

AGENDA – REGULAR MEETING

DATE: March 23, 2021
TIME: 7:00 p.m.
PLACE: Council Chambers

CALL TO ORDER:

INTRODUCTION OF LATE ITEMS:

- Resolution required to add late items, if any

ADOPTION OF AGENDA:

- Resolution to adopt the Agenda for the March 23, 2021, Regular Meeting.

MINUTES:

- Resolution to adopt the Minutes of the March 9, 2021, Regular Meeting

PETITIONS & DELEGATIONS:

- Nil

PUBLIC QUESTIONS & COMMENTS:

-

OLD BUSINESS:

- Nil

CORRESPONDENCE FOR INFORMATION:

- Resolution to receive the following items for information:
 - Minutes - February 11, 2021 Meeting (*Slocan Valley Chamber of Commerce - Emma Beaton, Manager*)
 - Internet Speed Study (*UBCM - Reiko Tagami, Policy Analyst*)
 - BC Farmers' Market Nutrition Coupon Program (*BC Association of Farmers' Markets - Heather O'Hara, Executive Director & Vickey Brown, President*)
 - Invitation to Caribou Recovery Program Update (*Provincial Caribou Recovery Program*)
 - Consultation on Amending the Species at Risk Act (*Environment and Climate Change Canada - Randal Lake, Regulatory Affairs Unit Head*)
 - Input to the Special Committee on Reforming the Policing Act (*MLA Katrine Conroy - Cyra Ynkws, Constituency Assistant*)
 - Provincial Tree Planting Program and COVID-19 Protocols (*Ministry of Forests, Lands & Natural Resource Operations - Tara DeCourcy, Manager Selkirk Resource District*)

- Request for Support for Delivering Community Power (*Canadian Union of Postal Workers - Jan Simpson, President*)
- Endorsement of 9-8-8 Crisis Line Initiative (*Village of Belcarra - Mayor Jamie Ross*)
- Help Cities Lead Campaign (*City of Victoria - Mayor Lisa Helps*)
- Support for 9-8-8 Crisis Line (*Township of Spallumcheen - Mayor Christine Fraser*)
- Support for Laid-off Hotel and Tourism Industry Workers (*City of New Westminster - Mayor Johnathan Cote*)
- Opioid Crisis and Call for Overdose Action Plan (*City of Prince George - Mayor Lyn Hall*)
- Fair Taxation from Railway Operations & Industrial Parks (*City of Pitt Meadows - Kate Barchard, Corporate Officer*)
- Raise Disability and Income Assistance to a Livable Rate (*City of Langely - Kelly Kenney, Corporate Officer*)

STAFF REPORTS:

- Nil

COUNCIL REPORTS:

Verbal Reports -

Regional District of Central Kootenay -

West Kootenay Boundary Regional
Hospital District -

Recreation Commission #6 -

Economic Development Commission -

Rosebery Parklands & Trail Commission -

Treaty Advisory Committee -

Fire Department Committee -

Health Advisory Committee -

Sustainability Committee -

NEW BUSINESS:

Lorna Visser, New Denver

- Boundary Extension Proceeding
- Development Variance Permit Application
- Notice on Title - 814 Columbia Street
- Driveway Paving Policy
- Municipal Campground Policy Amendments

MOTION TO EXCLUDE:

- Moved by Councillor _____ and seconded that the public interest requires that, as per section 90(1) (I) of the *Community Charter*, persons other than members of Council and the CAO be excluded from the meeting as it pertains to preparation of the annual report.

RECONVENE IN CAMERA:

- Moved by Councillor _____ and seconded that Council recess and reconvene in camera at _____ p.m.

RECONVENE IN OPEN MEETING:

- Moved by Councillor _____ and seconded that Council reconvene in open meeting at _____ p.m.

**RESOLUTIONS BROUGHT FORWARD
FROM IN CAMERA:**

- Moved by Councillor _____ and seconded that Resolution#_____ be brought forward to the public portion of the meeting.

ADJOURNMENT:

- Resolution to adjourn the meeting at ____ p.m.

The Corporation of the Village of New Denver

MINUTES – REGULAR MEETING

DATE: March 9, 2021
TIME: 7:00 p.m.
PLACE: Council Chambers

PRESENT:

- Mayor Leonard Casley
- Councillor John Fyke (via Webex)
- Councillor Vern Gustafson
- Councillor Colin Moss
- Councillor Gerald Wagner
- Catherine Allaway, CAO
- Jessica Rayner, Community Planner

Press: Valley Voice (via Webex)

Guests: Nil

CALL TO ORDER:

INTRODUCTION OF LATE ITEMS:

ADOPTION OF AGENDA:

RESOLUTION #73

- Moved by Councillor Moss and seconded that the agenda for the March 9, 2021 Regular Meeting be adopted as presented.

CARRIED

MINUTES:

RESOLUTION #74

- Moved by Councillor Wagner and seconded that the Minutes of the February 23, 2021 Regular Meeting be adopted as read.

CARRIED

RESOLUTION #75

- Moved by Councillor Fyke and seconded that the Minutes of the February 26, 2021 Regular Meeting be adopted as read.

CARRIED

PETITIONS & DELEGATIONS:

-

PUBLIC QUESTIONS & COMMENTS:

-

OLD BUSINESS:

-

CORRESPONDENCE FOR INFORMATION:**RESOLUTION #76**

- Moved by Councillor Gustafson and seconded that the following correspondence be received for information:
 - Notice of Annual General Meeting (*Slocan Lake Chamber of Commerce*)
 - Update on Committee Activities (*Columbia River Treaty Local Government Committee - Linda Worley, Chair*)
 - CBT Community Outdoor Revitalization Application (*CBT - Will Nixon, Senior Manager, Delivery of Benefits*)
 - Workshop Invitation (*Yellowstone to Yukon Conservation Initiative - Nadine Raynolds, Upper Columbia Program Manager*)
 - 2021 CRI FireSmart Community Funding & Supports Application (*UBCM*)

CARRIED

STAFF REPORTS:**RESOLUTION #77**

- Moved by Councillor Wagner and seconded that the following reports be received for information:
 - Water Conservation Plan (*TRUE Consulting - Scott Wallace, Project Engineer*)
 - Site Disclosure Statements & Contaminated Sites Regulation Amendments (*Jessica Rayner, Community Planner*)

CARRIED

COUNCIL REPORTS:

- | | |
|---|---|
| Verbal Reports | - Nil |
| Regional District of Central Kootenay | - Nil |
| West Kootenay Boundary Regional Hospital District | - Nil |
| Recreation Commission #6 | - Councillor Fyke reported on recent Rec #6 activities |
| Economic Development Commission | - Nil |
| Rosebery Trails & Parklands Commission | - Councillor Wagner reported on plans to repair the cable car on the Galena Trail |

- | | |
|---------------------------|---|
| Treaty Advisory Committee | - Councillor Fyke reported that he will be attending a workshop next week regarding the Ktunaxa |
| Fire Department Committee | - |
| Health Advisory Committee | - |
| Sustainability Committee | - |

NEW BUSINESS:

RESOLUTION #78

Fire Rescue Truck Purchase

- Moved by Councillor Fyke and seconded that Council approve the purchase of a 2021 Dodge Ram 5500 diesel Crew Cab 4x4 chassis at a cost of \$68,411.84; and further, that Council approve the purchase of a custom box from Brutus Truck Bodies at a cost of \$83,440.00.

CARRIED

RESOLUTION #79

Request for Letter of Support (*Columbia Basin Broadband Corporation*)

- Moved by Councillor Wagner and seconded that the Village of New Denver provide a letter in support of the Columbia Basin Broadband Corporation's application for funding through the Universal Broadband Fund and the Connecting BC program, to install last mile fiber optic service locally.

CARRIED

ADJOURNMENT:

RESOLUTION #80

- Moved by Councillor Wagner and seconded that the meeting be adjourned at 8:18 p.m.

CARRIED

MAYOR CASLEY

CORPORATE OFFICER

COMMUNICATIONS FOR INFORMATION

SUBMITTED BY: Catherine Allaway, CAO

DATE: March 19, 2021

RECOMMENDATION:

That the following items be received for information:

- Minutes - February 11, 2021 Meeting (*Slocan Valley Chamber of Commerce - Emma Beaton, Manager*)
- Internet Speed Study (*UBCM - Reiko Tagami, Policy Analyst*)
- BC Farmers' Market Nutrition Coupon Program (*BC Association of Farmers' Markets - Heather O'Hara, Executive Director & Vickey Brown, President*)
- Invitation to Caribou Recovery Program Update (*Provincial Caribou Recovery Program*)
- Consultation on Amending the Species at Risk Act (*Environment and Climate Change Canada - Randal Lake, Regulatory Affairs Unit Head*)
- Input to the Special Committee on Reforming the Policing Act (*MLA Katrine Conroy - Cyra Ynkws, Constituency Assistant*)
- Provincial Tree Planting Program and COVID-19 Protocols (*Ministry of Forests, Lands & Natural Resource Operations - Tara DeCourcy, Manager Selkirk Resource District*)
- Request for Support for Delivering Community Power (*Canadian Union of Postal Workers - Jan Simpson, President*)
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- Fair Taxation from Railway Operations & Industrial Parks (*City of Pitt Meadows - Kate Barchard, Corporate Officer*)
- Raise Disability and Income Assistance to a Livable Rate (*City of Langely - Kelly Kenney, Corporate Officer*)

COMMENTS:

A letter of thanks regarding the BC Farmers' Market Nutrition Coupon Program will be sent to Minister of Health Adrian Dix from Mayor Casley.

Staff will contact UBCM to participate in their Internet Speed Study.

Please note that a second session for the BC Caribou Recovery Program update is being offered on April 13, 2021.



REGULAR BOARD MEETING - MINUTES

Thursday, February 11th, 2021

7:00 pm

Gotomeeting.com

ROLL CALL OF DIRECTORS: Jan McMurray, Janice Gustafson, Colin Moss, Tamara Barkowsky, Daphne Budding

ALSO PRESENT: Emma Beaton (Minutes) Leonard Casley, John Fyke

Meeting called to order by chair Jan McMurray at 7:03 p.m.

Mayor Casley Address:

- Thank you to the Chambers Health Committee
- Centennial Park project had 240 responses including the school students, The input is appreciated.
- Nikkei Center tax payer funding has been reduced from 32,000 to 22,000 via grants. Requesting yearly sustainable funding from the government going forward.
- Campground bookings had 2000 website visits and 329 bookings.
- 100-200 web visits to the village website each day
- Knox hall is essentially finished, Reading center will hopefully become an actual Library, main hall flooring has been redone, and the bathrooms no longer have carpet.
- Would like to use COVID funding to cover fibre optic cost for library
- An active transportation grant will be used to maintain path from the school to New Market and add 3 more crosswalks in the main intersection and new market area. The ministry of transportation assessed traffic over 24 hours in July 2019, Colin can share a picture of the report.

1. Moved by Colin, Seconded by Janice: "THAT the Agenda of the February 11th, 2021 Regular Board Meeting be Adopted with Amendments." CARRIED.
2. Moved by Daphne, Seconded by Tamara: "THAT the Minutes of the January 28th, 2021 Regular Board Meeting be Adopted as Presented." CARRIED.
3. Moved by Colin, Seconded by Daphne: "THAT the Financials be Received." CARRIED.
4. Business Arising from the Minutes
 - a) We will invite Zeb to the April meeting to show us CLOUD options.
 - b) Emma to apply for CBT CI Grant to access another \$2250 for the Rural Dividend Resident Attraction Videos, Jesse has agreed to produce 3 more at \$750 each. "Colin Moved, Daphne Seconds, Carried."
 - c) Emma to create AGM poster and share link via email and facebook. Nominations at the meeting can be up to a nine director maximum, Jan no longer wishes to Chair. We should find out if Clarence is coming back.
5. Reports
 - a) Membership: Camp Cafe to sign up for membership. Can we send out bank transfer options with renewal invoice.
 - b) Health: Physicians talking to IH re renewal of contracts

- c) WKRTA / ASTA: No Report
- d) Resident / Business Attraction Project: (Daphne June Tamara Colin Clarence) - 4th video almost ready, Committee will meet with Jesse regarding getting videos online, Camp Cafe is interested in participating
- e) Winlaw Committee: No report
- f) VIC Committee - No Report
- g) Downtown Revitalization: Email Daphne to join, she will meet Feb 23rd with the Village
- h) Welcome Wagon Committee (Colin, Isy, Tamara): Delivered to New Market and Camp Cafe, make sure we are buying local for this service.
- i) Budget Committee (Jan, Janice, Emma): Meeting Friday to be passed over email

6. Correspondence - None

7. New Business -

- a) Emma to write a support letter for Museum Signage "Daphne moved, Janice Seconded, Carried."
- b) Support Letter for CBT Broadband, Daphne concerned if this will be helpful, CBT has committed to last mile funding to properties, "Colin moved, Janice Seconded, Carried."
- c) KSCU, Emma to write third letter detailing our frustration with limited banking hours and full fees, Requesting a second ATM is a consideration (Will go through Council if we want this. It has been mentioned that the credit unions in the Valley have been looking to Amalgamate, would be interesting to know. Maybe we want to work with other affected municipalities on this, Kaslo/Salmo/Fruitvale.

