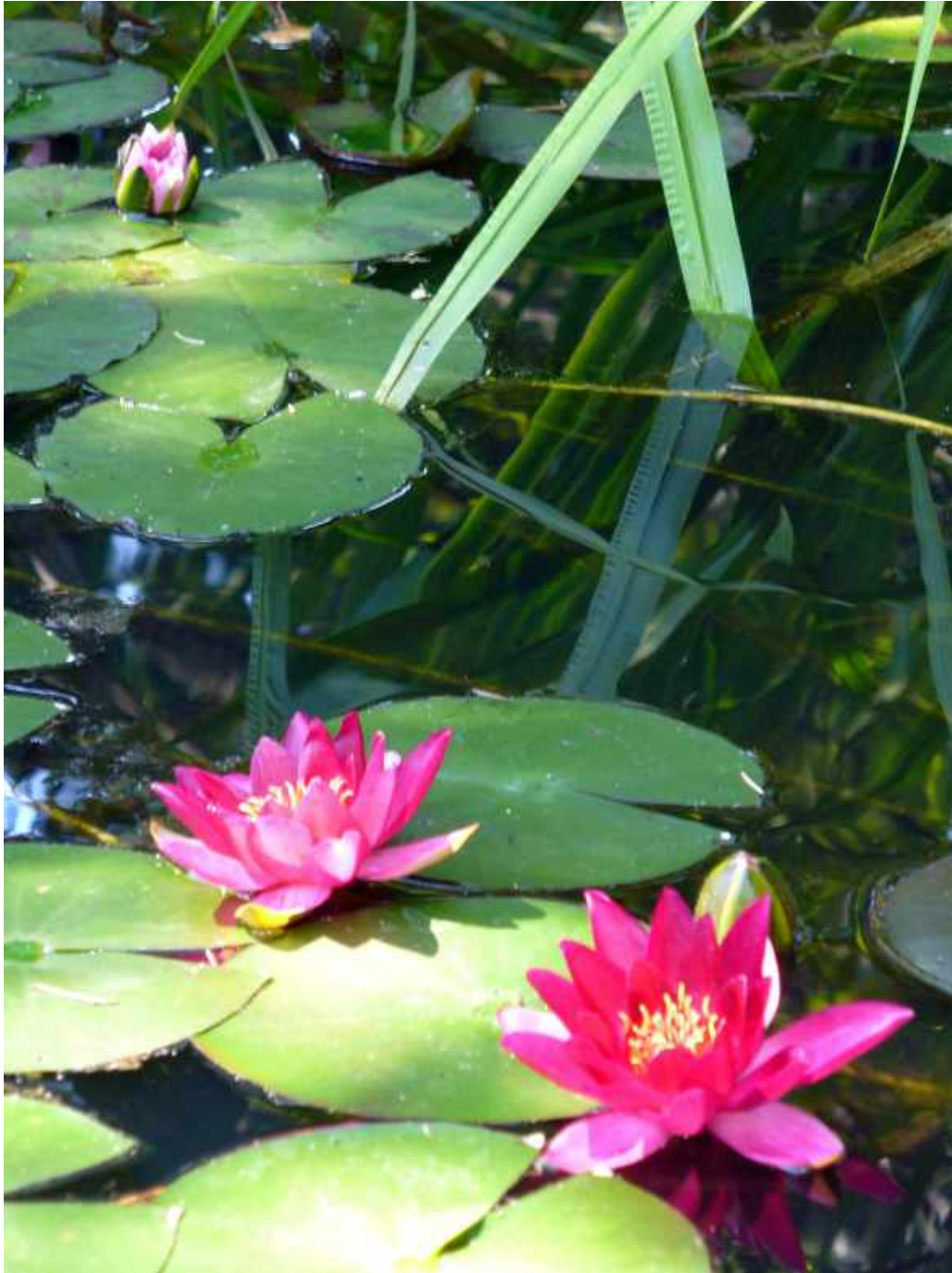
catalogued online. Between 2013 – 2017, the digitization project continued with over 1000 images and documents being scanned. The project is slated to resume in 2020 if we receive financial support from the federal YCW and CSJ programs.

2020 Activities:

- Locate artifacts without accession numbers throughout the site and add descriptions to main catalogue inventory list
- Identify and document to artifacts throughout the site
- Improve interpretation labels for items in Kyowakai Hall as time permits
- Continue to partner with Nikkei National Museum and UBC Okanagan where possible



Figure 11: Murakami 1993.20.167



2020 Operational Plan

Kohan Reflection Garden

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GARDEN HISTORY

The Kohan Reflection Garden, located on the southern portion of the World War II Japanese Canadian internment site in New Denver, is a public Japanese style “strolling garden” created in 1989 around existing heritage elements from the war period. It showcases three of the very few remaining flowering cherry trees planted during internment by the Fujinkai (women's club) Society as well as the Tea House constructed around 1943.

The Slocan Lake Garden Society, a registered not-for profit volunteer organization (1989, #S-24599), under contract with the Village of New Denver, develops and maintains the public Kohan Reflection Garden at Centennial Park.

The Society believes that the Kohan Reflection Garden serves, along with the more recently developed Nikkei Internment Memorial Centre on the northern portion of the historic internment lands, as a beautiful lakeside contemplative site for visitors from throughout the world, as well as regional residents. Its Japanese hardscape elements — lanterns, bridge, Shinto stone, Bacchi basin, as well as horticultural elements such as 12 varieties of maples, lily ponds, four varieties of iris, Itoh peonies and other plants educate the public about Japanese Canadian heritage. The Kohan Garden is a memorial to Japanese Canadians interned in the Slocan Valley and hosts visitors and tours from North America, Europe, and Asia. Many internee families find comfort and solace in the Garden while contemplating the difficult experience of their ancestors. In 2017, Heritage BC designated the Kohan as a site of significance for the history of the Japanese Canadians.

With financial and in-kind support from the Village of New Denver, the Society has successfully managed grants, donations and construction crews for projects in the Kohan Garden such as the renovation of the original Tea House, the construction of an Entrance Pavilion and storage shed, the installation of an automatic irrigation system, and the creation of a bridge and two large ponds. Since 1989, the Society has also increased the plantings from 10 to the present 350. It also handles reservations for all private, community and regional events held in the Garden.

