



AGENDA
REGULAR MEETING
JULY 14, 2020

CALL TO ORDER:

INTRODUCTION OF LATE ITEMS:

- Resolution required to add late items, if any

ADOPTION OF AGENDA:

- Resolution to adopt the Agenda for the July 14, 2020, Regular Meeting.

MINUTES:

- Resolution to adopt the Minutes of the June 23, 2020, Regular Meeting
- Resolution to adopt the Minutes of the July 7, 2020, Special Meeting

PETITIONS & DELEGATIONS:

- Nil

PUBLIC QUESTIONS & COMMENTS:

-

OLD BUSINESS:

- Nil

CORRESPONDENCE FOR INFORMATION:

- Resolution to receive the following items for information:
 - Investing in Canada Infrastructure Program (*Ministry of Municipal Affairs and Housing - Brian Bedford, Acting Executive Director, Local Government Infrastructure and Finance Branch*)
 - 2019 Columbia River Treaty Community Meeting Report (*BC Columbia River Treaty Team*)
 - Showing Your Support for Small Business Recovery (*Canadian Federation of Independent Business - Laura Jones, Executive Vice President & Samantha Howard, Senior Director of BC*)
 - Disaggregated COVID-19 Data Collection (*City of New Westminster - Mayor Jonathan Cote*)
 - 2020 UBCM Convention Meetings (*Hon. John Horgan, Premier*)
 - 2020 UBCM Convention Meetings (*Hon. Selina Robinson, Minister of Municipal Affairs and Housing*)
 - Appreciation for Road Rescue Responders (*Emergency Management BC - Madeline*)

Maley, Assistant Deputy Minister, Response Operations)

- Gas Tax Community Works Fund Payment (*UBCM - Maja Tait, President*)
- Comments Regarding Zincton (*Valhalla Wilderness Society - Craig Pettit, Director*)

STAFF REPORTS:

- Resolution to receive the following items for information:
 - Boundary Extension Area Update (*Jessica Rayner, Community Planner*)
 - Building Permit Activity Report (*Jessica Rayner, Community Planner*)
 - June 2020 Progress Report (*Ron LeBlanc, Slocan Valley Economic Development Coordinator*)

COUNCIL REPORTS:

- Verbal Reports -
- Regional District of Central Kootenay -
- West Kootenay Boundary Regional Hospital District -
- Recreation Commission #6 -
- Economic Development Commission -
- Rosebery Parklands & Trail Commission -
- Treaty Advisory Committee -
- Fire Department Committee -
- Health Advisory Committee -

NEW BUSINESS:

- Richard Allin, Hills, BC
 - Rosebery Parklands and Trail Commission Appointments
 - Infrastructure Planning Grant Application
 - Revised 2020 Council Meeting Schedule

- COVID-19 Safety Plan
- COVID-19 Meeting Policy

MOTION TO EXCLUDE:

- Moved by Councillor _____ and seconded that the public interest requires that, as per section 90(1) (g) of the *Community Charter*, persons other than members of Council and the CAO be excluded from the meeting as it pertains to legal matters.

RECONVENE IN CAMERA:

- Moved by Councillor _____ and seconded that Council recess and reconvene in camera at _____ p.m.

RECONVENE IN OPEN MEETING:

- Moved by Councillor _____ and seconded that Council reconvene in open meeting at _____ p.m.

**RESOLUTIONS BROUGHT
FORWARD FROM IN CAMERA:**

- Moved by Councillor _____ and seconded that Resolution#_____ be brought forward to the public portion of the meeting.

ADJOURNMENT:

- Resolution to adjourn the meeting at ____ p.m.



MINUTES
REGULAR MEETING

DATE: June 23, 2020
TIME: 7:00 p.m.
PLACE: Council Chambers

PRESENT:

- Mayor Leonard Casley
- Councillor John Fyke
- Councillor Vern Gustafson
- Councillor Colin Moss
- Councillor Gerald Wagner
- Catherine Allaway, CAO
- Jessica Rayner, Community Planner
- Press: Valley Voice
- Guests: Daniel Hellyer

CALL TO ORDER:

INTRODUCTION OF LATE ITEMS:

- Mayor Casley called the meeting to order at 7:05 p.m.

ADOPTION OF AGENDA:

RESOLUTION #145

- Moved by Councillor Fyke and seconded that the agenda for the June 23, 2020 Regular Meeting be adopted as presented.

CARRIED

MINUTES:

RESOLUTION #146

- Moved by Councillor Moss and seconded that the Minutes of the June 9, 2020 Regular Meeting be adopted as read.

CARRIED

PETITIONS & DELEGATIONS:

- Nil

PUBLIC QUESTIONS & COMMENTS:

- Nil

OLD BUSINESS:

- Nil

CORRESPONDENCE FOR
INFORMATION:

RESOLUTION #147

- Moved by Councillor Gustafson and seconded that the following correspondence be received for information:

- RDCK Building Amendment Bylaw to adopt Step 1 (*RDCK - Paris Marshall Smith, Sustainability Planner*)
- Infrastructure Planning Grant Program (*Ministry of Municipal Affairs and Housing - Brian Bedford, Acting Executive Director, Local Government Infrastructure and Finance Branch*)
- Invitation to Meet During UBCM (*BC Assessment Authority - Rod Ravenstein, Director Local Government and Indigenous Relations & Michael Spatharakis, Manager Local Government Relations*)
- 5G What You Need to Know (*Citizens for Safe Technology - Sherry Ridout*)
- COVID-19 Real Estate Stakeholder Joint Recommendations (*BC Real Estate Association - Matthew Mayers, Policy Analyst*)
- Slocan Valley Regional Economic Development Implementation Project (*Ministry of Forests, Lands, Natural Resource Operations and Rural Development - Chris Stagg, Assistant Deputy Minister*)
- Homeless Encampment Health Issue Guidelines (*Province of BC - Bonnie Henry, Provincial Health Officer*)

CARRIED

STAFF REPORTS:**RESOLUTION #148**

- Moved by Councillor Fyke and seconded that the following reports be received for information:
 - Slocan Valley Wildfire Resiliency Rebates (*SIFCo - Stephan Martineau, Manager*)

CARRIED

COUNCIL REPORTS:

Verbal Reports

- Councillor Moss reported that the CCAT group has successfully distributed garden boxes in the community

Regional District of Central Kootenay

- Councillor Moss reported on RDCK affairs

West Kootenay Boundary Regional Hospital District

- Nil

Recreation Commission #6

- Nil

- | | | |
|--|---|---|
| Economic Development Commission | - | Councillor Gustafson participated in a teleconference this afternoon. |
| Rosebery Trails & Parklands Commission | - | Councillor Wagner reported on the recent meeting and explained the current condition of the Galena Trail. |
| Treaty Advisory Committee | - | Nil |
| Fire Department Committee | - | Nil |
| Health Advisory Committee | - | Nil |

NEW BUSINESS:

RESOLUTION #149

Notice on Title at 1105 Columbia Street

- Moved by Councillor Gustafson and seconded that the CAO file a Notice at the Land Title Office in Kamloops, British Columbia, stating that a resolution has been made under Section 57 of the *Community Charter* by the Village of New Denver relating to land at 1105 Columbia Street, legally described as Parcel A, Block 55, Plan NEP557, District Lot 549, Kootenay Land District, and that further information respecting the resolution may be inspected at the office of the Village of New Denver on normal working days during regular office hours.
CARRIED

RESOLUTION #150

FCM Municipal Asset Management Program Grant Application

- Moved by Councillor Fyke and seconded that staff be directed to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for "Asset Management Initiative: Phase 1 and Phase 2";
And further,
That the Village of New Denver commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:
 "Phase 1, Asset Register"
 "Phase 2, Asset Prioritization"
 "Phase 3, Capital and Operational Strategies and Policies"
And further,
That the Village of New Denver commits \$6,000 from its budget toward the costs of this initiative.
CARRIED

RESOLUTION #151

CIBC Credit Card Application

- Moved by Councillor Gustafson and seconded that Leonard Casley, Catherine Allaway, Rebecca Sargent

and Derek Hicks be designated as signing authorities for the Village of New Denver's CIBC credit card.

CARRIED

RESOLUTION #152

Local Recreation Access

- Moved by Councillor Fyke and seconded that a letter be sent to the RDCK requesting prompt reopening of the Galena Trail; and further,

that a letter be sent to the Province of BC requesting immediate repairs to the Idaho Peak Road.