9. Email Vote Ratification - none

8. Strategic Planning

- a) Support Business Community
- b) Contribute toward resident attraction and retention
- c) Contribute toward economic sustainability of the area

9. Moved by Jan, Seconded by Daphne that the meeting be adjourned at 8:21 p.m. CARRIED



Internet speed study

Mar. 17, 2021

Local and Indigenous governments, particularly those with rural and remote populations, are invited to participate in a study of broadband Internet speeds experienced in BC. Communities across British Columbia have voiced concerns that federal data on broadband Internet speeds, which is used to determine eligibility for connectivity funding programs, may not accurately reflect the broadband Internet speeds experienced in homes, businesses, and other locations at the community level.

Connected Communities within the provincial Ministry of Citizens' Services, UBCM, and Northern Development Initiative Trust are responding collaboratively to these concerns with an independent study of differences between the broadband Internet speeds experienced in some BC communities, and the 50/10 Mbps speed identified on the federal government's National Broadband Internet Service Availability Map. The study will produce factual information on Internet speeds in rural and remote communities, supporting analysis and informing dialogue between NDIT, Indigenous and local governments, Internet service providers, the Province, and the federal government. Data gathering and analysis will occur over the spring and summer months, with reporting of study results expected in fall 2021.

A key first step in this process is to identify which communities in BC have noted inconsistencies between the 50/10 Mbps Internet speed that federal maps indicate should be available, versus actual Internet speeds currently experienced by residents and businesses in the area.

Participate in the Study

Local or Indigenous governments with reports of Internet speeds lower than the 50/10 Mbps speeds shown on federal maps, are invited to self-identify by contacting UBCM and requesting to be included in the study. The research team seeks to understand the inconsistencies in reporting of Internet speeds across the province. Please provide the following information to Reiko Tagami, Policy Analyst, UBCM:

- names of communities, areas, or neighbourhoods where the Internet speeds experienced are below the 50/10 Mbps speeds indicated on federal maps
- name of the Indigenous or local government within whose boundaries these areas are located
- name, position, email, and telephone number of a senior staff person from the Indigenous or local government, whom the research team may contact for further information.

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March 5, 2021

Leonard Casley
Mayor, Village of New Denver
Box 40
New Denver, BC V0G 1S0

Dear Mayor Casley & Council,

We would like to share with you the exciting results of the 2020 BC Farmers' Market Nutrition Coupon Program in New Denver. BC Association of Farmers Markets (BCAFM) delivers this provincial program and is extremely proud of its deep impact on both people and farmers across BC, particularly at this time during the COVID pandemic.

Over the last year, this valued program connected with 75 communities making fresh, healthy, local foods more accessible to 15,890 British Columbians and directly benefited 940 farmers across British Columbia.

In 2020, a total of **\$8,340** was invested directly in **New Denver** through the Program.

Our partner in your community, the **Healthy Community Society of the North Slokan Valley** provided lower-income pregnant women, families and seniors with coupons to purchase fresh fruits, vegetables, cheese, eggs, nuts, fish, meat and herbs direct from farmers at your local farmers' market.

As a result, program participants from New Denver ate more local foods, learned about healthy eating, and felt connected to their community. At the same time, the local food system was strengthened with farmers in your community benefitting from additional revenue to sustain their farms.

Our Request To You

Our community partners, participants and farmers are grateful for this Program in your community. If you agree, we kindly ask you to send a thank you letter to the Honourable Adrian Dix, Minister of Health. Your encouragement and feedback can strengthen support for ongoing funding for the Farmers' Market Nutrition Coupon Program and ensure we continue to build healthier BC communities together.

Opportunity to Meet?

If you were like to learn more about the Program, the work of your local farmers market and community partners, we would be pleased to organize an online meeting. Please contact the program manager, Peter Leblanc at peter@bcfarmersmarket.org set this up.

We look forward to working with your community again in 2021!

With gratitude,

Heather O'Hara
Executive Director
BC Association of Farmers' Markets

Vickey Brown
President, Board of Directors
BC Association of Farmers' Markets

BC Association of Farmers' Markets

208 - 1089 West Broadway Vancouver, BC V6H 1E5
604-734-9797 | bcfarmersmarket.org | bcfarmersmarkettrail.com

Catherine Allaway

From: Caribou Recovery FLNR:EX <caribou.recovery@gov.bc.ca>
Sent: March 17, 2021 1:06 PM
To: Caribou Recovery FLNR:EX
Subject: Invitation to Caribou Recovery Program update April 8 10-11 AM PST
Attachments: Caribou Recovery Program update for Stakeholders.ics

Hi invitees,

Attached is a calendar invitation to a skype meeting for the Caribou Recovery Program Update meeting being held on April 8, 2021 from 10-11 AM PST.

AGENDA:

1. Acknowledgement of Territory – Gwen Leahy
2. Acknowledgement of challenging times – Darcy Peel
3. Agenda Review and pigeonhole – Gwen Leahy
4. Staffing updates - TBA
5. Newly posted 18/19 Annual Report - Beth
6. Predator management - Darcy Peel 5 min
7. Monitoring and Inventory - Leo DeGroot 5 min
8. Herd Planning - TBA

Questions 30 min

QUESTIONS:

1. We will be providing a method to ask questions via Pigeonhole the day of the meeting. It will be open for questions from 9 AM April 8 to April 9 at 11:59 PM. Questions are kept anonymous.: [Pigeonhole Q and A](#)
2. Alternatively please send questions to caribou.recovery@gov.bc.ca . This is not anonymous.

Thank you,
The Provincial Caribou Recovery Program





December 11, 2020

RE: Consultation on amending Schedule 1 of the *Species at Risk Act*

On September 2, 2020, the Committee on the Status of Endangered Wildlife in Canada (COSEWIC) submitted assessments of species at risk to the federal Minister of the Environment.

On December 2, 2020, the Government of Canada posted the Ministerial Response Statements for these species on the *Species at Risk Act* (SARA) Public Registry. The Government is now launching consultations on the potential amendment of Schedule 1, the List of Wildlife Species at Risk under SARA. The complete set of statements and the consultation path (normal or extended) for each species are available at: <https://www.canada.ca/en/environment-climate-change/services/species-risk-act-accord-funding/listing-process/minister-environment-response-assessments-2020.html>.

Environment and Climate Change Canada is seeking comments on the proposed amendment of Schedule 1 resulting from assessments of 12 terrestrial species. Three of the species included in this national consultation are found in British Columbia (BC) and are listed below.

Suckley's Cuckoo Bumble Bee: Proposed new listing as Threatened

- A medium sized bumble bee that is found throughout BC

Western Harvest Mouse *megalotis* subspecies: Proposed reclassification from Special Concern to Endangered

- A mouse found in the Okanagan and Similkameen Valleys of BC

Slender Yolk-moss: Proposed new listing as Endangered

- A moss known from one site on Haida Gwaii

Fisheries and Oceans Canada will conduct consultations for aquatic species eligible for addition to the list. Where authorized by a land claims agreement to perform functions in respect of an aquatic wildlife species, Environment and Climate Change Canada and Fisheries and Oceans Canada will consult the wildlife management board.

Additional information on the listing and consultation processes for terrestrial species is available in "Consultation on Amending the List of Species under the *Species at Risk Act* -Terrestrial Species". This document also includes a questionnaire that provides you guidance on the types of information and comments Environment and Climate Change Canada is seeking. It is posted on the SARA Public Registry at: <https://species-registry.canada.ca/index-en.html#/documents/1823>.

You are invited to submit comments on the potential impacts of amending the List of Wildlife Species at Risk according to these COSEWIC status assessments. Your comments will be considered and will inform the Minister's recommendation to Cabinet. Please provide comments by **April 2, 2021** for species under a normal consultation process and by **September 2, 2021** for species following an extended consultation process. The Suckley's Cuckoo Bumble Bee and Western Harvest Mouse *megalotis* subspecies will follow

an extended consultation process. There will also be an opportunity to provide comments during the 30-day public consultation period associated with pre-publication in *Canada Gazette* Part I. More detailed information on individual species is included in the COSEWIC status reports available on the SARA Public Registry.

We encourage you to submit your comments to the SARA Public Registry at ec.registrelep-sararegistry.ec@canada.ca, or by answering the online questionnaire included in Part 2 of the Consultation Document, and which can also be accessed at <https://species-registry.canada.ca/index-en.html#/consultations/1823>. ECCC is available for a phone discussion, teleconference or videoconference to discuss this proposal further (whenever feasible). You are also welcome to contact our regional office with any questions:

Regulatory Affairs
Canadian Wildlife Service / Pacific Region
Environment and Climate Change Canada
5421 Robertson Rd, RR1
Delta, BC V4K 3N2
ec.ep.rpy-sar.pyr.ec@canada.ca

Respectfully,

A handwritten signature in dark ink, appearing to read 'R. Lake', is shown within a rectangular border.

Randal Lake
Head, Regulatory Affairs Unit
Canadian Wildlife Service, Pacific Region
Environment and Climate Change Canada
5421 Robertson Rd, RR1
Delta, BC V4K 3N2

Catherine Allaway

From: Yunkws, Cyra <Cyra.Yunkws@leg.bc.ca>
Sent: March 10, 2021 11:53 AM
To: Yunkws, Cyra
Subject: Opportunity to provide input to the Special Committee on Reforming the Police Act

Hello all,

I hope that you are enjoying the warming weather!

There has been some interest put forward about the Special Committee on Reforming the Police Act. In reviewing Special Committee- Reforming the Police Act minutes, I note they will **allow correspondence from the public March 1st - April 30th**:

MLA Doug Routley (Chair): We also invite British Columbians to participate by providing written submissions beginning Monday, March 1. We will review those submissions with a view to inviting individuals and organizations to present to the committee at a later date. Details are available on our website at www.leg.bc.ca/cmt/rpa.

If you have any questions or would like to be removed from this list, please do not hesitate to reach out.

Kindest regards,

Cyra Yunkws

She/her/hers

Constituency Assistant to MLA Katrine Conroy, MLA Kootenay West

#2 1006 3rd St. Castlegar, BC V1N 3X6

250-304-2783 cyra.yunkws@leg.bc.ca

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March 12, 2021

Dear Mayor/ Council,

Re: Provincial Tree Planting Program and COVID-19 Protocols

The 2021 Forestry Tree Planting season is almost upon us and I am forwarding to you a copy of a notification from Diane Nicholls, RPF, ADM Chief Forester.

This letter outlines information in relation to COVID-19 and this year's Provincial tree planting program goals and to inform you of the protocols in place

If you require further clarification on the above or have any other questions, our local contact is Dean Christianson, Stewardship Forester, Selkirk Resource District at 250-365-8667 or as per the attached letter if you have specific questions please direct them to Shane Berg, Deputy Chief Forester at Shane.Berg@gov.bc.ca.

Yours truly,



Tara DeCoucy
District Manager
Selkirk Resource District



Reference: 260847

Feb. 2, 2021

The Provincial Tree Planting Program and COVID-19 Protocols

Dear Mayor / Chief and Council

It was my intent to reach out to the municipalities, indigenous communities, forest licensees and the planting contract community prior to the start of the 2021 planting season. The past year has been filled with new and challenging business processes focused on keeping workers and communities safe as the COVID-19 pandemic spread across the province. As you'll remember, last spring's planting season began as our knowledge of the pandemic started to unfold, and through an unprecedented season of collaboration by all sectors, we successfully planted over 300 million trees with close to 6000 tree planters and without a single confirmed case of the COVID-19 virus in our workforce.

The combination of Public Health Office orders and operating guidelines, along with the forest sector working collaboratively with government and local communities, was paramount in helping make the 2020 planting season successful. The forestry sector is currently preparing for the 2021 tree planting season again, to ensure community and worker safety with respect to COVID-19. Forest activities, including tree planting, continue to be designated an essential service during the COVID-19 pandemic. As an important part of the provincial economy and for environmental sustainability, every year the forest sector in BC engages in Canada's largest tree planting program to ensure that areas harvested or destroyed by insects and wildfire are replanted. The 2021 planting season will be equally significant to last year, with about 300 million seedlings scheduled to be planted.

The 2021 planting program will begin on BC's coast at the end of February and in the interior in about mid-April. Learning from our experiences last year, the forest sector response and safe delivery of the 2020 tree planting program, preparations began last fall and will continue through the tree planting season to ensure that the safety of our workers and the surrounding communities are our highest priority.

For the 2021 tree planting season our goals are once again to:

- Prevent the transmission of any potential infection from the silviculture workers to communities around the province; and
- Ensure that the planters are kept safe and healthy so they can complete another planting season successfully.

