
AGENDA – REGULAR MEETING

DATE: October 26, 2021

TIME: 7:00 p.m.

PLACE: Council Chambers

CALL TO ORDER:

INTRODUCTION OF LATE ITEMS: - Resolution required to add late items, if any

ADOPTION OF AGENDA: - Resolution to adopt the Agenda for the October 26, 2021, Regular Meeting.

MINUTES: - Resolution to adopt the Minutes of the October 12, 2021, Regular Meeting

PETITIONS & DELEGATIONS: - 7:30 p.m. – Megan Chadwick, Arrow Slocan Tourism Annual report

PUBLIC QUESTIONS & COMMENTS: -

OLD BUSINESS: -

-

CORRESPONDENCE FOR INFORMATION: - Resolution to receive the following items for information:

- City of Victoria – *Paid Sick Leave for Workers*

STAFF REPORTS:

Colin McClure, CFO - 3rd Quarter Report

Theresa Tremaine, Community Services Manager - Application to Japanese Canadian Health & Wellness Fund

COUNCIL REPORTS:

Verbal Reports -

Regional District of Central Kootenay -

- West Kootenay Boundary Regional Hospital District -
- Recreation Commission #6 -
- Economic Development Commission -
- Rosebery Parklands & Trail Commission -
- Treaty Advisory Committee -
- Fire Department Committee -
- Health Advisory Committee -
- Sustainability Committee -
- Covid-19 Advisory Committee - Recommendations for Motions

NEW BUSINESS:

- Fees & Charges Bylaw 738, 2021 - Reconsideration & Adoption
- Council procedure Bylaw 739, 2021 - Reconsideration & Adoption
- Columbia Basin Trust - Community Outdoor Revitalization Grant

MOTION TO EXCLUDE:

- Moved by Councillor

RECONVENE IN CAMERA:

- Moved by Councillor _____ and seconded that Council recess and reconvene in camera at _____ p.m.

RECONVENE IN OPEN MEETING:

- Moved by Councillor _____ and seconded that Council reconvene in open meeting at _____ p.m.

**RESOLUTIONS BROUGHT FORWARD
FROM IN CAMERA:**

- Moved by Councillor _____ and seconded that Resolution#_____ be brought forward to the public portion of the meeting.

ADJOURNMENT:

- Resolution to adjourn the meeting at ____ p.m.

The Corporation of the Village of New Denver

MINUTES – REGULAR MEETING

DATE: October 12, 2021

TIME: 7:00 p.m.

PLACE: Council Chambers

PRESENT:

- Mayor Leonard Casley
- Councillor John Fyke (via cellphone)
- Councillor Vern Gustafson (via WebEx)
- Councillor Colin Moss (via WebEx)
- Councillor Gerald Wagner (via WebEx)
- Lisa Scott, CAO
- Jessica Rayner, Community Planner (via WebEx)

- Press: Valley Voice (via WebEx)
- Members of the Public: Cyril Wolgien, Monica Wolgien, Bob Gould, Wilf Wilson (all via WebEx)

CALL TO ORDER:

Mayor Casley called the meeting to order at 7:15 p.m.

INTRODUCTION OF LATE ITEMS:

- Nil

ADOPTION OF AGENDA:

RESOLUTION #175

- Moved by Councillor Moss and seconded that the agenda for the October 12, 2021 Regular Meeting be adopted as presented.

CARRIED

MINUTES:

RESOLUTION #176

- Moved by Councillor Moss and seconded that the Minutes of the September 14, 2021 Regular Meeting and the September 21, 2021 Special Meeting be adopted as read. CARRIED

PETITIONS & DELEGATIONS:

- Cyril Wolgien, Monica Wolgien and Wilf Wilson spoke to council about the request for vehicle access in the back lane off of Columbia Street between 10th and 11th Avenue on the south side of their property.

PUBLIC QUESTIONS & COMMENTS:

- Nil

OLD BUSINESS:

- Nil

CORRESPONDENCE FOR INFORMATION:**RESOLUTION #177**

- Moved by Councillor Gustafson and seconded that the items for correspondence and information be received as information.