CARRIED

MOTION TO EXCLUDE:

RESOLUTION #153

- Moved by Councillor Gustafson and seconded that the public interest requires that, as per section 90(1) (c) and (l) of the *Community Charter*, persons other than members of Council and the CAO be excluded from the meeting as it pertains to personnel matters and the preparation of the Annual Report.

CARRIED

RECONVENE IN CAMERA:

RESOLUTION #154

- Moved by Councillor Gustafson and seconded that Council recess and reconvene in camera at 8:20 p.m.

CARRIED

RECONVENE IN OPEN MEETING:

RESOLUTION #157

- Moved by Councillor Wagner and seconded that Council reconvene in open meeting at 9:10 p.m.

CARRIED

ADJOURNMENT:

RESOLUTION #158

- Moved by Councillor Wagner and seconded that the meeting be adjourned at 9:10 p.m.

CARRIED

MAYOR CASLEY

CORPORATE OFFICER



MINUTES
SPECIAL MEETING

DATE: July 7, 2020
TIME: 7:00 p.m.
PLACE: Council Chambers

PRESENT:

- Acting Mayor John Fyke
- Councillor Vern Gustafson
- Councillor Colin Moss
- Councillor Gerald Wagner
- Catherine Allaway, CAO
- Press: Nil
- Guests: Nil

Regrets: Mayor Leonard Casley

CALL TO ORDER:

Acting Mayor Fyke called the meeting to order

INTRODUCTION OF LATE ITEMS:

RESOLUTION #159

- Moved by Councillor Moss and seconded that the following items be added to the agenda for the July 7, 2020 Special Meeting:
New Business
 1. COVID-19 Emergency Support Fund for Heritage Organizations**CARRIED**

ADOPTION OF AGENDA:

RESOLUTION #160

- Moved by Councillor Gustafson and seconded that the agenda for the July 7, 2020 Special Meeting be adopted as presented.
CARRIED

NEW BUSINESS:

RESOLUTION #161

COVID-19 Emergency Support Fund for Heritage Organizations

- Moved by Councillor Wagner and seconded that the Village of New Denver submit an application for funding through the federal COVID-19 Emergency Support Fund for Heritage Organizations to assist with operational costs at the Nikkei Internment Memorial Centre.
CARRIED

RESOLUTION #162

Request for NIMC Special Access (*Kino Sum Productions – Nicola Waugh, Producer*)

- Moved by Councillor Moss and seconded that Kino Sum Productions be granted permission to film at the Nikkei Internment Memorial Centre on July 8, 2020;

and further, that the CAO be authorized to sign the
Location Contract as presented.

CARRIED

ADJOURNMENT:

RESOLUTION #163

- Moved by Councillor Wagner and seconded that the meeting be adjourned at 5:23 p.m.

CARRIED

ACTING MAYOR

CORPORATE OFFICER



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Corporate Officer
SUBJECT: Communications for Information
DATE: July 10, 2020

RECOMMENDATION:

That the following correspondence be received for information:

- Investing in Canada Infrastructure Program (*Ministry of Municipal Affairs and Housing - Brian Bedford, Acting Executive Director, Local Government Infrastructure and Finance Branch*)
- 2019 Columbia River Treaty Community Meeting Report (*BC Columbia River Treaty Team*)
- Showing Your Support for Small Business Recovery (*Canadian Federation of Independent Business - Laura Jones, Executive Vice President & Samantha Howard, Senior Director of BC*)
- Disaggregated COVID-19 Data Collection (*City of New Westminster - Mayor Jonathan Cote*)
- 2020 UBCM Convention Meetings (*Hon. John Horgan, Premier*)
- 2020 UBCM Convention Meetings (*Hon. Selina Robinson, Minister of Municipal Affairs and Housing*)
- Appreciation for Road Rescue Responders (*Emergency Management BC - Madeline Maley, Assistant Deputy Minister, Response Operations*)
- Gas Tax Community Works Fund Payment (*UBCM - Maja Tait, President*)
- Comments Regarding Zincton (*Valhalla Wilderness Society - Craig Pettit, Director*)



Circular

No. 20:11

June 29, 2020

To: All Chief Administrative Officers

Re: **Investing in Canada Infrastructure Program:**
Community, Culture and Recreation Program and
Rural and Northern Communities Program - Open for Application

The Province of British Columbia and Canada have partnered on the Investing in Canada Infrastructure Program (ICIP) to fund Green; Community, Culture and Recreation; Public Transit; and, Rural and Northern Communities Infrastructure. The ICIP provides communities across British Columbia a variety of funding opportunities to build sustainable communities, to help create long term economic growth, and to support a low carbon, green economy.

On June 25th, 2020 an announcement was made that Canada and the Province are committing up to \$100 million for a second intake of the **Community, Culture and Recreation Program (CCR)** and up to \$59 million for the **Rural and Northern Communities Program (RNC)**.

The application intake opened on June 25th, 2020 for both programs and will have staggered submission deadlines of October 1st, 2020 for CCR and October 22nd, 2020 for RNC.

The **Community, Culture and Recreation Program (CCR)** will focus on projects that improve citizen's access to and quality of cultural, recreational and community spaces, including for Indigenous people and vulnerable populations. The CCR Program provides an opportunity for eligible ultimate recipients that are Local Governments, Indigenous applicants, and not-for-profit organizations to seek funding for eligible infrastructure for public use and benefit.

The **Rural and Northern Communities Program (RNC)** will support infrastructure projects for public use and benefit in communities with populations less than 25,000 and will provide additional funding towards projects in communities with populations less than 5,000. The Program is focused on infrastructure that will improve the quality of life in rural communities including food security; reliable road, air or marine infrastructure; broadband connectivity; efficient and reliable energy; Indigenous health and educational facilities; community, culture and recreation; local public transit; improved resilience to natural disaster events; and, environmental quality. Eligible applicants for the RNC Program are Local Governments, Indigenous applicants, Not-for-Profit organizations and For-Profit organizations (when supported by a local government or Indigenous government).

Program information, for both new programs, including Program Guides, Application Instructions

and links to the Applications are now available on the ICIP website: www.gov.bc.ca/Investing-in-Canada-Infrastructure-Program.

The Infrastructure Planning Grant Program is available to assist local governments in preparing for future grant programs.

The Infrastructure Planning Grant Program provides an opportunity to obtain grant funding up to \$10,000 to help local governments plan, design and manage infrastructure. The Program can assist in the development of long-term comprehensive plans and feasibility studies that will improve public health and safety, enhance environmental protection and increase infrastructure sustainability. The next deadline is July 15, 2020.

Program information can be found on the Ministry of Municipal Affairs and Housing's website at: <https://www2.gov.bc.ca/gov/content/governments/local-governments/grants-transfers/grants/infrastructure-planning-grant-program>.

The Union of BC Municipalities (UBCM) administers the Asset Management Planning Grant Program (AMPG). This program is jointly funded by the Ministry and UBCM and assists local governments in advancing asset management planning and practices. Capital project applications that are based on sound asset management decision making processes are assessed as lower risk through the Ministry's infrastructure funding programs.

The current AMPG intake is open until fall. Please refer to the following link for program information regarding the program on UBCM's website: <http://www.ubcm.ca/EN/main/funding/lgps/asset-management-planning.html>

Both the CCR and RNC Programs are designed to target projects that will be ready for construction in 2021/22 and that will take up to five years to complete. Grant approvals are anticipated in late Summer 2021.

Every grant application is assessed in the context of published program eligibility guidelines and consideration is given to compliance with the conditions for a grant. This reinforces the expectation that grant funds are allocated fairly and equitably between competing projects.

The Ministry is pleased to provide advice on what is looked for in a successful application. For more information, please contact the Local Government Infrastructure and Finance Branch by telephone at: 250 387-4060, or by email at: infra@gov.bc.ca.



Brian Bedford
Acting Executive Director
Local Government Infrastructure and Finance Branch
Ministry of Municipal Affairs and Housing

Catherine Allaway

From: McMurchy, Brooke EMPR:EX <Brooke.McMurchy@gov.bc.ca> on behalf of Columbia River Treaty EMPR:EX <columbiarivertreaty@gov.bc.ca>
Sent: June 26, 2020 6:01 PM
To: Columbia River Treaty EMPR:EX
Subject: 2019 Columbia River Treaty Community Meeting Report
Attachments: 2019 CRT Community Meetings Report_Web.pdf

Hello,

You are receiving this email because you signed up to receive updates about the Columbia River Treaty. Please let us know if you would like to be removed from this list.