Page 1 of 3

- Keep municipalities and indigenous community leaders informed of the planting as it moves with the spring openings.

To ensure that we can achieve our goals, as we did in 2020, please be aware of the following:

- Those working in the silviculture industry in the north of the province must follow the requirements of the new Provincial Health Officer (PHO) order, *Resource Sector Worksites and Industrial Camps in the Region of the Northern Health Authority* published as of January 12, 2021, <https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/covid-19-pho-order-industrial-camps-northern-health.pdf> while the rest of the province is required to follow the pre-existing order *Industrial Camps – July 2, 2020*. https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/archived-docs/pho_order_industrial_camps_april_23_2020.pdf All workers will be required to follow the PHO orders as they are amended to address changing conditions.
- Along with PHO orders, there are a number of guidance documents available to the planting contractors, both from the Ministry of Health and the Western Forestry Contractors Association (WFCA).
- A key success factor in 2020, which will continue for 2021, is the commitment for government and industry to align and collaborate on delivery of the planting program. A critical piece of that commitment includes frequent and clear communication.

An essential part of that commitment to communication is to identify and resolve issues both within the planting programs and also, most importantly, to provide information to communities about what is happening as the tree planting season progresses. As with all good communication, it will also provide you with an opportunity to ask questions and provide details about local issues.

Outreach and communication will begin over the next few weeks as we approach the planting season in your area.

I have asked the Ministry of Forests, Lands, Natural Resource Operations and Rural Development District Managers to be the point of contact for tree planting information for communities following on the success and effectiveness of the role they played in 2020.

In the interim, if you have specific questions please direct them to Shane Berg, Deputy Chief Forester at Shane.Berg@gov.bc.ca. With your assistance, I am confident we will accomplish similar successes in 2021.

Yours truly,



Diane Nicholls, RPF
ADM, Chief Forester
Office of the Chief Forester

March, 2021

Subject: Request for Support for Delivering Community Power

Dear Municipal Leaders,

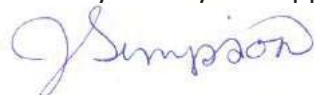
In 2016, the Canadian Union of Postal Workers, with a coalition of allies, launched [Delivering Community Power](#) – a visionary program for Canada Post to confront climate change, promote better access to expanded services, bring financial inclusion to unbanked and underbanked communities, and address other social inequalities – all by making the most of our existing public postal service network.

Today, while progress has been made on many of the initiatives in the vision, the situation has become more urgent. Effects of climate change are deadly and are affecting nearly every part of society all around the world. The COVID-19 pandemic has revealed the need for a more equal, more resilient society that prioritizes the health of our most vulnerable neighbours and loved ones, *before* profit. We are relying more than ever on the internet to connect people and to do our business, but rural residents are getting second-class service.

The continuing decline of letters combined with a dramatic rise in parcels from e-commerce makes it plain to see: the postal service has to adapt to a new reality. This is a great opportunity to address multiple problems at once, with a valued public infrastructure that connects everyone in their own community.

Please consider proposing the attached resolution to have your municipality endorse the campaign for expanded services, financial viability, climate action, and – all through leveraging our public postal system. The time is now!

Thank you for your support!



Jan Simpson
National President
Canadian Union of Postal Workers

//dn cope 225

SUPPORT DELIVERING COMMUNITY POWER

Whereas there is an urgent need for banking services among the unbanked or underbanked, given that thousands of villages and rural municipalities do not have a bank branch and more than 900 municipalities have expressed their support for postal banking;

Whereas thousands of Canadians do not have access to affordable high-speed Internet, and the federal government has long promised to bridge the rural broadband gap;

Whereas urgent action is needed to establish a robust network of electric vehicle charging stations;

Whereas to achieve carbon-neutral targets by 2050, Canada Post must greatly accelerate the electrification of its fleet;

Whereas the extensive network of post offices in our communities can provide a wide range of services as community hubs;

Whereas Canada Post's letter carriers and RSMCs can check-in on vulnerable residents to help keep us in our homes longer as we age;

Whereas Canada Post must play its part for a more equitable post-pandemic recovery;

Whereas “The Way Forward for Canada Post,” the report of the 2016 federal public review of the postal service, recommended that Canada Post expand services and adapt its services to the changing needs of the public;

Whereas the Canadian Union of Postal Workers has advanced *Delivering Community Power*, a vision of the post-carbon digital-age postal service that address the above needs and more;

Be it resolved that _____ endorse *Delivering Community Power*, and write to the Honourable Anita Anand, Minister for Public Services and Procurement, with its rationale and a copy of this resolution.



VILLAGE OF BELCARRA

"Between Forest and Sea"

4084 BEDWELL BAY ROAD, BELCARRA, B.C. V3H 4P8
TELEPHONE 604-937-4100 FAX 604-939-5034
belcarra@belcarra.ca • www.belcarra.ca



March 10, 2021

Honourable Nelly Shin
Member of Parliament
Port Moody – Coquitlam
1116 Austin Avenue
Coquitlam, BC V3K 3P5

Via email: nelly.shin@parl.gc.ca

Dear Honourable Nelly Shin,

Re: Belcarra Council Motion – Endorsement of 9-8-8 Crisis Line Initiative

Please be advised that at a Regular meeting of Belcarra Council held on March 8, 2021, the following motion was passed:

“That the Village of Belcarra endorse the 9-8-8 crisis line initiative; and
That staff be directed to send a letter indicating support to the local MP, MPP, Federal Minister of Health, the CRTC and UBCM municipalities to indicate the support of Belcarra.”

Thank you for bringing this matter to the attention of Belcarra Council. 2021 has been an unprecedented challenge. There have been considerable impacts from the COVID-19 Pandemic on the mental health of Canadians. Through unanimous consent, Belcarra supports the creation of a National 3-Digit Suicide Prevention Hotline in Canada.

Sincerely,

Jamie Ross
Mayor

cc Hon. Adrian Dix, Minister of Health
Rick Glumac, MLA
CRTC
UBCM Member Municipalities



March 10, 2021

Dear Colleagues,

On behalf of Victoria City Council, I am writing today to inform you that Council has voted to endorse the Help Cities Lead campaign and to request that your city consider doing the same. Emissions from buildings account for about 11% of the province's GHG emissions. This is the third highest source of GHG emissions in BC after road transportation (27.1%) and the oil and gas sector (17.6%). For municipalities, GHG emissions from existing buildings account for 40-60% of community emissions. In Victoria, this number is around 50% of our community GHG inventory.

In British Columbia, the regulation of buildings typically occurs at the provincial level. For the past two decades British Columbia has been at the forefront of action and policies taken in Canada to reduce energy use and GHG emissions from buildings. The 2018 CleanBC Plan moved the province further in this direction with key commitments for the building sector such as a net-zero energy building standard by 2032, a building upgrade standard by 2024, and exploring building energy labelling options.

A number of local governments, including Victoria, are keen to take even bolder action, and have set ambitious targets of our own to significantly reduce GHG emissions from buildings over the next 10 years in alignment with climate emergency declarations. The success of the Province in achieving deep emissions reductions from the building sector are directly connected to the success of local governments to achieve their own targets because most buildings are situated within these communities. However, tools currently available to local governments to pursue these ambitious reduction targets are largely limited to information campaigns and incentives. Although helpful, on their own these tools are insufficient to achieve broad and deep energy and GHG reductions given limited budgets.

Help Cities Lead (helpcitieslead.ca) is an education and awareness campaign working to build support for more focused collaboration between the Province of British Columbia and local governments on building climate policy.

The campaign project team identifies five regulatory measures where additional authority would be instrumental for municipalities in accelerating climate action:

1. Regulating GHG emissions for new buildings – the BC Energy Step Code only regulates energy efficiency in new buildings. Leading local governments would also like the ability to regulate GHG emissions from new buildings.
2. Mandatory home energy labelling - In Canada and British Columbia, legislation requires energy labelling for a broad range of consumer products including motor vehicles, furnaces, windows, lightbulbs, and kitchen appliances. However, there are no labeling requirements for the single largest purchase a given Canadian is likely to make—their home.

3. Property assessed clean energy (PACE) financing - programs allow property owners to finance the up-front cost of building energy efficiency upgrades—such as more efficient heating systems, or windows—by paying the costs back over time via a voluntary property tax assessment. The assessment is attached to the property, not an individual; if, and when, the property is sold, the financing carries on with the new owner.

4. Regulating GHG emissions for existing buildings – this would include the development of a new regulation that would set greenhouse gas emissions targets from existing buildings.

5. Mandatory building energy benchmarking and reporting - Energy benchmarking is the process of collecting and monitoring energy data from a large number of buildings over time so that governments and the private sector can compare the performance of any one participating building against similar properties.

Direction to implement the first three of these measures – enabling local governments to regulate GHG emissions for new buildings, home energy labelling, and PACE financing – were included in the ministerial mandate letters issued in November 2020. Help Cities Lead encourages the Province to move as quickly as possible and in close consultation with local governments to develop and implement these measures.

Help Cities Lead would also like the Province to enable local governments to choose, when ready, to opt into the remaining two measures not addressed by the mandate letters – namely, regulating GHG emissions for existing buildings and building energy benchmarking and reporting.

The suite of initiatives is intended to compliment what the provincial government and utilities are already doing in this area and help to lay the groundwork for eventual province-wide adoption of these measures.

These actions would let municipalities, ready to take bolder action on climate, lead the way in regulating emissions in buildings. This would provide a template for action for other jurisdictions and even for provincial regulation in the future.

As such, we are requesting that your city consider endorsing the Help Cities Lead campaign and that you communicate this support directly to the Province by writing to the below Ministers:

- Minister of Environment and Climate Change Strategy, ENV.Minister@gov.bc.ca
- Minister of Municipal Affairs, MAH.Minister@gov.bc.ca
- Minister of Energy, Mines, and Low-Carbon Innovation, EMPR.Minister@gov.bc.ca
- Minister of Finance, FIN.Minister@gov.bc.ca
- Attorney General and Minister responsible for Housing, AG.Minister@gov.bc.ca

Thank you for your time and consideration. Please do not hesitate to reach out should you have any questions regarding this letter.

Sincerely,



Lisa Helps
Victoria Mayor

THE CORPORATION OF THE
TOWNSHIP OF SPALLUMCHEEN

TEL. (250) 546-3013
FAX. (250) 546-8878
OUR FILE NO.



4144 Spallumcheen Way
Spallumcheen, B.C. V0E 1B6

Email: mayor@spallumcheentwp.bc.ca

March 5, 2021

www.spallumcheentwp.bc.ca

OFFICE OF THE MAYOR

File: 0320-20-01

The Honourable Patty Hajdu

sent via email

House of Commons
Ottawa, Ontario,
Canada
K1A 0A6

Patty.Hajdu@parl.gc.ca

Re: Support for 988 Crisis Line

Please be advised that at the Monday, March 1, 2021 Regular Council Meeting, the Township of Spallumcheen Council passed the following resolution:

“THAT the Township of Spallumcheen Council pass the following motion and direct a letter indicating such support to the local MP, MPP, Federal Minister of Health, the CRTC and local area municipalities as outlined in the letter from Member of Parliament Mel Arnold, North Okanagan - Shuswap for support for a National Suicide Prevention Hotline:

WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200 percent;

AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

AND WHEREAS in 2022 the United States will have in place a national 988 crisis hotline;

AND WHEREAS the Township of Spallumcheen Council recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

NOW THEREFORE BE IT RESOLVED THAT the Township of Spallumcheen Council endorses this 988 crisis line initiative.”

Council understands, now more than ever, that Canadians may need access to additional resources amidst the COVID-19 pandemic. It is imperative, we as elected officials, do everything that we can to help everyone come out stronger on the other side of this unprecedented and challenging time.

Thank you for your attention to this matter, if you have any questions in this regard please contact the undersigned.

Respectfully,

A handwritten signature in cursive script, appearing to read 'C Fraser'.