CARRIED

STAFF REPORTS:**RESOLUTION# 178**

- Moved by Councillor Fyke and seconded that the Council of the Village of New Denver provide a Letter of Support to Kellen Hatanaka in his request for conducting research at the Nikkei Internment Memorial Centre as part of his grant application to the Canadian Council of the Arts.

CARRIED

RESOLUTION# 179

- Moved by Councillor Moss and seconded was that the property owners directly affected by back lane vehicle access off Columbia Street between 10th Ave and 11th Ave, be given a week to present an alternative solution that all directly affected parties can agree to.

CARRIED

RESOLUTION# 180

- Moved by Councillor Fyke and seconded that staff be directed to create a policy that applies to the Village as a whole to address what lanes shall or shall not be maintained.

CARRIED

RESOLUTION# 181

- Moved by Councillor Gustafson and seconded that staff be directed to draft a Burning Bylaw update, initiate a public engagement process and bring forward an amended Village of New Denver Burning Bylaw.

CARRIED

COUNCIL REPORTS:

Verbal Reports

- Nil

- | | |
|---|--|
| Regional District of Central Kootenay | - Nil |
| West Kootenay Boundary Regional Hospital District | - Nil |
| Recreation Commission #6 | - Councillor Fyke reported that five grants were awarded from the fall grant application intake. |
| Economic Development Commission | - Nil |
| Rosebery Trails & Parklands Commission | - Nil |
| Treaty Advisory Committee | - Nil |
| Fire Department Committee | - Nil |
| Health Advisory Committee | - Nil |
| Sustainability Committee | - Nil |

NEW BUSINESS:

RESOLUTION #182

KLW Transit

- Moved by Councillor Fyke seconded that the Corporate Officer and RDCK Appointed Director be authorized to sign the Letter of Consent for the adoption of the Kootenay Lake West Transit Service Agreement Bylaw 2707, 2021.

CARRIED

RESOLUTION #183

Approving Officer

- Moved by Councillor Wagner and seconded that Hillary Elliott be appointed Acting Approving Officer for the Village of New Denver.

CARRIED

RESOLUTION #184

Denver Siding Pumphouse Piping

- Moved by Councillor Gustafson and seconded that Mearl's Machine Works Ltd be awarded the Denver Siding Pumpstation Piping contract at a total cost of \$61,868.00, including a larger pump.

CARRIED

RESOLUTION #185

Council Procedures Bylaw

- Moved by Councillor Moss and seconded that Bylaw 739, 2021, being a bylaw to amend the Council Procedures Bylaw 713, 2018, receive 1st, 2nd and 3rd readings. CARRIED

RESOLUTION #186

Electronic Meeting Policy

- Moved by Councillor Fyke and seconded that the Council of the Village of New Denver adopt the Electronic Meeting Policy. CARRIED

RESOLUTION# 187

Fees & Charges Bylaw

- Moved by Councillor Moss and seconded that Bylaw 738, 2021, being a bylaw to amend the Fess & Charges Bylaw 712, 2017 be given 1st, 2nd and 3rd readings. CARRIED

RESOLUTION# 188

OCP Amendment

- Moved by Councillor Wagner and seconded that Bylaw 735, 2021, being a bylaw to amend the Village of New Denver Official Community Plan bylaw receive 3rd reading, be reconsidered and finally adopted. CARRIED

RESOLUTION# 189

Zoning Amendment

- Moved by Councillor Gustafson and seconded that Bylaw 736, 2021, being a bylaw to amend the Village of New Denver Zoning Bylaw receive 3rd reading, be reconsidered and finally adopted. CARRIED

RESOLUTION# 190

DVP for NIMC

- Moved by Councillor Fyke and seconded that the application for a Development Permit Variance Permit to reduce the rear yard setback from the permitted 6.0 m (19.7ft), to 1.6m (5.5ft), for properties described as Lots 8,9 & 10, Block 10, Plan 4177, District Lot 549, Kootenay Land District, to accommodate construction of a new 16' x 24' archives building be approved. CARRIED

RESOLUTION# 191

Council Remuneration Bylaw

- Moved by Councillor Moss and seconded that Bylaw 737, 2021, being a bylaw to amend Council Remuneration Bylaw 710, 2017 be reconsidered and finally adopted. CARRIED

RESOLUTION# 192

2022 Woodstove Exchange
Program

- Moved by Councillor Fyke and seconded that the Village of New Denver participate in the 2022 RDCK Woodstove Exchange Program, and provide \$100.00 in funding per stove, to a maximum of 5.
CARRIED

RESOLUTION# 193

Centennial Park Master Plan

- Moved by Councillor Wagner and seconded that Council of the Village of New Denver adopt the Centennial Park Master Plan.