We are pleased to announce that the report summarizing last fall's Columbia River Treaty community meetings is now available. A pdf version is attached to this email. You can find it online on the Province of B.C.'s Columbia River Treaty website, along with all materials, presentations and videos from the meetings. It has also been posted on Facebook and Twitter. All links are below. Feel free to share it with whomever you think would be interested.

- Columbia River Treaty website: <https://engage.gov.bc.ca/columbiarivertreaty/2019-community-meetings/>
- Facebook: <https://www.facebook.com/ColumbiaRiverTreaty/>
- Twitter: <https://twitter.com/CRTreaty>

The Province of B.C. hosted meetings in 12 communities throughout the B.C. Columbia Basin last October and November. These meetings served two purposes:

1. **to update** communities about the current Canada-U.S. Columbia River Treaty negotiations and projects underway to address community interests; and
2. to give residents an opportunity **to connect** with the Canadian negotiating team, including the Indigenous Nations who became part of the negotiating contingent in 2019.

The report summarizes the presentations, feedback and discussions that took place in Revelstoke, Valemount, Cranbrook, Jaffray, Creston, Golden, Invermere, Genelle, Nelson, Meadow Creek, Nakusp and Fauquier.

We want to make sure the report captures what was said during these sessions. If you attended one of these meetings and notice something missing, or if you have questions or comments about the Treaty in general, please send them to us via:

- Email: columbiarivertreaty@gov.bc.ca
- Phone: (778) 698-7277
- Mail: Columbia River Treaty Team Ministry of Energy, Mines and Petroleum Resources,
PO Box 9314 Stn Prov Govt,
Victoria BC V8W 9N1; or
- Message us through the Columbia River Treaty Facebook page.

Our team will hold further engagement sessions, either virtually or in person, when there are new developments from the Treaty negotiations to share. Until then, we will continue to provide updates through the Columbia River Treaty website, Facebook, Twitter, and Newsletter.

Thank you for your continued interest in the Columbia River Treaty.

All the best,

The B.C. Columbia River Treaty Team

June 19, 2020

Subject: Showing your support for small business recovery by promoting #SmallBusinessEveryDay

Dear Mayor and Council,

On behalf of small and medium-sized businesses across Canada including those in British Columbia, the Canadian Federation of Independent Business (CFIB) is asking all politicians to show their support for small businesses by promoting our new *Small Business Every Day* campaign.

This campaign encourages shopping local as businesses look to recover from COVID-19 closures and adapt to new social distancing requirements. It also amplifies other great campaigns and initiatives to support small businesses from other businesses and movements by profiling them all on one spot making them easy to access for both businesses and consumers. We want to encourage a big parade of initiatives that support Main Street throughout the year and strengthen economic recovery.

A parade of campaigns to promote local shopping is desperately needed and, our survey results show a shop local campaign is highly supported by small businesses as seven out of ten worry their customers won't come back.

How can you help?

- Starting June 25 please use your social media to encourage and challenge your followers to shop local.
- Post pictures and recommend your favourite local businesses on Twitter, Facebook and Instagram using the hashtag #SmallBusinessEveryDay, and encourage everyone you know to do the same. (a bonus would be to also tag @CFIBBuzz on Twitter and @cfib_fcei on Instagram).
- Print, display and help distribute our thank you posters (see below)

To support your local businesses even more, we encourage you to print, display and distribute copies of our posters to your local businesses, which thank customers for shopping local. You can download the posters at <http://www.smallbusinesseveryday.ca/business/#poster>. It would be great if you could put one up in your constituency office.

The campaign will run until the end of December and we look forward to providing more updates as we promote different aspects of the campaign throughout the summer and fall. Our goal is to have every politician in Canada show their support and help us amplify the importance of small businesses to our local communities.

We hope we can count on your support. If you or anyone on your team would like to discuss this campaign, please don't hesitate to contact us at 604-684-5325 or by email at ms.bc@cfib.ca .

Sincerely,

A handwritten signature in blue ink that reads "Laura Jones". The signature is written in a cursive, flowing style.

Laura Jones
Executive Vice President

A handwritten signature in blue ink that reads "S. Howard". The signature is written in a cursive, flowing style.

Samantha Howard
Senior Director of B.C.



Jonathan X. Côté
Mayor

July 6, 2020

VIA EMAIL

Dear Mayor and Council:

Re: Disaggregated COVID-19 Data Collection

I am writing to seek your support for calling on the Provincial and Federal governments to collect disaggregated COVID-19 data. At a meeting on June 22, 2020, New Westminster City Council passed the following resolution:

WHEREAS it is clear from other jurisdictions, including the United States, that the COVID-19 pandemic and other health concerns disproportionately impact racialized community members and those with who experience systemic, marginalizing barriers to healthcare access as well as precarious work; and

WHEREAS BC and Canada do not capture race-based or socioeconomic data, which effectively buries the impact of illness and disease on disproportionately impacted groups within the larger aggregated data, erasing opportunities to address health inequities; and

WHEREAS BC has experienced a lower than average illness and causality rate primarily because of evidence based data; and

WHEREAS racialized communities and advocates have been requesting that the province collect disaggregated data;

THEREFORE BE IT RESOLVED THAT the City of New Westminster write to the provincial and federal Ministers of Health requesting that they collect disaggregated data including race, socioeconomic class,

and disability that will allow for evidence-based health care and social program interventions; and

THAT the data are analyzed and interpreted with community leadership and input; and

THAT the data are collected with the intention of being understood as indicators of systemic and structural oppression to identify root causes of disparity; and

THAT this letter be forwarded to all BC municipalities asking to write their support as well.

We appreciate your consideration of this important matter.

Yours truly,



Jonathan X. Cote
Mayor

Cc: The Honourable Patty Hajdu, Federal Minister of Health
The Honourable Adrian Dix, British Columbia Minister of Health



July 2, 2020

Dear Mayors and Regional District Chairs:

My caucus colleagues and I are looking forward to connecting with you all again at this year's Union of British Columbia Municipalities (UBCM) Convention, being held virtually from September 22-24.

UBCM provides a wonderful opportunity to listen to one another, share ideas, and find new approaches to ensure our communities thrive. With local, provincial, federal, and First Nations governments working together, we can continue to build a better BC.

If you would like to request a meeting with a Cabinet Minister or with me as part of the convention, please note that due to the abbreviated format this year, these meetings will likely be scheduled outside of the regular program dates. To make your request, please register online at <https://ubcmreg.gov.bc.ca/> (live, as of today). Please note that this year's invitation code is **MeetingRequest2020** and it is case sensitive. If you have any questions, please contact UBCM.Meetings@gov.bc.ca or phone 250-213-3856.

I look forward to being part of your convention, meeting with many of you, and exploring ways that we can partner together to address common issues.

Sincerely,

John Horgan
Premier



July 2, 2020

Ref: 255149

Dear Mayors and Regional District Chairs:

In this unprecedented time, I believe it is more important than ever that we continue to connect and work together. I have deeply appreciated our calls throughout the pandemic and hearing directly from you about how you are supporting your communities, and how we can support you. Your feedback has been invaluable and has informed our government's responses to COVID-19 as we all work together to keep the people of British Columbia safe.

While this year's UBCM Convention will be different in many ways, I am looking forward to the opportunity for all of us to come together and to spend time discussing the needs of your community.

I am writing to provide you with some initial information regarding the process for requesting a meeting with me during the UBCM Convention, taking place this year from September 22 to 24, 2020.

As the UBCM Convention for 2020 will be held in a virtual and abbreviated format, Provincial Government meetings will be held by conference call and will likely occur outside of the shortened program to allow delegates to fully focus and participate in the Convention.

You will receive a separate letter from the Honourable John Horgan, Premier, containing information about the online process for requesting a meeting with the Premier or other Cabinet Ministers.

If you would like to indicate your interest in meeting with me around Convention time, please complete the online request form at: [MAH Minister's Meeting](#) and submit it to the Ministry of Municipal Affairs and Housing before **August 4, 2020**. Meeting times and dates will be confirmed by early September. In the event that I am unable to meet with you, arrangements may be made for a meeting post-Convention.

