



Village of New Denver
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TERMS OF REFERENCE
SUSTAINABILITY ADVISORY COMMITTEE

1) Purpose

The purpose of the Sustainability Advisory Committee is to make recommendations to Council regarding the development and implementation of climate action initiatives, greenhouse gas reduction initiatives and the Village of New Denver's transition to 100% renewable energy sources by 2050.

2) Definitions:

100% Renewable Energy - using energy sources derived from renewable resources like water, wind and solar to provide electricity, heating, cooling and transportation

Sustainability – meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Climate Action – a range of activities, mechanisms, policy instruments, etc to reduce the severity of human induced climate change and impacts

3) Scope

100% Renewable Energy

- Using the West Kootenay 100% Renewable Energy Plan, and in particular, the New Denver summary page, develop solutions to support the Village of New Denver's transition to 100% Renewable Energy Sources in operations and service delivery
- Work collaboratively with community and external stakeholders to identify and implement initiatives to achieve the transition to 100% Renewable Energy
- Make recommendations to Council regarding opportunities which could foster the expansion of renewable energy production, the advancement of energy conservation and renewable energy technologies through research, production and practical application in New Denver;
- Research and recommend grant funding opportunities to assist with transition to 100% renewable energy
- Provide a forum for dialogue and information-sharing related to the transition to 100% renewable energy

Climate Action

- Provide advice and recommendations to Council regarding energy conservation and demand-side management to reduce the Village of New Denver's overall and peak energy needs;
- Make recommendations to Council regarding community-wide greenhouse gas emissions reduction targets and ways in which the Village of New Denver can inspire and sustain community commitment to achieving these targets;
- Provide a forum for dialogue and information-sharing related to climate action
- Identify and advise on ways to grow community climate action awareness
- Review and provide recommendations or Council's consideration regarding greenhouse gas (GHG) emission reduction targets, implementation strategies and initiatives, with potential consideration for future inclusion in the Official Community Plan or alternative strategic plans
- Review and provide recommendations for Council's consideration regarding climate change mitigation and adaption programs, initiatives ad goals with due consideration of Village policies and plans.
- At Council's request provide recommendations on additional matters related to climate change mitigation and adaption.

Sustainability

- Develop and support a community and regional perspective of sustainability based on the four (4) pillars of sustainability, being:
 - a) Environmental Stewardship
 - b) Socio-Cultural Vibrancy/Community
 - c) Economic Progress and diversification
 - d) Financial Viability
- Make recommendations to Council regarding opportunities for increasing local jobs and supporting workers to be trained in clean technology and green building, in support of long-term economic sustainability and a transition away from fossil fuels;
- Advise Council on matters related to food security, consumption and waste and land use planning as it relates to achieving sustainability goals
- Provide a community perspective on services, programs, events and capital projects as it relates to food security, consumption & waste and land use planning as it relates to achieving sustainability goals
- Foster public awareness, recognition and support for environmental sustainability, food security, and optimizing the use of the Village land base according to sustainability principles while recognizing the role in preserving the Village of New Denver's rural character
- Act as an advisory body to which Council may refer questions, reports, requests or any matter related to community sustainability;
- Take on additional duties as directed by Council

4) **Origin of Work**

The Sustainability Advisory Committee is a select committee of Council, established by Council resolution, in accordance with section 142 of the Community Charter.

5) **Membership**

The Committee shall be composed of:

- a) One member and one alternate member of the Council of the Village of New Denver, appointed by Council
- b) 4 or 5 residents or property owners of the Village of New Denver, appointed by Council.

Openings for the membership shall be publicly advertised as appointment opportunities arise.

Members will:

- a) Demonstrate a strong interest and commitment to fostering sustainability and have experience in matters related to community and regional sustainability
- b) Represent a diverse demographic, including youth/young adults and seniors;
- c) Demonstrate a holistic understanding of both urban and rural sustainability within the four pillars
- d) Commit to significant preparation for meetings via agenda review including previous minutes and all documentation;
- e) Participate as a leader, capable of taking an ambassador role within the community in support of all decisions made by the SAC and by Council.

6) **Remuneration**

No compensation shall be provided to members of the SAC for their participation.

7) **Term**

The Committee shall stand until dissolved by Council.

8) **Operation of the Committee**

a) **Rules of Procedure**

The provisions of Council's procedure bylaw shall apply to the Committee. The Committee shall, by majority vote, elect a Chair and Vice-Chair and a Recording Secretary at the first meeting held in each calendar year. Quorum shall require a minimum of 3 members, which must include at least one elected official from the Village of New Denver.

Meetings will be held in the Council Chambers at the Village Office located at 115 Slocan Avenue, New Denver.

b) **Support Services**

Senior staff and administrative support shall be made available to the Committee on an as-needed basis.

c) **Reporting**

Copies of the draft minutes of each Committee meeting shall be presented to Council for receipt. A Council appointee shall report verbally to Council following each Committee meeting.

d) **Recording Secretary**



The Terms of Reference is a living document and will be reviewed once per term of Council at a minimum and may be revised as required by approval of Council.

Adoption date: April 9, 2019

Amended by Resolution # 2024-0185