Councillor Moss - For
Councillor Wagner - For
Councillor Gustafson - Against
Councillor Fyke - For
Mayor Casley - For
CARRIED

RESOLUTION# 194

KSCU Authorized Users

- Moved by Councillor Fyke and seconded that Catherine Allaway be removed from the list of authorized users for the Village of New Denver Collabria Credit Card and the CIBC Credit Card, and further
That Rebecca Sargent be removed from the list of authorized users with viewing privileges and initiator status for phone, in person and online banking access to the Village of New Denver's accounts at the Kootenay Savings Credit Union, the Collabria Credit Card and the CIBC Credit Card, and further
That Taylor Attwood be added as an authorized user with viewing privileges and initiator status for phone, in person and online banking access to the Village of New Denver's accounts at the Kootenay Savings Credit Union, the Collabria Credit Card and the CIBC Credit Card.
CARRIED

MOTION TO EXCLUDE:**RESOLUTION #195**

- Moved by Councillor Moss and seconded that the public interest requires that, as per sections 90(1) (a) and (c) of the *Community Charter*, persons other than members of Council and the CAO be excluded from the meeting as it pertains to land matters.
CARRIED

RECONVENE IN CAMERA:

RESOLUTION #196

- Moved by Councillor Moss and seconded that Council recess and reconvene in camera at 8:38 p.m.
CARRIED

RECONVENE IN OPEN MEETING:

RESOLUTION #203

- Moved by Councillor Gustafson and seconded that Council reconvene in open meeting at 9:45 p.m.
CARRIED

RESOLUTIONS BROUGHT
FORWARD FROM IN CAMERA

RESOLUTION #202

- Moved by Councillor Moss and seconded that Resolution #199, 200 and 201 be brought forward to the public portion of the meeting.
CARRIED

RESOLUTION # 199

- Moved by Councillor Fyke and seconded that the Village of New Denver prepare and execute a long term lease agreement with New Denver and Area Housing Association for Parcel D, Block 51, District Lot 549, Kootenay District, Plan 557.
CARRIED

RESOLUTION# 200

- Moved by Councillor Moss and seconded that the Village of New Denver send a letter to Interior Health to seek clarification on their apparent policy of withholding site specific Covid-19 data, whether this is a BC Health Ministry directive or an IHA policy, and further
If it is not a Health Ministry mandated policy Council requests that Interior Health release regular weekly updates regarding site specific Covid-19 case data.
CARRIED

RESOLUTION# 201

- Moved by Councillor Moss and seconded that Council form a Covid-19 Advisory Committee composed of 3 to 4 area residents and chaired by Councillor Moss for the purpose of advising Council on Covid-19 related matters.
CARRIED

ADJOURNMENT:

RESOLUTION #204

- Moved by Councillor Wagner and seconded that the meeting be adjourned at 9:52 p.m.
CARRIED

MAYOR CASLEY

CORPORATE OFFICER



October 14, 2021

Dear UBCM member local governments,

On behalf of Victoria City Council, I am writing today to share the City of Victoria's resolution entitled *Paid Sick Leave For Workers*.

The City of Victoria endorsed and submitted a motion for debate at the 2021 UBCM convention which called for 10 days of universally accessible, permanent paid sick leave for workers. Unfortunately, the City of Victoria's paid sick leave resolution was not considered at UBCM as time did not allow, meaning the resolution will be forwarded to the UBCM executive for consideration. The resolution reads as follows:

Resolution: Paid Sick Leave For Workers

Whereas one year into a global pandemic that has killed thousands of British Columbians and millions of people worldwide, there is no legislation ensuring adequate, employer-paid sick days with the Canada Recovery Sickness Benefit being temporary, sometimes inaccessible, and not of use for the crucial first few days of an illness;

And whereas if paid sick day legislation had been in place before the global pandemic, lives would have been saved because infection rates would have been reduced; And whereas the lack of legislated paid sick days has especially hurt Black, Indigenous, workers of colour and women workers who are over-represented in frontline jobs, with low pay, few benefits, and without the ability to work from home;

Therefore be it resolved that UBCM ask the Province of British Columbia to legislate a minimum of ten (10) accessible, universal, and permanent, paid sick days for all workers and additional days during public health outbreaks.