Christine Fraser
Mayor

cc. Member Municipalities
MP Todd Doherty
MP Mel Arnold
Canadian Radio-Television and Telecommunications Commission (CRTC)



Jonathan X. Côté
Mayor

March 5, 2021

The Honourable Melanie Mark
Minister of Tourism, Arts, Culture and Sport
PO Box 9082, Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Mark:

Re: Support for Laid-off Hotel and Tourism Industry Workers

I am writing to ask that the BC government protect the livelihoods of laid-off hotel and tourism industry workers and their rights to return to their jobs when the pandemic eases. These rights are at risk as there are reports of hotels refusing to commit to bringing workers back to their jobs when business returns. To this end, on March 1, 2021, the New Westminster City Council passed the following resolution:

WHEREAS the COVID-19 pandemic has exacerbated existing inequalities and its social, health, and economic impacts are particularly devastating for women and racialized communities;

AND WHEREAS the tourism and hospitality industries have been drastically impacted;

AND WHEREAS of the 50 000 hotel workers that were laid off in March 2020, the majority are women and people of colour;

AND WHEREAS the duration of the pandemic means that recall rights require extension;

AND WHEREAS there are reports of hotels in British Columbia refusing to commit to bringing workers back to their jobs when business returns;

AND WHEREAS the City of New Westminster is committed to a COVID recovery plan that takes better care of people, the environment, and the community than the systems we had before the pandemic;

AND WHEREAS the City of New Westminster recognizes hotel workers and people who work in the tourism industry as valued and valuable members of our community;

THEREFORE, BE IT RESOLVED THAT the City of New Westminster affirms that people should not lose their livelihoods due to the pandemic; and

BE IT FURTHER RESOLVED THAT the City of New Westminster write to the Ministers of Labour and Tourism expressing our support for the right for laid off workers to return to their jobs when the pandemic eases; and

BE IT FURTHER RESOLVED THAT this letter be forwarded to all BC municipalities asking to write their support; and

BE IT FURTHER RESOLVED THAT the City of New Westminster writes to the Lower Mainland Local Government Association and Union of BC Municipalities encouraging them to host future conferences and events in venues that respect worker rights and pay at least a living wage.

We appreciate your consideration of this important matter.

Yours truly,



Jonathan X. Cote
Mayor

Cc: Hon. Harry Bains, Minister of Labour
All BC municipalities



OFFICE OF THE MAYOR

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9
p: 250.561.7600 | www.princegeorge.ca

March 17, 2021

Transmitted via email: patty.hajdu@parl.gc.ca

The Honourable Patty Hajdu, P.C. M.P.
Minister of Health
House of Commons
Ottawa, Ontario K1A 0A6

RE: Opioid Crisis and Call for Overdose Action Plan

Dear Minister,

The City of Prince George Council and Staff have taken part in conversations with many stakeholders across our community regarding the impact of the opioid crisis on local health and policing resources. We acknowledge the steps taken by the Government of Canada thus far in addressing the need to improve access to treatment and harm reduction services, legal protection for individuals seeking emergency services during an overdose by way of the Good Samaritan Drug Overdose Act, awareness and prevention around the use of opioids, and the continued work to reduce the illegal and often tainted opioid supply.

To further support the country's effort in addressing the opioid crisis, the City of Prince George calls upon the Government of Canada to further its work through the implementation of a National Overdose Action Plan. As such, the City supports the following resolution shared by other municipal councils across the province:

WHEREAS the opioid crisis is one of the largest public health emergencies of our lifetime, with a death about every two hours on average and a death toll of over 16,360 since 2016 (January 2016 to March 2020);

AND WHEREAS other countries have significantly reduced drug-related fatalities with reforms such as legal regulation of illicit drugs to ensure safe supply and decriminalization for personal use;

AND WHEREAS the federal government has indicated it is premature to discuss these measures until there are comprehensive supports for people to get well;

AND WHEREAS supports are needed, but measures that save lives are essential if people are to survive and access supports;

AND WHEREAS the Canadian Association of Chiefs of Police has stated that they agree the evidence suggests “decriminalization for simple possession as an effective way to reduce the public health and public safety harms associated with substance use”;

AND WHEREAS the overdose crisis rages, showing few signs of abating;

THEREFORE BE IT RESOLVED that Council:

- a) request that the Government of Canada:*
 - i) declare the overdose crisis a national public health; and*
 - ii) immediately seek input from the people most affected by this crisis and meet with provinces and territories to develop a comprehensive, Pan-Canadian overdose action plan, which includes comprehensive supports and full consideration of reforms that other countries have used to significantly reduce drug-related fatalities and stigma.*

On behalf of Council, thank you for your consideration of this request.

Sincerely,



Mayor Lyn Hall
City of Prince George

cc: All UBCM Member Local Governments
Todd Doherty, MP for Cariboo-Prince George
Bob Zimmer, MP for Prince George-Peace River-Northern Rockies

March 11, 2021

File: 01-0390-20/21

UBCM Member Municipalities

Sent via email

Dear UBCM Members:

Re: Fair Taxation from Railway Operations & Industrial Parks

At its March 2, 2021 Regular Council Meeting, Pitt Meadows City Council endorsed two resolutions related to fair taxation from railway operations and industrial parks for inclusion and discussion at the upcoming LMLGA Convention, in advance of the UBCM Convention this fall. Certified copies of both resolutions and background information regarding same have been enclosed for your information.

Sincerely,
City of Pitt Meadows



Kate Barchard
Corporate Officer

Enclosure

CERTIFICATION

I, TANYA BARR, Deputy Corporate Officer for the City of Pitt Meadows, HEREBY CERTIFY that the following is a true and exact extract of the Minutes for the Regular Meeting of the Pitt Meadows City Council held on Tuesday, March 2, 2021 regarding the Proposed Lower Mainland Local Government Association Resolution - CP Rail:

"It was MOVED and SECONDED THAT Council approve the following resolution and submit it to the Lower Mainland Local Government Association (LMLGA) for consideration:

- A. *WHEREAS section 5(e) of the Assessment Act - Prescribed Classes of Property Regulation B.C. Reg. 438/81 mandates that land or improvements used for transporting of products or used for the storage of products are classified as Class 5 Light Industry, but specifically excludes land or improvements held for purposes ancillary to the business of transportation from railway operations;*

AND WHEREAS this legislation creates unfair taxation from railway operations because they are reflective of a class 5 Light Industrial use and require high level City service support including Fire Services and road infrastructure use;

THEREFORE BE IT RESOLVED THAT the UBCM urge the Provincial Government to repeal section 5 (e) from the Assessment Act - Prescribed Classes of Property Regulation B.C. Reg. 438/81 in order to create fair taxation from railway operations.

CARRIED."



Tanya Barr
Deputy Corporate Officer
City of Pitt Meadows

March 4 / 21

Date Signed

CERTIFICATION

I, TANYA BARR, Deputy Corporate Officer for the City of Pitt Meadows, HEREBY CERTIFY that the following is a true and exact extract of the Minutes for the Regular Meeting of the Pitt Meadows City Council held on Tuesday, March 2, 2021 regarding the Proposed Lower Mainland Local Government Association Resolution - Golden Ears Business Park:

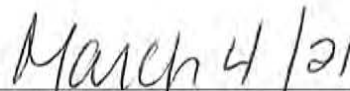
"It was MOVED and SECONDED THAT Council approve the following resolution and submit it to the Lower Mainland Local Government Association (LMLGA) for consideration:

- A. *WHEREAS section 5 (f) of the Assessment Act - Prescribed Classes of Property Regulation B.C. Reg. 438/81 mandates that land or improvements used for transporting of products or used for the storage of products are classified as Class 5 Light Industry, but specifically excludes land or improvements being used principally as an outlet for the sale of a finished product to a purchaser for purposes of his or her own consumption;*
- B. *AND WHEREAS this legislation creates unfair taxation from industrial parks which are a heavy burden on City infrastructure through heavy trucking activity in movement of product;*
- C. *THEREFORE BE IT RESOLVED THAT the UBCM urge the Provincial Government to repeal section 5 (f) of the Assessment Act - Prescribed Classes of Property Regulation B.C. Reg. 438/81 to create fair taxation from industrial parks.*

CARRIED."



Tanya Barr
Deputy Corporate Officer
City of Pitt Meadows



Date Signed

Fair Taxation from Railway Operations

Background

At the March 2, 2021 Regular Meeting, Council passed a resolution seeking endorsement by the Lower Mainland Local Government Association (LMLGA) regarding ending unfair taxation benefitting CP Rail.

CP Rail is in the business of moving goods for a wide range of industries. The Assessment Act categorizes property held for transporting products as Class 5 Light Industry.

However, the Assessment Act – Prescribed Classes of Property Regulation B.C. Reg. 438/81 section 5 (e) specifically excludes property held for purposes ancillary to business related to transportation from railway operations. The existence of this section results in creating unfair taxation by moving CP Rail property to Class 6 Business.

Recognizing the burden on city services in the provision of Fire Services and road infrastructure, removal of section 5 (e) would result in railway operations being more appropriately included within the Class 5 Light Industry classification. This action would create fairer taxation by including railway activities within the property class more relative to the nature of the operations.

Additional background information may be found in the January 19, 2021 Council Agenda package:

https://pittmeadows.ca.granicus.com/MetaViewer.php?view_id=2&clip_id=1208&meta_id=143659

Fair Taxation from Industrial Parks

Background

At the March 2, 2021 Regular Meeting, Council passed a resolution seeking endorsement by the Lower Mainland Local Government Association (LMLGA) regarding ending unfair taxation benefitting Industrial Parks.

Industrial parks are an area zoned and planned for the purpose of industrial development. Also, an industrial park is a more 'heavyweight' version of a business park or office park. The Golden Ears Business Park is a large-scale industrial park in Pitt Meadows. The concentration of industry in an industrial park raises environmental concerns from the heavy transportation volumes as well as the burden on road infrastructure with the constant movement of cargo on semitrailers.

The Assessment Act categorizes property held for transporting products as Class 5 Light Industry.

However, the Assessment Act – Prescribed Classes of Property Regulation B.C. Reg. 438/81 section 5 (f) specifically excludes property being used as an outlet for the sale of a finished product to a purchaser for purposes of his or her own consumption. The existence of this section results in creating unfair taxation by moving Industrial Park operations to Class 6 Business.

Recognizing the burden on city services in the provision of road infrastructure, removal of section 5 (f) would result in Industrial Park operations being more appropriately included within the Class 5 Light Industry classification. This action would create fairer taxation by including industrial park activities within the property class more relative to the nature of the operations.

Additional background information may be found in the January 19, 2021 Council Agenda package:

https://pittmeadows.ca.granicus.com/MetaViewer.php?view_id=2&clip_id=1208&meta_id=143659

March 11, 2021

UBCM member local governments

VIA Email

Dear Mayor and Council:

Re: Raise Disability and Income Assistance to a Livable Rate

At its March 8, 2021 Regular Council meeting, the Council for the City of Langley endorsed the following resolution and resolved that it be forwarded to UBCM member local governments, local MLAs and MPs, as well as the Provincial ministers responsible for Social Development, Poverty Reduction, Finance, and Housing, requesting favourable consideration:

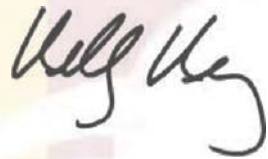
WHEREAS after many years of frozen income assistance rates and only minimal increases to disability benefits the current Provincial Government increased rates, for single people, by \$150 between 2017 and 2019 but most people who receive disability benefits or income assistance continue to live well below the poverty line; and

WHEREAS the Provincial Government added a \$300/month COVID benefit for those receiving disability and income assistance, which temporarily reduced people's risk of losing their housing and increased their access to necessities including food and medical supplies, but as of January 2021 the benefit has been reduced to \$150/month and there is no commitment to provide additional support past March 2021;

BE IT RESOLVED THAT the Province of British Columbia permanently reinstate the automatic, \$300/month benefit for people receiving disability benefits and income assistance and move to raise disability and income assistance to a livable rate that is above the market basket measure (MBM).

Background information on this resolution is enclosed for reference.

Yours truly,
CITY OF LANGLEY



Kelly Kenney
Corporate Officer

Enclosure



CITY OF LANGLEY

COUNCIL MEMBER MOTION

RAISE DISABILITY AND INCOME ASSISTANCE TO A LIVABLE RATE – Mayor van den Broek

BACKGROUND:

For decades B.C. has had one of the highest rates of poverty in the country. As part of a broader Poverty Reduction Strategy, the current Provincial government increased disability and income assistance rates, for single people, by \$150 between 2017 and 2019. Even with these increases most people who receive this assistance continue to live below the poverty line.

In response to the economic hardships of the pandemic, the Federal Government determined that \$2000/month was required to meet a minimum standard of living in Canada. This is significantly higher than what people on disability or income assistance receive per month. In April of 2020 the Province of British Columbia provided an automatic, monthly, \$300 COVID benefit for those receiving disability and income assistance. This significantly reduced people's risk of losing their housing and increased their access to necessities including food and medical supplies but did not raise disability or income assistance rates to or above the poverty line.

A single person on income assistance receives \$760/month and \$1060 with the COVID top-up. Someone on disability benefits is eligible for \$1183.42/month or \$1483 with the top-up. These rates do not reflect the cost of living in BC. The current average rent for a one bedroom in Langley is \$1200, forcing people who access assistance to give up basic necessities in order to pay rent. These gaps send an impact across our whole community, creating or worsening other social crises, including homelessness and mental health issues, and lock community members into poverty. As of January 2021, the \$300 monthly top-up has been reduced by half and there is no guarantee of an extension of this top-up past March 2021.