To get the most out of your delegation's meeting with me, it continues to be helpful for you to provide as much detail as possible on the topic you wish to discuss in the online form. Providing this information in advance gives me a better understanding of your delegation's interests and helps us to make progress on delivering for the people of your community.

Regarding staff meetings, ministry staff will email you shortly with the Provincial Appointment Book. This document lists all government, agency, commission and corporation staff expected to be available to meet with delegates around Convention time, as well as details on how to submit an online staff meeting request.

.../2

This year's UBCM will be my fourth Convention as Minister responsible for local government, after four years attending as the opposition spokesperson for local government and four years of attending as a City Councillor, and I believe this will be the most important Convention yet. The pandemic has shown how important governments are in keeping people healthy and safe, and all of the work that local governments do for the benefit of British Columbians. As we move forward with restarting B.C., I am looking forward to hearing more about your communities and exploring ways we can continue to work together to make life better for British Columbians, now and for the future.

Sincerely,



Selina Robinson
Minister

pc: Honourable John Horgan, Premier
Her Worship Mayor Maja Tait, President, Union of BC Municipalities



June 30, 2020

Dear Road Rescue responders:

On behalf of Emergency Management BC (EMBC), I would like to acknowledge the outstanding work and dedicated professionalism of our Road Rescue responders across the province. I want to recognize your commitment to making communities within BC safer through the countless hours you devote to training and supporting people in motor vehicle accidents during difficult times.

We do not take your sacrifices for granted and we know how fortunate we are to benefit from your experience and determination in the face of adversity. It is particularly important to recognize your willingness to support under the unprecedented circumstances of COVID-19. Road Rescue responders across the province have displayed a willingness to tackle the many trials presented by COVID-19.

I can say with confidence that the Road Rescue program has made critical contributions to British Columbia's public safety and efforts. We appreciate your commitment and recognize that your preparedness and response at all levels is time spent away from your families, friends, loved ones, and the workplace.

Thank you for your selfless commitment to the safety of British Columbians and for your unwavering dedication during these challenging circumstances. A special thanks to your families and loved ones for sharing you when others are in need. We know your public service and volunteerism is not only about giving back — it is a way of life.

With gratitude,

Madeline L. Maley, RPF
Assistant Deputy Minister, Response Operations
Emergency Management BC

Reference: 572282

June 17, 2020



Mayor Leonard Casley
Village of New Denver
Box 40
New Denver, BC V0G 1S0



Dear Mayor Leonard Casley:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM is in the process of distributing the Community Works Fund (CWF) payment for fiscal 2020/2021. An electronic transfer of \$75,043.97 is expected to occur within the next 30 days. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

This year, the Government of Canada announced that the federal Gas Tax Fund transfer was to be accelerated and delivered in one single payment, rather than two half-payments. Therefore, this will be the only transfer this year for CWF funding.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Gas Tax Agreement can be found on our website at www.ubcm.ca.

For further information, please contact Gas Tax Program Services by e-mail at gastax@ubcm.ca or by phone at 250-356-5134.

Yours truly,

A handwritten signature in black ink, appearing to read "Maja Tait".

Maja Tait
UBCM President

Pc: Colin McClure, Chief Financial Officer

Valhalla Wilderness Society

RECEIVED

JUN 29 2020

Box 329, New Denver, British Columbia, Canada V0G 1S0
Phone: (250) 358-2333, E-mail: vws@vws.org, www.vws.org

June 29, 2020

Mayor and Council
Village of New Denver
New Denver, V0G 1S0

Dear Mayor and Council,

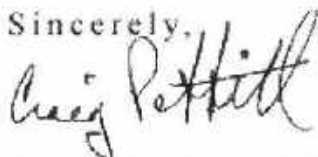
Enclosed please find five copies of the Valhalla Wilderness Society's submission to government on the Zinton proposal. The Society's submission had the benefit of a wildlife impact assessment by registered professional biologist and grizzly bear expert, Wayne McCrory (also Chair of VWS); and examination of the "backcountry" skiing and mountain biking issues by director Craig Pettitt, founding owner, operator and guide for Valhalla Mountain Touring Ltd, 1977-1993. Pettitt first skied London Ridge in 1971 when very few if any had ever skied this area, and also achieved the first known winter ski ascent of New Denver Glacier in 1972. Pettitt helped to open the Galena trail for mountain biking, and for approximately ten years worked for the Regional District to maintain the Galena trail and other segments of the rail trail.

Our submission comes to the following conclusions:

- The Zinton resort town, lodge and Crown land application should be rejected outright.
- If this doesn't happen, the Minister should order a major independent Environmental Assessment.
- There should be no further commercial tenures including a resort or lodge development, or further helicopter use, in the Highway 31A Corridor. Accommodations for the area's visitors should be located within New Denver or Kaslo, which will benefit these towns.
- In no case should mountain biking occur in the high-quality grizzly bear habitat of the Zinton proposal, as this is a serious danger to both bikers and bears.
- A tourist town at Three Forks will cause ecologically devastating overuse of Idaho Peak, Wild Goose Basin, and other valued recreation sites.
- In no case should the Whitewater Valley be included in any further commercial recreation permits. Increased visitation will drive the grizzlies out and end grizzly bear viewing. Winter use will disturb and imperil grizzlies, mountain goats and wolverines.

We hope you will carefully consider the massive potential impacts to wildlife, the environment and to New Denver of the Zinton proposal.

Sincerely,



Craig Pettitt, Director
Valhalla Wilderness Society



The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

TO: Mayor and Council
FROM: Corporate Officer
SUBJECT: Request for Information
DATE: July 10, 2020

RECOMMENDATION:

That the following items be received for information:

- Boundary Extension Area Update (*Jessica Rayner, Community Planner*)
- Building Permit Activity Report (*Jessica Rayner, Community Planner*)
- June 2020 Progress Report (*Ron LeBlanc, Slocan Valley Economic Development Coordinator*)

SUBMITTED BY: Jessica Rayner
Community Planner

DATE: July 9, 2020

SUBJECT: New Denver Boundary Extension Area Progress Update

PURPOSE: To provide Mayor and Council of the Corporation of the Village of New Denver with an update regarding the proposed Village of New Denver boundary extension.

BACKGROUND: At their Regular Meeting of January 14, 2020, Council approved a proposed timeline for proceeding with a municipal boundary extension. At their Regular Meeting of January 28, 2020, Council confirmed the area proposed for inclusion in the boundary extension.

Proposed boundary extension referrals have been sent as follows:

- Letters introducing the proposed boundary extension, accompanied by information packages, were sent to residents within the proposed Municipal Boundary Extension Area on May 25, 2020.
- A general information package was posted on the Village's website on May 25, 2020.
- A Proposed Boundary Extension Referral was sent to two staff at the BC Ministry of Forests, Lands, Natural Resource Operations and Rural Development (MFLNRORD) on May 25, 2020 seeking input regarding six 2.06-acre Crown Owned parcels within the boundary extension area. An update to the referral to MFLNRORD was sent on July 6, 2020, indicating an additional Crown Owned property for consideration within the boundary extension area at 1310 Kildare Street (Bigelow Bay Regional Park).
- A Proposed Boundary Extension Referral was sent to the Regional District of Central Kootenay (RDCK) Chief Administrative Officer (CAO) for review and internal distribution on May 29, 2020.

Referral responses have been received from:

- Owners of 31 private properties within the proposed boundary extension area. Of these, owners of 19 properties have registered support for the proposal, owners of 4 properties have registered opposition to the proposal, and owners of 8 properties have had discussions with Village staff without submitting whether they are in support of or opposed to the proposal. There has been no further contact with the owners of the remaining 16 properties, though phone messages were left with those listed in the local phone book;
- One staff member at the Ministry of Forests, Lands, Natural Resource Operations and Rural Development;
- Regional District of Central Kootenay staff including Research Analyst, Planner, and Utility Services Manager; and
- Staff at MFLNRORD (Stewardship Officer, Selkirk Resource District)

Village staff have consulted with staff at the BC Ministry of Indigenous Relations and Reconciliation (MIRR) regarding appropriate First Nations engagement in relation to the proposed boundary extension. MIRR staff confirmed that it is appropriate for the Village to reach out to the Sinixt as represented by the Lake Tribe of Colville Confederated Tribes (CCT). Staff are in the process of consulting with the Director of Natural Resources for Colville Confederated Tribes regarding the proposed boundary extension.