Since the time that the City of Victoria's paid sick leave resolution was first submitted, the BC Provincial Government has committed to bringing paid sick leave legislation by the beginning of 2022. On September 22, 2021, the Provincial government released three options for paid sick leave approaches and consultation is being conducted until October 25, 2021.

The City of Victoria recognizes the Songhees and Esquimalt Nations in whose traditional territories we live and work "Hay swx qa"

Therefore, we are requesting favourable consideration and motions of support from all UBCM member local governments, noting the above deadline for consultation from the BC Ministry of Labour.

Thank you in advance for your consideration. Please feel free to reach out should you have any questions relating to this letter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lisa Helps', written in a cursive style.

Lisa Helps
Victoria Mayor

VILLAGE OF NEW DENVER
STATEMENT OF OPERATIONS - OPERATING FUND

For the Period Ended September 30, 2021

	YTD	2021	Balance	%	YTD	2020	Balance	%
	Actual	Total	Remaining	Rem	Actual	Total	Remaining	Rem
		Budget				Budget		
REVENUES								
Taxes	\$ 307,858	\$ 306,683	\$ (1,175)	- %	\$ 298,712	\$ 298,698	\$ (14)	- %
Sales of Services	213,177	181,458	(31,719)	(17)%	185,729	171,458	(14,271)	(8)%
Other revenue	67,397	57,050	(10,347)	(18)%	54,897	57,050	2,153	4 %
Investment income	2,577	3,500	923	26 %	2,792	5,500	2,708	49 %
Grants - unconditional	351,000	357,636	6,636	2 %	357,636	347,616	(10,020)	(3)%
Grants - conditional	973,675	3,463,557	2,489,882	72 %	344,950	745,874	400,924	54 %
Water user fees	158,166	157,700	(466)	- %	157,660	160,320	2,660	2 %
Total revenue	<u>2,073,850</u>	<u>4,527,584</u>	<u>2,453,734</u>	<u>54 %</u>	<u>1,402,376</u>	<u>1,786,516</u>	<u>384,140</u>	<u>22 %</u>
EXPENSES								
General Government	331,517	480,868	149,351	31 %	268,314	498,268	229,954	46 %
Protective services	66,036	193,545	127,509	66 %	76,421	131,723	55,302	42 %
Transportation services	143,762	345,424	201,662	58 %	170,611	284,424	113,813	40 %
Environmental health services	40,371	56,368	15,997	28 %	33,628	56,368	22,740	40 %
Public health and welfare services	10,854	19,052	8,198	43 %	11,862	11,000	(862)	(8)%
Recreation and cultural services	164,343	155,250	(9,093)	(6)%	147,093	171,150	24,057	14 %
Interest and other debt charges	9,733	10,868	1,135	10 %	15,255	15,255	-	- %
Water utility operations	78,217	149,000	70,783	48 %	77,644	177,600	99,956	56 %
Total expense	<u>844,833</u>	<u>1,410,375</u>	<u>565,542</u>	<u>40 %</u>	<u>800,828</u>	<u>1,345,788</u>	<u>544,960</u>	<u>40 %</u>
NET REVENUE (EXPENSE)	<u>1,229,017</u>	<u>3,117,209</u>	<u>(1,888,192)</u>	<u>(61)%</u>	<u>601,548</u>	<u>440,728</u>	<u>160,820</u>	<u>36 %</u>
CAPITAL								
General	280,356	946,527	666,171	70 %	306,532	446,000	139,468	31 %
Water	57,615	2,130,821	2,073,206	97 %	-	160,000	160,000	100 %
	<u>337,971</u>	<u>3,077,348</u>	<u>2,739,377</u>	<u>89 %</u>	<u>306,532</u>	<u>606,000</u>	<u>299,468</u>	<u>49 %</u>
NET SURPLUS (DEFICIT)	<u>\$ 891,046</u>	<u>\$ 39,861</u>	<u>\$ 851,185</u>	<u>135)%</u>	<u>\$ 295,016</u>	<u>\$ (165,272)</u>	<u>\$ 460,288</u>	<u>279 %</u>