Project partners have included the Regional District of Central Kootenay, the Slocan Lake Gallery Society, Valhalla Landscape Nursery, Human Resources Development Canada, the Kyowakai Society, the Village of New Denver, Columbia Basin Trust, Kootenay Savings Credit Union and local donors and volunteers.



Slocan Lake Garden Society



Box 331
New Denver, BC
V0G 1S0
slugskohangarden@gmail.com
FB: Kohan Reflection Garden

Current Board of Directors

President - Ray Nikkel

Vice President - Moonbow Rutkowski

Treasurer - Barb Yeomans

Secretary - Margaret Hartley

Directors-at-Large - Chris Hildebrand, Wendy Moser, Carolyn Parker, Erica Mallam, Jan Harrison.

Annual Operating Budget

The operating budget for the Society will range from \$4500 to \$5000 per year.

Village of New Denver's Role

Site Ownership

The Kohan garden is located on a portion of the Village of New Denver's Centennial Park at 217 First Avenue. SLGS manages the operations of the Kohan for the Village as part of the original articles of agreement that were drawn up when the garden was created.

The VND needs to be informed of activities/projects at the Kohan for:

- Asset Management (item, its condition, future funding requirements)

- Risk Management (insurance, worker safety, public safety)

Annual Reporting Schedule

November: (date TBA): Community Organizations Meeting -List projects requiring significant financial, labour, or administrative assistance from the VND, for the upcoming year. -Requests for formal approval of projects may include: support requests or letters of support for grants, grant-in-aid, in-kind financial assistance, financial assistance, admin. and operational support. -Approval also needed for new garden beds.

Dec to March – Budget consultation meeting: council and staff will consider proposed projects or requirements specified by SLGS that would require funding or support from the Village.

March 31: - Operational Plan completed and submitted to a Regular Council Meeting. Financial Report, Director's List and latest AGM Minutes (draft), submitted.

May 31 – List of Kohan events (any changes can be emailed to the Village Office as needed).

Communication Liaison

SLGS/VND liaison communicates with Front Office Staff who will then email to SLGS, which staff person is handling requests. 2020 liaison: Barb Yeomans, (alternate - Margaret Hartley)

Insurance

In 2016, The Village signed a service provider agreement with SLGS which provided them with general liability coverage under the Village insurance coverage from the Municipal Insurers Association of BC.

Safety Planning

THERE IS A COVID-19 SAFETY PLAN FOR VOLUNTEERS, VISITORS AND WORKERS ON THE KOHAN GARDEN WEBSITE. PPE/SAFETY EQUIPMENT AND A COPY OF THE DRAFT COVID-19 SAFETY PLAN IS LOCATED IN THE TOOL SHED.

Volunteer orientation occurs on a one-to-one basis between a designated Board member and the new volunteer. There is a Volunteer Guide for Work in the Kohan Garden and WorkSafe pamphlets in a manual, kept in the Tool Shed.

Purchasing Policy

For 5% GST savings on invoices some purchases for the Garden can be made through the Village. The VND can only make purchases on behalf of the SLUGS for items that will become part of the Kohan.

Before any items are purchased by the Village, a completed Purchase Order (signed by the CAO or Clerk) authorizing the expenditure and recording the necessary information so that the finance staff can appropriately allocate costs and prepare payment.

The PO process should be completed before invoicing takes place, to ensure that all parties (SLUGS, the Village, the supplier) are on the same page.

The VND would prefer that requests only be made for invoices over \$200, but will consider others.

Alcohol Restrictions

Corporation of the Village of New Denver Parks and Public Lands Policy applies.

No alcohol consumption in the Garden.

Village Supports for the Kohan Garden

The Village Crew will open the irrigation system in the Spring, will check all nozzles and lines for proper functioning and make repairs if necessary.

All non-compostable debris, branches, etc. will be removed by the Public Works Crew. To ensure ease of pick-up by machine, volunteers and workers should place debris and branches PERPENDICULAR to the alley, on the east entrance to the Garden. The SLGS liaison will notify the Village when pick-up is needed.

VND crew will mow the area along 1st Avenue (outside the Gingko trees) and along the boat ramp side. Will try to mow "the rose path" when possible.

VND will provide parking for large events in Centennial Park, upon request.

Visitor Experience

UNTIL FURTHER NOTICE, VISITORS MUST FOLLOW ALL COVID-19 SOCIAL DISTANCING & SAFETY MEASURES, WHILE IN THE KOHAN GARDEN.

Admission

The Kohan Garden is open to the public throughout the year. Admission is free but donations are accepted for on-going maintenance and improvement.

Rental Fees and Requirements

Suggested Wedding Venue Donations:

Number of Participants	Donation
0-40	\$100
40-80	\$200
80-100	\$300
Over 100	\$350

SLGS a registered non-profit volunteer society and issues CRA charity tax receipts for amounts over \$25. Contact <slugskohangarden@gmail.com> for reservations.

Signage

Interpretative signage at the HWY 6 pull-out was created with the assistance of the Village of New Denver. A large wooden sign is located outside of the Garden on First Ave.

Interpretative Material

Brochures are available at the campground, the New Denver Visitor Centre, the NIMC and other regional attractions.

A lakeshore sign, installed in 2019, explains the importance of the riparian zone located along Slocan Lake, the southern border of the Garden.

Tours

All visits are self-guided.