Access to one-time, temporary measures to address gaps in funding, like the Recovery Benefit, are subject to an application process. The application process will be a barrier for those who require additional support to apply. The Provincial government has signaled towards a permanent increase for disability and income assistance. This is welcomed news but reinstating the \$300 top-up, even permanently, would not raise disability or income assistance rates to the poverty line. Ultimately, to eliminate poverty, disability and income assistance must be raised to livable rates that are above the market basket measure (MBM). Community members have shared their significant challenges, poverty and disability groups, locally and across BC, have strongly advocated for this change, Victoria and New Westminster City Council recently passed a similar motion, and Vancouver City

Council passed a motion to raise rates in 2019. We recommend advancing this issue to the Province through the Union of BC Municipalities.

MOTION:

THAT Council endorses the following resolution and directs staff to forward copies to UBCM member local governments, local MLA's and MP's, as well as the Provincial ministers responsible for Social Development, Poverty Reduction, Finance, and Housing, requesting favourable consideration:

WHEREAS after many years of frozen income assistance rates and only minimal increases to disability benefits the current Provincial Government increased rates, for single people, by \$150 between 2017 and 2019 but most people who receive disability benefits or income assistance continue to live well below the poverty line; and

WHEREAS the Provincial Government added a \$300/month COVID benefit for those receiving disability and income assistance, which temporarily reduced people's risk of losing their housing and increased their access to necessities including food and medical supplies, but as of January 2021 the benefit has been reduced to \$150/month and there is no commitment to provide additional support past March 2021.

BE IT RESOLVED THAT the Province of British Columbia permanently reinstate the automatic, \$300/month benefit for people receiving disability benefits and income assistance and move to raise disability and income assistance to a livable rate that is above the market basket measure (MBM).

The Corporation of the Village of New Denver
REQUEST FOR COUNCIL DECISION

SUBMITTED BY: Catherine Allaway, Corporate Officer

DATE: March 19, 2021

SUBJECT: Municipal Boundary Extension – Approval of Electors

PURPOSE: To take the steps required to proceed with the Proposed Municipal Boundary Extension process.

RECOMMENDATION(S): That the Corporation of the Village of New Denver has obtained the assent of the electors to petition the Minister of Municipal Affairs and Housing to extend the boundaries of the Corporation of the Village of New Denver as it appeared in the local newspaper The Valley Voice under issues of January 28, 2021 and Thursday February 11, 2021.

AND FURTHER, That all relevant legislative requirements pertaining to a municipal boundary extension in the Local Government Act and Community Charter have been completed.

AND FURTHER, That the parcels approved for inclusion within the Corporation of the Village of New Denver are as follows, and outlined on the attached map:

Address	PID		Address	PID
1341 Hwy 31A	013-348-019		925 Hwy 31A	016-223-616
1316 Vancouver St	008-572-691		806 6 Ave	016-268-296
1307 Denver Canyon Rd	012-601-845		717 6 Ave	017-127-742
1423 Hwy 31A	012-130-214		802 6 Ave	016-268-300
1429 Hwy 31A	013-521-357		1102 Hwy 31A	011-784-580
1315 Denver Siding Rd	013-290-185		-	018-968-988
1318 Denver Siding Rd	011-430-729		-	016-264-819
1006 10A Ave	031-005-454		1125 Hwy 31A	016-264-924
1008 10A Ave	031-005-462		-	016-264-827
1005 11 Ave	014-434-105		-	016-407-415
1011 10 Ave	012-227-421		-	016-264-908
1216 Atlantic St	010-937-544		-	009-360-859
1208 Atlantic St	010-937-561		-	016-407-024
1108 10 Ave	014-470-641		1205 Denver Siding Rd	016-413-911
1112 10 Ave	014-479-346		1305 Denver Siding Rd	016-415-680
1101 10 Ave	014-427-150		-	012-713-562
1109 10 Ave	014-407-507		1310 Kildare St	014-916-410
1111 10 Ave	014-403-935		North of 510 11 Ave	012-080-195
1113 Hwy 31A	014-611-619		6575 Hwy 6	026-068-036
1025 Vancouver St	017-132-711		1426 Hwy 31A	017-505-801
1115 10 Ave	014-215-896		1420 Hwy 31A	027-387-593
1201 Denver Siding Rd	012-165-921		1428 Hwy 31A	023-343-958
510 11 Ave	012-094-919		1430 Hwy 31A	011-307-030
610 11 Ave	011-257-661		1506 Hwy 31A	006-214-126
610 11 Ave	011-257-695		1520 Hwy 31A	013-959-476
1309 Columbia St	011-390-450		-	018-969-038
1308 Columbia St	014-218-933		-	017-016-223
6580 Hwy 6	015-086-887		-	017-132-771
6560 Hwy 6	008-081-182		-	017-132-797
1406 Hwy 31A	009-421-076		-	017-132-789
1216 Hwy 31A	007-840-705		-	018-626-360
1106 Hwy 31A	013-083-988		925 Hwy 31A	016-223-616

DISCUSSION:

Elector Approval

The Village of New Denver has completed the Alternative Approval Process to achieve electoral support for the Proposed Municipal Boundary Extension.

Boundary Extension Process

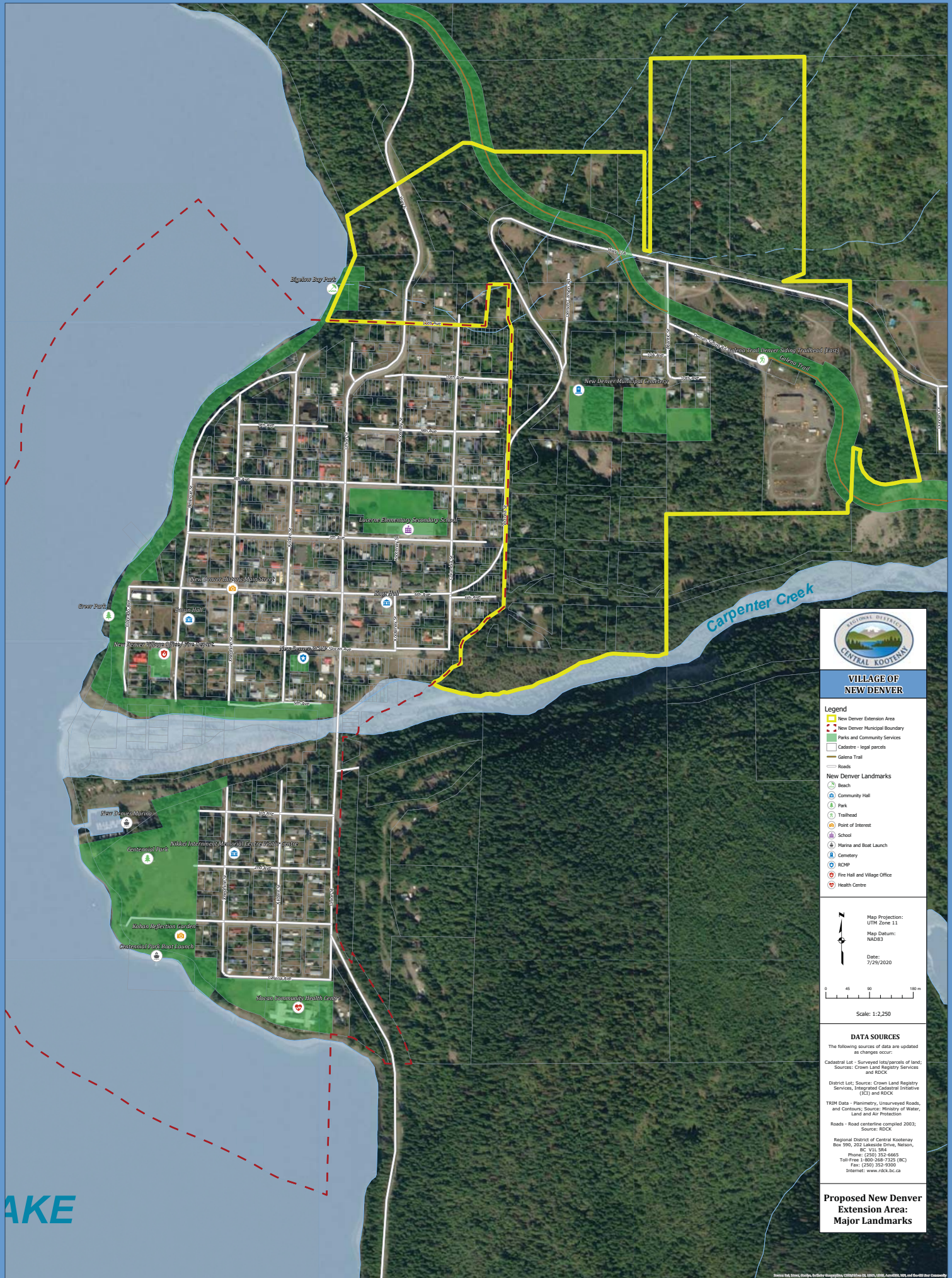
The Ministry of Municipal Affairs and Housing (MMAH) has completed their review of the Proposed Municipal Boundary Extension. Once resolutions resulting from this Council Meeting are forwarded to staff at MMAH, the proposal will be put forward for consideration by Cabinet during their spring sitting of this year.


LEGISLATIVE FRAMEWORK: The *Local Government Act* (section 20) describes the requirements that must be met before the Province considers approving a municipal boundary extension.

COUNCIL STRATEGIC PRIORITIES: Boundary Expansion (extending municipal boundaries to include Denver Siding) was identified as a strategic priority in the Village's 2019 & 2020 Annual Reports. Upgrade Denver Siding Water System (Denver Siding water system connected to Village wells) was identified as a strategic priority in the Village's 2020 Annual Report.

COMMUNICATION STRATEGY: Nil

FINANCIAL IMPLICATIONS: Nil





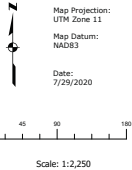
**VILLAGE OF
NEW DENVER**

Legend

- New Denver Extension Area
- New Denver Municipal Boundary
- Parks and Community Services
- Cadastral - legal parcels
- Galena Trail
- Roads

New Denver Landmarks

- Beach
- Community Hall
- Park
- Trailhead
- Point of Interest
- School
- Marina and Boat Launch
- Cemetery
- RCMP
- Fire Hall and Village Office
- Health Centre



Map Projection:
UTM Zone 11
Map Datum:
NAD83
Date:
7/29/2020
Scale: 1:2,250

DATA SOURCES

The following sources of data are updated as changes occur:

Cadastral Lot - Surveyed lots/parcels of land:
Sources: Crown Land Registry Services and RDCK

District Lot: Source: Crown Land Registry Services, Integrated Cadastral Initiative (ICI) and RDCK

TRIM Data - Planimetry, Unsurveyed Roads, and Contours: Source: Ministry of Water, Land and Air Protection

Roads - Road centerline compiled 2003;
Source: RDCK

Regional District of Central Kootenay
Box 390, 202 Lakeside Drive, Nelson,
BC V1L 5H4
Phone: (250) 353-4665
Toll-Free 1-800-268-7123 (BC)
Fax: (250) 353-9300
Internet: www.rdck.bc.ca

**Proposed New Denver
Extension Area:
Major Landmarks**

The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0 • office@newdenver.ca

PHONE (250) 358-2316 • FAX (250) 358-7251

I, the undersigned Corporate Officer, as the person assigned responsibility for corporate administration under section 148 of the *Community Charter* (or section 236 of the *Local Government Act*), certify the results of the alternative approval process that was conducted to obtain the approval of the electors for the proposed Municipal Boundary Extension dated August 20, 2020 as follows:

<u>411</u>	Estimated number of eligible electors
<u>2</u>	Number of elector response forms submitted by the deadline
<u>2</u>	Number of elector response forms rejected
<u>0</u>	Number of elector response forms accepted
<u>0</u>	Percentage of estimated electors who validly submitted elector response forms

and in accordance with Section 86 of the Community Charter, the approval of the electors was obtained.

DATED this 19th day of March, 2021.



Corporate Officer

REQUEST FOR COUNCIL DECISION

SUBMITTED BY:	Jessica Rayner, Community Planner Community Planner	DATE: March 18, 2021 FILE NO.: DVP 2021-01
SUBJECT:	Visser Development Variance Permit 1015 Josephine Street, Projection into Interior Side Yard Setback Lot 3, Block 15, Plan 9501, District Lot 432, Kootenay Land District	

PURPOSE: To consider a Development Variance Permit (DVP) to accommodate the projection of a roof into the interior side yard setback at 1015 Josephine Street.

RECOMMENDATION:

THAT Council not approve the issuance of a Development Variance Permit to increase the projection for steps, eaves, sunlight control projections, canopies, balconies, or porches from the permitted 0.6m (2.0 ft) into a side yard, to 1.13m (3.69 ft) into a side yard, for property described as Lot 3, Block 15, Plan 9501, District Lot 432, Kootenay Land District, to accommodate an existing roof over basement stairs.