DISCUSSION: Staff are prepared to compile and submit a Municipal Boundary Extension Proposal to the Ministry of Municipal Affairs and Housing in coming weeks. All referral responses will be included in the proposal along with all information required by the Province for Ministry review. Once submitted, if further work is required, Ministry staff are available to work with the Village to complete the proposal.

LEGISLATIVE FRAMEWORK: The *Local Government Act* (section 20) describes the requirements that must be met before the Province considers approving a municipal boundary extension.

ATTACHMENTS:

- 1) Proposed New Denver Extension Area, Ownership Type
- 2) Proposed New Denver Extension Area, Water Systems

COUNCIL STRATEGIC PRIORITIES: Boundary Expansion (extending municipal boundaries to include Denver Siding) was identified as a strategic priority in the Village's 2019 Annual Report.

COMMUNICATION STRATEGY: Staff to proceed with the municipal boundary extension process as outlined in the January 9, 2020 Report to Council titled *Municipal Boundary Extension Process & Timeline 2020*.

FINANCIAL IMPLICATIONS: As per the proposed municipal boundary extension.

SUBMITTED BY: Jessica Rayner, Community Planner

DATE: July 10, 2020

SUBJECT: 2020 Semi-Annual Building Permit Activity

PURPOSE: To Provide Mayor and Council with an update regarding building activity within the Village.

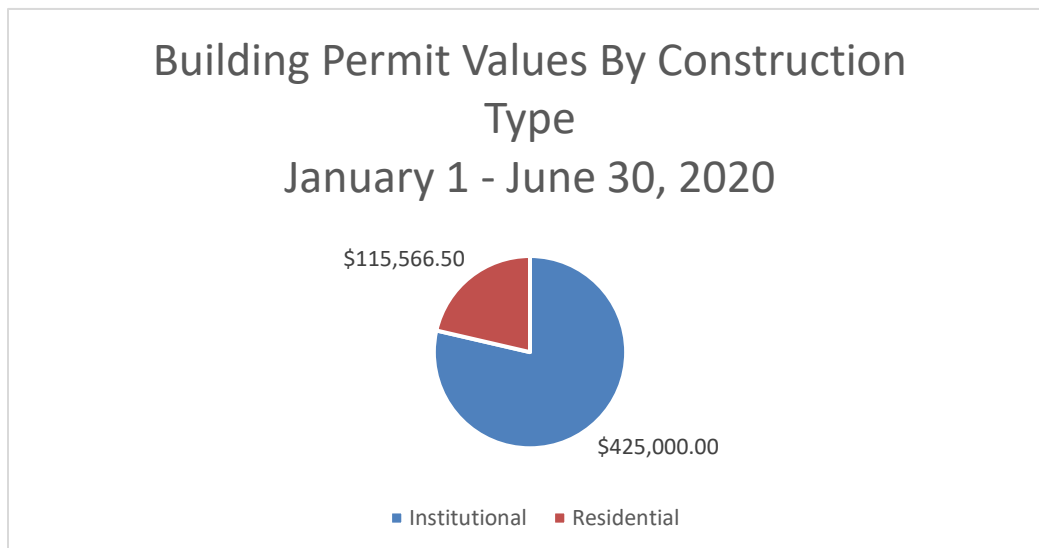
BACKGROUND: Building permits are issued by the Village in accordance with regulations set out by the BC Building Code. Approvals are based on building plans and technical reports in accordance with safety codes. Building Permits may be used as a growth indicator as they are indicative of pending construction activity.

DISCUSSION: The Village of New Denver continues to see strong building permit activity. In the first six months of 2020, the Village of New Denver issued a total of ten (10) Building Permits, with a total construction value of \$569,816.50. This compares to three (3) Building Permits, with a total construction value of \$292,719.30, in the first six months of 2019 and eight (8) Building Permits, with a total value of \$251,450.00, in the first six months of 2018.

Building Permits issued in the first six months of 2020 have included the following projects:

- A \$400,000 Institutional renovation at Lucerne Elementary Secondary School, facilitating the creation of a child care centre;
- A \$25,000 Institutional renovation at the Village owned heritage building housing the Silvery Slocan History Society and Visitor Centre;
- Four (4) Residential renovations and/or additions;
- One (1) Placement of a Mobile Home (Single Family Dwelling), with Construction of a Deck and a Roof over the Mobile Home;
- One (1) Commercial change of occupancy permit;
- One (1) Commercial plumbing permit; and
- One (1) Residential demolition permit.

In comparison to the above 2020 first term permits, the first term of 2019 saw a rare two (2) new Single Family Dwelling Building Permits, with a total construction value of \$277,719.30; an additional \$15,000 in residential Building Permits was through installation of solar panels on a Single Family Dwelling. A third Single Family Dwelling Building Permit was issued in July of 2019 for a total construction value of \$458,919.30 by July 23, 2019.



Construction values in the first term of 2018 were much lower, with two Change of Occupancy Permits, two Demolition Permits, two permit replacements (no new construction value), and one Commercial Renovation and Partial Demolition; note that the Commercial Renovation project was replaced with a new Building Permit in the second term of 2018, resulting in a smaller square footage and construction value being realized.

LEGISLATIVE FRAMEWORK:

- 1) BC Building Code;
- 2) Village of New Denver Building Bylaw No. 595, 2006

ATTACHMENTS: 2018, 2019, 2020 Building Activity Summary Tables

COUNCIL STRATEGIC PRIORITIES: Nil

COMMUNICATION STRATEGY: Nil

FINANCIAL IMPLICATIONS: Village revenue based on Building Permit Values.

Building Permit Summary
January - June 2020

Permit #	Name	Civic #	Street	Type of Building	Type of Construction	Value of Construction	Building Area (sq.ft.)	Zoning	Issue Date	Date Finaled	Permit Fees
813	Cuthbert	105	Union St	Residential	Mobile Home SFD	\$ 29,250.00	1170	R1	2020-01-08	-	\$ 554.50
815	Village of New Denver	202	6th Ave	Public & Institutional	Renovations/ Stablization (Museum)	\$ 25,000.00	-	P2	2020-02-27	-	\$ 286.90
816	Walker	713	Josephine St	Commercial	Change of Occupancy	\$ -	-	C1	2020-03-31	-	\$ 100.00
817	Lada	624	Slocan Ave	Residential	Addition	\$ 36,110.50	513.5	R1	2020-04-17	-	\$ 459.50
818	Phillips	313	6th Ave	Residential	Renovation & Addition	\$ 14,956.00	186.1	C1	2020-04-21	-	\$ 669.50
819	School District # 10	604	7th Ave	Public & Institutional	Renovation - Daycare	\$ 400,000.00	-	P2	2020-06-04	-	\$ 4,027.53
820	Ashley	814	Kootenay St	Residential	Addition - Sunroom	\$ 4,000.00	300	R1	2020-05-14	-	\$ 228.50
821	Briggs	402	2nd Ave	Residential	Renovation	\$ 60,000.00	988.2	R1	2020-06-11	-	\$ 669.50
822	Raventree Ranches Ltd.	307	Kildare St	Residential	Demolition	\$ -	-	R1	2020-06-05	-	\$ 100.00
824	Roy	302	6th Ave	Residential	Plumbing	\$ 500.00	-	C1	2020-05-28	2020-06-18	\$ 71.00
TOTAL CONSTRUCTION VALUE:						\$ 569,816.50				TOTAL:	\$ 7,166.93

Building Permit Summary
January - June 2019

Permit #	Name	Civic #	Street	Type of Building	Type of Construction	Value of Construction	Building Area (sq.ft.)	Zoning	Issue Date	Date Finaled	Permit Fees
800	Marsh	401	Kildare St	Residential	Single Family Dwelling	\$ 134,019.30	1600.58	R1	2019-03-07	2019-04-09	\$ 4,292.00
801	Parkstrom / Raynolds	310	Kildare St	Residential	Solar Panel Installation	\$ 15,000.00	-	R1	2019-03-14	2020-04-11	\$ 197.00
802	Whitfield	206	Josephine St	Residential	Single Family Dwelling + Garage	\$ 143,700.00	2,583	R1	2019-05-21	2020-05-07	\$ 3,326.00
TOTAL CONSTRUCTION VALUE:						\$ 292,719.30				TOTAL:	\$ 7,815.00