Special Events

2020 PROPOSED CALENDAR OF EVENTS

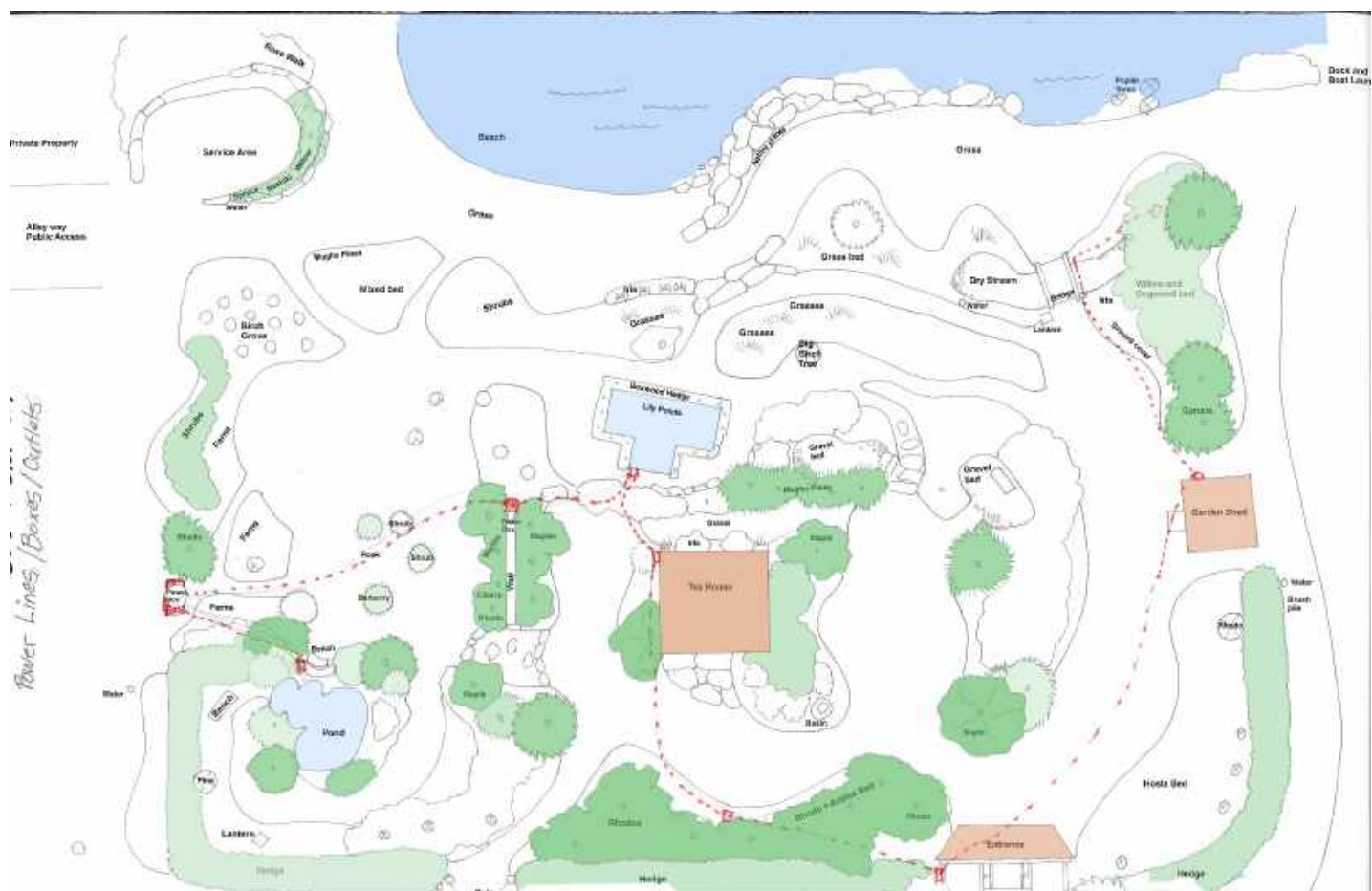
UNTIL FURTHER NOTICE, ALL EVENTS SCHEDULED FOR 2020 HAVE BEEN CANCELLED DUE TO THE COVID-19 PANDEMIC.

Maintenance activities will be managed by the SLGS Board of Directors on a one-to-one basis.

(Schedule is subject to change)

Date	Event Description
January	N/A
February	N/A
March	N/A
April	April 4 th & 5 th -Spring Clean-up. Pruning and tree removal.
May	Lily Ponds repairs
June	June 27 th -Friday Market booth through to September 18 th
July	July -August - <i>Flow Yoga</i> (Mon, Wed. Fri., 8-9:30am) July 2 nd -Wedding July 5 th - <i>Summer Sundays</i> (S.S.) start (11am-12 noon). TBA July 12 th -S.S. <i>Foreshore Ecology</i> July 15 th -Nikkei National Museum visit, (NIMC and Kohan), 12-3 pm July 19 th -S.S. <i>Bonsai</i> July 25 th -Wedding

	July 26 th -S.S. <i>Kohan Botanical Tour</i>
August	Aug. 2 nd -S.S. TBA Aug. 8 th -Wedding (10-noon) Aug. 8 th & 9 th -S.S. <i>CBT Arts Tour and Arts in the Kohan</i> (10-4pm) Aug. 16 th -S.S. <i>Predator Bugs</i> Aug. 22 nd -Wedding Aug. 23 rd -S.S. <i>Botanical Illustration and Nature Journaling</i> Aug. 30 th -S.S. <i>Karate Talk and Demonstration</i>
September	N/A
October	Fall Clean-up
November	Holiday Light installation work party.
December	Light Display: Dec. 5th - Jan.12th



Garden Facilities and Features

Entrance Building

Built: 1990.

Repairs and upgrades: Plaque installed. Cedar shake roof replacement: 2017 (W. Malloy).

Lighting: 2018 (Wired by Alex)

Maintenance Requirements

Annual	<p>Donation box needs to be checked weekly.</p> <p>Monitor that lighting is functioning.</p> <p>Regular sweeping and clearing the building of cobwebs.</p> <p>Weeding of entrance gate beds. Check shrubs do not block irrigation</p>
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Entrance Sign

Built: 2002

Maintenance Requirements

Annual	Monitor wooden supports for stability and the quality of the painted lettering.
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Teahouse

Built: Original structure built in 1943

Repairs and upgrades: 2001: new concrete floor, roof with cedar shakes and paint.

Maintenance Requirements

Annual	Regular sweeping and cleaning of floor, benches and roof of debris and cobwebs.
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Bacchi /Tsukubai Basin

Installed: 2017 to commemorate long time Garden supporter, Web Cummings.

Maintenance Requirements

Summer	Basin is cleaned and replenished with fresh water regularly and before important events.
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Wall

Built: 1992-1993. Surplus tiles are stored in tool shed.

Electrical box installed

Three-tiered Ponds

Built: 1990-1991 Repaired: 2019

Maintenance Requirements

Annual	Hoses, pumps and recycling feed pipes need regular monitoring.
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Spring	Clean leaves and debris from each basin. Preserve toad or salamander eggs. Suspend pump from the log and fill pond. Plug in the pump.
Summer	Check water levels weekly. Clean debris from pump regularly
Fall	Drain and dry pumps indoors then store in the tool shed for the winter.
Winter	Install ant-freezing devices before sub-zero temperatures.