ALTERNATIVES:

1. Approve the DVP
2. Approve the DVP as amended (nature of amendment to be included in the resolution)

ANALYSIS:

A. Background / Current Situation:

An application has been received requesting a variance at 1015 Josephine Street in New Denver. The proposed variance to Section 4.6.2(b) of Zoning Bylaw 612, 2007 would increase the projection for steps, eaves, sunlight control projections, canopies, balconies, or porches from the permitted 0.6 m (2.0 ft.) into a side yard, to 1.13 m (3.69 ft.) into a side yard. The subject property is 6,500 sq. ft. (603 m²) in size and contains a single-family dwelling with attached covered walkway. The property is located in a residential neighbourhood and is bordered by residential properties to the north and south, Josephine Street to the east, and an alley to the west.

The applicant replaced an existing roof over basement stairs in 2018, extending the roof beyond its original location to protect structural posts from the weather. A Stop Work Order was issued June 28, 2018 for work without a Building Permit. Consequently, a Building Permit application was submitted to the Village on July 4, 2018; review of the 2018 building permit application identified the need for a Development Variance Permit to accommodate the location of the roof prior to Building Permit issuance. No Building Permit or Development Variance Permit has since been issued for the property and the Stop Work Order remains in place.

Following receipt of a home-based business license application by a tenant at 1015 Josephine Street in 2020, a notice was emailed to the property owner on November 10, 2020 outlining outstanding permitting and requesting clarification around intentions for the property. Following this notice, a Development Variance Permit application was submitted to the Village on December 7, 2020; this is the DVP application currently under review. Should the DVP application be successful, a Building Permit will be required to bring the existing roof structure into compliance with the BC Building Code and Village of New Denver Building Bylaw.

B. Discussion:

Interdepartmental Involvement & Staff Analysis

This DVP application was circulated to relevant departments within the Village of New Denver for comment.

In response to the application referral, the Chief of the New Denver and Area Volunteer Fire Department indicated concern around the proximity of the projection to the property line and problems that could arise should emergency services need to access the roof from that location. It is for this reason that staff are recommending against supporting the DVP as proposed. Given a Development Variance Permit continues with the property, applying to future development and future owners, this concern is notable.

In reviewing the application, staff have found that the intention of the DVP can be achieved without the DVP proceeding. Footings can be moved back from their existing location, to the north side of the existing walkway, allowing the roof to project over the footings and cover the existing walkway. With this approach, the outside stairs to the basement would remain covered and a DVP for additional projection into the side yard setback would not be required.

Regardless of whether a DVP is issued permitting the projection into the side yard to be extended, a Building Permit will be required in order to modify this roof and bring it into compliance with the BC Building Code and Village of New Denver bylaws.

Official Community Plan Analysis

The OCP designates the property as Single Family Residential; the proposed setback variance does not conflict with the residential policies established in the OCP.

Zoning Bylaw Analysis

As per Village of New Denver Zoning Bylaw No. 612, 2007, the subject property is zoned Single and Two Family Residential (R1). The R1 zone specifies an interior side yard setback of 1.5 m (4.9 ft.). The variance would provide relief from Section 4.6.2 (b), allowing the roof over outside stairs to be constructed at a distance of 0.37 m (1.21 ft.) from the side yard. The requested variance is detailed in Table 1, below.

Table 1: Variance Summary

Zoning Bylaw	Policy	Existing	Proposed	Difference
Section 4.6.2 (b)	Projection of steps, eaves, sunlight control projections, canopies, balconies, or porches	0.6 m (2.0 ft) into a side yard	1.13 m (3.69 ft) into a side yard	0.53 m (1.69 ft)

Citizen / Public Relations

In accordance with Section 499 of the Local Government Act, notice of the requested variance was mailed to adjacent property owners within 100 metres of the subject property on February 23, 2021. The notice informs these property owners / tenants as to the purpose of the permit, the land that is the subject of the permit, and the date and time of the Village of New Denver Council meeting where the permit would be considered. A full copy of the DVP application was made available for viewing at the Village Office and neighbouring property owners and tenants were given until Tuesday, March 16, 2021 to submit a petition or written comments.

Three submissions were received in support of this DVP (one from the subject property owner). These emails are attached as Appendix B – Neighbour Submissions.

C. Legislative Framework:

Section 499 of the Local Government act outlines requirements for notice to affected property owners / tenants. Section 498 of the Local Government Act authorizes a local government to consider issuance of a DVP that varies the provision of a bylaw, provided that the use or density of the land is not being varied, the land is not designated

floodplain, or the development is not part of a phased development agreement. If issued, the permit applies to the property in perpetuity – not just the proposed development.

D. Attachments: Appendix A – Photos
 Appendix B – Neighbour Submissions
 Appendix C – Fire Chief Referral Response

E. Council Strategic Priority: Nil

F. Communication Strategy: Notices were sent to all property owners within 100 m of the subject property.

FINANCIAL IMPLICATIONS: Applicable fees have been collected for this application under the Village of New Denver Fees & Charges Bylaw No. 699, 2016, as amended.

1015 Josephine St., New Denver

Images Depicting Location of Proposed Development Variance Permit to Accommodate Roof Over Outside Stairs to Basement to Basement



1015 Josephine St, New Denver

Roof Over Outside Stairs to Basement – Far Left of Image



1015 Josephine St, New Denver

Roof Over Outside Stairs to Basement – Centre / Right of Image

Village of New Denver

From:
Sent: March 13, 2021 4:57 PM
To: office@newdenver.ca
Subject: Development Variance Permit Application 1015 Josephine Street, New Denver: attn.
Corporate Officer, Village of New Denver

Dear Catherine Allaway,

The proposed structure, already, as noted, largely in place, replaces one erected as a lean-to to the double-wide building emplaced in July, 1979, and it had become decrepit. As adjacent homeowners on the south of the property in question, we will be glad to see the Permit granted and this project completed to modern standards.

Sincerely,

Stephen and Anne Phillips,

March 13th, 2021

Jessica Rayner

From: Craig O
Sent: March 14, 2021 8:51 PM
To: Jessica Rayner
Subject: Side Porch Roof at 1015 Josephine

Hello Jessica,

I can confirm that the roof over the side steps has been essential for their safe use. Without it the stairwell would be full of snow, and that is our only entrance to the basement. I'd be concerned about ice on the concrete too. We use the basement as part of our living space so having protection from the weather is a necessity. If the posts were brought any closer to the house there wouldn't be walking space to get through.

Let me know if you have any questions.

Regards,

Craig Orrett
(Tenant at 1015 Josephine)

Village of New Denver

From: Lorna Visser
Sent: March 15, 2021 1:32 PM
To: The Corporation of the Village of New Denver
Subject: Update THIS VERSION PLEASE / Letter of Support for Development Variance Permit at 1015 Josephine St.

To add one comment to my submission below:

The side-porch roof in its current repaired state is necessary for my tenants' safe use of their home. The roof prevents snow and rain from falling on the stairs used to access the dwelling's side door and a set of steps down to the basement. Without this roof over this area, those two sets of stairs would be exposed to the elements and therefore would be unsafe.

----- Forwarded Message -----

Subject:Letter of Support for Development Variance Permit at 1015 Josephine St.

Date:Mon, 15 Mar 2021 13:23:38 -0700

From:Lorna Visser

Organization:Lorna Visser personal emails

To:The Corporation of the Village of New Denver [<office@newdenver.ca>](mailto:office@newdenver.ca)

Village of New Denver Mayor and Council:

I write regarding my application for a Development Variance Permit for a property I own which is located at 1015 Josephine St. in New Denver.

I purchased this property and dwelling in 2018 and have done a considerable amount of repairs and upgrades to it since, in order to make it a safe and pleasant long-term-rental home for a local family. Knowing how restricted the supply of decent and affordable rental housing is in our area, I feel it something of a civic duty to provide this dwelling as a decent long-term rental home.

In the course of my repairs after purchase, we repaired a very derelict side-porch structure that had been constructed some 40+ years ago by early owners of the property, Mr. and Mrs. Parker.

"Back in the day" the Parkers built this side porch attached to their double-wide manufactured home. This porch was constructed using support posts that had no footings whatsoever, the wooden supports simply sat on the wet ground. The roof of this porch was cheap plastic/fiberglass wavy roofing that, by the time I purchased the dwelling, had degraded badly and was very dirty. The support beams were so eroded you could push your thumb through the rotted wood.

The neighbours, the Phillips, told me that the winter before I purchased it the porch was about to collapse under the snow load. It did not only because their daughter went over and removed the snow (the owners of the day being away at the time). Suffice it to say this was a shoddily constructed porch that had degraded badly over the subsequent decades.

I won't go into every deficiency but I think it is fair to comment that the Parkers, who ran a saw-sharpening business in the basement of this home, may have been good at sharpening saws but they weren't very good carpenters. In their defense, this structure was built long before the BC Building Code was in effect. People in those days built however they wanted and no one took them to task.

Fast forward to June of 2018 when I purchased the property. I immediately realized that porch is unsafe and set about to repair it on exactly the same footprint as the original structure that has been standing there for 40+ years. The repairs started with my planning to simply replace the rotted support posts and put in proper concrete footings. But as we worked we realized that other components of the porch were also rotted and in need of replacement.

What is relevant to your deliberations regarding this request for a Variance Permit, re: the distance of edge of the porch-roof to the side lot line, is my comment above: this exact same porch has been standing here for 40+ years causing no complaints or problems for the side neighbours, the Phillips. I have spoken to them frequently about the repair work we were doing there and their only comment has been that our repairs have been a huge improvement as the previous structure was an ugly eyesore and unsafe.

The projection of this side-porch roof close to the lot line in no way hampers the neighbour's use or enjoyment of their property, nor does it cause any problems with rain or snow shedding or anything else.

Considering all of the above, I trust you will grant the request for a Development Variance Permit.

Thank you for your careful consideration of this matter. Best regards, Lorna Visser, Property Owner

--

From: L o r n a V i s s e r

I live and work on the ancestral, traditional,
and unceded land of the Sinixt First People

--

The Corporation of the Village of New Denver

P.O. Box 40, New Denver, BC V0G 1S0

Phone: (250) 358-2316 Fax: (250) 358-7251

DEVELOPMENT REVIEW REFERRAL

REFERRAL TYPE:		Development Variance Permit
FOLIO:		00040.060
DATE REFERRAL ISSUED:	Thursday, March 11, 2021	<input checked="" type="checkbox"/> Original Application Referral
COMMENTS DUE BY:	Thursday, March 18, 2020	<input type="checkbox"/> Revised Application Referral

Application Information:

Location:	1015 Josephine Street		
Legal Description:	Lot 3, Block 15, Plan 9501, District Lot 432, KLD (PID 011-184-841)		
Property Size:	50' x 130' (6,500 sq.ft.)	OCP Designation:	Single Family Residential
Current Zoning:	R1 – Single & Two Family Residential	Related Files:	Stop Work Order (BP to follow)
Owner(s):	Lorna Visser (Phone: 250-358-2722)		
Agent:	n/a		

Proposed:

<input type="checkbox"/> Zoning Amendment	<input type="checkbox"/> OCP Amendment	<input type="checkbox"/> Subdivision
<input type="checkbox"/> Development Permit	<input checked="" type="checkbox"/> Development Variance Permit	

The applicant is requesting a variance to Section 4.6.2(b) of Zoning Bylaw 612, 2007, increasing the projection for steps, eaves, sunlight control projections, canopies, balconies, or porches from the permitted 0.6m (2.0 ft) into a side yard, to 1.13m (3.69 ft) into a side yard. With this variance, the above projections would be permitted 0.37m (1.21 ft) from the property line, given an interior side yard setback of 1.5m (4.9 ft).

This request is being made to accommodate a roof over outdoor stairs to the basement. The footings for the roof over the outdoor stairs to the basement remain in the same, historic location, and the outdoor basement access was created prior to adoption the current Zoning Bylaw, by previous property owners. The roof requiring the variance is already in place but requires a development variance permit and building permit to be brought into compliance with Village of New Denver Bylaws and the BC Building Code.

Council will consider this application at its Regular Meeting scheduled for Tuesday, March 23 at 7:00 p.m.

Background:

In June 2018, a Stop Work Order was placed on the property for work without a building permit. A building permit application was submitted on July 4, 2018 and the need for a Development Variance Permit was identified. Since July 4, 2018, no permits have been issued for this property. The owner is now seeking a Development Variance Permit in order to accommodate the work that was done in 2018. A Building Permit will then be required in order to resolve the existing Stop Work Order. As noted above, this work is replacing construction by previous owners.

Enclosed: DVP Application Site Plan
DVP Application Photos
RDCK Property Report

Distribution:

<input checked="" type="checkbox"/> Public Works	<input checked="" type="checkbox"/> Fire Department	<input checked="" type="checkbox"/> Building Inspection
<input type="checkbox"/> MOTI	<input type="checkbox"/> IHA	<input type="checkbox"/> RDCK

Your Response (Comments due by Friday, February 28, 2020):

<input type="checkbox"/> Interests Unaffected	<input checked="" type="checkbox"/> Interests Affected	<input type="checkbox"/> Supported	<input checked="" type="checkbox"/> Not Supported
Comments / Reason(s):		<p>There are some issues that I have with it being so close to the property line. The combustible factor of it being so close to the other property and the fact that if we need roof access, we can not get it at that location due to it being so close to the fence.</p> <p>I would say it needs to be moved back to the village's setbacks.</p>	
Signed: (Name, Title, Department)		Derek Hicks – Chief, New Denver & Area Volunteer Fire Department	

Should you require any further information, or are unable to provide comments prior to the aforementioned comments due date, please contact the undersigned.