NOTES

Revenues

- Please note that revenues are budgeted to occur evenly through the year. This has resulted in some favourable/unfavourable revenue variances due to timing differences. It is anticipated that these timing differences will be resolved prior to year end.
- Taxes have been billed and collected as expected and budgeted.
- The Village had a very strong campground season with revenues 35% higher than budget and almost \$27,000 higher than in 2020 resulting in great Sales of Services revenue this year.
- Other revenue is higher than last year at this time as the Village has received over \$18,000 in building permit revenue so far, which is \$8,000 higher than September 2020 and over \$13,000 than budget. It is important to note that as the Village does not have its own building inspector that there is a corresponding increase in the amount that is paid to RDCK who provides the building inspection service.
- Investment revenue is lower than prior year with the extremely low interest rates available on Village funds deposited being the reason.
- In a reverse to 2020, the village received a lower amount than what was budgeted for the unconditional small community grant this year.
- Conditional grants are significantly higher than the previous year as the province has front-end loaded a number of grants such as the Rural revitalization grant, Tourism grant to upgrade the campground and the grant to upgrade the NIMC building.
- All other revenues appear to be in line with budget expectations and consistent with prior years.

Expenses

- Overall the Village is managing the expense portion of the operating budget within the expected parameters.
- General government expenses are higher than last year as the work on the active transportation plan has started and the Centennial park plan nears completion.
- General government expenses are higher than last year but are looking to be under budget by year end. The expenses are higher as the Village paid the first of 2 annual \$19,000 payments to CBBC for their portion of the fibre project. In addition, the village has planning staff in place this year where last year this position was vacant. This is partially offset with drop in travel expense for Council and staff as COVID 19 shut down many of those opportunities. The reason this expense category is under budget currently is there are a number of planning activities (active transportation, poverty and parks) that the Village has received funding for but work on some of these projects have only recently started.
- Protective services expenses are lower than in the prior year, with however, this year there is a significant increase in building inspection costs related to the work required from the increased building permit fee revenue. Whereas in 2020 the fire department had higher equipment purchases than compared to what has been purchased thus far this year. Currently, protective services is below budget with the main reason being the significant planned wildfire interface work has not been started with the hope will in the near future but it might be pushed to the spring of 2022..
- Transportation services expense are lower when compared to prior year due to less snow removal being required this winter as well as the Village dealing with a staffing shortage in this department.
- Tipping fees are the main driver as to why the Environmental health services expenses are higher in the current year. The RDCK has increased the rates significantly over the past number of years.
- Recreation and cultural services expenses is slightly overbudget, however, there is an expectation that by the end of September that the expenses related to operating these services are majority completed.
- The interest expense budget and actuals for 2021 is lower than 2020 due to the reset of the MFA interest rate on the paving borrowing, which will be retired in 2025.
- Other than the items noted above, there are no significant variances to report at the end of September, 2021.

Capital

- The Village celebrated with the community in the grand reopening of the Knox Hall. However, the Village has also received a significant grant to make accessibility upgrades to the Hall so some additional construction work will be undertaken into the end of the year.
- A fire suppression system was installed in the NIMC centre in the late spring as part of the funding provided in the restoration grant. A new foundation for one of the buildings is planned to be undertaken this fall, however the other upgrades and restoration work will be pushed into 2022.
- The chassis portion of the new Fire rescue truck has been ordered with the next step of determining the body and components is in process with the expectation that the vehicle will arrive in later 2022.
- It has been determined that based on priorities and workload, that for 2021, some prep work will be undertaken for the construction of a sani-dump at the campground with this project to engaged fully and completed in the spring of 2022.
- The Village dedicated the use of their Rural revitalization funds to investigate the conditions at the old landfill site with the desire to see if there is future use. Currently, the Village has hired a consultant who is doing soil investigation work.
- Work has started on the Denver Siding water project with the expectation that it will be completed by the end of November.
- With the news the Village was unsuccessful in the grant application to upgrade & replace two water wells and Councils commitment to complete this project staff have been directed to review options and funding opportunities to make it happen.