Ishi-doro Lantern

Installed: 2006 Pauli Inoshi Commemorative.

Repaired: 2019 (Spangler)

Maintenance Requirements

Annual	The wooden lattice needs repair occasionally.
---------------	---

Lantern (Far north east corner)

Installed: 2010. Donated by Village of New Denver for the Kohan Garden 20th Anniversary.

Lily Ponds

Built: 2000 as part of the Millennium Project. Wiring upgrades 2018: (Wired by Alex)

Maintenance Requirements

Spring	Clean debris. Install pumps and fill ponds.
Summer	Remove weeds and check water levels regularly.
Fall	If convenient, clean leaves and debris from ponds. Drain and dry pumps indoors for several weeks until dry, then store in tool shed.
Winter	

2020 Activities: Repair leaks in the basins.

Garden Shed

Built: Donated to the Garden in 1996.

Repairs and upgrades: New entrance ramp in 2018 (VND). Rodent proofed: 2019 (B. Hagen). Lighting installed: 2018 (Wired by Alex).

Maintenance Requirements

Annual	First aid kit needs to be checked for re-stocking and the contact sheet should be updated each April. Manual contains Volunteer orientation and safety information. Tools, lawn mower, weed trimmer, pond supplies and more stored here. All tools and materials need to be returned to their designated place after use. The padlock key must stay on its hook or in padlock at all times. There is a second key in SLUGS Friday Market cash box.
Spring	Sweep and organize the interior.

Benches

Five wooden benches and one concrete bench.

Maintenance Requirements

Annual	Check for wood rot and stability of all benches.
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Tsurigane Bell

Built and Installed: 2019. Manufactured by C. Fox.

Maintenance Requirements

Annual	The striker is stored in the tool shed.
Summer	Weed and clean beds.

Shoreline Sign

Installed (VND): 2019 as part of the Secure the Shore project.

Maintenance Requirements

<i>Spring</i>	
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2020 Activities: Spring- Repair and seed disturbed lawn grasses at foot of sign post.

Compost/Service Area

Constructed: 2014

Maintenance Requirements

<i>Annual</i>	Compost is 'turned' once a year. New bins added as necessary. Woody debris and ornamental grass stems not composted. Avoid introducing invasive plants to the compost. Compost may be added to beds in spring. Mulch delivery should leave access to the compost bins. Small chips preferred rather than large chunks or strips. Branches and other non-compostable materials are to be piled in the east alleyway, across or perpendicular to the edge of the alleyway, for ease of removal by VND Public Works.
<i>Spring</i>	Spring clean-up: compost turned and distributed; area tidied.
<i>Summer</i>	Monitor weeds in the Service area. It should always look organized and well maintained.
<i>Fall</i>	Compost turned and distributed; new bins constructed; area weeded/cleaned.

Worker's Gate

Constructed: 2001

Maintenance Requirements

<i>Annual</i>	Monitor that wood materials and latch working condition.
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Bridge

Constructed: 2000-2001

Slate Pathways

Installed: 2017. Installed by V. Kirshbaum.

Maintenance Requirements

Annual	In all seasons the pathways are swept and weeded.
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Infrastructure

Irrigation System

Installed: 2008. Extended:

Maintenance Requirements

Annual	Map and key for timer box in the tool shed Monitored annually in spring by SLGS and repairs done by VND works crew
Spring	Check all zones and that sprinkler heads work
Summer	Program watering schedule as the weather dictates. Ensure sprinkler heads are not damaged or covered by soil, mulch or plant material.
Fall	System drained by VND Public Works

Electrical System

Installed: Extended: Lily pond, motion lights in Tool Shed and Entrance Gate: Wired by Alex (2018)

Maintenance Requirements

Annual	Map and keys for electrical boxes are in the tool shed Boxes located on power pole on east side of the of the Garden and at the south end wall. Receptacle covers sometimes need replacing. The Entrance Gate and Tool Shed lighting should be on at all times. If they are off, check the Seasonal Lighting timer first.
Winter	In case of a power outage, note that the timer for Holiday lights will default to “off” and must be reset.

Garden Zones

Grass Lawns and Paths

Maintenance Requirements

Spring	Lawn repairs are seeded and roped off
Summer	Check all areas are regularly watered. Mowing and edging every 7-10 days or as needed. Mow area between the hedge and row of gingko trees Important: check Events Calendar for conflicts with mowing schedule.

2020 Activities: The Society would appreciate support from the VND in managing some lawn maintenance tasks (mowing and edge trimming) through the 2020 summer season.

Hemlock Hedge

Maintenance Requirements

Annual	Hedge is trimmed once a year. Consult horticulturist for direction when shaping the hedge. Monitor for damaged areas.
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Entrance Gate Zone

Maintenance Requirements

Annual	Donation box needs to be checked weekly. Monitor lighting is functioning.
Spring	Regular sweeping and clearing the building of cobwebs.
Summer	Weeding of entrance gate beds. Check shrubs do not block irrigation
Fall	Fall clean-up maintenance.

Azalea and Rhododendron bed

Maintenance Requirements

Annual	Remove or prune back snowberry and spindle bush as needed
Spring	Remove deer-proofing fences. Fertilize as appropriate.
Summer	Weed and Mulch. Remove spent blossoms.

Fall	Install deer fences.
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Teahouse Zone

Maintenance Requirements

Annual	
Spring	Remove deer proof netting and clean up beds.
Summer	Regular sweeping of floor, benches, and railings of leaves, cobwebs or other debris. Weed beds.
Fall	Weed beds, trim shrubs and install deer proofing on shrubs.

3-tiered Pond Zone

Maintenance Requirements

Annual	
Spring	Clean ponds and install the pump. Fill basins.
Summer	Check water levels weekly. Clean debris from pump regularly. Weed beds. Monitor for plant damage by the public.
Fall	Leaf and debris removal. Shrub pruning, as directed.