Building Permit Summary
January - June 2018

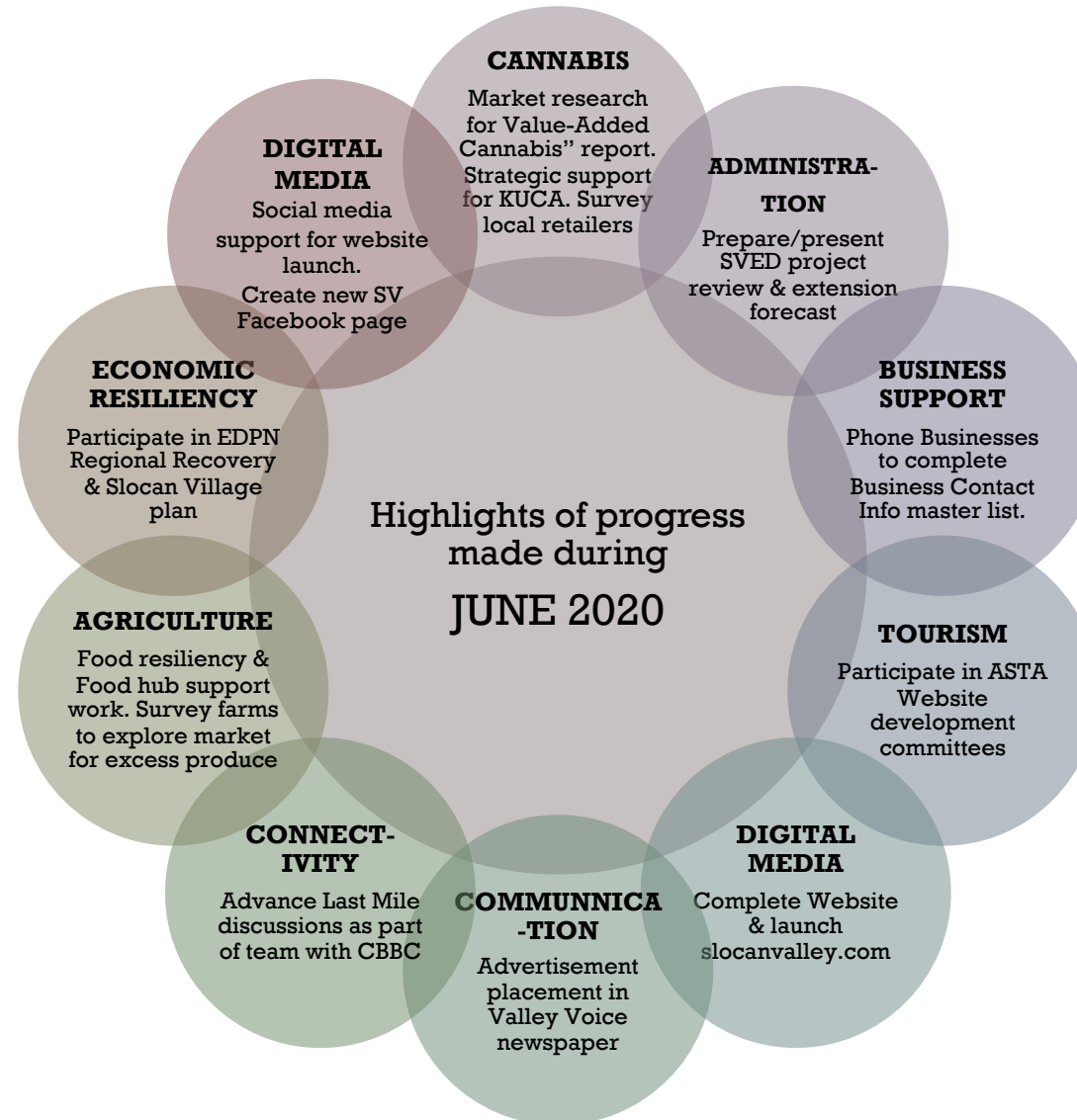
Permit #	Name	Civic #	Street	Type of Building	Type of Construction	Value of Construction	Building Area (sq.ft.)	Zoning	Date Issued	Date Finaled	Permit Fees
782	Langford	702	Bellevue St	Commercial (Gallery)	Change of Occupancy	-	-	C1	2018-02-01	2018-06-21	\$ 100.00
784	Marsh	401	Kildare St	Residential	Demolition	-	-	R1	2018-01-04	2019-05-31	\$ 100.00
785	Gustafson	214	6th Ave	Commercial	Demolition	-	-	C1	2018-02-01	2018-08-02	\$ 100.00
786	Mountainberry Foods Inc.	621	Union St	Commercial	Change of Occupancy	-	-	C1	2018-03-01	2018-05-16	\$ 100.00
787	Warren	402	6th Ave	Commercial	Demolition	\$ 1,450.00	-	C1	2018-03-29	2018-08-30	\$ 60.50
788	Wilson	604	10th Ave	Residential	Replace Expired Permit # 712	-	-	R1	2018-05-24	-	\$ 50.00
789	Gustafson	705	9th Ave	Residential	Replace Expired Permit #722	-	-	R1	2018-05-24	2019-07-11	\$ 50.00
791	Warren	402	6th Ave	Commercial	Renovation & Partial Demolition	\$ 250,000.00	3,601.60	C1	2018-06-27	2019-09-27	\$ 2,664.50
TOTAL CONSTRUCTION VALUE:						\$ 251,450.00				TOTAL:	\$ 3,225.00



SLOCAN VALLEY ECONOMIC DEVELOPMENT

Progress Report – June 2020

SLOCAN VALLEY ECONOMIC DEVELOPMENT



SLOCAN VALLEY ECONOMIC DEVELOPMENT

Highlights of progress made during JUNE 2020

- **CONNECTIVITY** Advance Last Mile discussions with CBBC & the Province
 - Status: Work in Progress
 - Notes: Moving the dialogue along for cooperation with valley partners and last mile models.
- **AGRICULTURE** Farmer support/Food security work
 - Status: Work in Progress
 - Notes: Work with CBT & WK Permaculture Co-op/Healthy Communities on food resiliency/food hub.
- **ECONOMIC**
- **RESILIENCE** Participate in EDPN Regional Recovery & SFU/Selkirk Economic Resilience planning for Slocan Village
 - Status: Second phase complete for Slocan Village
 - Notes: EDPN- examining gaps in economic response/recovery supports. Regional action.
- **DIGITAL MEDIA** Launch SVED website
 - Status: Complete
 - Notes: Complete content work and upload site.
- **DIGITAL MEDIA** Social Media Campaign
 - Status: Complete & On-going
 - Notes: Broadcast the website launch on Facebook & Instagram. Create Slocan Valley Facebook/Instagram pages.

SLOCAN VALLEY ECONOMIC DEVELOPMENT

Highlights of progress made during JUNE 2020

- **CANNABIS** Various work via SV Cannabis Coordinator
 - Status: Work in Progress
 - Notes: Market research on “Value-Added Cannabis”, Survey Cannabis retailers, KUCA strategic development.
- **TOURISM** Participate in ASTA Website Development Committee
 - Status: Work in Progress
 - Notes: Working on developing tourism tools as the recovery phase of the pandemic opens up.
- **ADMINISTRATION** SVED Project review
 - Status: Complete
 - Notes: Prepare & present SVED Project review and suggestions for project extension.
- **BUSINESS**
- **SUPPORT** Create a Business Contact Info master list
 - Status: Almost complete
 - Notes: Additional help enlisted to phone businesses without email addresses available.
- **COMMUNICATION** Announce website launch
 - Status: Complete & On-going
 - Notes: Placement of advertisements in Valley Voice to launch website & encourage businesses to update directory listings.

REQUEST FOR COUNCIL DECISION

SUBMITTED BY: Catherine Allaway, CAO

DATE: July 10, 2020

SUBJECT: ROSEBERY PARKLANDS AND TRAIL COMMISSION APPOINTMENTS

PURPOSE: To obtain a recommendation from Council regarding the appointment of the Village's representative to the Rosebery Parklands and Trail Commission

RECOMMENDATION: That Richard Allin's resignation as the Village's appointee to the Rosebery Parklands and Trail Commission be accepted as presented;

And further, that Gerald Wagner be appointed as the Village's representative to the Rosebery Parklands and Trail Commission.

Gerald Wagner will replace Richard Allin as the Village's representative on the Commission, leaving the alternate position vacant.