REQUEST FOR COUNCIL DECISION

SUBMITTED BY: Theresa Tremaine, Community Services Manager

DATE: October 21, 2021

SUBJECT: Japanese Canadian Health & Wellness Fund – Nikkei Internment Memorial Centre

PURPOSE: To seek Council's approval for an application to the Japanese Canadian Health & Wellness Fund.

RECOMMENDATION:

That the Village of New Denver submit a grant application to the Japanese Canadian Health & Wellness Fund to help develop and enhance intergenerational storytelling and visitor experience at Nikkei Internment Memorial Centre (NIMC).

ALTERNATIVES & IMPLICATIONS :

1. **Support the proposal. *Staff will submit the application***
2. **Do not support the proposal. *Staff will not submit an application.***

ANALYSIS:

- A. Background:** The Province of BC has provided Nikkei Seniors Health Care and Housing Society (Nikkei Seniors) with \$2 million as part of their commitment to honour seniors who lived through the traumatic uprooting and displacement of almost 22,000 Japanese Canadians during the Second World War. The Province of BC is acknowledging the role they played in the historical wrongs committed against the Japanese Canadian community during the period between 1942 and April 1, 1949. The grant came out of the efforts of the National Association of Japanese Canadians' (NAJC) BC Redress initiative.

Nikkei Seniors has designated the \$2 million for the Japanese Canadian Survivors Health & Wellness Fund. The purpose of the Fund is to provide grants to enhance programs, activities, and services that will directly benefit the health and/or wellness of these living survivors. The Fund will offer three categories of grants: Organizations, Small Groups, and Underserved.

As the Village of New Denver owns and operates the NIMC, the Village is eligible to apply as an organization. Maximum award for the organization category is up to \$10,000 per application.

- B. Discussion:** Staff is proposing the submission of an application that would seek funding to apply for the Japanese Canadian Survivors Health & Wellness Fund. If we receive funding, we are able to pay for honoraria, contract work or related project costs to further develop information for staff and visitors and enhance intergenerational storytelling and visitor experience through first-hand knowledge provided by elders.
- C. Legislative Framework:** Nil
- D. Attachments:** Nil
- E. Council Strategic Priority:**
- F. Communication Strategy:** Nil

FINANCIAL IMPLICATIONS: The Village of New Denver is eligible for a maximum of \$10,000 as an organization.

Covid-19 Advisory Committee Recommended Motions

Motion #1: That Council approve addition of a Silverton Council representative to the Village of New Denver Covid-19 Advisory Committee and further that RDCK Area H Director Walter Popoff be invited to attend in a guest capacity to Advisory Committee meetings.

Motion #2: That a Covid-19 information area be added to the Village of New Denver Website and that Councillor Moss be directed to work with Village staff on the creation and content of said Covid-19 webpage area.

Motion #3: That the Covid-19 Advisory Committee be given permission to explore production of Covid-19 related information posters and other Covid-19 related printed materials and report back to Council.

REQUEST FOR COUNCIL DECISION

SUBMITTED BY: Lisa Scott, CAO

DATE: October 15, 2021

SUBJECT: *Amendment to Council Procedures Bylaw*

PURPOSE: To amend the Council Procedures Bylaw to allow for Electronic Meetings

RECOMMENDATION:

That Bylaw 739, 2021, being a bylaw to amend the Council Procedures Bylaw be reconsidered and finally adopted.