2020 Activities: Install extension to hose in upper basin.

Wall Zone

Maintenance Requirements

Annual	Pruning of trees is done by, or under supervision of, Master Gardeners or a certified arbourist.
Spring	Spring cleanup.
Fall	Fall clean-up

Birch Grove Zone

Maintenance Requirements

Annual	Clean up fallen branches and weed throughout the season. Replenish mulch as needed.
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	Monitor for bark stripping by the public.
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Beach Grasses Zone

Maintenance Requirements

Spring	Cut down previous season's grass stems (do not compost). Clean beds.
Summer	Regular weeding
Fall	Clean beds of leaves and weeds but leave the grasses for winter garden interest.

Lily Pond Zone

Maintenance Requirements

Annual	Monitor birch trees for further bark stripping by the public.
Spring	Pond maintenance. Weed and pick up branches as needed.
Summer	Monitor water levels regularly. Boxwood is trimmed once a year. Remove walnuts as they ripen and fall (Bear Aware).
Fall	Remove, drain and store pumps indoors.

Dry Stream and Bridge Zone

Maintenance Requirements

Spring	Weed and remove debris
Summer	Weed and remove debris. Prune Mugho Pine (with guidance from Master Gardener)
Fall	Weed and remove debris

Gravel Bed Zones 1 & 2

Maintenance Requirements

Annual	The two gravel beds need frequent weeding. Special attention should go to the invasive weeds in the Mugho pine bed.
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	The gravel in the west bed needs replenishing and can be raked into a pattern as in a traditional Japanese garden.
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Willow Bed Zone

Maintenance Requirements

<i>Annual</i>	
<i>Spring</i>	Weed, clean debris and replenish mulch. Clean beds and cut willow and Dogwood stems.
<i>Summer</i>	Weed, especially invasive morning glory. Prune shrubs as necessary
<i>Fall</i>	Clean beds.

Tree maintenance

Maintenance Requirements

<i>Annual</i>	Some wind and snow damage are an annual occurrence. Appropriate pruning or removal of debris is necessary as soon as possible. Monitor for drought or disease.
<i>Spring</i>	Pruning of trees and shrubs: under direction of the Master Gardener.
<i>Summer</i>	Dropped branches cleared up. Walnuts removed as they fall.
<i>Fall</i>	Pruning of trees and shrubs.

2020 Activities: There are numerous mature trees in the Garden and a number of these need professional pruning or removal. The four original flowering Cherry trees are suffering from lack of light and some disease, therefore there are several dead branches and main stems. They also need shaping or removal of overgrown areas. Other trees have outgrown their placement and need to be removed. The Weeping Willow by the tool shed needs pruning of dead wood and removal of some lower branches. New trees may be planted in 2020.

KOHAN PRUNING AND TREE WORK – 2020

1. ***South-east** of the Entrance Gate, on the outside of the hedge (the west or RV park side), low and hanging Birch tree branches need to be removed or pruned

- back to best cut. Deadwood removed also. Goal: to allow more light to reach the hedging shrubs. **Consult Master Gardener, Ray Nikkel before starting work**
2. ***Weeping Willow:** the sweeping, drooping fine textured branches are screening light from conifer evergreens and the hedge, resting on the Tool Shed roof and interfering with lawn mowing. These branches should be removed to best cut or at their source. There is a great deal of deadwood that should be removed. After the work, the tree should maintain its graceful form. **Consult Master Gardener, Ray Nikkel before starting work**
 3. ***The** smaller Mulberry tree, just inside the garden, next to the Willow will be removed.
 4. ***In the** NW corner, by the 3-tiered pond, the Pine needs one branch removed for aesthetic reasons.
 5. ****The Four** Heritage Flowering Cherry Trees: A fair bit of general pruning is required to open up overgrown branching or remove deadwood. Some of the work can be done by an experienced volunteer but for safety reasons, major limb removal and higher branches should be handled by an arbourist. A SLGS ***assessment** to identify dead stems and branches will have to occur after leaf break. If the assessment identifies dangerous limbs, work will have to start this spring. **Consult Ray Nikkel before starting work.**
 6. ***Just** to the north of the electrical service pole on the east border of the Garden, one Burning Bush and two Laburnums need to be removed. Goal: to provide light to the hedging hemlocks.
 7. ***The** Liriodendron (Tulip Tree) will have lower limbs pruned by SLGS contract arbourist.
 8. ***Behind** (North side) the Lily Ponds a Sorbus will be removed. Lower branches can all be removed before the trunk is cut. Although this job will need a chain saw, there should not be a need to “fall” the tree after the branches are removed. The trunk can be removed by cutting it by small increments. **Consult Ray Nikkel before starting work.**
 9. ***Two very small** Spruce, also behind the Lily Ponds, will be removed. Goal: to provide space for a new ornamental small garden tree, such as a Magnolia.
 10. ***The** large Paper Birch by the Lily Ponds lost a stem due to snow damage. It can be cut (chainsaw) at the break (approximately shoulder height) and the trunk left for wild life.
 11. ***Walnut Tree:** some lower branches obstructing the pathway and deadwood will be removed.
 12. ****Three** Large Hemlocks behind Lily Pond: Lower, screening branches on east side will be removed to make room for a new raised bed planted with Rhododendrons. Some interior and dead branches can be removed but the area should retain its low canopy and dense shelter from these mature trees. **Consult Ray Nikkel before starting work.**

13. ***Small**, self seeded Cherry saplings and Aralia stems in the ‘Wild” area between the Lily Ponds and the Toolshed will be removed.

14. ***Winter** damage to Leyland Cypress, Hamamelis, Mugho Pine and Nootka Rose will be managed during spring clean-up.

Tree work designated to:

***Village of New Denver arborist – Autumn 2020**

***SLGS volunteer – Spring 2020**

***SLGS contract worker or arborist – Spring and summer 2020**

Appendix A – COVID-19 SAFETY PLAN

Please see attached COVID-19 safety plan.



Box 331
New Denver, BC
V0G 1S0
slugskohangarden@gmail.com
FB: Kohan Reflection Garden

SLOCAN LAKE GARDEN SOCIETY'S KOHAN REFLECTION GARDEN COVID-19 SAFETY PLAN

Kohan Reflection Garden use by Public:

- The Garden, as a Village of New Denver public park, is open to all visitors and physical distancing is required at all times.
- Gatherings and events are allowed only at the discretion of the Society's Board of Directors and the Village of New Denver.
- All scheduled events and gatherings have been cancelled for 2020.