ALTERNATIVES & IMPLICATIONS:

1. Do not appoint a new Village representative – *Richard Allin's resignation will be accepted, and Gerald Wagner will remain as the Village's alternate appointee.*
2. Appoint specified individuals as the Village's representative and/or alternate representative – *Richard Allin's resignation will be accepted and specified individuals will be appointed as Village representatives*

ANALYSIS:

- A. Background:** The Village of New Denver participates in the Rosebery Parklands & Trails Commission and the Council makes recommendations to the RDCK as to who will represent the Village on the Commission, in accordance with the provisions of the RDCK Bylaw No. 2062 amendments thereto. The Village's RDCK Director (or Alternate) is a non-voting member of the Commission. The Village is also able to appoint a Village representative (from Council or the community) as a voting member of the Commission. The governing bylaw also allows for the appointment of an alternate (voting) Village representative from Council or the community.
- B. Discussion:** Richard Allin has served as the Village's voting representative on the Commission since 2016. He has tendered his resignation from this position, with the intention of serving as the appointee from RDCK Area H. Gerald Wagner has served as the Village's alternate voting representative since 2019 and has indicated a willingness to serve as the Village's voting representative going forward. The proposed recommendation will leave a vacant alternate position which can be filled at a later date.
- C. Legislative Framework:** RDCK Bylaw No. 2062 and amendments thereto
- D. Attachments:** Letter from R. Allin dated July 7, 2020
- E. Council Strategic Priority:** Nil
- F. Communication Strategy:** Commission vacancies will be advertised in the Valley Voice.

FINANCIAL IMPLICATIONS: Nil

July 7, 2020

Mayor and Council
Village of New Denver
New Denver, BC

Dear Mayor and Council,

Please accept this as my letter of resignation as the Village of New Denver representative to the Rosebery Parklands and Trails Commission. As I believe you are aware, I will be recommended for reappointment to the commission as a representative from RDCK Area H, and my resignation will allow the village to appoint a new rep.

It has been a pleasure sitting on the commission for the village, and I thank you for your support in re-appointing me these past years. I look forward to working with the new village rep and the other members of the commission to ensure that the Rosebery Parklands and Galena Trail continue to be outstanding community assets.

Regards,

A handwritten signature in purple ink, appearing to read "R. Allin".

Richard Allin

REQUEST FOR COUNCIL DECISION

SUBMITTED BY:	Catherine Allaway, CAO	DATE: July 10, 2020
SUBJECT:	INFRASTRUCTURE PLANNING GRANT APPLICATION – SUBDIVISION SERVICING STANDARD DEVELOPMENT	

PURPOSE: To seek Council authorization for the submission of a grant application

RECOMMENDATION: That the Village of New Denver submit an application to the Infrastructure Planning Grant Program

An application will be submitted for the July 15, 2020 intake and work on the project will start immediately.

ALTERNATIVES & IMPLICATIONS:

1. Do not authorize the submission of a grant application – *No application will be submitted and work on the project will be delayed.*

ANALYSIS:

- A. Background:** The Local Government Infrastructure Planning Grant Program assists local governments in developing sustainable infrastructure that will improve public health and safety, protect the natural environment and strengthen local and regional economies. The next deadline for applications is July 15, 2020.
- B. Discussion:** The Village of New Denver identified the establishment of subdivision servicing standards as a key element in attracting investment and promoting growth within the municipality. The proposed project was included in the Village's unsuccessful 2019 application for funding through the Rural Dividend program. Funding for the project is now being sought through the Provincial Infrastructure Planning Grant Program. Staff from the Village of New Denver will be working with James Kay from Aspen Lands Advisory to complete this work.
- C. Legislative Framework:** Nil
- D. Attachments:** Nil
- E. Council Strategic Priority:** Nil
- F. Communication Strategy:** Nil

FINANCIAL IMPLICATIONS:

The total project cost is estimated at approximately \$6,000. The Infrastructure Planning Grant Program provides 100% funding for the first \$5,000 of eligible costs, and 50% funding for the next \$10,000 of eligible costs, to a maximum of \$10,000. The amounts not covered by the grant will come from general municipal revenues.

REQUEST FOR COUNCIL DECISION

SUBMITTED BY: Catherine Allaway, CAO

DATE: July 10, 2020

SUBJECT: REVISED 2020 COUNCIL MEETING SCHEDULE

PURPOSE: To obtain Council approval for proposed changes to the published schedule of 2020 Regular Council Meetings.

RECOMMENDATION: That the July 28th, August 25th and December 22nd Regular Meetings of the Council of the Village of New Denver be cancelled.

The affected Council meetings will be cancelled.

ALTERNATIVES & IMPLICATIONS:

1. Do not cancel any 2020 Regular Council Meetings – *There will be no changes to the meeting schedule.*
2. Propose cancellation of specified Regular Council Meetings – *The specified Council meetings will be cancelled.*

ANALYSIS:

A. Background: In December 2019, the following schedule of Regular Council Meetings was published in the Valley Voice:

January 14 & 28	July 14 & 28
February 11 & 25	August 11 & 25
March 10 & 24	September 8 & 22
April 14 & 28	October 13 & 27
May 12 & 26	November 10 & 24
June 9 & 23	December 8 & 22

B. Discussion: In 2019, Council indicated a desire to reduce the number of Regular Meetings over the summer months and the July 23, 2019 and August 27, 2019 meetings were cancelled to achieve this goal. The second Council Meeting in December is usually cancelled to accommodate holiday schedules for elected officials and staff.

C. Legislative Framework: *Community Charter* s.127 [notice of Council meetings] and Village of New Denver Council Procedures Bylaw No. 713, 2018, (s. 6)

D. Attachments: Nil

E. Council Strategic Priority: Nil

F. Communication Strategy: The updated schedule will be posted on the Village's website and bulletin board, and advertised in the Valley Voice.

FINANCIAL IMPLICATIONS: Nil

REQUEST FOR COUNCIL DECISION

SUBMITTED BY: Catherine Allaway, CAO
SUBJECT: COVID-19 Safety Plan

DATE: July 10, 2020

PURPOSE: To seek Council approval of the draft COVID-19 Safety Plan for the Village of New Denver.

RECOMMENDATION: That the Village of New Denver's COVID-19 Safety Plan be adopted as presented.

The draft COVID-19 Safety Plan will be adopted as presented and will guide staff actions going forward; WorkSafe BC requirements will be addressed.

ALTERNATIVES & IMPLICATIONS:

1. Request specific amendments to the draft plan.
Staff will revise the plan and present amendments to Council for consideration at the next Regular Meeting.

ANALYSIS:

- A. Background:** WorkSafe BC requires all employers, including municipalities, to establish a COVID-19 Safety Plan which must be posted publicly.
- B. Discussion:** The purpose of this policy is to minimize exposure to COVID-19 in municipal workspaces for employee and public safety and meet WorkSafe BC requirements while recognizing the financial, personnel and other constraints particular to the Village of New Denver.
- C. Legislative Framework:** WorkSafe BC
- D. Attachments:** Village of New Denver COVID-19 Safety Plan
- E. Council Strategic Priority:** Nil
- F. Communication Strategy:** The COVID-19 Safety Plan will be posted publicly on the Village's website and at municipal workplaces.

FINANCIAL IMPLICATIONS: The hard costs associated with ensuring workplace safety during the COVID-19 pandemic are estimated at \$1000 and counting.

THE CORPORATION OF THE VILLAGE OF NEW DENVER

POLICY TITLE: COVID-19 SAFETY PLAN

EFFECTIVE DATE:

SUPERSEDES: n/a

Upon adoption by Council

APPROVAL: Council (review by staff as needed)

PURPOSE:

To minimize exposure to COVID-19 in municipal workspaces for employee and public safety and meet WorkSafe BC requirements while recognizing the financial, personnel and other constraints particular to the Village of New Denver.

POLICY:

The Village of New Denver will strive to reduce or eliminate exposure to COVID-19 in municipal workplaces and facilities.

Scope:

This policy applies to all municipal facilities and employees. Detailed procedures for individual municipal facilities are included as Appendices.

Definitions:

PHO – Provincial Health Officer

PPE – Personal Protective Equipment

PROCEDURE:

The Village of New Denver will assess municipal workplaces to determine the risk of COVID-19 transmission, and will involve front-line staff in the assessment process.

The Village will follow the guidance of the PHO and WorkSafeBC regarding protocols to reduce the risks of COVID-19 transmission, with consideration given to input from front-line staff.