Jessica Rayner

Jessica Rayner
Community Planner

REQUEST FOR COUNCIL DECISION

SUBMITTED BY: Catherine Allaway, CAO

DATE: March 18, 2021

SUBJECT: Notice on Title at 814 Columbia Street (Construction without a Permit)

PURPOSE: To seek Council support to file a Notice on Title

RECOMMENDATION: That CAO be directed to file a Notice at the Land Title Office in Kamloops, British Columbia, stating that a resolution has been made under Section 57 of the *Community Charter* by the Council of the Village of New Denver relating to land at 814 Columbia Street, legally described as Parcel A (See V17728), Block 63, Plan NEP557, District Lot 549, Kootenay Land District.

ALTERNATIVES & IMPLICATIONS:

1. Do not accept the recommendation as presented; the property will remain in contravention of the BC Building Code and Village of New Denver Building Bylaw.
2. Defer filing a Notice in the Land Title Office, to allow the registered owners more time to comply.

ANALYSIS:

A. Background:

- June 18, 2020: A Stop Work Order was placed on construction at 814 Columbia Street by RDCK Building Inspector Peter Southin, stating that no further construction is permitted until a valid building permit has been issued.
- July 16, 2020: Village of New Denver Corporate Officer Catherine Allaway sent a letter advising the registered owners that a Stop Work Order was placed on the structure placed at 814 Columbia Street, that the Stop Work Order was issued for commencing to construct a building or structure greater than 9.33 sq.ft. prior to obtaining a building permit, and that the owner is required to make an application for permit without delay if they wish to avoid Village staff recommending proceeding with a Notice on Title.
- August 26, 2020: A registered letter was sent to property owner Llewlyn Carter indicating that the Council of the Village of New Denver would consider staff's recommendation to proceed with placing a Section 57 (*Community Charter*) Notice on Title, for work without a permit at 814 Columbia Street, at their September 22, 2020 Regular Council Meeting.
- August 28, 2020: Mr. Carter submitted Building Permit applications for construction of a single-family residence and accessory building at 814 Columbia Street. Correspondence between Village staff and Mr. Carter continued through the remainder of 2020, collecting information required for review of these building permit applications.
- January – February 2021: Village staff notified Mr. Carter by email and over the phone that without building permits in place, staff would proceed with recommending to Council that a Notice on Title be filed. As of March 18, 2021, information adequate for issuance of building permits at 814 Columbia Street has not been received.
- February 24, 2021: A letter was sent to property owner Llewlyn Carter indicating that the Council of the Village of New Denver would consider staff's recommendation to proceed with placing a Section 57 (*Community Charter*) Notice on Title, for work without a permit at 814 Columbia Street, at their March 23, 2021 Regular Council Meeting.

- B. Discussion:** Notices on Title are standard practice for municipalities addressing property owners in contravention of the BC Building Code and the local Building Bylaw.

The RDCK Building Inspector has recommended a Notice on Title for this property as a result of the work undertaken without a Building Permit, in contravention of Section 57 of the Community Charter, the BC Building Code, and Village of New Denver Building Bylaw No 595 (s. 6.1: No person shall commence or continue any construction, alteration, reconstruction, demolition, removal, relocation or change the occupancy of any building, structure or plumbing system or other work related to construction unless a building official has issued a valid and subsisting permit for the work).

C. Legislative Framework:

- 1) Section 57 of the *Community Charter*;
- 2) BC Building Code;
- 3) Village of New Denver Building Bylaw No. 595, 2006, Section 4.1: “No person shall undertake work regulated by this Bylaw without a permit.”

D. Attachments: RDCK Internal Memorandum RE: Building Bylaw Contravention

E. Council Strategic Priority: Nil

F. Communication Strategy: Nil

FINANCIAL IMPLICATIONS:

- A fee of \$29.95 is required for administrative filing with the BC Land Title and Survey Authority (LTSA).
- The Village of New Denver’s Fees and Charges Bylaw does not include a fee for the removal of a Notice on Title. As a result, administration costs associated with filing of a Notice on Title and potential future removal of a Notice on Title would be incurred by the Village.
- Upon submission of a future Building Permit application by the same applicant, the Village has the option of applying a penalty as per Section 22.3 of Building Bylaw No. 595, 2006. Such a penalty is double the Building Permit fee calculated, to a maximum of an additional \$500. This additional fee would be used toward administrative costs associated with applying and removing the Notice on Title.
- Further to Building Bylaw No. 595 Subsections 22.1 and 22.2, the owners of the land may be subject to penalties and would likely be held responsible for all costs incurred by the Village of New Denver in resolving this matter.



Regional District of Central Kootenay

Box 590, 202 Lakeside Drive, Nelson, BC V1L 5R4
Telephone (250) 352-6665
BC Toll Free 1-800-268-7325

Web: www.rdck.bc.ca
Email: info@rdck.bc.ca
Fax: (250) 352-9300

INTERNAL MEMORANDUM

To: Catherine Allaway, CAO
Village of: New Denver
Date: January 7, 2021
From: Peter Southin, RBO and Building / Plumbing Official
Re: Building Bylaw Contravention
PID: 010-669-591
REGISTERED OWNERS: Carter, Llewlyn G
CIVIC ADDRESS: 814 Columbia Street, New Denver
LEGAL DESCRIPTION: Block 63, Plan NEP557, DL 549, Kootenay Land District, Parcel A (See DD V17728)
Folio: 0218.050

SECTION 1: BUILDING BYLAW CONTRAVENTION

Work has not been carried out in accordance with the BC Building Code.

SECTION 2: BACKGROUND / ANALYSIS

A Stop Work Order was placed on construction at 814 Columbia Street on June 18, 2020 at 3:35 p.m.

SECTION 3: DETAILED ANALYSIS

a. Financial Considerations – Cost and Resource Allocations:

Further to Building Bylaw No. 595, Section 22, the following fees may apply:

- Village of New Denver Building Permit Fee based on construction
- Penalty as per Section 22.3 of Building Bylaw (50% of the Building Permit Fee to a maximum of \$500)

b. Legislative Considerations (Applicable Policies and/or Bylaws):

1. Section 57 *Community Charter*;
2. BC Building Code;
3. Building Bylaw Contravention - This contravenes Village of New Denver Bylaw No. 595 6.1: "No person shall commence or continue any construction, alteration, reconstruction, demolition, removal, relocation or change the occupancy of any building, structure or plumbing system or other work related to construction unless a building official has issued a valid and subsisting permit for the work."

SECTION 4: OPTIONS & PROS / CONS

1. Do not accept recommendation as presented; the property will remain in contravention of the BC Building Code and Village of New Denver Building Bylaw.
2. Accept recommendation as presented – file Notice on Title.

SECTION 5: RECOMMENDED RECOMMENDATION

The following recommendation is presented for consideration:

The CAO of the Village of New Denver be directed to file a Notice at the Land Title Office in Kamloops, British Columbia, stating that a resolution has been made under Section 57 of the *Community Charter* by the Mayor and Council of the Village of New Denver relating to land at 814 Columbia Street, legally described as Block 63, Plan NEP557, District Lot 549, Kootenay Land District, Parcel A (See DD V17728) and that further information respecting the resolution may be inspected at the office of the Village of New Denver on normal working days during regular office hours.