Visitors:

- Provincial *Phase Three* will require visitors to come only as they feel comfortable, stay 2m or 6' from others and wear a mask when distancing is not possible.
- Signage is posted at the Entrance Gate and on the Tool Shed door requesting visitors to respect the safety of the Garden's visitors and workers by practising physical distancing.

Volunteers and contract workers:

- All work in the Kohan Reflection Garden is done outdoors. Workers are able to continue with their tasks in isolation and will be able to keep well away from visitors.
- The Tool Shed will be the most frequently used facility (approximately once a day) and contains a supply of hand sanitizer, 70% alcohol, gloves and masks in a clearly marked plastic bin.
- Society members with pre-existing conditions are requested to contact Board liaison (250-551-7291) before coming to the Garden to work, in order to receive safety information and to guarantee they will be working alone.
- Volunteers and workers will also come and go on their own schedule but signage at the entrance and tool shed instructs them to follow social distancing protocols.
- Volunteers should bring their own safety/PPE, (masks, gloves, sanitizers) or use the ones in the clearly marked bin in the tool shed.
- Workers and volunteers are instructed to observe the following:
 - Do not come to work if you have flu-like symptoms or have recently returned from abroad.
 - No handshaking or hugs with visitors or co-workers
 - Clean and disinfect hands before and after using the Garden's tools
 - Avoid touching your face
 - Cover coughs and sneezes
 - Disinfect surfaces that are frequently touched
 - Maintain physical distance as much as possible when in the Garden and where not possible, consider use a non-medical mask or face covering.
- The contract worker is supplied safety/PPE from the box in the tool shed. The worker is required to stay 6' or 2 m. distant from all visitors and volunteers alike and have safety/PPE with them while working in the Garden.
- Volunteers and workers are able to ask others to respect their need for a social distance. If there are uncomfortable incidents, contact the Board of Directors (250-551-7291) or the VND (250-358-2316).
- If the safety/PPE are depleted call: (250-551-7291).
- This safety plan is posted on the SLGS Kohan Garden website.

Catherine Allaway

From: New Denver Coordinator <newdenver@wildsafebc.com>
Sent: July 30, 2020 9:59 PM
To: Catherine Allaway
Subject: WildSafeBC Update

Hi Catherine,

I hope you are well! below is a mid-season update for WildSafeBC in our region.

In the New Denver area, I have performed garbage tagging once (June) and intend to do it again this coming week, and a third time in September. We very successfully hosted an electric fencing workshop in June with Gillian from Grizzly Bear Coexistence Solutions. I presented one WildSafe Rangers presentation at Lucerne in June to a K-2 class. I have attended the Farmers Market once and have 2 more dates scheduled between now and the end of September. I have distributed posters for use along trails between New Denver and Hills after the bear encounter in May/June. I have also received many calls from people in Silverton, New Denver and Rosebery about bears on trails or in backyards, and have provided advice on electric fencing and fruit gleaning. In Rosebery, I also put signs up along the rail trail when a bold bear was in the area, and did door-to-door canvassing throughout Rosebery. The WildSafeBC Community Coordinator from Kaslo and I teamed up to present an online Wildlife Awareness and Safety Presentation available to all members within the valleys. We are currently planning our Bc Goes Wild event for the last weekend of September where I will be joining forces with the Healthy Community Society and Harvest Share for Harvest Fest, as well as hopefully have the bear spray workshop, using the bear spray previously purchased by New Denver. I have submitted a few articles to the Valley Voice and continue to maintain and promote initiatives via our facebook page. I reached out regarding the campground, but have not heard back yet.

Additional initiatives in the Nakusp region: I have successfully performed garbage tagging once for each of the 3 zones. Gillian (Grizzly Bear Coexistence Solutions) and I successfully hosted the electric fencing workshop earlier this month, and I have attended the Nakusp Farmers market twice (for a total of 259 people talked to about the program). I also did door-to-door canvassing in the Government Hill Road area. I hosted a booth at the Nakusp Hot Springs and Mt. Abriel trailheads earlier in the summer, and intend to do this again at both locations the weekend of August 8-9. Other upcoming events in the Nakusp area include (hopefully) another electric fencing workshop in Burton, more booths at farmers markets, a second round of garbage tagging in each of the 3 zones in September, a Wilderness Safety and Awareness Presentation and Bear Spray Demo at Halcyon Hot Springs and door-to-door canvassing as needed.

Please let me know if there are specific elements of the program that you would like to see implemented or emphasized over the coming months for the rest of this season, or if you are aware of any local issues that I am not that I should be. I have heard that many bears have been roaming town at night, particularly seeking fruit trees, so hopefully we can get the message out about electric fencing successfully!

Thank you very much for your time and I hope you have a great day!

--

Cora Skaien
WildSafeBC New Denver, Silverton, Nakusp & Area K
Phone: 778-987-3652

bc@wildsafebc.com | www.wildsafebc.com

REQUEST FOR COUNCIL DECISION

SUBMITTED BY: Catherine Allaway, CAO

DATE: May 22, 2020

SUBJECT: REQUEST FOR TEMPORARY ROAD CLOSURE

PURPOSE: To seek Council authorization for a temporary road closure in front of the Bosun Hall

RECOMMENDATION:

That the Slocan Community Health Centre Auxiliary Society be granted permission to close Bellevue Street in front of the Bosun Hall on Friday, September 11, 2020, subject to their submission to the Village of a satisfactory safety plan outlining the policies, guidelines and procedures that have been put in place to reduce the risk of COVID-19 transmission, and proof of insurance coverage.

ALTERNATIVES & IMPLICATIONS:

If Council does not approve the temporary road closure request the event will need to be rescheduled or reimagined for an alternate venue.