The Village will implement elimination strategies, engineering controls, administrative controls and the use of PPE where required to reduce the risk of COVID-19 transmission.

The Village will limit the number of people in municipal workplaces and ensure physical distance wherever possible. Remote participation in municipal activities will be encouraged, within the Village's existing technological capabilities.

The Village will install physical barriers to reduce transmission risk where repeated face-to-face transactions are unavoidable.

The Village will provide guidance to all employees regarding COVID-19 protocols through a combination of training and signage.

The Village will reduce the risk of surface transmission of COVID-19 in municipal workplaces through effective cleaning and hygiene practices.

The Village will, through signage, prohibit individuals at risk of transmitting COVID-19 from entering municipal workplaces, in accordance with the guidance of the PHO and WorkSafeBC.

The Village will require employees who develop symptoms of COVID-19 while at work to self-isolate immediately.

The Village will monitor the effectiveness of this policy and update it as necessary.

VILLAGE OF NEW DENVER COVID-19 SAFETY PLAN
APPENDIX A

VILLAGE OFFICE

RISKS

Public contact for front-line staff
Common areas: break room, reception, Council Chambers
High touch surfaces (door handles, light switches, counter)
Shared equipment (copier, front counter workstation)

ELIMINATION STRATEGIES

Limit number of people in common areas
Work in individual offices whenever possible
Meet remotely or outdoors where feasible

ENGINEERING CONTROLS

Install drop box to limit front counter traffic
Install shield at front counter
Place picnic table for outdoor meetings

ADMINISTRATIVE CONTROLS

Signage to restrict entry
Signage to ensure physical distancing

PERSONAL PROTECTIVE EQUIPMENT

Hand sanitizer at front counter
Cleaning supplies at front counter

CLEANING & HYGIENE PRACTICES

Office and washroom cleaning practices updated May 26, 2020
Clean high touch surfaces between customers
Sanitize shared surfaces at start/end of shift
Frequent hand washing

VILLAGE OF NEW DENVER COVID-19 SAFETY PLAN
APPENDIX B

PUBLIC WORKS SHOP

RISKS

Shared equipment
Waste collection

ELIMINATION STRATEGIES

Limit sharing of equipment
Maintain physical distancing where possible

ENGINEERING CONTROLS

N/A

ADMINISTRATIVE CONTROLS

Signage to encourage hygiene
Signage to encourage physical distancing

PERSONAL PROTECTIVE EQUIPMENT

Gloves for garbage collection

CLEANING & HYGIENE PRACTICES

Wash or sanitize hands regularly
Sanitize shared surfaces at start/end of shift

VILLAGE OF NEW DENVER COVID-19 SAFETY PLAN
APPENDIX C

CENTENNIAL CAMPGROUND

RISKS

Public contact for front-line staff

Shared facilities: washrooms, water/wash stations, garbage, sani dump, lockers

ELIMINATION STRATEGIES

Meet outdoors only

Close washrooms before cleaning

ENGINEERING CONTROLS

N/A

ADMINISTRATIVE CONTROLS

Signage to restrict entry

Signage to ensure physical distancing

PERSONAL PROTECTIVE EQUIPMENT

Hand sanitizer at check-in

CLEANING & HYGIENE PRACTICES

Washroom cleaning practices updated May 26, 2020

Washrooms to be cleaned twice daily

VILLAGE OF NEW DENVER COVID-19 SAFETY PLAN
APPENDIX D

NIKKEI INTERNMENT MEMORIAL CENTRE

RISKS

Public contact for front-line staff
Gift shop merchandise

ELIMINATION STRATEGIES

Limit number of people in building
Remove extra merchandise from displays
Remove brochures, guestbook

ENGINEERING CONTROLS

Install shield at front counter
Open second gate, enforce one way traffic flow
Open windows where possible
Keep doors open so handles aren't touched

ADMINISTRATIVE CONTROLS

Signage to restrict entry
Signage to ensure physical distancing
Signage to direct traffic flow

PERSONAL PROTECTIVE EQUIPMENT

Hand sanitizer at entry and at Kyowakai Hall
Cleaning supplies at reception counter

CLEANING & HYGIENE PRACTICES

Washroom cleaning practices updated May 26, 2020
Washrooms to be cleaned daily
Clean high touch surfaces between customers
Sanitize shared surfaces at start/end of shift
Frequent hand washing

VILLAGE OF NEW DENVER COVID-19 SAFETY PLAN
APPENDIX E

VAULT TOILETS

RISKS

High touch surfaces (door handles)

ELIMINATION STRATEGIES

N/A

ENGINEERING CONTROLS

N/A

ADMINISTRATIVE CONTROLS

Signage to encourage hygiene

Signage to encourage physical distancing

PERSONAL PROTECTIVE EQUIPMENT

N/A

CLEANING & HYGIENE PRACTICES

Washrooms to be cleaned daily

REQUEST FOR COUNCIL DECISION

SUBMITTED BY: Catherine Allaway, CAO
SUBJECT: COVID-19 Meeting Policy

DATE: July 10, 2020

PURPOSE: To establish Council's policy regarding public participation in Council Meetings during the COVID-19 pandemic.

RECOMMENDATION: That the Village of New Denver COVID-19 Meeting Policy be adopted as presented.

The draft policy will become effective upon adoption and will guide staff actions going forward, legislated requirements of Ministerial Order M192 will be satisfied.

ALTERNATIVES & IMPLICATIONS:

1. Request specific amendments to the draft policy.
Staff will revise the draft policy and present amendments to Council for consideration at the next Regular Meeting.

ANALYSIS:

- A. Background:** Section 89 of the Community Charter requires that Council Meetings must be open to the public unless the subject matter relates to one of the items listed in the closed meetings section of the legislation. Discussion and decisions must occur in properly called meetings, where the public can review the agenda and listen to the debate to understand how and why decisions are made. Previous Ministerial Orders under the Emergency Program Act waived the requirements for Councils to hold their meetings in public during the COVID-19 pandemic.
- B. Discussion:** The current Ministerial Order M192 states that local governments that are unable to hold open meetings where the public can attend in person are now required to adopt a resolution to provide a rationale for the continued need to meet without the public present. They must also describe what measures are being taken to meet the principles of openness, transparency and accessibility. The draft policy addresses the requirements.
- C. Legislative Framework:** Community Charter, s. 89; Ministerial Order M192 (June 17, 2020)
- D. Attachments:** Village of New Denver COVID-19 Meeting Policy
- E. Council Strategic Priority:** Nil
- F. Communication Strategy:** The information will be communicated to the public on the Village's website, in the Valley Voice, in person or by telephone or email upon individual request, and through on-site signage.

FINANCIAL IMPLICATIONS: Some advertising and signage costs, estimated total under \$500.

THE CORPORATION OF THE VILLAGE OF NEW DENVER

POLICY TITLE: COVID-19 MEETING POLICY

EFFECTIVE DATE:

Upon adoption by Council

APPROVAL: Council

SUPERSEDES: n/a

PURPOSE:

To establish Council's policy regarding public participation in Council Meetings during the COVID-19 pandemic.

POLICY:

Village of New Denver Council meetings will be open to the public during the COVID-19 pandemic, with restrictions to ensure compliance with guidelines set by the Provincial Health Officer.

Scope:

This policy will apply to all meetings of the Council of the Village of New Denver.

PROCEDURE:

In order to comply with the physical distancing guidelines set by the Provincial Health Officer, a maximum of two groups of up to two members of the public may be safely accommodated in Council Chambers at any one time, in addition to the press, elected officials and staff. Preference will be given to those members of the public appearing as a delegation to Council or making a request of Council.

Members of the public wishing to participate in Council Meetings are encouraged to do so remotely when possible. Members of the public wishing to attend meetings in Council Chambers should contact the Village Office regarding the availability of seats. Should demand for public participation exceed capacity, alternate means of public participation will be considered including telephone or video presence where this is within the Village's technological capability or, for agenda items attracting high levels of public interest, an alternate meeting location with greater capacity.

In order to ensure openness, transparency and accessibility, draft agenda packages for Regular Council Meetings will be posted publicly on the Village's website on the Friday afternoon before the meeting. Members of the public are invited to submit written comments regarding items on the agenda up until 4 p.m. on the day of the meeting. These comments will be presented to Council during the "Public Comments" portion of the meeting.