ALTERNATIVES & IMPLICATIONS:

1. **Not proceed with final adoption** - *let the amending bylaw lapse*

ANALYSIS:

- A. **Background:** 1st, 2nd & 3rd readings were given to the bylaw on October 12, 2021. Final reconsideration and adoption is required to complete the process.
- B. **Discussion:** The purpose of the amendments to this bylaw is to allow Council to conduct meetings electronically when necessary.
- C. **Legislative Framework:** Bill 10 Municipal Affairs Statutes Amendments Act, Community Charter Section 128
- D. **Attachments:** Bylaw 739, 2021, Council Procedures Amendment Bylaw
- E. **Council Strategic Priority:** Nil
- F. **Communication Strategy:** Nil

FINANCIAL IMPLICATIONS: Nil

THE CORPORATION OF THE VILLAGE OF NEW DENVER
BYLAW NO. 739, 2021

A BYLAW TO AMEND THE COUNCIL PROCEDURES BYLAW 713, 2018

WHEREAS the Council of the Village of New Denver has adopted the Council Procedure Bylaw No. 713, 2018

AND WHEREAS the Council of the Village of New Denver deems it necessary and expedient to amend the Council Procedure Bylaw No. 713, 2018

NOW THEREFORE the Council of the Village of New Denver in open meeting assembled,
ENACTS AS FOLLOWS:

CITATION

1. This Bylaw may be cited for all purposes as the Council Procedure Amendment (Electronic Meetings) Bylaw No. 739, 2021.

AMENDMENTS

2. Part 1 Section 2 – Definitions

Section 2 is amended by changing the definition of “Public Notice Posting Places” to read as follows:

means the notice board at the Village Office and the Village of New Denver website

3. Part 2 Section 8 – Electronic Meetings

Section 8 of the Procedure Bylaw is repealed and replaced in its entirety with the following:

8. (1) A regular or special council meeting or other Council committee meeting may be conducted by electronic means
- (2) Electronic meetings will follow the rules established by the Community Charter Section 128 and Council policies pertaining to electronic meetings.
- (3) Advance public notice of meetings that are open to the public, will be posted in the public notice posting places according to the procedures established in this bylaw for giving notice, and will include:
 - (a) the way in which the electronic meeting will be conducted, and
 - (b) the place where the public may attend to hear, or watch and hear, the proceedings.

Read a first time this day of , 20

Read a second time this day of , 20

Read a third time this day of , 20

Reconsidered and adopted this day of , 20

MAYOR

CORPORATE OFFICER

REQUEST FOR COUNCIL DECISION

SUBMITTED BY: Lisa Scott, CAO

DATE: October 15, 2021

SUBJECT: *Amendment to Fees & Charges Bylaw*

PURPOSE: To amend the water connection charges in the Fees & Charges Bylaw

RECOMMENDATION:

That Bylaw 738, 2021, being a bylaw to amend the Fees & Charges Bylaw be reconsidered and finally adopted.

ALTERNATIVES & IMPLICATIONS:

1. **Not proceed with final adoption** - *let the amending bylaw lapse*

ANALYSIS:

- A. **Background:** 1st, 2nd & 3rd readings were given to the bylaw on October 12, 2021. Final reconsideration and adoption is required to complete the process.
- B. **Discussion:** Staff reviewed and researched actual water service connection fees. A standard rate for water service connections was determined to replace the current water service connection billing process. This amendment will simplify the water connection fees for customers and staff.
- C. **Legislative Framework:**
- D. **Attachments:** Bylaw 738, 2021, Fees & Charges Amendment Bylaw
- E. **Council Strategic Priority:** Nil
- F. **Communication Strategy:** Nil

FINANCIAL IMPLICATIONS: Nil

THE CORPORATION OF THE VILLAGE OF NEW DENVER
BYLAW NO. 738, 2021

A bylaw to amend Fees & Charges Bylaw 699, 2016

THE COUNCIL of the Village of New Denver, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited for all purposes as "Fees and Charges Amendment Bylaw No. 738, 2021."
2. That Schedule C, Water Service Charges – Connection Charges be amended to read as follows:

Standard ½", ¾" and 1" connections -	flat rate of \$1800.00, plus the actual cost for asphalt or other infrastructure, including labour, if required as a result of the new connection.
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2" or larger connections -	flat rate of \$2200.00, plus the actual cost for asphalt or other infrastructure, including labour, if required as a result of the new connection.
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3. This bylaw shall take effect upon adoption.