ANALYSIS:

- A. Background:** The Slocan Community Health Centre Auxiliary Society volunteers wish to use the road allowance in front of Bosun Hall for a yard sale fundraiser on September 11, 2020. Closing the street will allow the event to take place in the open air, thereby reducing the risk of COVID-19 transmission. A Council resolution is required to authorize the temporary closure of municipal streets.
- B. Discussion:** WorkSafeBC has mandated that all employers create a COVID-19 Safety Plan to assess the risk of exposure at their worksite and implement measures to keep their workers (including volunteers) safe. A plan template is available from WorkSafeBC as are industry-specific guidance documents. Once a draft plan has been developed, Village staff will review the document to ensure that it addresses areas of concern and meets the guidelines set by WorkSafeBC and the Provincial Health Officer
- C. Legislative Framework:** Traffic and Streets Regulation Bylaw No. 558, 2002, WorkSafeBC requirements
- D. Attachments:** Letter from Slocan Community Health Centre Auxiliary Society dated August 6, 2020
- E. Council Strategic Priority:** Nil
- F. Communication Strategy:** If approved, the road closure will be advertised in the Valley Voice

FINANCIAL IMPLICATIONS: Nil

August 6, 2020

New Denver Mayor and Council;

Re; Closure of Bellevue St. on Friday Sept.11th. from 7am to 5 pm.

The gardens at the Slocan Community Health Centre are cared for by a committee of volunteers working with the Slocan Community Health Centre Auxiliary Society. For the past several years the garden committee has had a yard sale fundraiser for the upkeep of the gardens.

This year with Covid restrictions in mind we would like to follow the way LACE did their yard sale and have the sale on both sides of on the block in front of the Boson (not on the sidewalk). We are asking permission from the village to do this and have the block closed off for the day.

We have spoken to the LACE group and they have given their support for this plan.

We are awaiting an insurance quote.

Covid restrictions will be in place with an entrance & exit, hand sanitizing, limiting numbers etc. Thank you for your consideration in this matter.

Sincerely;

Sue Davies

REQUEST FOR COUNCIL DECISION

SUBMITTED BY: Catherine Allaway, CAO

DATE: August 7, 2020

SUBJECT: Request for Rainbow Crosswalk

PURPOSE: To seek Council's consent for the installation of a rainbow crosswalk in New Denver

RECOMMENDATION:

That the New Denver Youth Network Society be authorized to install a rainbow crosswalk in New Denver subject to staff approval for design and location.

ALTERNATIVES & IMPLICATIONS:

1. **Support installation of a rainbow crosswalk.** *Staff will meet with the group to confirm design and location of the crosswalk and installation will be completed by local youth.*
2. Request additional information regarding the installation of a rainbow crosswalk. *Staff will prepare a comprehensive report on the matter for presentation to Council.*
3. Do not support installation of a rainbow crosswalk. *The group will be advised of Council's decision.*

ANALYSIS:

- A. Background:** The list of communities in British Columbia that have installed rainbow crosswalks is growing and includes Nelson, Castlegar and Rossland locally. Rainbow crosswalks are a way for communities to show support for and acceptance of the diversity of residents and visitors. 6-colour rainbow crosswalks are typically intended to represent support for the LGBTQ community some crosswalks are including additional colours to broaden the concept and indicate support for every person in some capacity.
- B. Discussion:** Research has shown that the installation of rainbow crosswalks can be done without compromising safety of pedestrians or vehicles. Rainbow crosswalks are normally installed over existing crosswalks and some white lines are typically retained, in order to maintain effectiveness and visibility. Possible locations for a crosswalk in New Denver include the intersection of 6th Avenue and Kildare Street (suggested by the proponents) or the intersection of 6th Avenue and Josephine Street. The alternative location may be required, as there is sidewalk replacement work planned for the north east corner of 6th Avenue and Kildare Street, and the New Denver Youth Network Society has indicated a desire to proceed quickly.
- C. Legislative Framework:** Village of New Denver Road & Traffic Bylaw No. 558, 2002, section 4 (a)
- D. Attachments:**
- Email from Donna Hicks dated July 21, 2020 and photo of rainbow crosswalk in Rossland
- E. Council Strategic Priority:** Nil
- F. Communication Strategy:** Nil

FINANCIAL IMPLICATIONS: The New Denver Youth Network Society has committed to purchasing materials and providing volunteer labour to install and maintain the rainbow crosswalk. There is not expected to be a significant financial impact on municipal resources as a result of proceeding with the proposed project.

Catherine Allaway

From: Donna Hicks
Sent: July 21, 2020 3:06 PM
To: office@newdenver.ca
Subject: New Denver Youth Network project proposal

Hello,

I am writing to you as the President of the New Denver Youth Network Society to put forth a proposal for a project that a number of our youth clientele are very interested in pursuing. It looks like this:

We would like to paint a Rainbow Crosswalk at the intersection with the new community space, laundromat, Friday Market. This crosswalk would include brown, black and white paint as well as the colours of the rainbow in order to make a statement of inclusivity in our community. The Youth Centre has funding for purchasing the paint, an example set by the Rossland Youth Network and a plan in place for repairing and repainting the sidewalk on a yearly basis to keep it fresh, clean and cared for. Alternatively, since we are using tough but impermanent porch paint, we are also prepared to remove it if the time comes.

We are asking for permission from the town to do this project and would hope, once that is established, that it could be painted in August, while there is still some summer left to enjoy it. We feel like this is a great project in line with our approach to provide safe social distancing activities, outdoors, for youth this summer.

Thanks for your consideration. I look forward to hearing from you. The photo is the Rossland example we aim to copy:

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The Corporation of the Village of New Denver

REQUEST FOR COUNCIL DECISION

SUBMITTED BY: Catherine Allaway, CAO

DATE: August 9, 2020

SUBJECT: Phased Implementation of Village Tax Rates – Proposed Boundary Extension

PURPOSE: To determine Council's position regarding the implementation of a phased tax increase in conjunction with the proposed Village of New Denver Municipal Boundary Extension.

OPTIONS:

1. **Include a 5-year phased tax rate increase in the Village of new Denver's municipal boundary extension proposal.** *Tax rates for properties within the proposed boundary extension area will be increased incrementally over a 5-year period until they match the tax rates within the Village's original boundaries.*
2. Defer a decision regarding a phased tax increase as it relates to properties within the proposed boundary extension area. *No action will be taken at this time. A phased tax rate increase will not be included in the boundary extension proposal submitted to the Province.*
3. Do not support implementation of a phased tax increase as it relates to properties within the proposed boundary extension area. *A phased tax rate increase will not be included in the boundary extension proposal submitted to the Province.*

RECOMMENDATION:

That the Village of New Denver's municipal boundary extension proposal include provisions for the implementation of a 5-year phased tax rate increase for properties within the proposed boundary extension area, with tax rates increasing incrementally each year, until they match the tax rates within the Village's original boundaries.

