

## THE CORPORATION OF THE VILLAGE OF NEW DENVER

POLICY TITLE: MUNICIPAL CAMPGROUND POLICY

EFFECTIVE DATE: upon adoption

SUPERSEDES: Campground Policy 2022  
(adopted Mar/23 Res#52)

APPROVAL: Resolution#364, 2023

**PURPOSE:** To outline the general rules for staying at the municipal campground, as well as the process for booking, payment procedures, and reimbursements for site reservations. The policy will serve as a tool for communication with the campground users and will serve to protect the patrons and the facility itself during the season.

**POLICY:** New Denver Municipal Campground Policy

**SCOPE:** This policy applies to Centennial Campground only.

### DEFINITIONS:

Village of New Denver ("Village")	The Corporation of the Village of New Denver
Council	Village of New Denver elected officials
Centennial Campground ("Campground")	The campground that is municipally owned and operated by the Village of New Denver, located in Centennial Park with access from 1 <sup>st</sup> Avenue and 3 <sup>rd</sup> Avenue
Campground Attendant	An individual hired by the Village to manage daily operations at the Campground
Lakefront Site	A site that is accessed from 1 <sup>st</sup> Avenue and is adjacent to Slocan Lake (sites 33-43)
Serviced Site	A site with an electrical and water hook-up (sites 3 -10)
Regular Site	A site that is accessed from 3 <sup>rd</sup> Avenue and is not serviced (sites 1-2 & 11-31).
Regular Lakeside	A site that is accessed from 1 <sup>st</sup> Avenue but is not adjacent to Slocan Lake (sites 44-49)
Cyclist Spot	A small section of the park designated for a single night for cyclists passing through. No fire pit is provided.
Overflow Site	A site that is not a developed camping site, for use only during exceptional circumstances. With written approval from Mayor or Municipal Officer.

### TERMS & CONDITIONS:

1. Centennial Campground operates from May 1st through September 30<sup>th</sup> with an attendant. It may be open before or after those dates if the camper is self-contained and weather permits.
2. Check-in time is from 1:00 p.m. to 9:00 p.m. – all campers must check in prior to parking in a campsite. Late arrivals may be accommodated if the Campground Attendant is contacted before arrival. Early check-ins are not permitted.
3. Check-out time is 11:00 a.m. Late checkouts may be subject to fees.
4. The Village of New Denver and the Campground Attendant are not responsible for lost or stolen items.
5. Camping is only permitted in designated sites. Overflow sites may be designated in writing by a Municipal Officer or the Mayor as needed.
6. Quiet time is between 10:00 p.m. and 8:00 a.m. Please remember, even quiet conversations can carry through the park.
7. Generators may only be operated between 8:00 a.m. and 10:00 a.m., and between 5:00 p.m. and 7:00 p.m. Generators cannot be left running unattended.
8. Fires are only permitted in designated fire pits. Fires are not permitted on the beach, except in designated location(s). During fire bans, propane pits are allowed on a low flame unless otherwise stated by the New Denver Fire Department.
9. All guests are required to avoid attracting wild animals to the campground. Do not leave any animal attractants (anything with a scent) unattended on your site / in your tent when you leave or go to bed. Pack everything into your vehicle or our food caches. Wildlife attractants include, but are not limited to: food, garbage, coolers, empty coolers, BBQs, bins, dirty stoves, dirty dishes, cans, empty cans or bottles, soap, and toiletries. Dirty campsites will be cleaned by our staff and will result in a cleaning fee being charged to the credit card on file for the site's booking.
10. Scavenging and cutting trees for firewood is prohibited.
11. All pets must be leashed or tethered at all times while in Centennial Campground and Centennial Park. Pet owners are responsible for collecting and disposing of waste from

their animals.

12. High-volume music and unnecessary noise is not allowed at any time.

13. Vehicle and RV washing is not permitted in the campground. Please utilize our local car wash.

14. There is no Wi-Fi available or provided to guests.

### **Site Reservations and Rates**

15. Site occupancy rates are set in the Village's current Fees and Charges Bylaw.

16. Reservations open in January, annually.

17. The third-party online reservation system designated by the Village shall be the only mechanism for obtaining a reservation at Centennial Campground. Any sub-letting or re-selling of a reserved site will not be permitted. Rebooking must be completed through the online reservation system following cancellation.

18. Reservations are required for all sites.

19. Sites are booked based on site type. An additional fee will allow you to reserve a specific site.

20. Cyclist spots can be booked 48 hours in advance and are for a single night and small tents.

21. Booking fees for online reservations will apply and are non-refundable.

22. All site occupancy charges must be paid in full at the time of booking.

23. Reservations made before April 1 in a given year must be for a minimum of three nights, except for sites #9-13 which have no minimum stay requirement.

24. There is a maximum stay of 14 days. Longer stays may be allowed by the Campground Host, on a day-to-day basis, only if vacancies exist.

25. Reservation changes may result in additional fees or non-availability. Site occupancy fees will be refunded until two weeks before arrival. No refunds will be issued within two weeks of the arrival date unless a provincially mandated travel ban that specifically prevents travel to New Denver or an evacuation order or alert is in effect for the New Denver area.

26. Reservations for campsites will no longer be held or honoured if the party(ies) have not arrived by 11:00 a.m. the next day after the expected arrival if arrangements have not been made with the site host. Reserved campsites will be released with no refund.
27. We expect your site to be left in the same condition as when you arrived. Garbage in the fire pit, spits/cigarettes on the ground, pet waste, and relocated amenities (pit/table) are subject to a site maintenance fee.
28. Group booking requests may be made up until December 31 for a minimum of 4 sites for 3 nights. The only sites considered for group booking are 9-31. Groups will be considered for events such as weddings/reunions. Lakeside sites will not be considered. Group bookings will be processed at our regular rate plus site lock fee.
29. Reservations on long weekends will be subject to a three night minimum stay and reservations on GarlicFest weekend will be subject to a two night minimum stay. Shorter stays may be accommodated closer to the date if vacancies need to be filled.

### **Camper Registration**

30. Before occupying a site, all campers must have signed the terms and conditions and checked in.
31. Only one unit (RV, trailer, or tent) is permitted per site. One additional tent may be accommodated per site for a nightly fee.
32. A site reservation includes up to 5 people in one unit. Additional occupants can be added through your reservation, for an additional fee.

### **Parking/Transportation**

33. All vehicles must be parked in established parking areas or campsites at all times.
34. Parking areas designated "local boat trailer parking" are for day use only.
35. One vehicle per site is included with the reservation. A second vehicle can be added for a nightly fee. No more than 2 vehicles per site.
36. The speed is 10km per hour.
37. Off highway vehicles like ATVs, side by sides, and Dirtbikes are not to be operated in Centennial Park or Centennial Park Campground.