Read a first time this 12th day of October, 2021

Read a second time this 12th day of October, 2021

Read a third time this 12th day of October, 2021

Reconsidered and adopted this 26th day of October, 2021

MAYOR

CORPORATE OFFICER

THE CORPORATION OF THE VILLAGE OF NEW DENVER
BYLAW NO. 738, 2021

SCHEDULE "C"

Water Fees and Charges

Annual Water Rates

	<u>2018</u>	<u>2019</u>
Residence	\$327	\$359
Duplex (per unit)	\$327	\$359
Secondary Suite	\$260	\$286
Business	\$327	\$359
RCMP	\$659	\$725
Post Office	\$327	\$359
Laundromat		
first washer	\$327	\$359
each additional washer	\$85	\$93
Church	\$97	\$106
Hotel/Motel/Guesthouse		
residence or manager's suite	\$327	\$359
each additional unit	\$103	\$113
Beverage Room	\$327	\$359
Restaurant	\$460	\$506
Sandwich Shop	\$393	\$433
Senior Citizens Housing (9 units)	\$2,124	\$2,336
School	\$5,748	\$6,322
Hospital/Health Care Centre	\$6,897	\$7,587
Swimming Pool	\$260	\$286
Car Wash - per stall	\$393	\$433
Outside Village on Village System	\$460	\$506

5% penalty will be applied to all amounts that have not been paid by February 15th

5% additional penalty will be applied to all amounts that have not been paid by October 1st

Water Service Charges

Connection Charges

Standard ½", ¾" and 1" connection	Flat rate of \$1,800.00, plus the actual cost for asphalt or other infrastructure, including labour, if required as a result of the new connection.
2" or larger connections	Flat rate of \$2,200.00 plus the actual cost for asphalt or other infrastructure, including labour, if

THE CORPORATION OF THE VILLAGE OF NEW DENVER
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required as a result of the new connection.

Water Shut Off - during working hours	NO CHARGE
Water Shut Off - after hours or Saturday	4 hrs x rate x 1.5
Water Shut Off – Sundays	4 hrs x rate x 2
Water Shut Off - Statutory Holidays	4 hrs x rate x 3

REQUEST FOR COUNCIL DECISION

SUBMITTED BY: Lisa Scott, CAO

DATE: October 20, 2021

SUBJECT: CBT Community Outdoor Revitalization Grant

PURPOSE: To seek authorization to apply for funding through Columbia Basin Trust's Community Outdoor Revitalization Grant.

RECOMMENDATION:

That the Village of New Denver apply for funding from Columbia Basin Trust's Community Outdoor Revitalization Grant for the outdoor stage, deck and firepit area, new washrooms and existing washroom renovations.

ALTERNATIVES & IMPLICATIONS:

1. **Apply for the maximum grant amount** - *combine all eligible components to receive the maximum grant and borrow for our share*
2. **Apply for less than the recommended amount** – *only apply for one component of the park plan and hope for additional future funding*
3. **Not submit an application** - *not take advantage of the fourth and final intake for this fund.*

ANALYSIS:

- A. Background:** Earlier this year, the Village of New Denver obtained funding through the Columbia Basin Trust (CBT) Community Outdoor Revitalization Grant (COR) to develop a new master plan for the Centennial Park. The Centennial Park Master Plan has been completed. The CBT COR grant has been undersubscribed to date, so there is still funding available. The CBT has opened a fourth and final intake for this fund.
- B. Discussion:** The COR grant will fund up to \$650,000 or 75% of a project. We can combine components of the Centennial Park Master Plan that qualify for the grant into one project. Components that qualify are the stage, deck & fire pit area, new washroom facilities, upgrading of current washroom facilities, installing bike racks, moving and upgrading the playground and upgrading the lighting.

In order to meet the requirement to contribute our 25% of the total project cost, I would recommend limiting our application to only include the stage, deck, fire pit area, the new washroom facility and renovating the existing washrooms.

C. Legislative Framework: Nil

D. Attachments: Nil

E. Council Strategic Priority: Nil

F. Communication Strategy: Nil

FINANCIAL IMPLICATIONS: This would be a 2022 project and be reflected in the 2022 budget. Our 25% portion of the total project cost would come from a combination of reserves and anticipated 2021 year end surplus.