ANALYSIS:

- A. Background:** At their Regular Meeting of September 8, 2015, the Council of the Village of New Denver adopted Resolution #319/2005 that the Village of New Denver proceed with the proposed Denver Siding and Area boundary extension proposal; and further that Village of New Denver staff be authorized to develop, sign, and submit the proposal to the Provincial Government. At their Regular Meeting of January 14, 2020, the Council of the Village of New Denver approved a proposed timeline for proceeding with a municipal boundary extension.

Throughout spring and early summer of 2020, Village staff have been working to develop a municipal boundary extension proposal for submission to the Province of BC. A significant portion of this proposal relates to consultation with residents (property owners and tenants) within the boundary extension area. Through this consultation, one of the concerns raised most frequently was the concern over an increase in tax rates should the proposed extension proceed.

In July of 2020, legal advice was sought regarding possible risks associated with a boundary extension proposed by the Village of New Denver. Included in the response was reference to Section 29 of the *Local Government Act* as it relates to tax rate limits. It has been the experience of the Village's lawyer that it is common for boundary extensions to be accompanied by a five-year phased implementation for the attendant tax rate increases.

- B. Discussion:** Given the hesitancy of some property owners within the Village of New Denver proposed municipal boundary extension area to support the extension based on, at least in part, the anticipated increase in tax rates, a phased-in tax increase is a logical step.

It is anticipated that as part of their due diligence during their review of the municipal boundary extension proposal, Ministry of Municipal Affairs and Housing (MMAH) staff will ask the Village of New Denver whether Council has considered a phased implementation of the Village tax rates under Section 29 of the Local Government Act. Discussing this option now may allow staff at the MMAH to conduct their review of New Denver's municipal boundary extension proposal more expediently.

C. Legislative Framework: Section 29 of The *Local Government Act* addresses the Establishment of Property Tax Rate Limits as it relates to the Municipal Incorporation Process.

D. Attachments:

- Excerpt from the Local Government Act [RSBC 2015]

E. Council Strategic Priority: Boundary Expansion (extending municipal boundaries to include Denver Siding) was identified as a strategic priority in the Village's 2019 Annual Report.

F. Communication Strategy: Should a phased approach to implementing the Village of New Denver's tax rate within the boundary extension area be supported, property owners within the proposed boundary extension area would be notified.

FINANCIAL IMPLICATIONS: Phased implementation of tax rate increases will result in a more gradual increase to the municipal tax base. For the five years following the adjustment of the municipal boundaries, the rate of taxation will be reduced for the newly added properties. Phased increases are commonly used to soften the financial blow to individuals who purchased rural property and may have budgeted for the lower tax rates typical of unincorporated areas, but now find themselves faced with significant tax increases and a result of municipal incorporation.

In 2019, the mil rate (the total amount of tax levied per \$1,000 of taxable assessed value) for residential properties outside the municipal boundaries was approximately 70% of the rate for residential properties in the Village. Applying municipal tax rates to newly incorporated properties could result in an estimated 40% increase for owners in a single year. While it is expected that many households within the proposed boundary extension area would see reductions in their insurance premiums and water user fees to help offset these increases, individual circumstances will vary.

The affected properties would represent about 13% of the total municipal tax base, as shown in the following table:

2020 Net Assessed (Hospital) Values

	Class	Improvements	Land	Total
VILLAGE OF NEW DENVER	01 – Residential	\$37,681,900	\$36,291,000	\$73,972,900
	02 – Utilities	\$190,400	\$69,500	\$259,900
	06 – Business & Other	\$3,090,766	\$2,613,934	\$5,704,700
	08 – Rec/NonProfit	\$48,100	\$131,800	\$179,900
	Total	\$41,011,166	\$39,106,234	\$80,117,400
PROPOSED EXTENSION AREA	01 – Residential	\$7,051,100	\$3,966,400	\$11,017,500
	06 – Business & Other	\$811,000	\$240,000	\$1,051,400
	Total	\$7,862,100	\$4,206,400	\$12,068,900
	TOTAL	\$48,873,266	\$43,312,634	\$92,186,300

The delayed realization of the full tax base within the proposed extension area is not expected to cause significant financial hardship for the Village. Although there will be additional expenses relating to the maintenance of public lands within the proposed extension area, it is anticipated that this will be supported by the larger tax base in the long term.

Part 2 – Incorporation of Municipalities and Regional Districts

Division 1 – Municipal Incorporation Process

Establishment of property tax rate limits

29

- (1) Letters patent incorporating a municipality or extending the area of a municipality may do the following:
 - a) designate an area that is,
 - (i.) in the case of an incorporation of a municipality, all or part of the municipality, or
 - (ii.) in the case of an extension of the area of a municipality, all or part of the area that forms the extension of the municipality;
 - b) establish a limit on the tax rate under section 197 (1) (a) [*municipal property taxes*] of the *Community Charter* that may be established for a property class by an annual property tax bylaw and imposed on land and improvements in the area designated under paragraph (a) of this subsection.
- (2) A tax rate limit established under subsection (1) (b) may be established by doing one or more of the following:
 - a) specifying a limit on the tax rate;
 - b) specifying a limit on the relationship between tax rates;
 - c) establishing formulas for calculating the limit referred to in paragraph (a) of this subsection or the limit on the relationship referred to in paragraph (b) of this subsection;
 - d) adopting as the tax rate limit a tax rate set by another authority having taxing powers in respect of land or land and improvements.
- (3) Different tax rate limits may be established under subsection (1) (b) for different taxation years.
- (4) Section 197 (3) [*establishment of tax rates*] of the *Community Charter* does not apply in relation to the tax rate
 - a) applicable to an area designated under subsection (1) (a) of this section, and
 - b) established for a property class in accordance with a limit established under subsection (1) (b) of this section.
- (5) If there is a conflict between a tax rate limit established under subsection (1) (b) and a regulation under section 199 [*property tax rates regulations*] of the *Community Charter*, the regulation prevails.
- (6) If a tax rate limit is established under subsection (1) (b) for property class 1 or 6, the Lieutenant Governor in Council must, by letters patent, specify the time period during which the tax rate limit applies.
- (7) The time period specified under subsection (6) may not be more than 20 taxation years.