Respectfully submitted,



Peter Southin

CONCURRENCE	INITIALS
CAO	CA
Community Planner	JR
Building Manager	JS

Attachment: Stop Work Order Photos Taken June 18, 2020

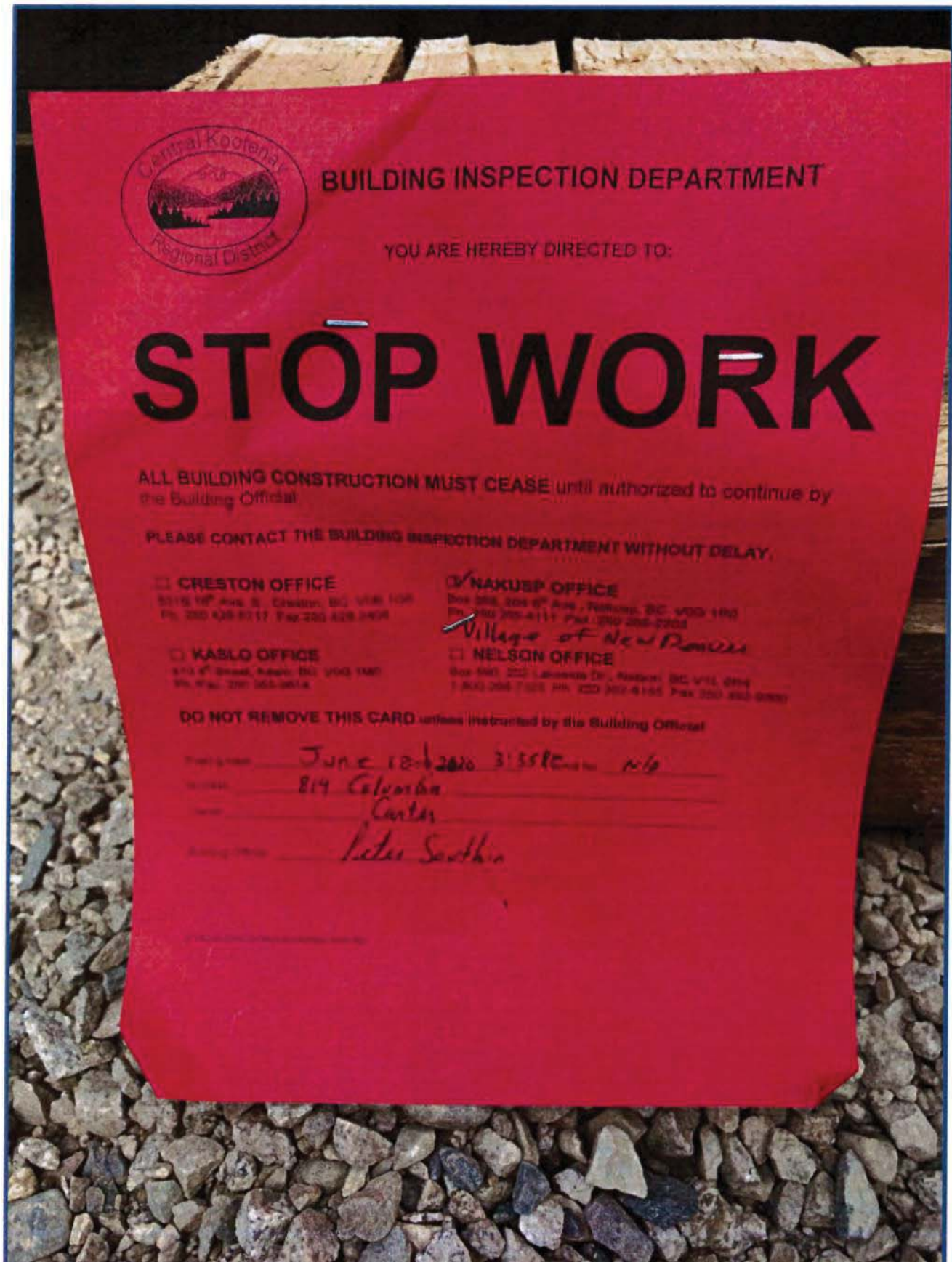


Photo 1: Stop Work Order

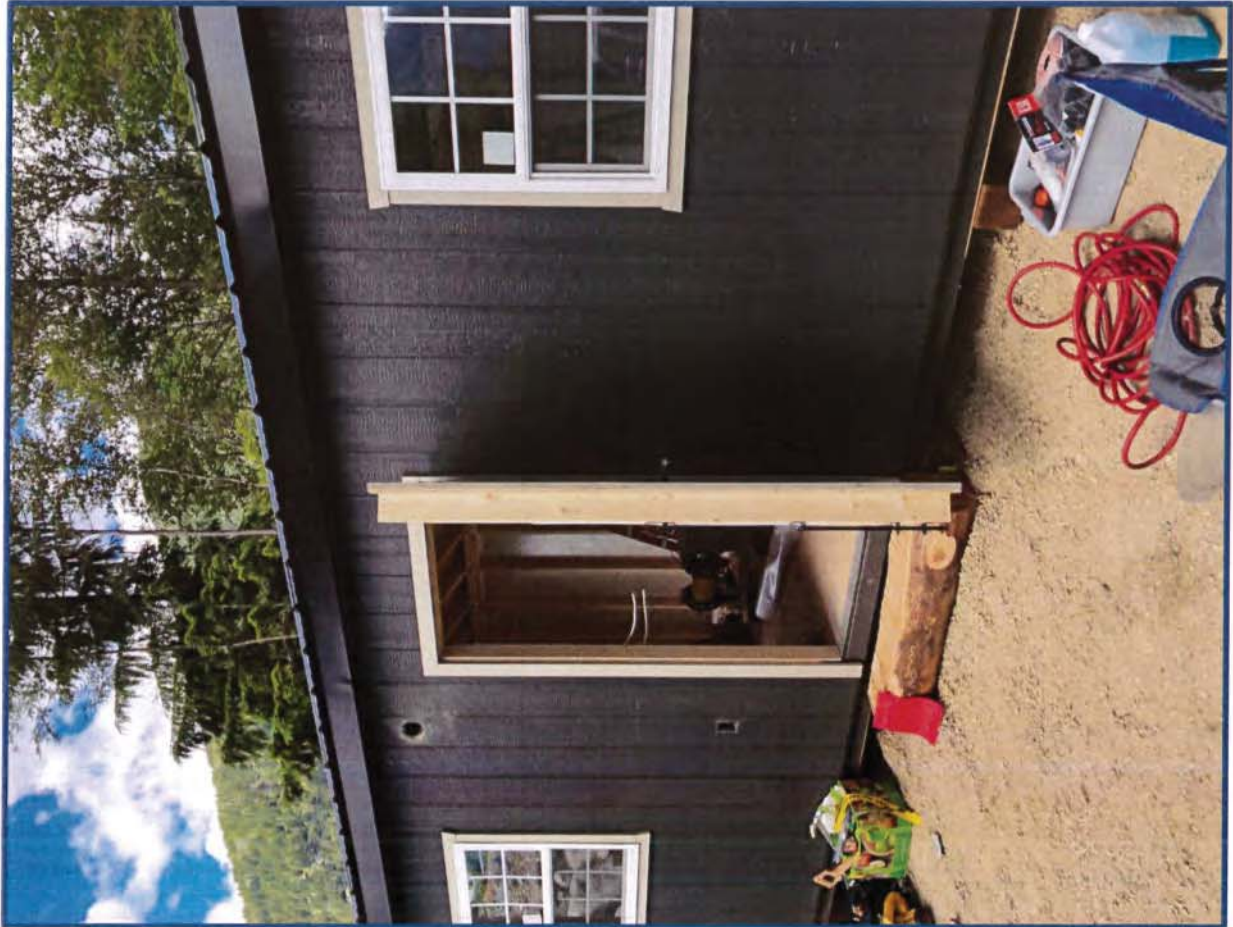


Photo 2: On-Site Construction (Exterior)



Photo 3: On-Site Construction (Interior)

REQUEST FOR COUNCIL DECISION

SUBMITTED BY: Catherine Allaway, CAO

DATE: March 19, 2021

SUBJECT: Driveway Paving Policy

PURPOSE: To seek Council approval for a policy to guide the installation of paved driveway connections between public roads and private property.

RECOMMENDATION: That the Village of New Denver's Driveway Paving Policy be adopted as presented.

ALTERNATIVES & IMPLICATIONS:

1. Do not adopt the policy. Approve the request from Mr. Smith.
2. Do not adopt the policy. Do not approve the request from Mr. Smith.
3. Adopt the policy as amended (nature of amendments to be included in the resolution)

ANALYSIS:

Background: Mr. Smith has requested permission from Council to pave the portion of boulevard between his driveway and the edge of pavement along 3rd Avenue. In the past, requests of this nature have been presented to Council for decision on a case-by-case basis. Only two requests were received during the period from 2010-2020 and permission was granted in both cases.

Discussion: In order to streamline the process, staff recommends adopting a policy to guide staff responses to requests of this nature. Although the volume of requests in recent years has been low, additional requests are expected to accompany the increase in building and development in the Village. Having a written policy provides certainty to property owners, as they know in advance what conditions must be met, and ensures consistent rules are applied across the community. The proposed policy reflects past practice, and does not impose any fees on property owners. Any requests that do not fall within the scope of the policy or that do not meet the guidelines set in the policy can be referred to Council for decision on a case-by-case basis. Applicants are also entitled to request that Council reconsider any decisions made by staff.

Attachments:

- Driveway Paving Policy DRAFT
- Request from Ken Smith re: driveway paving.

Council Strategic Priority: Nil

Communication Strategy: Nil

FINANCIAL IMPLICATIONS: Nil

THE CORPORATION OF THE VILLAGE OF NEW DENVER

POLICY TITLE: **DRIVEWAY PAVING POLICY**

EFFECTIVE DATE: Upon adoption

SUPERSEDES: N/A

APPROVAL: Council Resolution

PURPOSE: To guide the installation of paved driveway connections between public roads and private property.

POLICY:

Scope: This policy applies to all properties zoned R1 or R2.

Definitions:

Boulevard:	The unpaved portion of road allowance between the travelled portion of a street and the adjacent private property.
Driveway improvements:	The paving, concrete or other surfacing material placed on the driveway, as well as any associated elements such as edging.

PROCEDURE:

Property owners may install paved driveways on the municipally-owned boulevard between their property and the paved edge of a street, subject to the following conditions.

1. Written approval from the CAO is required.
2. Approval may be denied if the proposed driveway location is expected to create a hazard for pedestrians or vehicles. Generally a minimum of 1 m clearance must be provided to all obstructions, e.g. utility poles.
3. All driveways must conform to the requirements of applicable Village bylaws.
4. Paved driveways on boulevards will only be permitted where they join a paved street to pavement on private property.

5. The maximum width of the driveway (measured parallel to the road allowance) shall not exceed 9 m (approximately 30 feet), or 33% of the parcel frontage that abuts the road allowance that the driveway joins, whichever is smaller.
6. The Village retains the right to remove the driveway improvements from the boulevard at any time, if required for municipal purposes.
7. The Village retains the right to remove the driveway improvements from the boulevard at any time, if they are in a state of disrepair and/or their condition poses a threat to public safety.
8. The Village will not be responsible for restoring any damage to the driveway improvements on the boulevard caused by members of the public or by municipal employees in the course of their work.
9. In the case where a property owner is dissatisfied with the decision of staff, a written appeal for reconsideration can be made to Council.

Catherine Allaway

From: Ken
Sent: December 17, 2020 2:31 PM
To: office@newdenver.ca
Cc: Laurie Hicks
Subject: 312 Josephine St./ 3 Ave, Garage Driveway Extension Across Village Property

Catherine Allaway
Corporate Officer
Village of New Denver
P.O. Box 40
New Denver, BC
VOG 1S0

Catherine

We are seeking permission to extend the planned concrete driveway across the Village property, from the garage currently under construction with Development Permit #830, to connect to the adjacent 3rd Ave roadway north of our property line. See picture below.



Ken and Charlotte Smith

REQUEST FOR COUNCIL DECISION

SUBMITTED BY: Catherine Allaway, CAO

DATE: March 19, 2021

SUBJECT: Municipal Campground Policy Amendment

PURPOSE: To seek Council's approval of proposed amendments to the Municipal Campground Policy for the 2021 season

RECOMMENDATION: That the updated Municipal Campground Policy be updated as presented.

ALTERNATIVES & IMPLICATIONS:

1. Do not approve the proposed changes to the Municipal Campground Policy
2. Request alternate changes to the Municipal Campground Policy (nature of amendments to be specified in the resolution).

ANALYSIS:

Background: The Municipal Campground Policy was most recently amended in January 2021 to allow reservations on all sites and require that reservations be made through the online reservation system (campgroundbooking.com) and paid for at time of booking, with partial refunds available until 2 weeks before arrival. The current policy requires a 3-night minimum stay on all sites except #9-13.

Discussion: The current policy has resulted in 41% of sites (or 3069 of a possible 7344) being booked and paid for, as of March 19, 2021. Many of the sites that have not yet been booked are only available for one or two consecutive nights. Amending the policy to allow reservations made after April 1st to be for just one or two nights will make these un-booked sites more readily available. This approach will increase occupancy of the campground as well as the associated revenues for the Village and the Campground Attendant. If the proposed change is not supported, lower occupancy and lower revenues are to be expected. Staff recommends keeping the existing minimum stay requirements in place until April 1st of each year, to encourage longer stays where possible.

The proposed amendments to the policy consist of the addition of the words "made prior to April 1 in a given year" to clause 19, so that it reads as follows:

Reservations **made prior to April 1 in a given year** must be for a minimum of three nights, except for sites #9-13 which have no minimum stay requirement.

Attachments:

- Municipal Campground Policy - DRAFT

Council Strategic Priority: Nil

Communication Strategy: If approved, the updated policy will be posted on the Village's website and the changes will be reflected on the Campgroundbooking.com website.

FINANCIAL IMPLICATIONS: The proposed changes are expected to increase campground revenues.

THE CORPORATION OF THE VILLAGE OF NEW DENVER

POLICY TITLE: MUNICIPAL CAMPGROUND POLICY

EFFECTIVE DATE: upon adoption

SUPERSEDES: Campground Policy 2021
(adopted January 26, 2021)

APPROVAL: **Council resolution**

PURPOSE: To outline the general rules for staying at the municipal campground, as well as the process for booking, payment procedures, and reimbursements for site reservations. The policy will serve as a tool for communication with the campground users and will serve to protect the patrons and the facility itself during the season.

POLICY: New Denver Municipal Campground Policy

Scope: This policy applies to Centennial Campground only.

Definitions:

Village of New Denver ("Village")	The Corporation of the Village of New Denver
Council	Village of New Denver elected officials
Centennial Campground ("Campground")	The campground that is municipally owned and operated by the Village of New Denver, located in Centennial Park with access from 1 st Avenue and 3 rd Avenue
Campground Attendant	An individual hired by the Village to manage daily operations at the Campground
Lakefront Site	A site that is accessed from 1 st Avenue and is adjacent to Slocan Lake (34-43)
Serviced Site	A site with an electrical and water hook-up (3 -10)
Regular Site	A site that is accessed from 3 rd Avenue and is not serviced (1-2, 11-31) and is not serviced; also a site that is accessed from 1 st Avenue but is not adjacent to Slocan Lake (#32-33, #44-49)
Overflow Site	A site that is not a developed camping site, for use only during exceptional circumstances, with written approval of a Municipal Officer or the Mayor.

TERMS & CONDITIONS:

1. Centennial Campground operates from May 1st through September 30th. It may be open before or after those dates subject to weather, and the availability of the Campground Attendant.
2. Check in time is from 1:00 pm to 9:00 pm – all campers must check in prior to parking in a campsite. Late arrivals may be accommodated if the Campground Attendant is contacted prior to arrival.
3. Check out time is 11:00 am.
4. The Village of New Denver and the Campground Attendant are not responsible for lost or stolen items.
5. Camping is only permitted in designated sites. Overflow sites may be designated in writing by a Municipal Officer or the Mayor as needed.
6. Quiet time is between 10:00 p.m. and 8:00 a.m.
7. Generators may only be operated between 8:30 a.m. and 10:30 a.m., and between 5:00 p.m. and 7:00 p.m.
8. Fires are only permitted in designated fire pits. Fires are not permitted on the beach, except in designated location(s).
9. Firewood may be purchased from the Campground Attendant.
10. Scavenging and cutting trees for firewood is prohibited.
11. All dogs must be leashed in Centennial Campground and in Centennial Park. Pet owners are responsible for collecting and disposing of waste from their animals.

Site Reservations and Rates

12. Site occupancy rates are set in the Village's current Fees and Charges Bylaw.
13. Reservations can only be made after January 1st of the current year.
14. The third-party online reservation system designated by the Village shall be the only mechanism for obtaining a reservation at Centennial Campground.

15. Exceptions may be authorized in writing by the Village's Chief Administrative Officer or the Chief Financial Officer.
16. Reservations are permitted for all sites.
17. Booking fees for online reservations may apply and may be non-refundable.
18. All site occupancy charges must be paid in full at the time of booking.
19. Reservations made prior to April 1 in a given year must be for a minimum of three nights, except for sites #9-13 which have no minimum stay requirement.
20. There is a maximum stay of 14 days. Longer stays may be allowed by the Campground Host, on a day-to-day basis, only if vacancies exist.
21. Reservation changes may result in additional fees or non-availability. Site occupancy fees will be refunded until two weeks prior to arrival. No refunds will be issued within two weeks of arrival date.
22. The group tenting site is only available for reservation through the Village office, with no minimum stay.

Camper Registration

23. Prior to occupying a site, all campers must register with the Campground Attendant.
24. Only one unit (RV, trailer or tent) is permitted per site. Additional units must locate in available empty sites. (Children under 18 may occupy a tent on the same site as their family unit, at no additional cost).
25. If the campground is very busy additional units may, at the discretion of the Campground Attendant, locate on occupied sites. Each additional unit will be charged the full price for the site.

Parking

26. All vehicles must be parked in established parking areas or campsites at all times.
27. Parking areas designated "local boat trailer parking" are for day-use only.